



STATE OF RHODE ISLAND AND PROVIDENCE PLANTATIONS

Department of Administration
DIVISION OF PURCHASES
One Capitol Hill
Providence, RI 02908-5855

Tel: (401) 574-8100
Fax: (401) 574-8387
Web Site: www.purchasing.ri.gov

STATE OF RHODE ISLAND COOP22

WSCA-NASPO Copiers, Printers and Related Devices RFP
is available at <http://purchasing.state.nv.us/services/sdocs.htm>

Copiers, Printers and Related Devices RFP #3091

Release Date: 10 June 2014

Closing Date: 20 August 2014 at 2:00 pm (Pacific Time)

RFP 3091 Timeline
COPIERS, PRINTERS & RELATED DEVICES - WSCA-NASPO MSA

Stage	Date
RFP and Scoring Weights Finalized:	May 23, 2014
RFP to Directors for Review & Intent to Participate	May 27 – 30, 2014
Release / Posting of RFP:	June 9, 2014
1 st Set of Vendor Questions Due:	June 30, 2014
1 st Set of Responses Released:	July 16, 2014
2 nd Set of Vendor Questions Due:	July 23, 2014
2 nd Set of Responses Released:	July 30, 2014
Vendor References Due:	August 19, 2014
RFP's Due & Opened by Purchasing:	August 20, 2014 @ 2pm
Evaluation Packets to Review Committee:	August 22, 2014
Evaluator Review of Proposals Submitted:	August 22 - September 20, 2014
Evaluation Meeting w/Committee:	September 22-26, 2014
Location: TBD – Las Vegas NV	
Vendor Presentations:	October 20-24, 2014
Location: TBD – Las Vegas NV	
Letter of Intent to Highest Scored Vendor(s):	October 27, 2014
Negotiation Period & Contract Signing:	October 27 – November 30, 2014
Notification of Award & Submittal to WSCA-NASPO Board:	December 1, 2014

Contract(s) Approved & Affective:

December 1, 2014 / Upon Approval





**INTENT TO PARTICIPATE
WSCA-NASPO Cooperative Contract(s) for
COPIERS, PRINTERS & RELATED DEVICES 14-19 (NV)
Nevada RFP 3091**

By the State of Rhode Island (hereinafter Participating State)

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I. PURPOSE:

The purpose of this Agreement is to provide the members of the National Association of State Procurement Officials (NASPO) with the opportunity to participate in multi-state cooperative contract(s) for Copiers, Printers & Related Devices. These contract(s) are being lead by the State of Nevada.

II. SCOPE OF THE CONTRACT(S)

The Lead State is authorized by the WSCA-NASPO Cooperative Purchasing Organization and agreement of the participants to act as the procurement officer in developing multi-state cooperative contract(s) for Copiers, Printers & Related Devices. The resulting contracts will be permissive contracts.

Administrative Fee

A NASPO administrative fee of one-quarter of one percent (0.25%) will be assessed centrally for purchases under the contract.

A Participating State may have their administrative fee (if any) listed in the solicitation, if you provide documentation of your administrative fee and process for paying that fee.

Individual states may optionally add their administrative fee (if any) when the state executes its Participating Addendum.

III. TERM OF THE CONTRACT

The initial contract will be established for five years from date of award, with renewal contract extension options for a total potential contract of five (5) years.

IV. SOLICITATION AND CONTRACT DEVELOPMENT/ADDITIONAL INFORMATION

The solicitation and contract development shall be accomplished in compliance with the requirements of the WSCA/NASPO Cooperative Purchasing Organization, incorporated herein by reference.

Solicitation Publication Period

Offerors will be given over 45 days after publication to submit proposals.



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Solicitation Type and Evaluation Criteria

This RFP will be issued and evaluated in concert with the WSCA-NASPO Cooperative Purchasing Organization guidance and the procurement laws and rules of the Lead State by a sourcing team composed of members from several states.

Award(s): The solicitation will permit limited multiple awards.

Additional Requested Information

State Specific Terms and Conditions: If the Participating State wishes to include any State specific terms and conditions with the release of this RFP, please attach those to this Intent to Participate.

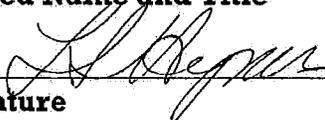
Annual Estimated Volume: Please indicate your estimated annual volume of potential purchase under this proposed contract. \$1,755,000

SIGNATURE

State of Rhode Island

Lorraine Hynes, Purchasing Agent

Printed Name and Title



Signature

June 3, 2004

Date

Please scan and email the signed "Intent to Participate" document by **June 6, 2014** to:
Paul Stembler, Cooperative Development Coordinator pstembler@wsca-naspo.org