



# Request for Quote

STATE OF RHODE ISLAND AND PROVIDENCE PLANTATIONS  
 ONE CAPITOL HILL  
 PROVIDENCE RI 02908

BUYER: Miller, Alma E  
 PHONE #: 401-222-2142

CREATION DATE : 11-JUN-07  
 BID NUMBER: 7003725,1  
 TITLE: WATER, BOTTLED AND COOLERS  
 BID CLOSING DATE AND TIME: 19-JUN-2007 10:30:00

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**Requisition Number:**

Amendment Description: BLANKET PERIOD IS 7/1/2007-6/30/2009 WITH THE OPTION TO RENEW FOR AN ADDITIONAL TWO (2) YEARS AT THE SOLE DISCRETION OF THE STATE.

HOW MANY VEHICLES DO YOU HAVE TO SERVICE THE AREA (STATE OF RHODE ISLAND DEPARTMENTS AND AGENCIES) COVERED UNDER THIS MPA? \_\_\_\_\_

WILL YOU HAVE A MANAGER WHO WILL BE RESPONSIBLE FOR SERVICE AND BILLING PROBLEMS AND OTHER ISSUES THAT WILL ARISE DURING THE PERIOD OF THIS CONTRACT? \_\_\_\_\_

Line	Description	Quantity	Unit	Unit Price	Total
1	BLANKET REQUIREMENTS: 7/1/2007 - 6/30/2009 (TWO YEAR CONTRACT) WITH THE OPTION TO RENEW FOR ONE (1) ADDITIONAL YEAR. MPA #165  BIDDER MUST PROVIDE THE FOLLOWING INFORMATION:  CONTACT PERSON AND PHONE AND FAX NUMBERS FOR ORDERING PURPOSES.  IF AT ANY TIME DURING THE CONTRACT THIS INFORMATION CHANGES, THIS OFFICE MUST BE PROVIDED WITH THE NEW INFORMATION.  PRICES WILL BE FOR FURNISHING OF 5, 6, OR 3 GALLON GLASS OR POLYCARBONATE CARBOYS.  QUOTE PRICE PER GALLON.  THERE WILL BE NO SEPARATE FEES OR DEPOSITS FOR BOTTLES OR CRATES AT TIME OF DELIVERY. CHARGES FOR UNRETURNED BOTTLES AT TERMINATION OF SERVICE ONLY. FAILURE TO ADHERE TO THIS REQUIREMENT WILL RESULT IN TERMINATION OF THE CONTRACT. RI DEPARTMENT OF HEALTH LICENSE NUMBER REQUIRED WITH BID.  LICENSE # _____  MPA -165 7/1/07-6/30/09 WATER, 5 OR 6 GALLON	1.00	Gallon		

It is the Vendor's responsibility to check and download any and all addenda from the RIVIP. This offer may not be considered unless a signed RIVIP generated Bidder Certification Cover Form is attached and the Unit Price column is completed. The signed Certification Cover Form must be attached to the front of the offer



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Line	Description	Quantity	Unit	Unit Price	Total
	BOTTLE, INDICATE IF 5 OR 6 GALLON BOTTLE - PRICE PER GALLON - BRAND _____ PRICE FOR 5 GALLON BOTTLE _____  PRICE FOR 6 GALLON BOTTLE _____				
2	MPA-165 7/1/07-6/30/09 WATER - 3 GALLON BOTTLE - PRICE PER GALLON -- BRAND _____ PRICE FOR 3 GALLON BOTTLE _____	1.00	Gallon		
3	MPA-165 7/1/07-6/30/09 WATER - 1 GALLON CONTAINER - PRICE PER GALLON COOLERS ARE TO BE FREESTANDING	1.00	Gallon		
4	MPA-165 7/1/07-6/30/09 COOLER, COLD, RENTAL CHARGE PER MONTH	1.00	Month		
5	MPA-165 7/1/07-6/30/09 COOLER, HOT & COLD, RENTAL CHARGE PER MONTH CHARGE FOR BOTTLES NOT RETURNED (TO BE CHARGED AT END OF CONTRACT ONLY).  _____	1.00	Month		
6	MPA-165 7/1/07-6/30/09 CUPS, CONE, WITH DISPENSER PROVIDED, _____ OZ. (SIZE OF CUP) _____ CUPS PER SLEEVE	1.00	Sleeve		
7	MPA-165 7/1/07-6/30/09 CUPS, FLAT BOTTOM, WITH	1.00	Sleeve		

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Line	Description	Quantity	Unit	Unit Price	Total
	<p>DISPENSER PROVIDED, _____ OZ. (SIZE OF CUP) _____ CUPS PER SLEEVE</p> <p>THE REQUIREMENTS LISTED ARE APPROXIMATE AND THE DISTRIBUTION POINTS ARE MEANT TO COVER THE ENTIRE STATE. CANCELLATIONS AND ADDITIONS MUST BE ACCEPTED BY THE SUCCESSFUL BIDDER AT THE BID PRICE ARRANGEMENT.</p> <p>THE FOLLOWING ESTIMATES ARE FOR BIDDING PURPOSES ONLY AND ARE NOT EXACT.</p> <p>1. THERE ARE APPROXIMATELY 54 LOCATIONS RECEIVING THE 1 GALLON CONTAINERS.</p> <p>WATER TO BE DELIVERED IN 1 GALLON CONTAINERS TO ELIGIBLE FAMILIES THROUGHOUT THE STATE.</p> <p>2. THERE ARE APPROXIMATELY 232 LOCATIONS RECEIVING THE 5/6 GALLON CONTAINERS.</p> <p>THE FOLLOWING ARE SOME DELIVERY LOCATIONS PRESENTLY IN EFFECT.</p> <p>-STATE POLICE BARRACKS, CHEPACHET</p>				

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Line	Description	Quantity	Unit	Unit Price	Total
	-STATE POLICE BARRACKS, LINCOLN -R.I.A.N.G., OLD OXFORD RD., NO.SMITHFIELD -STATE POLICE HEADQUARTERS, NO.SCITUATE -DIX BLDG., MHRH, CRANSTON -HAZARD BLDG., MHRH, CRANSTON -STATE POLICE TRAINING ACADEMY, FOSTER -STATE POLICE BARRACKS, PORTSMOUTH -RI VETERAN'S HOME, BRISTOL -URI HEALTH SERVICES, KINGSTON -STATE POLICE BARRACKS, WICKFORD -URI, PUBLIC SAFETY, KINGSTON -STATE POLICE BARRACKS, WYOMING -DEPT.OF EMPLOYMENT SECURITY, METACOM AVENUE, BRISTOL				

Delivery: \_\_\_\_\_

Terms of Payment: \_\_\_\_\_

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## Contract Terms and Conditions

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## **Terms and Conditions**

### **BID STANDARD TERMS AND CONDITIONS**

#### **TERMS AND CONDITIONS FOR THIS BID**

#### **INSURANCE REQUIREMENTS**

AN INSURANCE CERTIFICATE IN COMPLIANCE WITH PROVISIONS OF ITEM 31 (INSURANCE) OF THE GENERAL CONDITIONS OF PURCHASE IS REQUIRED FOR COMPREHENSIVE GENERAL LIABILITY, AUTOMOBILE LIABILITY, AND WORKERS' COMPENSATION AND MUST BE SUBMITTED BY THE SUCCESSFUL BIDDER(S) TO THE DIVISION OF PURCHASES PRIOR TO AWARD. THE INSURANCE CERTIFICATE MUST NAME THE STATE OF RHODE ISLAND AS CERTIFICATE HOLDER AND AS AN ADDITIONAL INSURED. FAILURE TO COMPLY WITH THESE PROVISIONS MAY RESULT IN REJECTION OF THE OFFEROR'S BID. ANNUAL RENEWAL CERTIFICATES MUST BE SUBMITTED TO THE AGENCY IDENTIFIED ON THE PURCHASE ORDER. FAILURE TO DO SO MAY BE GROUNDS FOR CANCELLATION OF CONTRACT.

NOTE: IF THIS BID COVERS CONSTRUCTION, SCHOOL BUSING, HAZARDOUS WASTE, OR VESSEL OPERATION, APPLICABLE COVERAGES FROM THE FOLLOWING LIST MUST ALSO BE SUBMITTED TO THE DIVISION OF PURCHASES PRIOR TO AWARD: \* PROFESSIONAL LIABILITY INSURANCE (AKA ERRORS & OMISSIONS) - \$1 MILLION OR 5% OF ESTIMATED PROJECT COST, WHICHEVER IS GREATER. \* BUILDER'S RISK INSURANCE - COVERAGE EQUAL TO FACE AMOUNT OF CONTRACT FOR CONSTRUCTION. \* SCHOOL BUSING - AUTO LIABILITY COVERAGE IN THE AMOUNT OF \$5 MILLION. \* ENVIRONMENTAL IMPAIRMENT (AKA POLLUTION CONTROL) - \$1 MILLION OR 5% OF FACE AMOUNT OF CONTRACT, WHICHEVER IS GREATER. \* VESSEL OPERATION - (MARINE OR AIRCRAFT) - PROTECTION & INDEMNITY COVERAGE REQUIRED IN THE AMOUNT OF \$1 MILLION.

#### **RIVIP INFO - BID SUBMISSION REQUIREMENTS**

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#### **PURCHASE AGREEMENT BID**

**BIDDING** (a) A single price shall be quoted for each item against which a proposal is submitted. This price will be the maximum in effect during the agreement period. Any price decline at the manufacturer's level shall be reflected in a reduction of the agreement price to the State. (b) Quantities, if any, are estimated only. The agreement shall cover the actual quantities ordering during the period. Deliveries will be billed at the single, firm, awarded unit price quoted regardless of the quantities ordered. (c) Bid price is net F.O.B. destination and shall include inside delivery at no extra cost. (d) Bids for single items and/or a small percentage of total items listed, may, at the State's sole option, be rejected as being non-responsive to the intent of this request. **ORDERING** (a) The User Agency(s) will submit individual orders for the various items and various quantities as may be required during the agreement period. (b) Exception - Regardless of any agreement resulting from this bid, the State reserves the right to solicit prices separately for any extra large requirements for delivery to specific destinations.

#### **MULTI YEAR AWARD**

THIS IS A MULTI-YEAR BID/CONTRACT. PER RHODE ISLAND STATE LAW 37-2-33, CONTRACT OBLIGATIONS BEYOND THE CURRENT FISCAL YEAR ARE SUBJECT TO AVAILABILITY OF FUNDS. CONTINUATION OF THE CONTRACT BEYOND THE INITIAL FISCAL YEAR WILL BE AT THE DISCRETION OF THE STATE. TERMINATION MAY BE EFFECTED BY THE STATE BASED UPON DETERMINING FACTORS SUCH AS UNSATISFACTORY PERFORMANCE OR THE DETERMINATION BY THE STATE TO DISCONTINUE THE GOODS/SERVICES, OR TO REVISE THE SCOPE AND NEED FOR THE TYPE OF GOODS/SERVICES; ALSO MANAGEMENT OWNER DETERMINATIONS THAT MAY PRECLUDE THE NEED FOR GOODS/SERVICES.

**DELIVERY PER AGENCY**

DELIVERY OF GOODS OR SERVICES AS REQUESTED BY AGENCY.