

# SOLICITATION INFORMATION

March 6, 2006

**BID NUMBER #B06119**

**TITLE: RI CONTRACT #2006 - CL - 010  
SOUTHERN RHODE ISLAND LANDSCAPE  
MAINTENANCE**

**OPENING DATE AND TIME: 3/29/06 – 11:30 A.M.**

PRE-BID/ PROPOSAL CONFERENCE: NO      DATE:      TIME:  
LOCATION:

SURETY REQUIRED: YES  
BOND REQUIRED: YES

WILLIAM J. ANDERSON C.P.M.  
ADMINISTRATOR/PURCHASING SYSTEMS



WA/dls

Vendors must register on-line at the State Purchasing Website at [www.purchasing.state.ri.us](http://www.purchasing.state.ri.us) to be able to download a Bidder Certification Cover Form which must accompany each offer.

## **NOTE TO VENDORS:**

Offers received without the entire completed three-page RIVIP Generated Bidder Certification Cover Form attached may result in offer disqualification.

**THIS PAGE IS NOT A BIDDER CERTIFICATION FORM**

# NOTICE

**THERE MAY BE ADDITIONAL ADDENDA TO THIS BID/RFP AT ANY TIME BEFORE THE OPENING DATE AND TIME.**

THE DIVISION OF PURCHASES WILL **NOT** BE NOTIFYING BY MAIL OF ANY SUCH ADDENDA.

IT IS THE **VENDOR'S RESPONSIBILITY** TO **CHECK** AND **DOWNLOAD** ANY AND ALL ADDENDA.

AN ADDENDUM TO A BID/RFP IS LISTED AS THE BID NUMBER WITH AN "A" AND THE NUMBER OF THE ADDENDUM FOLLOWING; FOR EXAMPLE, **3025A1** INDICATES ADDENDUM #1 HAS BEEN ISSUED FOR BID 3025. **3025A2** INDICATES ADDENDUM #2 HAS BEEN ISSUED.

YOU MUST CLICK ON **ALL** OF THESE LISTINGS TO GET THE **COMPLETE** PACKAGE.

**IF NOT BIDDING ON ANY ITEM, DO NOT RESPOND, IN ANY WAY, TO THE DIVISION OF PURCHASES.**

## DISCLAIMER

While the State of Rhode Island intends to maintain continuous access to this Website, from time to time access to information and/or documents may be interrupted or prevented either because of site problems, user problems or Internet problems. Not all access difficulties can be resolved by the State of Rhode Island since some access failures may be due to the type of computer or communication equipment and services employed by the Website User. However, it is the State's policy to provide a Help Desk (401) 222-2142 ext. 134 during regular business hours to assist Users in identifying and overcoming access problems.

To assure maximum access opportunities for Users, solicitations shall be posted on the RIVIP for a minimum of seven days and no amendments shall be made within the last five days before the date an offer is due. Vendors are cautioned that the competitive nature of their offers could be affected if their submissions do not include all amendments. For this reason, vendors are advised to revisit all solicitations to which they intend to respond five days prior to the due dates. If access to solicitations on the Website has been severely curtailed, it shall be the policy of the State to extend the due date of affected solicitations.

**In some cases (e.g., road construction) copies of plans and specifications which cannot be offered online are issued with a requirement for a refundable deposit. In such instances, in addition to announcements provided on the RIVIP, vendors on the known lists of plans and specifications depositors will receive direct notification of amendments.**

Except when access to the Website has been severely curtailed and it is determined by the Rhode Island State Purchasing Agent that special circumstances preclude extending a solicitation due date, requests to mail or fax hard copies of solicitations will not be honored.

When the result of an Internet solicitation of registered vendors is unsuccessful (no offers, one offer which exceeds the estimated cost) the State of Rhode Island will cancel the original solicitation and resolicit the original offer directly from vendors. The Purchasing Agent reserves the right to solicit offers from unregistered vendors as well as registered vendors.

**\* THIS IS A DISK-BASED BID**

**ELECTRONIC BIDDING  
PROCEDURE NOTICE**

All Bidders MUST register in person at the office of Contract Administration to obtain necessary Bidder Registration and Digital ID's.

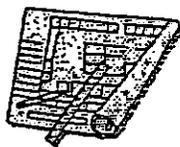
**NO BID OFFER WILL BE ACCEPTED WITHOUT PROPER BIDDER REGISTRATION AND DIGITAL ID'S.**

**RHODE ISLAND  
DEPARTMENT OF TRANSPORTATION**

**RIDOT Provides:**



CD



Plans (on CD)



Contract Documents  
(on CD)

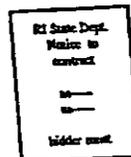


DOQ Report  
(on CD)

**Bidder Must Submit:**



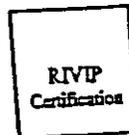
Readable 3 1/2"  
High Density  
Disk or CD



Completed &  
Signed Proposal



Completed Bond



Completed & Signed

Call the Contracts & Specifications Office at 222-2495  
to request technical support on issues directly related to the  
Department's Electronic Disk-Based Bidding Program.  
Office Hours: 8:30 AM - 4:00 PM

**NO BID OFFER WILL BE CONSIDERED**

**UNLESS ACCOMPANIED BY A 3 1/2" DISK OR CD**

**CONTAINING THE BID PROPOSAL FILE**

**GENERATED BY THE RIDOT BID PREPARATION PROGRAM (QUEST LITE)**

*Failure to comply will result in a mandatory disqualification per Section 102.07 of Part 100, General Requirements and Covenants of the RI Dept. of Transportation's Standard Specifications for the Road and Bridge Construction, 2004 Edition*

## Notice to Contractors

# THIS IS A DISK-BASED BID

Bid offers will be accepted *only on disk/CD generated by RIDOT-supplied software called Quest Lite; each disk/CD must be accompanied by a hard copy signed offer printed from the software and submitted at the Bid Opening.* Minimum computer hardware and operating system requirements are listed here. *Training is strongly recommended; SEE BELOW.*

### CONTACT:

#### **RIDOT CONTRACTS & SPECIFICATIONS**

Rm. 108, Two Capitol Hill, Providence, RI 02903

Hours: **Mon – Fri, 8:30AM– 4:00PM**

Phone: **401-222-2495**

- 1. Required Registration Codes for Each Bidder**  
Registration Codes for RIDOT software are necessary to use the software; a firm only needs to register once to acquire secure, unique codes to be used with all RIDOT disk-based construction project bids.
- 2. The required Quest Lite installation software and all applicable Contract Documents are provided on a CD-ROM.**  
The Contract Documents include the RI Standard Specifications, 2004 edition and all subsequent revisions and addenda, the RI Standard Details, General Provisions, Special Provisions, Distribution of Quantities and Engineering Plans, and all other applicable documents.
- 3. Addenda, when necessary, are available on Purchases' RIVIP website**  
**at:** <http://www.purchasing.ri.gov/>  
RIDOT will make all necessary addenda available at Purchases' web site. It is the plan-holders responsibility to poll the RIVIP to keep up-to-date on addenda.
- 4. Training can be requested up to three (3) days prior to the Bid Opening**  
Training is provided on request. Arrangements must be made through the RIDOT Contracts & Specifications Office at least three (3) days prior to the Bid Opening of the project.
- 5. Technical Support is available.**

#### **Minimum Computer Hardware and Operating System Requirements:**

- Windows 98 SE, Windows NT 4.0 (w/SP6), Windows 2000 (w/SP3) or Windows XP Pentium III 500MHz PC (1GHz recommended)
- CD-ROM Drive, Floppy Drive, Printer & 15" Monitor (17" recommended)
- 20GB Hard Disk with 1GB free (40 GB with 5 GB free recommended)
- 256 MB RAM (512 MB recommended)
- 32 MB Video Card (64 MB SVGA recommended)
- Internet Explorer 5.5 SP1 (Internet Explorer 6.0 SP1 recommended)

# NOTICE TO HIGHWAY AND BRIDGE CONTRACTORS

Rhode Island Department of Transportation (RIDOT)  
Contracts and Specifications

## ELECTRONIC BIDDING PROCEDURES QUEST LITE UPGRADE

Effective September 12, 2005, bid offers for all RIDOT Contracts requiring the use of the Department's Quest Lite bid preparation software **MUST** be prepared using **Quest Lite Version 040406 (2.8.2)**. Failure to comply with this requirement could result in the disqualification of your bid offer.

Full installation and upgrade-only software packages for Quest Lite Version 040406 (2.8.2) will be provided on the project advertising CD's, which are available to prospective bidders through the Contracts and Specifications office on or after the scheduled project advertising date.

Contractors presently using Quest Lite Version 040405 (2.8.1) need only install the upgrade package to complete the conversion.

For technical assistance, contact the Contracts and Specifications office at 222-2495.

08/23/05

## QUEST LITE VERSION 040406 (2.8.2)

### UPGRADE & FULL INSTALLATION

Effective September 12, 2005, bid offers prepared using the Department of Transportation's Quest Lite software must be prepared using Quest Lite Version 040406 (2.8.2). This new version (upgrade and full installation) is provided on all project CD's issued after August 23, 2005.

Before proceeding with any installations, note the following:

1. Most Quest Lite users will only require the installation of the upgrade version. To determine if the upgrade installation is sufficient, the present version of the Quest Lite installation must be determined. This is accomplished in Quest Lite by clicking on Help/About. If the present version is 040405 (2.8.1) then the upgrade installation is sufficient.
2. For earlier versions (versions below 2.8.1), the full installation of Quest Lite is required. (Note: if the full installation is required, the upgrade installation does not need to be performed after the full installation is completed.)

#### Installation Instructions – Upgrade Version

1. Close Quest Lite before attempting the installation.
2. Using the project CD, double-click on the "Upgrade Only" option provided on the Start page. (The Quest Lite installation software is located on the CD in the "Quest Lite Software Installation" directory.
3. When prompted for a password, enter "ridot".
4. Follow the instructions provided in the installation wizard to complete the installation.

#### Installation Instructions – Complete Installation

1. Close Quest Lite before attempting the installation.
2. Remove the existing installation of Quest Lite. To accomplish this, follow the instructions provided on pages 19 – 25 of the Quest Lite User Manual provided with the project CD. Follow the installation removal directions for the operating system in use on the machine.
3. Using the project CD, double-click on the "Complete Installation" option provided on the Start page. (The Quest Lite installation software is located on the CD in the "Quest Lite Software Installation" directory.
5. When prompted for a password, enter "ridot".
6. Follow the instructions provided on pages 11 - 18 in the Quest Lite User Manual to complete the installation.

For technical assistance, contact the Contracts & Specifications office at 222-2495.

STATE OF RHODE ISLAND AND PROVIDENCE PLANTATIONS  
DEPARTMENT OF ADMINISTRATION - DIVISION OF PURCHASES

**NOTICE TO HIGHWAY AND BRIDGE CONTRACTORS**

Sealed Proposals addressed to the State Purchasing Agent, Rhode Island Department of Administration, Division of Purchases, One Capitol Hill, Providence, Rhode Island 02903, will be opened and read in public on March 29, 2006 at 11:30 am. All bidders MUST register online at [www.purchasing.ri.gov](http://www.purchasing.ri.gov). A Bidder Certification Cover Sheet MUST accompany each bid. Bid item description and quantities estimated for this project will also be available online. Should you need assistance in registering or downloading a bid, call (401) 222-2142 ext. 134. Failure to comply will result in mandatory disqualification per Item 4 of Section 102.12 of the Rhode Island Department of Transportation's Standard Specifications for Road and Bridge Construction 2004 Edition and RI General Law 37-2-17 which references the RI Vendor Information Program (RIVIP).

**DESCRIPTION: R.I. Contract No. 2006-CL-010, R.I. Federal Aid Project Nos. 3RD-PRTY(050), 405-421(211) & STP-TEA2 (150) is for landscape maintenance of the Wakefield Cutoff Landscaping Project (R.I. Contract No. 9361), Kingston Station (R.I. Contract No. 9609) in South Kingstown, Route 138 in Newport, and Route 138 Landscaping (R.I. Contract No. 9503) in Jamestown, Rhode Island. Also included will be the Ten Rod Road (Route 102) Enhancements at the Exeter Library in Exeter, RI. Final completion for the entire work of this contract shall be on November 15, 2007.**

**The Contractor will not be required to meet a Disadvantaged business Enterprise (DBE) goal for this project.**

Computer Disks for competitive bidding for the above described work will be furnished by the Department of Transportation, Division of Administrative Services, Contracts & Specifications Office, Room 108, Two Capitol Hill, Providence, Rhode Island, 02903, Tel.Number (401)-222-2495. The Plans, Specifications and Special Provisions may also be examined on or after March 8, 2006 every weekday except holidays between the hours of 8:00 AM and 4:00 PM.

**The Bid Package consists of a compact disk that contains the Construction Plans, 2004 Standard Specifications for Road and Bridge Construction, Compilation of Approved Specifications-July 2004, including December 2004 and August 2005 Supplements, the Required Contract Provisions for Federal-Aid Construction Contracts, Supplemental General Provisions, Rhode Island Standard Details, General Provisions-Contract Specific, Specifications-Job Specific, Distribution of Quantities, Federal Wage Rates, Quest Lite Bid File, Quest Lite Installation Software, and Quest Lite User Manual. Only complete bid packages will be issued.**

**Prospective bidders are hereby notified that all questions pertaining to this Contract shall be submitted to the Department of Transportation through it's website at [www.dot.state.ri.us](http://www.dot.state.ri.us) by accessing the questions menu located within the project listing under the "Contracting – Bidding Opportunities" link. Response to Questions submitted will also be posted under the project listing. Phone calls will not be accepted.**

Please also note that all Bidding Documents required to be submitted and in fact submitted to the Purchasing Agent as part of a bid will be considered returned to the State and need not be returned to RIDOT.

A bid bond payable to the State of Rhode Island, in the amount of 5% of the total or gross sum of the bid must be furnished by each bidder. The Proposal Guaranty will be furnished by surety companies authorized/licensed to do business in the State of Rhode Island. The State reserves the right to retain the surety of all bidders until the successful bidder enters into the Contract or until such time as the award or cancellation of the Contract is announced at which point Sureties will be returned to all bidders by the State of Rhode Island. A performance bond of one hundred (100) percent of the contract price with a satisfactory surety company will be required of the successful bidder. All surety companies must be listed with The Department of the Treasury, Fiscal Services, Circular 570, (Latest Revision published by the Federal Register). The Department of Transportation reserves the right to reject any or all bids.

Required Contract Provisions - The attention of prospective bidders is called to the fact that this project is to be bid upon and the contract executed under the rules and regulations for carrying out the provisions of the Federal-Aid Highway Act, subject to all appropriate Federal Laws, including Title VI of the Civil Rights Act of 1964, as amended and supplemented, and the required provisions for Federal - Aid Contracts, as provided for in Chapters 85, 86 and 88 of the Public Laws of Rhode Island, 1960.

Wages of labor on Federal -Aid Highway Projects - the prevailing rate of wages for laborers and mechanics employed by contractors or subcontractors on the initial construction of highway projects on the Federal - Aid Highway System, authorized under the Federal Highway Act of 1968, shall be paid wages at rates not less than those prevailing on the same type of work on similar construction in the immediate locality as determined by the United States Secretary of Labor, in accordance with the Act of August 30, 1935, known as the Davis - Bacon Act, under Decision Nos. 1 through 6 as applicable.

Prevailing wage rates and Davis - Bacon Wage Determination Reference Materials are available online at [www.purchasing.ri.gov](http://www.purchasing.ri.gov). It is advisable to print only the pages applicable to this bid; the rates active on the Rhode Island Vendor Information Program's bid solicitation date for this project are applicable for the duration of the contract resulting from this bid.

Work Hours Act of 1962 - This contract is subject to Work Hours Act of 1962, Public Law 87-581 and implementing regulations.

There will be no Pre-Bid Conference scheduled for this project.

DEPARTMENT OF ADMINISTRATION

DIVISION OF PURCHASES

BY BRIAN P. STERN

EXECUTIVE DIRECTOR/PURCHASING AGENT

## Items List

Date: 2/21/2006

Project Name - SOUTHERN RHODE ISLAND LANDSCAPE  
 MAINTENANCE CONTRACT  
 R.I. Contract No. - 2006-CL-010  
 FAP Nos: 3RD-PRTY (050), 405-421 (211), STP-TEA2 (150)

Seq No.	Item Code	Description	Quantity	UM
001	201.0321	CLEARING AND GRUBBING	40.00	SY
002	202.0700	COMMON BORROW	6.00	CY
003	202.0800	GRAVEL BORROW	4.00	CY
004	914.5010	FLAGPERSONS	300.00	MHRS
005	914.5020	FLAGPERSONS - OVERTIME	30.00	MHRS
006	929.0300	CHAMP MANAGEMENT SYSTEM	10,000.00	EACH
007	939.0500	STONE WALLS IN HISTORIC, SCENIC OR RURAL AREAS (FREE-STANDING, DRY MASONRY)	55.00	LF
008	939.9901	RESET STONES IN STONE WALLS (FREE-STANDING, DRY MASONRY)	35.00	LF
009	943.0100	TRAINEE MAN-HOURS	300.00	MNHR
010	L01.0104	PLANTABLE SOIL 4 INCHES DEEP	35.00	SY
011	L02.0101	GENERAL HIGHWAY SEEDING (TYPE 1)	35.00	SY
012	L02.9901	GRASS MOWING - WAKEFIELD CUTOFF	12.00	EACH
013	L02.9902	GRASS MOWING - KINGSTON STATION	24.00	EACH
014	L02.9903	GRASS MOWING - RT. 138 JAMESTOWN	12.00	EACH
015	L02.9904	GRASS MOWING - RT. 138 NEWPORT	12.00	EACH
016	L06.9901	MAINTENANCE OF PLANTING AREAS - WAKEFIELD CUTOFF	14.00	PMO
017	L06.9902	MAINTENANCE OF PLANTING AREAS - KINGSTON STATION	14.00	PMO
018	L06.9903	MAINTENANCE OF PLANTING AREAS - RT. 138 JAMESTOWN	14.00	PMO
019	L06.9904	WATERING	30.00	MGAL
020	L06.9905	TILLIA CORDATA 'GREENSPIRE', GREENSPIRE LINDEN, 2" - 2 1/2" CAL, B&B	20.00	EACH
021	L06.9906	PICEA PUNGENS, GREEN SPRUCE, 7' - 8', B&B	12.00	EACH
022	L06.9907	ACER RUBRUM 'RED SUNSET', RED SUNSET MAPLE, 3" - 3 1/2" CAL.	20.00	EACH
023	L06.9908	VIBURNUM DENTATUM, ARROWWOOD VIBURNUM, 3'-4', B&B	18.00	EACH
024	L06.9909	HEMEROCALLIS 'STELLA D'ORO', GOLD YELLOW DWARF DAYLILY, 1 GAL., CONT.	150.00	EACH
025	L06.9910	HEMEROCALLIS 'BRIGHT SUNSET', ORANGE W/ YELLOW DAYLILY, 1 GAL., CONT.	225.00	EACH
026	L06.9911	KALMIA LATIFOLIA, MOUNTAIN LAUREL, 3'-4', B&B	14.00	EACH
027	L06.9912	SPIREA BUMALDA 'ANTHONY WATERER', ANTHONY WATERER SPIREA, 18"-24", B&B	25.00	EACH
028	L06.9913	VACCINIUM ANGUSTIFOLIUM, LOWBUSH BLUEBERRY, 18"-24", B&B	9.00	EACH