

# BID SOLICITATION



STATE OF RHODE ISLAND AND PROVIDENCE PLANTATIONS  
 CAPITOL HILL  
 PROVIDENCE RI 02908

**BID NUMBER: B05734**  
**TITLE: LANDSCAPING - PARKS & BEACHES**  
**BID OPENING DATE AND TIME:**  
**11/29/2005 11:00 AM**

BUYER: ALMA MILLER  
 PHONE #: (401) 222 - 2142 ext. 124  
 BLANKET PERIOD: 4/1/2006 - 11/15/2010

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 DEM DIV OF PARKS AND RECREATION  
 2321 HARTFORD AVENUE  
 JOHNSTON RI 02919

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Requisition Number(s): R74B064604

Item	Class-Item	Quantity	Unit	Unit Price	Total
	BLANKET REQUIREMENTS: 4/1/06 - 11/15/2010  THERE WILL BE A *** MANDATORY *** PRE-BID SITE INSPECTION ON TUESDAY, NOVEMBER 15, 2005 AT 11:00 AM.  LOCATION: FORT ADAMS STATE PARK ENTRANCE BOOTH HARRISON AVENUE NEWPORT, RI 02840				

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	<p><b>BIDDING</b></p> <p>(a) A single price shall be quoted for each item against which a proposal is submitted. This price will be the maximum in effect during the agreement period. Any price decline at the manufacturer's level shall be reflected in a reduction of the agreement price to the State.</p> <p>(b) Quantities, if any, are estimated only. The agreement shall cover the actual quantities ordering during the period. Deliveries will be billed at the single, firm, awarded unit price quoted regardless of the quantities ordered.</p> <p>(c) Bid price is net F.O.B. destination and shall include inside delivery at no extra cost.</p> <p>(d) Bids for single items and/or a small percentage of total items listed, may, at the State's sole option, be rejected as being non-responsive to the intent of this request.</p> <p><b>ORDERING</b></p> <p>(a) The User Agency(s) will submit individual orders for the various items and various quantities as may be required during the agreement period.</p> <p>(b) Exception - Regardless of any agreement resulting from this bid, the State reserves the right to solicit prices separately for any extra large requirements for delivery to specific destinations.</p>				

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	<p>AN INSURANCE CERTIFICATE IN COMPLIANCE WITH PROVISIONS OF ITEM 31 (INSURANCE) OF THE GENERAL CONDITIONS OF PURCHASE IS REQUIRED FOR COMPREHENSIVE GENERAL LIABILITY, AUTOMOBILE LIABILITY, AND WORKERS' COMPENSATION AND MUST BE SUBMITTED BY THE SUCCESSFUL BIDDER(S) TO THE DIVISION OF PURCHASES PRIOR TO AWARD. THE INSURANCE CERTIFICATE MUST NAME THE STATE OF RHODE ISLAND AS CERTIFICATE HOLDER AND AS AN ADDITIONAL INSURED. FAILURE TO COMPLY WITH THESE PROVISIONS MAY RESULT IN REJECTION OF THE OFFEROR'S BID. ANNUAL RENEWAL CERTIFICATES MUST BE SUBMITTED TO THE AGENCY IDENTIFIED ON THE PURCHASE ORDER. FAILURE TO DO SO MAY BE GROUNDS FOR CANCELLATION OF CONTRACT.</p>				

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Item	Class-Item	Quantity	Unit	Unit Price	Total
	<p>NOTE: IF THIS BID COVERS CONSTRUCTION, SCHOOL BUSING, HAZARDOUS WASTE, OR VESSEL OPERATION, APPLICABLE COVERAGES FROM THE FOLLOWING LIST MUST ALSO BE SUBMITTED TO THE DIVISION OF PURCHASES PRIOR TO AWARD:</p> <ul style="list-style-type: none"> <li>* PROFESSIONAL LIABILITY INSURANCE (AKA ERRORS &amp; OMISSIONS) - \$1 MILLION OR 5% OF ESTIMATED PROJECT COST, WHICHEVER IS GREATER.</li> <li>* BUILDER'S RISK INSURANCE - COVERAGE EQUAL TO FACE AMOUNT OF CONTRACT FOR CONSTRUCTION.</li> <li>* SCHOOL BUSING - AUTO LIABILITY COVERAGE IN THE AMOUNT OF \$5 MILLION.</li> <li>* ENVIRONMENTAL IMPAIRMENT (AKA POLLUTION CONTROL) - \$1 MILLION OR 5% OF FACE AMOUNT OF CONTRACT, WHICHEVER IS GREATER.</li> <li>* VESSEL OPERATION - (MARINE OR AIRCRAFT) - PROTECTION &amp; INDEMNITY COVERAGE REQUIRED IN THE AMOUNT OF \$1 MILLION.</li> </ul>				

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Item	Class-Item	Quantity	Unit	Unit Price	Total
	<p>THIS IS A MULTI-YEAR BID/CONTRACT. PER RHODE ISLAND STATE LAW 37-2-33, CONTRACT OBLIGATIONS BEYOND THE CURRENT FISCAL YEAR ARE SUBJECT TO AVAILABILITY OF FUNDS. CONTINUATION OF THE CONTRACT BEYOND THE INITIAL FISCAL YEAR WILL BE AT THE DISCRETION OF THE STATE. TERMINATION MAY BE EFFECTED BY THE STATE BASED UPON DETERMINING FACTORS SUCH AS UNSATISFACTORY PERFORMANCE OR THE DETERMINATION BY THE STATE TO DISCONTINUE THE GOODS/SERVICES, OR TO REVISE THE SCOPE AND NEED FOR THE TYPE OF GOODS/SERVICES; ALSO MANAGEMENT OWNER DETERMINATIONS THAT MAY PRECLUDE THE NEED FOR GOODS/SERVICES.</p> <p>FIVE [5] YEAR SEASONAL LANDSCAPING CONTRACT FOR FT. ADAMS STATE PARK, NEWPORT, RI 02840 AS PER THE ATTACHED SPECIFICATIONS.</p> <p>CONTRACTOR TO PROVIDE BID PER WEEKLY CUTTING PER SEASON BASED ON TWENTY FIVE [25] TOTAL CUTS AND THE ATTACHED SPECIFICATIONS.</p> <p>CONTRACTOR TO BILL AGENCY ON A MONTHLY BASIS, BASED ON THE MONTHLY REQUIREMENTS FOR EIGHT MONTHS; APRIL - NOVEMBER EACH YEAR.</p>				

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Item	Class-Item	Quantity	Unit	Unit Price	Total
1.0	988-52 4/1/06 - 11/15/06 - BID PER WEEKLY CUTTING PER SEASON BASED ON TWENTY FIVE (25) TOTAL CUTS AND THE ATTACHED SPECIFICATIONS	25.00	CUT		
2.0	988-52 4/1/07 - 11/15/07 - BID PER WEEKLY CUTTING PER SEASON BASED ON TWENTY FIVE (25) TOTAL CUTS AND THE ATTACHED SPECIFICATIONS	25.00	CUT		
3.0	988-52 4/1/08 - 11/15/08 - BID PER WEEKLY CUTTING PER SEASON BASED ON TWENTY FIVE (25) TOTAL CUTS AND THE ATTACHED SPECIFICATIONS	25.00	CUT		
4.0	988-52 4/1/09 - 11/15/09 - BID PER WEEKLY CUTTING PER SEASON BASED ON TWENTY FIVE (25) TOTAL CUTS AND THE ATTACHED SPECIFICATIONS	25.00	CUT		
5.0	988-52 4/1/2010 - 11/15/2010 - BID PER WEEKLY CUTTING PER SEASON BASED ON TWENTY FIVE (25) TOTAL CUTS AND THE ATTACHED SPECIFICATIONS	25.00	CUT		
CONTACT PERSON: STEVEN T. WRIGHT (401) 222-2632					

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	DELIVERY OF GOODS OR SERVICES AS REQUESTED BY AGENCY.				
				<b>TOTAL:</b>	

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**Fort Adams State Park  
Harrison Avenue, Newport, RI 02840  
Landscaping Specifications**

1. It shall be the purpose and intent of this contract to have each area and all it's facilities maintained in accordance with the highest standards of cleanliness, turf management and horticultural practices. The contractor shall provide all tools, supplies and labor required for proper maintenance.
2. It is expected that each contractor shall become thoroughly familiar with the area, its boundaries, and its facilities and to develop a personal pride in the proper appearance and operational excellence of the area and facilities within this contract. [The Division Representative will outline the entire area in detail at the scheduled pre-bid conference on site].
3. Within the first ten days of the period covered by this contract, all areas in the vicinity of picnic tables, fireplaces, restrooms, parking areas and all turf areas showing an accumulation of leaves, winter killed weeds and general trash are to be raked clean of all such material. The only areas not to be raked [cans, papers, debris to picked up] are those impassable to patrons because of dense underbrush or swamp conditions.
4. Grass is to be cut to a height of 2" by means of reel or rotary type mower. Such equipment is to be kept sharp and in proper adjustment at all times in order to assure smooth and even mowing without skips and scalping. Limited or total lack of growth of predominant grass species caused by seasonal drought or for any other reasons will not relieve the contractor from performing all the work necessary for the cutting of concentrated or isolated weed growth to a height of 2 inches. All areas where terrain does not permit the use of standard mowing equipment [steep slopes, between rock outcroppings, around guard rail post, along curbing and fence lines, around trees, sign posts etc.] are to be kept trimmed with hand shears or grass whips. The use of powered trimmers, electric or gasoline is permitted providing proper caution is exercised to prevent bark damage to desirable plant material selected to continue active growth. Any and all selected plant material damaged by mechanical trimmers, mowers, tractors, tools or other equipment used by the contractor is to be replaced in size and variety by the contractor at his/her expense and at no cost to the State of Rhode Island.
5. When cutting Soccer and Rugby fields, use only turf tires on all cutting equipment.

6. The use of chemical growth retarders, herbicides, soil sterilants, etc. will be permitted only after the contractor has requested in writing, permission for such use declaring the specific area involved, identification of plant material and or structure in immediate vicinity distance to nearest waterway, chemical to be used, type of equipment, rate of application and name of responsible person holding a RI Pesticide Applicator License. No chemical is to be applied until the contractor has received authorization to proceed in writing from the Chief of the Division of Parks and Recreation. In the event permission is granted, the chemically treated area is to be limited to that narrow ground surface strip not conveniently mowable with conventional cutting equipment, approximately 2" to 3" in width.
7. The Division of Parks and Recreation reserves the right to use quantities of loam, seed and fertilizer within any area at any time during the period covered by this contract. Such work is not to alter the contractor's bid price in any way provided that the area to be treated is an improvement of existing conditions and not an addition to the total square footage considered in the original bid.
8. The Division of Parks and Recreation reserves the right to make any additional reasonable rules and regulations regarding procedures to be followed by the contractor which shall be in the best interest of the State of Rhode Island and of the general public. Any discrepancies or omissions not in the specifications must be brought to the attention of the Chief of the Division of Parks and Recreation before bid is submitted.
9. In the event of sickness or short vacation leaves, the contractor shall notify the Division immediately, and in advance when and where possible with the understanding that the contractor shall provide a responsible person as a substitute to perform the work as specified by the contract.
10. The contractor cannot sublet, or reassign the contract without the written approval of the Chief of the Division of Parks and Recreation and the Division of Purchases.
11. The contractor shall save the State harmless from, or on account of, any loss, cost, and injury to person, or damage to property, arising out of the operations under this contract.
12. It shall be specifically understood between the contractor and the Division of Parks and Recreation that this contract may be canceled and terminated by the Division whenever the contractual services are not provided to the satisfaction of the Chief of the Division of Parks and Recreation or his authorized representative.

13. **Cutting Requirements:** Yearly Landscaping Contract not to exceed twenty-five [25] total weekly cuttings starting in April and terminating in November of each season. Weekly cuts from mid April through August 31 and bi-weekly cuts [first and third weeks] in September and October with one final cut in the first week of November.
14. **Historic Cemetery Requirements:** To include weekly cutting as specified in item number 13 and to include trimming of hedges three times a year, once in the June, once in August and once in October.
15. **Insurance Requirements:** The contractor shall provide within fifteen days after award, to the Division of Parks & Recreation a certificate of insurance as evidence of existing insurance as listed below naming the State of Rhode Island, Division of Parks & Recreation as additionally insured. Contractor shall carry employer's liability insurance and protect and defend the State of Rhode Island from all suits and claims. The contractor shall keep the State of Rhode Island from or on account of any loss, cost injury or damage to State property or other property/persons arising out of the operations under this contract. Comprehensive General Liability Insurance of \$500,000 per person, \$1,000,000 per accident and \$100,000.00 per property damage along with Workmen's Compensation Insurance in accordance with Rhode Island laws.

**END**