

BID SOLICITATION



STATE OF RHODE ISLAND AND PROVIDENCE PLANTATIONS
CAPITOL HILL
PROVIDENCE RI 02908

BID NUMBER: B04745
TITLE: AIR CONDITIONER INSTALLATION
BID OPENING DATE AND TIME:
02/22/2005 11:00 AM

BUYER: JOHN O'HARA
PHONE #: (401) 222 - 2142 ext. 125
BLANKET PERIOD: 3/1/2005 - 2/28/2006

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ADMINISTRATION
MASTER PRICE AGREEMENT
RELEASE AGAINST RI MPA

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MASTER PRICE AGREEMENT
RELEASE AGAINST RI MPA

Requisition Number(s): MPA #50

Item	Class-Item	Quantity	Unit	Unit Price	Total
	MASTER PRICE AGREEMENT #50 BLANKET REQUIREMENTS: 3/1/05 - 2/28/06				

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	<p>BIDDING</p> <p>(a) A single price shall be quoted for each item against which a proposal is submitted. This price will be the maximum in effect during the agreement period. Any price decline at the manufacturer's level shall be reflected in a reduction of the agreement price to the State.</p> <p>(b) Quantities, if any, are estimated only. The agreement shall cover the actual quantities ordering during the period. Deliveries will be billed at the single, firm, awarded unit price quoted regardless of the quantities ordered.</p> <p>(c) Bid price is net F.O.B. destination and shall include inside delivery at no extra cost.</p> <p>(d) Bids for single items and/or a small percentage of total items listed, may, at the State's sole option, be rejected as being non-responsive to the intent of this request.</p> <p>ORDERING</p> <p>(a) The User Agency(s) will submit individual orders for the various items and various quantities as may be required during the agreement period.</p> <p>(b) Exception - Regardless of any agreement resulting from this bid, the State reserves the right to solicit prices separately for any extra large requirements for delivery to specific destinations.</p>				

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	<p>STATEWIDE APPLICABILITY - Political Subdivisions (cities, towns, schools, quasi-public agencies), as authorized by law, may participate in this Agreement. All ordering and billing shall be between the vendor and the political subdivision (only).</p> <p>REPORTS - The Vendor agrees to provide the State with quarterly reports describing activity against this Price Agreement. If this is a Master Price Agreement, such reports shall include usage by municipalities, quasi-public agencies, schools, etc. All reports shall contain the following data: (1) Billing volume in dollars and (2) quantity shipped for each line item in the price agreement. When there are no line items in the price agreement, vendor shall report volume by catalog order numbers, with a brief description of each order number.</p> <p>Reports must be submitted to the RI Division of Purchases to the attention BUYER named in this notice, identifying the Agreement number and the Reporting Period. Quarterly reports shall be due 45 calendar days after the end of each quarter. Failure to submit required reports shall be considered a breach of the contractor's obligations and may be considered, at the discretion of the State Purchasing Agent, sufficient cause for the termination of the agreement and other outstanding agreements and orders, and possible suspension from participation in additional State procurements.</p>				

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Item	Class-Item	Quantity	Unit	Unit Price	Total
	<p>AN INSURANCE CERTIFICATE IN COMPLIANCE WITH PROVISIONS OF ITEM 31 (INSURANCE) OF THE GENERAL CONDITIONS OF PURCHASE IS REQUIRED FOR COMPREHENSIVE GENERAL LIABILITY, AUTOMOBILE LIABILITY, AND WORKERS' COMPENSATION AND MUST BE SUBMITTED BY THE SUCCESSFUL BIDDER(S) TO THE DIVISION OF PURCHASES PRIOR TO AWARD. THE INSURANCE CERTIFICATE MUST NAME THE STATE OF RHODE ISLAND AS CERTIFICATE HOLDER AND AS AN ADDITIONAL INSURED. FAILURE TO COMPLY WITH THESE PROVISIONS MAY RESULT IN REJECTION OF THE OFFEROR'S BID. ANNUAL RENEWAL CERTIFICATES MUST BE SUBMITTED TO THE AGENCY IDENTIFIED ON THE PURCHASE ORDER. FAILURE TO DO SO MAY BE GROUNDS FOR CANCELLATION OF CONTRACT.</p>				

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Item	Class-Item	Quantity	Unit	Unit Price	Total
	<p>NOTE: IF THIS BID COVERS CONSTRUCTION, SCHOOL BUSING, HAZARDOUS WASTE, OR VESSEL OPERATION, APPLICABLE COVERAGES FROM THE FOLLOWING LIST MUST ALSO BE SUBMITTED TO THE DIVISION OF PURCHASES PRIOR TO AWARD:</p> <ul style="list-style-type: none"> * PROFESSIONAL LIABILITY INSURANCE (AKA ERRORS & OMISSIONS) - \$1 MILLION OR 5% OF ESTIMATED PROJECT COST, WHICHEVER IS GREATER. * BUILDER'S RISK INSURANCE - COVERAGE EQUAL TO FACE AMOUNT OF CONTRACT FOR CONSTRUCTION. * SCHOOL BUSING - AUTO LIABILITY COVERAGE IN THE AMOUNT OF \$5 MILLION. * ENVIRONMENTAL IMPAIRMENT (AKA POLLUTION CONTROL) - \$1 MILLION OR 5% OF FACE AMOUNT OF CONTRACT, WHICHEVER IS GREATER. * VESSEL OPERATION - (MARINE OR AIRCRAFT) - PROTECTION & INDEMNITY COVERAGE REQUIRED IN THE AMOUNT OF \$1 MILLION. 				

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	<p>BIDDERS ARE ADVISED THAT ALL PROVISIONS OF TITLE 37 CHAPTER 13 OF THE GENERAL LAWS OF RHODE ISLAND APPLY TO THE WORK COVERED BY THIS REQUEST, AND THAT PAYMENT OF THE GENERAL PREVAILING RATE OF PER DIEM WAGES AND THE GENERAL PREVAILING RATE FOR REGULAR, OVERTIME, AND OTHER WORKING CONDITIONS EXISTING IN THE LOCALITY FOR EACH CRAFT, MECHANIC, TEAMSTER, OR TYPE OF WORKMAN NEEDED TO EXECUTE THIS WORK IS A REQUIREMENT FOR BOTH CONTRACTORS AND SUBCONTRACTORS. THE PREVAILING WAGE TABLE MAY BE OBTAINED AT THE RI DIVISION OF PURCHASES HOME PAGE BY INTERNET at www.purchasing.state.ri.us. SELECT "INFORMATION" AND THEN SELECT "PREVAILING WAGE TABLE". PRINTING THE ENTIRE DOCUMENT AVERAGES APPROXIMATELY ONE MINUTE PER PAGE - YOU MAY WANT TO PRINT ONLY THE PAGES APPLICABLE TO YOUR BID. BIDDERS NOTE: IN THE EVENT THIS BID SPECIFIES PRICE OFFERS ON A TIME-AND-MATERIALS BASIS, i.e., AN HOURLY RATE, ANY OR ALL BIDS SUBMITTED IN AN AMOUNT LESS THAN THE PREVAILING RATE IN EFFECT FOR THE WORK COVERED BY THIS REQUEST AS OF THE DATE OF BID ISSUANCE SHALL BE REJECTED BY THE DIVISION OF PURCHASES.</p> <p>***PLEASE BE ADVISED THE PREVAILING WAGE RATE REQUIREMENT ONLY APPLIES TO ITEM #2.***</p>				

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	<p>THE STATE, AT ITS SOLE DISCRETION, SHALL RESERVE THE RIGHT TO MAKE ONE OR MULTIPLE AWARDS FOR THIS REQUIREMENT AND/OR TO REJECT ANY OR ALL BIDS.</p> <p>THE STATE OF RHODE ISLAND IS SEEKING A FIRM WHO WILL PROVIDE INSTALLATION AND SERVICES FOR THE INSTALLATION OF WINDOW-TYPE AIR CONDITIONING UNITS (6,000 TO 22,000 BTU SIZE) AT VARIOUS STATE LOCATIONS, AS REQUIRED, THROUGHOUT THE AGREEMENT PERIOD.</p>				

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Item	Class-Item	Quantity	Unit	Unit Price	Total
	<p>INSTALLATION WILL BE REQUIRED WITHIN TWO (2) BUSINESS DAYS.</p> <p>VENDOR MUST HAVE A FULLY OPERATIONAL FACILITY LOCATED WITHIN 50 MILES OF THE CITY OF PROVIDENCE, R.I.</p> <p>THE STATE SHALL RESERVE THE RIGHT TO MAKE ONE, OR MULTIPLE AWARDS FOR THIS REQUIREMENT AND/OR REJECT ANY AND/OR ALL BIDS.</p> <p>AIR CONDITIONING UNITS WILL BE PROVIDED BY THE STATE AGENCY (A LISTING INDICATING THE SIZES/TYPES IS ATTACHED FOR INFORMATION ONLY).</p> <p>MORE OR LESS</p> <p>QUANTITY ESTIMATES ARE BASED ON PRIOR YEAR USEAGE</p>				

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1.0	031-15 BID A MAXIMUM INSTALLATION CHARGE FOR THE FOLLOWING: BIDDERS ARE REQUESTED TO QUOTE A FLAT INSTALLATION CHARGE (REGARDLESS OF NUMBER OF MEN) FOR NORMAL INSTALLATIONS OF REPLACEMENT OR NEW UNITS. A NORMAL INSTALLATION CONSISTS OF REMOVING THE UNIT FROM THE CARTON AND MAKING MINOR ADJUSTMENTS TO COMPLETE THE INSTALLATION INTO THE WINDOW (VENDOR MUST CHARGE FLAT RATE ONLY, NO ADDITIONAL HOURLY RATE CHARGES)	21.00	EA		
2.0	031-05 PRICE REQUESTED FOR INSTALLATIONS REQUIRING POWER LINK OR FOR UNFORESEEN PROBLEMS DELAYING A NORMAL INSTALLATION. ANY WORK EXCEEDING \$250.00 MUST HAVE PRIOR WRITTEN APPROVAL FROM THE AGENCY. BID RATE/HOUR (PER MAN) MATERIALS: CONTRACTOR'S ACTUAL COST PLUS MARKUP _____ %	209.00	HRS		

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	<p>QUANTITIES ARE ESTIMATES FOR BIDDING PURPOSES ONLY.</p> <p>NO MILEAGE ALLOWANCES COST WILL BE SHOWN AS A SEPARATE LINE ITEM ON THE INVOICE. VENDOR WILL SHOW HIS COST PLUS THE PERCENTAGE MARK UP. ANY INSTALLATION REQUIRING ADDITIONAL FABRICATION, PARTS OR HARDWARE MUST BE SHOWN AS A SEPARATE CHARGE ON VENDOR'S INVOICE.</p> <p>PLEASE INDICATE CONTACT PERSON:</p> <p>_____</p> <p>NAME</p> <p>_____</p> <p>TELEPHONE</p> <p>DELIVERY OF GOODS OR SERVICES AS REQUESTED BY AGENCY.</p>				
				TOTAL:	_____

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