

BID SOLICITATION



STATE OF RHODE ISLAND AND PROVIDENCE PLANTATIONS
CAPITOL HILL
PROVIDENCE RI 02908

BID NUMBER: B00735
TITLE: STENOGRAPHIC SERVICES-MPA 137
BID OPENING DATE AND TIME:
04/12/2002 10:00 AM

BUYER: SUSAN LEACH
PHONE #: (401) 222 - 2142 ext. 115
BLANKET PERIOD: 7/1/02 - 7/31/05

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MASTER PRICE AGREEMENT
RELEASE AGAINST RI MPA

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RELEASE AGAINST RI MPA

Item	Class-Item	Quantity	Unit	Unit Price	Total
	MASTER PRICE AGREEMENT: 137 BLANKET REQUIREMENTS: 7/1/02- 7/31/05				

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S H I P T O	ADMINISTRATION MASTER PRICE AGREEMENT RELEASE AGAINST RI MPA
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Item	Class-Item	Quantity	Unit	Unit Price	Total
	<p>BIDDING</p> <p>(a) A single price shall be quoted for each item against which a proposal is submitted. This price will be the maximum in effect during the agreement period. Any price decline at the manufacturer's level shall be reflected in a reduction of the agreement price to the State.</p> <p>(b) Quantities, if any, are estimated only. The agreement shall cover the actual quantities ordering during the period. Deliveries will be billed at the single, firm, awarded unit price quoted regardless of the quantities ordered.</p> <p>(c) Bid price is net F.O.B. destination and shall include inside delivery at no extra cost.</p> <p>(d) Bids for single items and/or a small percentage of total items listed, may, at the State's sole option, be rejected as being non-responsive to the intent of this request.</p> <p>ORDERING</p> <p>(a) The User Agency(s) will submit individual orders for the various items and various quantities as may be required during the agreement period.</p> <p>(b) Exception - Regardless of any agreement resulting from this bid, the State reserves the right to solicit prices separately for any extra large requirements for delivery to specific destinations.</p> <p>MULTIPLE AWARDS WILL BE MADE IN THE BEST INTEREST OF THE STATE OF RHODE ISLAND.</p>				

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	<p>STATEWIDE APPLICABILITY - Political Subdivisions (cities, towns, schools, quasi-public agencies), as authorized by law, may participate in this Agreement. All ordering and billing shall be between the vendor and the political subdivision (only).</p> <p>THIS IS A MULTI-YEAR BID/CONTRACT. PER RHODE ISLAND STATE LAW 37-2-33, CONTRACT OBLIGATIONS BEYOND FISCAL YEAR 2002 ARE SUBJECT TO AVAILABILITY OF FUNDS. CONTINUATION OF THE CONTRACT BEYOND THE INITIAL FISCAL YEAR WILL BE AT THE DISCRETION OF THE STATE. TERMINATION MAY BE EFFECTED BY THE STATE BASED UPON DETERMINING FACTORS SUCH AS UNSATISFACTORY PERFORMANCE OR THE DETERMINATION BY THE STATE TO DISCONTINUE THE GOODS/SERVICES, OR TO REVISE THE SCOPE AND NEED FOR THE TYPE OF GOODS/SERVICES; ALSO MANAGEMENT OWNER DETERMINATIONS THAT MAY PRECLUDE THE NEED FOR GOODS/SERVICES.</p> <p>DUE TO LENGTH OF BID AND TIME CONSTRAINTS, THE STATE WILL ONLY ACKNOWLEDGE RECEIPT AND READ THE NAMES OF VENDORS SUBMITTING PROPOSALS. NO EXAMINATION OF DOCUMENTS OR PRESENTATION OF INFORMATION CONTAINED IN PROPOSALS WILL BE MADE AVAILABLE AT THE BID OPENING; HOWEVER, INSTRUCTIONS TO OBTAIN THE TABULATION OR SUMMARY OF BID RESPONSES WILL BE MADE AVAILABLE AT THE RI DIVISION OF PURCHASES WEBSITE (www.purchasing.state.ri.us).</p>				

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Item	Class-Item	Quantity	Unit	Unit Price	Total
	APPEARANCE FEES				
1.0	961-72 DAYS: TRANSCRIPT ORDERED (UP TO 3 HOURS)	1.00	TOTAL	_____	_____
2.0	961-72 DAYS: TRANSCRIPT ORDERED (OVER 3 HOURS)	1.00	MIN	_____	_____
3.0	961-72 ADDITIONAL PER HOUR CHARGE FOR ABOVE	1.00	HR	_____	_____
4.0	961-72 DAYS: NO TRANSCRIPT ORDERED (UP TO 1 HOUR)	1.00	TOTAL	_____	_____
5.0	961-72 DAYS: NO TRANSCRIPT ORDERED (1-2 HOURS)	1.00	TOTAL	_____	_____
6.0	961-72 DAYS: NO TRANSCRIPT ORDERED (2-3 HOURS)	1.00	TOTAL	_____	_____
7.0	961-72 DAYS: NO TRANSCRIPT ORDERED (OVER 3 HOURS)	1.00	MIN	_____	_____
8.0	961-72 ADDITIONAL PER HOUR CHARGE FOR ABOVE	1.00	HR	_____	_____
9.0	961-72 NIGHTS: TRANSCRIPT ORDERED (UP TO 3 HOURS)	1.00	TOTAL	_____	_____

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Item	Class-Item	Quantity	Unit	Unit Price	Total
10.0	961-72 NIGHTS: TRANSCRIPT ORDERED (OVER 3 HOURS)	1.00	MIN		
11.0	961-72 ADDITIONAL PER HOUR CHARGE FOR ABOVE	1.00	HR		
12.0	961-72 NIGHTS: NO TRANSCRIPT ORDERED (UP TO 3 HOURS)	1.00	TOTAL		
13.0	961-72 NIGHTS: NO TRANSCRIPT ORDERED (OVER 3 HOURS)	1.00	MIN		
14.0	961-72 ADDITIONAL PER HOUR CHARGE FOR ABOVE	1.00	HR		
15.0	961-72 DAYS: NO WORK/NO WAITING	1.00	TOTAL		
16.0	961-72 ADDITIONAL CHARGE (WAITING)	1.00	HR		
17.0	961-72 NIGHTS: NO WORK/NO WAITING	1.00	TOTAL		
18.0	961-72 ADDITIONAL CHARGE (WAITING)	1.00	HR		
19.0	961-72 HOLIDAYS: TRANSCRIPT ORDERED (UP TO 3 HOURS)	1.00	TOTAL		

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Item	Class-Item	Quantity	Unit	Unit Price	Total
20.0	961-72 HOLIDAYS: TRANSCRIPT ORDERED (OVER 3 HOURS)	1.00	MIN		
21.0	961-72 ADDITIONAL PER HOUR CHARGE FOR ABOVE	1.00	HR		
22.0	961-72 HOLIDAYS: NO TRANSCRIPT ORDERED (UP TO 3 HOURS)	1.00	MIN		
23.0	961-72 ADDITIONAL PER HOUR CHARGE FOR ABOVE	1.00	HR		
24.0	961-72 HOLIDAYS: NO TRANSCRIPT ORDERED (OVER 3 HOURS)	1.00	MIN		
25.0	961-72 ADDITIONAL PER HOUR CHARGE FOR ABOVE	1.00	HR		
26.0	961-72 WEEKENDS: TRANSCRIPT ORDERED (UP TO 3 HOURS)	1.00	TOTAL		
27.0	961-72 WEEKENDS: TRANSCRIPT ORDERED (OVER 3 HOURS)	1.00	MIN		
28.0	961-72 ADDITIONAL PER HOUR CHARGE FOR ABOVE	1.00	HR		

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29.0	961-72 WEEKENDS: NO TRANSCRIPT ORDERED (UP TO 3 HOURS)	1.00	MIN		
30.0	961-72 ADDITIONAL PER HOUR CHARGE FOR ABOVE	1.00	HR		
31.0	961-72 WEEKENDS: NO TRANSCRIPT ORDERED (OVER 3 HOURS)	1.00	MIN		
32.0	961-72 ADDITIONAL PER HOUR CHARGE FOR ABOVE	1.00	HR		
33.0	961-72 MULTI DEPOSITIONS (REGULAR)	1.00	EA		
34.0	961-72 MULTI DEPOSITIONS (RECORDS) PREPARATION AND HANDLING FEES	1.00	EA		
35.0	961-72 TRANSCRIPT (24 LINES) (REGULAR HEARING)	1.00	PAGE		
36.0	961-72 TRANSCRIPT (24 LINES) (MEDICAL/EXPERT HEARING)	1.00	PAGE		
37.0	961-72 TRANSCRIPT (24 LINES) (NIGHT HEARING)	1.00	PAGE		

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Item	Class-Item	Quantity	Unit	Unit Price	Total
38.0	961-72 TRANSCRIPT (24 LINES) (DEPOSITION)	1.00	PAGE		
39.0	961-72 TRANSCRIPT (24 LINES) (WORKERS' COMP DEPOSITION)	1.00	PAGE		
40.0	961-72 EXPEDITED PREPERATION: WITHIN 24 HOURS	1.00	PAGE		
41.0	961-72 EXPEDITED PREPARATION: WITHIN 36 HOURS	1.00	PAGE		
42.0	961-72 EXPEDITED PREPARATION: WITHIN 48 HOURS	1.00	PAGE		
43.0	961-72 EXPEDITED PREPARATION: WITHIN 60 HOURS	1.00	PAGE		
44.0	961-72 EXPEDITED PREPARATION: WITHIN 72 HOURS	1.00	PAGE		
45.0	961-72 EXPEDITED PREPARATION: WITHIN 96 HOURS	1.00	PAGE		
46.0	961-72 EXPEDITED PREPARATION: WITHIN 7 DAYS	1.00	PAGE		

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47.0	961-72 ADDITIONAL TRANSCRIPT ORDERED WITH ORIGINAL	1.00	PAGE		
48.0	961-72 ADDITIONAL TRANSCRIPT (NIGHT HEARING)	1.00	PAGE		
49.0	961-72 ADDITIONAL TRANSCRIPT (EXPEDITED HANDLING)	1.00	PAGE		
50.0	961-72 EXHIBITS	1.00	PAGE		
51.0	961-72 EXCERPTS (UNDER 5 PAGES)	1.00	PAGE		
52.0	961-72 EXCERPTS (OVER 5 PAGES): HEARINGS	1.00	PAGE		
53.0	961-72 EXCERPTS (OVER 5 PAGES): DEPOSITIONS	1.00	PAGE		
54.0	961-72 HANDLING AND DELIVERY	1.00	EA		
NOTE: ALL TRANSCRIPTS MUST BE DELIVERED WITHIN TWO (2) WEEK OF HEARINGS - EXPEDITED RATES WILL APPLY OTHERWISE					
TRANSCRIPT COPIES (OTHER THAN ORIGINAL CLIENT)					

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55.0	961-72 REGULAR HEARING	1.00	PAGE		
56.0	961-72 MEDICAL/EXPERT HEARING	1.00	PAGE		
57.0	961-72 NIGHT HEARING	1.00	PAGE		
58.0	961-72 EXPEDITED HANDLING (WITHIN 24 HOURS)	1.00	PAGE		
	DELIVERY OF GOODS OR SERVICES AS REQUESTED BY AGENCY.			TOTAL:	

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