

SOLICITATION INFORMATION

May 18, 2005

BID NUMBER #B05199

**TITLE: CONSTRUCTION OF THE RI TRAFFIC
TRIBUNAL**

OPENING DATE AND TIME: 6/16/05 AT 11:30 AM

PRE-BID/ PROPOSAL CONFERENCE: <u>YES</u>	DATE: 6/1/05	TIME: 10:00 AM
MANDATORY: <u>YES</u>		
LOCATION: DEPT. OF HEALTH BASEMENT AUDITORIUM 3 CAPITOL HILL PROVIDENCE, RI 02908		

SURETY REQUIRED: <u>YES</u>
BOND REQUIRED: <u>YES</u>

WILLIAM J. ANDERSON 
ADMINISTRATOR OF PURCHASING SYSTEMS

WJA:da

Vendors must register on-line at the State Purchasing Website at www.purchasing.ri.gov to be able to download a Bidder Certification Cover Form which must accompany each offer.

NOTE TO VENDORS:

Offers received without the entire completed three-page RIVIP Generated Bidder Certification Cover Form attached may result in offer disqualification.

THIS PAGE IS NOT A BIDDER CERTIFICATION FORM

SECTION 00020 - INVITATION TO BID (**B05199**)

Date: May 18, 2005

Purchaser: The Department of Administration
Division of Purchases
One Capitol Hill
Providence, RI 02908

Owner: The State of Rhode Island
Department of Administration
Division of Central Services
One Capitol Hill
Providence, Rhode Island 02908

The Rhode Island Judiciary
250 Benefit Street
Providence, Rhode Island 02903

Project Architect: Edward Rowse Architects, Inc.
115 Cedar Street
Providence, Rhode Island

Project: Rhode Island Traffic Tribunal

Completion Date: November 6, 2006 (Substantial Completion October 6, 2006)

Contractors are invited to submit an offer under seal to the Purchaser at the above address, for construction of the above Project, on or before:

Time: **11:30 AM** Date: **June 16, 2005**

Bid Documents may be EXAMINED at the office of the Architect between the hours of 9:00 a.m. and 5:00 p.m., between the hours of 9:30 a.m. and Noon, 1:00 p.m. to 4:00 p.m.

Bid Documents may be OBTAINED in person at Service Point, formerly Charrette ProGraphics, 303 Eddy Street, Providence, Rhode Island 02903 or ordered for shipping by calling Service Point, at (401) 278-4000 (Ms. Cheryl Parkhouse, Manager, or Mr. Jim DiRamo, Print Supervisor), or online through Service Point, "PlanLink" at <http://www.ritraffic.com> upon receipt of a refundable deposit, by certified check, or money order, payable to the STATE OF RHODE ISLAND and delivered to Service Point in the amount of Five Hundred Dollars (\$500.00) for each set clearly noted "Traffic Tribunal Bid Document Deposit". Refunds will be issued for drawings and specifications that are returned to Service Point that are complete and unmarked.

Bidders requiring "Help" with "Plan Link" can obtain assistance through <http://www.servicepointusa.com> using the "Plan link" button and then "User Guide" link found on the sign-in page. This will provide the Bidder with the Plan Link™ Plan Room User Manual. Additionally, a telephone Help/Technical Support line is available at 1-800-448-6002 Ext. 527, Mr. Cameron Olson, Monday – Friday 8:00 a.m. to 5:30 p.m.

Bidders can obtain copies of the Plan Holders List through Plan Link on the opening page in the Plan Room and using "Click here for Plan Holder's List" option. Additionally, all addendum or other notifications are available on line in the Plan Room, and will also be hardcopy shipped to your designated address.

It shall be the sole responsibility of the Bidder to follow up on the status of all Bid Documents that have been ordered by phone or through PlanLink in a timely manner, to assure that the orders have been processed and delivered. Bidders shall take into consideration the additional time it takes to obtain documents by shipping. Owner shall not be responsible for delays in receipt of documents due to the carrier's required time for the delivery process.

Bid Documents will be available for pick up:

In Person:

- Monday through Friday 8:00 a.m. to 5:30 P.M. at Service Point, formerly Charrette ProGraphics, 303 Eddy Street, Providence, Rhode Island 02903. (If a Bidder wants to pick up Bid Documents at a Service Point location other than the Providence, Rhode Island Facility, please call ahead of

time and place a phone order and let the Order Clerk know that you want to pick up the package at another facility.)

- Orders to be picked up will be available 8:00 a.m. on Thursday, May 19, 2005 to 5:30 p.m. on Thursday June 9, 2005.

Or ordered for delivery:

- By telephone, (Service Point Providence) Monday through Friday 8:00 a.m. to 5:30 p.m. beginning Thursday, May 19, 2005. Telephone orders for shipping will not be taken after 4:30 p.m. on Tuesday, June 7, 2005.
- Through the Internet, Sunday through Saturday Twenty Four (24) hours a day seven days a week beginning at 12:01 a.m. Thursday, May 19, 2005. Internet orders will not be taken after 4:30 p.m. on Tuesday, June 7, 2005.

BID BOND

Bidders will be required to provide Bid security in the form of a Bid Bond, payable to the STATE OF RHODE ISLAND in the amount of a sum no less than five (5) percent of the Bid Price.

PRE-BID CONFERENCE

The Owner will hold a Pre-Bid conference in the Auditorium located at the Department of Health, Three Capitol Hill, Providence, Rhode Island 02908.

Time: **10:00 A.M.** Date: **June 1, 2005**

OTHER BIDDING REQUIREMENTS

Refer to Document 00100 - Instructions to Bidders, for other Bidding requirements.

E.E.O/MINORITY BUSINESS ENTERPRISES

Bidder's attention is referred to State requirements pertaining to conditions of employment to be observed, including the Equal Employment Opportunity Act and requirements that ten (10) percent of the dollar value of the work to be achieved by Minority Business Enterprises, and wage rates to be paid under the Contract for this Project must be in accordance with the Prevailing Wages on file at the Rhode Island Department of Labor, Office of the Director and available through the State of Rhode Island, Department of Administration, Division of Purchases Web site at <http://www.purchasing.ri.gov>. For the convenience of the Bidder the wage schedule has been attached as part of the bid package however, the Bidder is responsible to ensure that the appropriate Wage Schedule is being used to bid the Project.

GENERAL LAWS

Bidders are subject to the terms, conditions, and provisions of Chapters 2 entitled "State Purchases," 12 entitled "Contractors Bonds," 13 entitled "Labor and Payment Debts by Contractors," and 14.1 entitled "Minority Business Enterprise" of Title 37, General Laws of the State of Rhode Island, 1956 as amended.

NOTICE OF ADDENDUM

Bidders will be notified of addendum scheduled for release no later than five (5) calendar days prior to the date for receipt of Bids.

The Division of Purchases reserves the right to reject any or all bids.

Executive Director,
Brian Stern, State Purchasing Agent

END OF SECTION 00020

All bidders MUST register online at www.purchasing.ri.gov. A RIVIP generated Bidder Certification Cover Form MUST accompany each bid. Should you need assistance in registering or downloading a bid, call (401) 222-2142 ext. 134. Failure to comply will result in disqualification.

The included prevailing wage table may have been revised. It is the contractor's responsibility to use the current prevailing wage table. The table may be obtained at the RI Division of Purchases Home Page at www.purchasing.ri.gov.