

# BID SOLICITATION



STATE OF RHODE ISLAND AND PROVIDENCE PLANTATIONS  
 CAPITOL HILL  
 PROVIDENCE RI 02908

**BID NUMBER: B04915**  
**TITLE: BATH TOWELS, WHITE**  
**BID OPENING DATE AND TIME:**  
**04/14/2005 11:15 AM**

BUYER: JOHN COWELL  
 PHONE #: (401) 222 - 2142 ext. 114  
 BLANKET PERIOD: 4/1/05 - 7/31/05

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**MENTAL HEALTH, RETARDATION & HOSPITALS**  
**MHRH CENTRAL LAUNDRY**  
**PO BOX 8241**  
**CRANSTON RI 02920**

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**MENTAL HEALTH, RETARDATION & HOSPITALS**  
**MHRH CENTRAL LAUNDRY**  
**PO BOX 8241**  
**CRANSTON RI 02920**

Requisition Number(s): R76A058266

Item	Class-Item	Quantity	Unit	Unit Price	Total
	<p>BLANKET REQUIREMENTS: 4/1/05 - 7/31/05</p> <p>BIDDING</p> <p>(a) A single price shall be quoted for each item against which a proposal is submitted. This price will be the maximum in effect during the agreement period. Any price decline at the manufacturer's level shall be reflected in a reduction of the agreement price to the State.</p> <p>(b) Quantities, if any, are estimated only. The agreement shall cover the actual quantities ordering during the period. Deliveries will be billed at the single, firm, awarded unit price quoted regardless of the quantities ordered.</p> <p>(c) Bid price is net F.O.B. destination and shall include inside delivery at no extra cost.</p> <p>(d) Bids for single items and/or a small percentage of total items listed, may, at the State's sole option, be rejected as being non-responsive to the intent of this request.</p> <p>ORDERING</p> <p>(a) The User Agency(s) will submit individual orders for the various items and various quantities as may be required during the agreement period.</p> <p>(b) Exception - Regardless of any agreement resulting from this bid, the State reserves the right to solicit prices separately for any extra large requirements for delivery to specific destinations.</p>				

It is the Vendor's responsibility to check and download any and all addenda from the RIVIP. This offer may not be considered unless a signed RIVIP generated Bidder Certification Cover Form is attached and the Unit Price column is completed. The signed Certification Cover Form must be attached to the front of the offer. When delivering offers in person to One Capitol Hill, vendors are advised to allow at least one hour additional time for clearance through security checkpoints.

DELIVERY: \_\_\_\_\_

RIVIP VENDOR ID#: \_\_\_\_\_

TERMS OF PAYMENT: \_\_\_\_\_

**DO NOT SIGN BID ON THIS PAGE!**  
**USE CERTIFICATION COVER FORM.**

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1.0	<p>IF SAMPLES ARE REQUESTED, THEY MUST BE PROVIDED WITHIN TEN (10) WORKING DAYS OF REQUEST DATE. FAILURE TO DO SO MAY RESULT IN DISQUALIFICATION OF BID.</p> <p>850-92                      BATH TOWELS                      COLOR WHITE                      SIZE 20" X 40"                      PER SPEC #4780T DATED 12/11/00 AND OUR ACCEPTABLE BRANDS LIST, (BOTH ATTACHED)</p> <p>DELIVERY SCHEDULE: ASAP</p> <p>EACH TOWEL TO BE MARKED IN 3 " BLOCK LETTERS IN BLUE INK PROPORTIONATELY SPACED, ON TWO LINES, DOWN THE CENTER OF TOWEL TO READ :                      "PROPERTY OF MHRH CENTRAL LAUNDRY 2005"</p> <p>TO BE PACKAGED ONE DOZEN PER PACK, EACH PACK POLY WRAPPED, TEN DOZEN PER CASE. AM DELIVERY REQUIRED WITH 48 HOURS PRIOR NOTICE                      CALL LARRY LOPES @ 401-462-3588</p> <p>MANUFACTURER: _____</p> <p>STYLE #: _____</p>	1000.00	DOZ		

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Requisition Number(s): R76A058266

Item	Class-Item	Quantity	Unit	Unit Price	Total
	CONTACT PERSON: LARRY LOPES (401) 462-3588  DELIVERY OF GOODS OR SERVICES AS REQUESTED BY AGENCY.				
				<b>TOTAL:</b>	_____

It is the Vendor's responsibility to check and download any and all addenda from the RIVIP. This offer may not be considered unless a signed RIVIP generated Bidder Certification Cover Form is attached and the Unit Price column is completed. The signed Certification Cover Form must be attached to the front of the offer. When delivering offers in person to One Capitol Hill, vendors are advised to allow at least one hour additional time for clearance through security checkpoints.

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STATE OF RHODE ISLAND  
DEPARTMENT OF ADMINISTRATION  
OFFICE OF PURCHASES  
ONE CAPITOL HILL  
PROVIDENCE, RI 02908

**SPECIFICATION NO. 4780-T TOWELS, Bleached White Terry Bath**

**Date:** 12/11/00    **Supersedes:** 10/13/99

**1. CLASSIFICATION AND SCOPE:**

1.1 This specification covers Terry cloth Towels of but one general grade commonly known as "firsts" or "first quality".  
Domestic goods only shall be considered acceptable. Woven hemmed and finished by manufacturer.

**NOTE: Bidders shall provide a Certificate of Compliance concerning the point of origin for both the greige and finished goods with bid. Failure to submit certification shall be cause for rejection of bid.**

**2.0 APPLICATION SPECIFICATION:**

2.1 Federal Standard No. 191A, Textile Test Methods as applicable shall form a part of this specification.

**3.0 REQUIREMENTS:**

3.1 **Materials:** Shall be thoroughly cleaned cotton free from waste, in the warp and filling. Decoration stripes made from colorfast cotton shall be woven into the towels.

3.2 **Weave:** The weave shall be a plain bleached white woven polyester/cotton blend of 84% Cotton/16% polyester or 86% Cotton/14% polyester consisting of warp and filling ground yarns and warp pile yarns woven with a terry weave, except that:

- a. There shall be a border woven without terry loops 2+ ½ inches wide at each end of the towel. The measured width of the border shall include with width of the hem; or
- b. There shall be a border woven without terry loops, 2+ ½ inches, placed 3 ½ + ½ inches from the hem on each end of the towel. The towel shall be single loop (i.e. pile yarns woven singly).

3.3 **Construction:** The towels shall be terry loop exclusive of a border. The finished towels shall have a woven border. Printed borders are not acceptable. All ends of stitching, thread breaks, skipped and runoff stitches shall be overstitched ¾ to 1 inch.

3.4 **Selvage:** The towels shall be hemmed and/or natural selvage edge, no fringe edges. If both side edges are selvage, the weave for the selvage shall be 3 by 3 rib weave (two endings weaving as one), or a terry weave selvage. Each selvage shall be not less than ¼ or more than 3/8 inch wide.

3.5 **End Hems:** The hem at each end of the towel shall be ¼ to 3/8 inch wide. Stitching shall be 1/16 to 1/8 inch from the turned edges, 8 to 10 stitches per inch minimum no raw edges showing.

3.6 **Side Hems:** If both side edges are hemmed, they shall be woven with a ¾ inch plain border before hemming and shall be hemmed not less than ¼ inch nor more than 3/8 inch wide with a stitching margin of 3/16 to ¼ inch. There shall be 8 to 10 stitches per inch.

3.7 **Shrinkage:** Towels shall not shrink more than 10% in the warp and 2% in the filling when subjected to normal laundering procedures.

3.8 **Tensile Strength:** The tensile strength shall be a minimum of 80 lbs. in the warp and 50 lbs. in the filling when tested to Method 5100 (grab method) of Federal Standard 191A. Textile Text Method.

3.9 **Finished Sizes:** Shall be as specified with a tolerance of not more than + or - 1".

- |                   |                   |
|-------------------|-------------------|
| A. 20 X 40 INCHES | C. 24 X 48 INCHES |
| B. 22 X 44 INCHES | D. 25 X 50 INCHES |

4.0 **Finished Weight:** Finished weight for one dozen towels shall be not less than;

- A. 5.50 lbs. dozen-20 x 40 inch towel/7.3 ounces each minimum
- B. 6.25 lbs. dozen-22 x 44 inch towel/ 8.3 ounces each minimum
- C. 8.00 lbs. dozen-24 x 48 inch towel/10.6 ounces each minimum
- D. 10.00 lbs. dozen-25 x 50 inch towel/13.3 ounces each minimum

4.1 **Labeling:** Each towel shall have a permanently affixed label indicating fabric content and instructions for laundering.

4.2 **Workmanship:** The finished towel shall be certified to meet this specification and is the same product offered for sale in the marketplace.

**5.0 SAMPLING, INSPECTION AND TEST PROCEDURES:**

**5.1 Sampling:** The Office of Purchases/Standards Unit reserves the right to conduct random sampling based upon compliance with the specification. Failure to provide only the accepted product may result in suspension from the bidders list. If Independent Laboratories are used for testing purposes, the contractor will be held responsible for fees associated with testing.

**5.2 Testing:** The test unit for dimensional and weight requirements shall be one (1) towel.

**6. PREPARATION FOR DELIVERY:**

**6.1 Marking:** Each master carton shall be plainly and indelibly marked to show the purchase order number and contents. Lettering shall be at least ½ inch high.

This specification shall, until revised or rescinded, apply to each future purchase and contract for the commodity described herein. Copies of State of Rhode Island Specifications may be obtained from the Office of Purchases, One Capitol Hill, Providence, RI 02908.

**PLEASE RETAIN FOR FUTURE REFERENCE.**

**STATE OF RHODE ISLAND  
DEPARTMENT OF ADMINISTRATION  
DIVISION OF PURCHASES  
ONE CAPITOL HILL  
PROVIDENCE, RI 02908**

**Date: 9/30/03**

**Supersedes: New**

**ACCEPTABLE BRANDS LIST – 4780-T-001 BATH TOWELS  
4780-T-002 HAND TOWELS  
4780-T-003 WASH CLOTHS**

**AUTHORITY: Office of Purchases has approved This Acceptable Brands List for Textile Products.**

**SCOPE: Towels furnished under this Acceptable Brands List shall be limited to the Manufacturers and their Branded Products listed herein.**

**NOTE: The manufacturers listed alphabetically and no preference intended to be shown.**

**MANUFACTURERS**

**Blair Mills  
115 Little Street  
Belton, SC 29627**

**Springs Industries  
Dundee Towel Division  
104 W. 40th Street  
New York, NY 10018**

**West Point Stevens  
740 Lake Charles Way  
Roswell, GA 30075**

- 1. The Standards Section is to be notified in writing of any changes in design, alteration or service of any kind to the products listed herein subsequent to their inclusion on this Acceptable Brands List. Failure to submit detailed information concerning such changes shall be sufficient justification for removal of that brand from the Acceptable Brands List.**
- 2. Application for consideration of additional brands for inclusion on this Acceptable Brands List may be submitted in writing to the Division of Purchases, Standards Section, One Capitol Hill, Providence, RI 02908.**

**This Acceptable Brands List shall, until revised or rescinded, apply to each future purchase and contract for the commodities described herein. Copies of State of Rhode Island Acceptable Brands List may be obtained from the Division of Purchases, Standards Unit, One Capitol Hill, Providence, RI 02908. Please retain for future reference.**

**Acceptable Brands List – 4780-T**

Page 2

Date: September 30, 2003

**Note:** The products listed on this ABL are domestic goods only. The Woven, Bleached, and Hemmed product manufactured in the USA.

**ITEM DESCRIPTIONS:** All items are a blend of 84% Cotton, 16% polyester or 86% Cotton 14% polyester.

**Material:** Products are a terry cloth exclusive of borders.

**Weight:** 5.5lbs/ dozen bath towels 20"x40"  
3.0lbs/ dozen hand towels 16"x27"  
16 oz./ dozen washcloths 12"x 12"

**Weave:** The products are a white woven terry loop blend of 86% cotton, 14 % polyester or 84% cotton, 16% polyester

<b>MANUFACTURERS:</b>	<b>Towels Bath 20" x 40"</b>	<b>Hand Towels 16" x 27"</b>	<b>Wash Cloths 12" x 12"</b>
<b>1. Blair Mills</b>	<b>08600001131</b>	<b>0390000132</b>	<b>0090000133</b>
<b>2. West Point Stevens</b>	<b>TO820</b>	<b>T1361</b>	<b>T2502</b>
<b>3. Springs Industries/Dundee</b>	<b>645BAC</b>	<b>645HAB</b>	<b>625WAC</b>

This Acceptable Brands List shall, until revised or rescinded, applies to each future purchase and contract for the Commodities described herein. Copies of State of Rhode Island Acceptable Brands List may be obtained from the Division of Purchases, Standards Unit, One Capitol Hill, Providence, RI 02908

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