



Solicitation Information
December 2, 2015

Continuous Recruitment # 41

TITLE: Medication Assisted Treatment for Medicare Recipients

Submission Deadline: Continuous Recruitment through December 31, 2015 at 12:00 Noon.

Questions concerning this solicitation may be addressed to gail.walsh@purchasing.ri.gov. Questions should be submitted in a *Microsoft Word attachment*. Please reference **Continuous Recruitment #41 - Medication Assisted Treatment for Medicare Recipients** on all correspondence. Questions received, if any, will be answered and posted on the Internet as an addendum to this solicitation. It is the responsibility of all interested parties to download this information.

Vendors must register on-line at the State Purchasing Website at www.purchasing.ri.gov.

NOTE TO VENDORS:

Offers received without the entire completed RIVIP Generated Bidder Certification Form attached may result in disqualification.

THIS PAGE IS NOT A BIDDER CERTIFICATION FORM

SECTION 1 - INSTRUCTIONS AND NOTIFICATIONS TO PROPOSERS:

The Rhode Island Department of Behavioral Healthcare Developmental Disabilities and Hospitals seeks to fund medication assisted treatment in licensed Opioid Treatment Programs (OTPs), for those patients eligible for Medicare only who have no other source of payment and meet the financial eligibility guidelines. The scope of work is described herein.

This solicitation is being conducted under the State's Continuous Recruitment (CR) Process. All responses must be received by **12:00 Noon on December 31, 2015** but may be submitted at any time before the deadline. No grants will be awarded until all applications are received, reviewed and ranked in accordance with the review process.

Funding for these grants is available through a portion of the Substance Abuse Treatment Block Grant. It will be limited based on historical client census within regions of Rhode Island with a small pool of the available funds to be released if potential providers expend all regionally available funds prior to the end of the twelve month award period.

This solicitation, and subsequent award, is governed by the State's General Conditions of Purchase, which is available at www.purchasing.ri.gov. To access the State's General Conditions of Purchase, enter our website, click on General Information and then click on Rules and Regulations. Once the Rules and Regulations are displayed, scroll to the bottom of the page and double click on Appendix A, which contains the State's General Conditions of Purchase.

INSTRUCTIONS AND NOTIFICATIONS TO OFFERORS:

Potential Respondents are advised to review all sections of this solicitation carefully and to follow instructions completely, as failure to make a complete submission as described elsewhere herein may result in rejection of the proposal.

Proposals which depart from or materially alter the terms, requirements, or scope of work defined by this solicitation will be rejected as being non-responsive.

All costs associated with developing or submitting a proposal in response to this solicitation, or to provide oral or written clarification of its content shall be borne by the Respondent. The State assumes no responsibility for these costs.

Proposals are considered to be irrevocable for a period of not less than sixty (60) days following the opening date, and may not be withdrawn, except with the express written permission of the State Purchasing Agent.

Proposals misdirected to other State locations or which are otherwise not present in the Office of Purchases by the Submission Deadline stated on Page 1 for any cause will be determined to be late and will not be considered.

Rates for services are determined by the state and match state Medicaid rates. They are firm and fixed unless otherwise indicated herein. These funds are only to be used as a payment of last resort because no other funds through insurance or self-pay are available.

Respondents are advised that all materials submitted to the State of Rhode Island for consideration in response to this CR will be considered to be public records, as defined in Title 38 Chapter 2 of the Rhode Island General Laws, without exception, and will be released for inspection immediately upon request, once an award has been made.

Interested parties are instructed to peruse the Division of Purchases website on a regular basis, as additional information relating to this solicitation may be released in the form of an addendum to this CR.

The Respondent should be aware of the State's Minority Business Enterprise (MBE) requirements, which addresses the State's ten per cent (10%) participation by MBE's in all State procurements. For further information, visit the website at <http://www.mbe.ri.gov>.

Awards resulting from this CR will be subject to the State's General Conditions of Purchase, which are available through the Internet at www.purchasing.ri.gov.

Equal Employment Opportunity (RIGL 28-5.1) § 28-5.1-1 Declaration of policy. – (a) Equal opportunity and affirmative action toward its achievement is the policy of all units of Rhode Island state government, including all public and quasi-public agencies, commissions, boards and authorities, and in the classified, unclassified and non-classified services of the state employment. This policy applies in all areas where the state dollar is spent, in employment, public service, grants and financial assistance, and in state licensing and regulation. For further information, contact the Rhode Island Equal Employment Opportunity Office, at 222-3090 or via email raymond.lambert@doa.ri.gov.

Questions, in **Microsoft Word Format**, concerning this solicitation, may be e-mailed to the Division of Purchases at gail.walsh@purchasing.ri.gov. Please reference the CR number on all correspondence.

Responses to questions received, if any, will be provided, as an Addendum to this CR, and posted on the Rhode Island Division of Purchases website at www.purchasing.ri.gov. It is the responsibility of all interested Respondents to download this additional information. *If technical assistance is required to download, call the Help Desk at 401-222-3766 or lynda.moore@doit.ri.gov.*

SECTION 2 – PROJECT DESCRIPTION

Eligible Applicants

Any behavioral healthcare organization licensed to provide Medication Assisted Treatment.

Eligible Clients

1. Determination of Necessity for Treatment and Level of Care

Necessity for treatment and level of care shall be based on utilization of the most recent edition of “Patient Placement Criteria for the treatment of Psychoactive Substance Abuse Disorders,” as developed by the American Society of Addiction Medicine (ASAM). Any modifications to the use of ASAM criteria must be approved by the Department prior to implementation.

To be successful in an application for this grant each agency must list the number of clinical and type of clinical contacts per person based on acuity levels.

2. Admission – Contract Services

- Eligibility is limited to Rhode Island adults (age 18 and above), eligible for Medicare only, determined to be in need of Medication Assisted Services using Methadone.
- Verification of Rhode Island Residency is necessary
- Verification of income up to 200.0 percent of the most recent Federal Poverty Levels is also required

Income is defined as total household income less the following deductions: (a) documented Court Ordered Payments (Alimony and Child Support), (b) documented Medical Expenditures, including out-of-pocket medical costs (medical insurance costs - premiums, deductibles and copayments). Medical insurance costs are deductible when paid by the applicant or household for members of the household other than the applicant [if the applicant is insured, the applicant is ineligible for a contract service].

In order to qualify for a deduction, the client must produce documentation demonstrating payment. If there is no documentation of payment, the expenditure can be recognized as a deduction in determining financial eligibility, or for co-payment determination, for a thirty (30) day period. If after thirty days the documentation is still not provided, the deduction can no longer be recognized.

Financial Eligibility must be reassessed every six months.

Prioritized Clients

Admission into an awarded state funded treatment program will be prioritized and document kept to provide proof that the admission priority list is followed in the descending order:

- pregnant injecting drug users;
- pregnant women;
- injecting drug users;
- persons who are HIV antibody positive or have HIV disease;

- referrals from the State's contract detox service provider
- parents who are involved with the Department for Children, Youth and Families ("DCYF") and are working toward reunification with their children, and whose participation in substance abuse treatment is a prerequisite for reunification;
- persons who while incarcerated began substance abuse treatment and continue to require additional Medication treatment after release from prison;
- Servicemen and women from the National Guard

Also, the awardee's will publicize that pregnant women will receive preference in admission for treatment and notify the Department if they are unable to admit a pregnant woman within 48 hours of screening.

Required Services for Client Types

- A. **Tuberculosis ("TB") services** must be made available directly or through arrangements with other public or nonprofit private entities to all individuals receiving treatment for substance abuse. Services shall include counseling; testing to determine whether the individual has been infected with mycobacteria tuberculosis to determine the appropriate form of treatment, and referral of individuals infected by TB for appropriate medical evaluation and treatment.
- B. When serving **pregnant women or women with dependent children**, provide or arrange for the following services, and include on the treatment plan:
- i) primary medical care for women, including referral for prenatal care and, while the women are receiving such services, child care;
 - ii) primary pediatric care, including immunization, for their children;
 - iii) gender specific substance abuse treatment and other therapeutic interventions for women which may address issues of relationships, sexual and physical abuse and parenting and child care while the women are receiving these services;
 - iv) therapeutic interventions for children in custody of women in treatment (may include developmental needs, issues of sexual and physical abuse);
 - v) case management and transportation to ensure that women and their children have access to the above mentioned services.
- C. When treating individuals for **injection drug use**, upon reaching ninety (90) percent of program capacity to admit individuals, the Provider shall notify the Department through its Division of Behavioral Healthcare – Substance Abuse Treatment Unit of that fact within seven (7) days. Providers shall make every attempt to admit individuals in need of treatment for injection drug use within fourteen (14) days after making the request for admission to the program, or one hundred and twenty (120) days after the date of request if interim services are provided. Interim services shall include:

- i) counseling and education about Human Immunodeficiency Virus ("HIV") and TB, about risks of needle-sharing, risks of transmission to sexual partners and infants and about steps that can be taken to ensure that HIV and TB transmission does not occur;
- ii) referral for HIV, HCV or TB treatment services, if necessary;
- iii) for pregnant women, interim services also include counseling on the effects of alcohol and drug use on the fetus and referral for prenatal care;
- iv) the Provider shall maintain a record of individuals who have received interim services while on their waiting lists. The information should include client's name and address, and dates and types of interim service(s);
- v) the Provider shall maintain a waiting list for all such clients awaiting treatment. This list shall be made available to DBH upon request;

D. the program must either directly or, through arrangements, provide programmatically accessible services for individuals with **physical or other disabilities**;

E. the program must either directly or, through arrangements, provide for services to **cultural and linguistic minorities**

Methadone Services

Program Specifications

- The Contractor will comply with all requirements contained in the Department's Licensing Regulations and federal and DEA regulations concerning medication assisted treatment (DEA requirements of 21 CFR Part 21, Section 1301.71.)

The care plans should include strategies for:

- **Childcare and prenatal care:** The funding agreement expects each entity providing treatment services, will directly or through arrangements with other public or nonprofit private entities, make available prenatal care to women receiving such services and, while the women are receiving the services, childcare.
- A **trauma-informed care** approach empowers staff to recognize and respond to the significance of trauma when providing care to all patients with mental health and/or substance use conditions/disorders. Trauma is defined as the experience of violence and victimization including sexual abuse, physical abuse, severe neglect, loss, domestic violence, and/or the witnessing of violence, terrorism or disasters.

Deliverables

Deliverables are described in the table below:

<i>Reporting Requirement/Deliverable</i>	<i>Due Date</i>
Eligibility forms are to be completed at admission and sent to BHDDH via e-mail to Melissa.Howe@bhddh.ri.gov	Upon admission
Quarterly Reports are to be sent to the BHDDH contract manager that will include number of consumers served and current days in treatment by age and gender.	Quarterly

Funding Availability

A total of \$550,000 is available through this announcement. The number and amount of awards will depend on the applications received during the competitive application process. Individual providers will not be able to bill more than 75% of total project costs. Applicants must only use these funds to support services for individuals with no other way to pay, in other words, payment of last resort.

Project Schedule

Services are expected to be available on January 1, 2016 if a purchase order is issued to continue for one year with five additional option years at the discretion of BHDDH.

Reporting Requirements

All grant recipients will be required to complete monthly reports in a format provided by the BHDDH contract manager. If reports are not submitted and project milestones are not met, for whatever reason, the BHDDH contract manager has the authority to terminate the award and recover all grant funds.

Disbursement Process

Service providers will be paid a flat rate of \$61.00 per slot with the client making up the remainder of the cost of service. The distribution of slots will be based on the total number of slots applied for and the client census of underinsured medication-assisted treatment recipients relying on DBH funding as of August, 2015 and reported in the Behavioral Health On-Line Database.

SECTION 3 – PROPOSAL REQUIREMENTS

General Submission Requirements

Responses (an original plus four (4) copies) should be mailed or hand-delivered in a sealed envelope marked “**CR #41, Medication Assisted Treatment for Medicare Recipients**” to:

RI Department of Administration
Division of Purchases, 2nd floor
One Capitol Hill
Providence, RI 02908-5855

NOTE: Proposals received after the due date referenced on Page 1 will not be considered. Proposals misdirected to other State locations or which are otherwise not presented in the Division of Purchases by the scheduled due date will be determined to be late and may not be considered.

Proposals faxed or emailed to the Division of Purchases will not be considered. The official time clock is located in the reception area of the Division of Purchases.

Proposals should include the following:

- A completed and signed RIVIP Bidder Certification Cover Form, available at www.purchasing.ri.gov.
- A completed and signed W-9 (taxpayer identification number and certification). Form is downloadable at www.purchasing.ri.gov.
- **A Technical Proposal** describing the qualifications and background of the applicant and experience with and for similar projects, and all information described earlier in this solicitation. The Technical Proposal is limited to six (6) pages (this excludes any appendices). As appropriate, resumes of key staff that will provide services covered by this request. See evaluation criteria below for details of the required submission and scoring methodology.
- **An attestation** to accept the \$61.00 per slot rate for individuals eligible for Medicare only, determined to be in need of Medication Assisted Services using Methadone.

SECTION 4 - EVALUATION CRITERIA

Evaluation Criteria

In order for an application to be considered and evaluated for funding under this program it must:

- Be complete
- Demonstrate clinical viability to provide medication-assisted treatment

All proposals that meet or exceed the minimum threshold of 70 out of a possible 100 points will be considered for recommendation of award. Any proposals scoring less than the established threshold of 70 points will be dropped from consideration.

All proposals will to be competitively evaluated based on the following metrics and weighting:

- Capacity to clinically determine necessity for treatment and level of care (15%)
- Ability to comply with admission requirements (10%)
- Commitment to adhere to BHDDH's prioritization of clients (20%)
- Capacity to provide required services for client types (20%)
- Demonstrated capacity to provide methadone treatment (15%)
- Ability and commitment to meet reporting requirements (20%)

SECTION 5 - EVALUATION PROCESS AND AWARD

Process

A technical review committee shall review and competitively evaluate all of the applications. The State reserves the right to select no proposals for any reason or if the responses do not meet a sufficient standard based on the evaluation criteria. The State reserves the right to waive any minor irregularities or informalities in a proposal as it determines or to allow Respondents to correct them, and to accept or reject any Proposal or portion thereof, and to enter into any agreement deemed to be in the best interest of Rhode Island. The State reserves the right to discuss with the selected applicant(s) any terms and conditions, including financial issues, for any proposed project. The State reserves the right to seek additional information from any and all Respondents including but not limited to requests for clarifications and interviews.

The BHDDH's technical review committee will then make a qualifications based recommendation for final selection to the Rhode Island State Purchasing Agent, or her designee, who will make the final award decision.

Notwithstanding the above, the State reserves the right not to award this contract or to award on the basis of cost alone, to accept or reject any or all responses, and to award in its best interest.

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