

# BID SOLICITATION



STATE OF RHODE ISLAND AND PROVIDENCE PLANTATIONS  
CAPITOL HILL  
PROVIDENCE RI 02908

**BID NUMBER: B02691**  
**TITLE: RECRUITMENT ADVERTISEMENT SVC**  
**BID OPENING DATE AND TIME:**  
**07/31/2003 11:00 AM**

BUYER: LISA HILL  
PHONE #: (401) 222 - 2142 ext. 116  
BLANKET PERIOD: 10/1/03 - 9/30/05

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UNIVERSITY OF RHODE ISLAND  
URI ACCOUNTS PAYABLE  
103 ALBERT CARLOTTI BLDG  
KINGSTON RI 02881

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UNIVERSITY OF RHODE ISLAND  
URI CENTRAL RECEIVING  
ATTN: SEE BELOW  
PLAINS RD  
KINGSTON RI 02881

Requisition Number(s): R86A032196

Item	Class-Item	Quantity	Unit	Unit Price	Total
	<p>BLANKET REQUIREMENTS: 10/1/03 - 9/30/05</p> <p>WITH OPTION TO RENEW FOR 2 ADDITIONAL YEARS</p> <p>DELIVER TO: URI, HUMAN RESOURCE ADMINISTRATION 80 LOWER COLLEGE ROAD KINGSTON, RI 02881</p>				

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RIVIP VENDOR ID#: \_\_\_\_\_

TERMS OF PAYMENT: \_\_\_\_\_

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	<p><b>BIDDING</b></p> <p>(a) A single price shall be quoted for each item against which a proposal is submitted. This price will be the maximum in effect during the agreement period. Any price decline at the manufacturer's level shall be reflected in a reduction of the agreement price to the State.</p> <p>(b) Quantities, if any, are estimated only. The agreement shall cover the actual quantities ordering during the period. Deliveries will be billed at the single, firm, awarded unit price quoted regardless of the quantities ordered.</p> <p>(c) Bid price is net F.O.B. destination and shall include inside delivery at no extra cost.</p> <p>(d) Bids for single items and/or a small percentage of total items listed, may, at the State's sole option, be rejected as being non-responsive to the intent of this request.</p> <p><b>ORDERING</b></p> <p>(a) The User Agency(s) will submit individual orders for the various items and various quantities as may be required during the agreement period.</p> <p>(b) Exception - Regardless of any agreement resulting from this bid, the State reserves the right to solicit prices separately for any extra large requirements for delivery to specific destinations.</p>				

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B I L L T O	UNIVERSITY OF RHODE ISLAND URI ACCOUNTS PAYABLE 103 ALBERT CARLOTTI BLDG KINGSTON RI 02881
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S H I P T O	UNIVERSITY OF RHODE ISLAND URI CENTRAL RECEIVING ATTN: SEE BELOW PLAINS RD KINGSTON RI 02881
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Requisition Number(s): R86A032196

Item	Class-Item	Quantity	Unit	Unit Price	Total
	<p>THIS IS A MULTI-YEAR BID/CONTRACT. PER RHODE ISLAND STATE LAW 37-2-33, CONTRACT OBLIGATIONS BEYOND THE CURRENT FISCAL YEAR ARE SUBJECT TO AVAILABILITY OF FUNDS. CONTINUATION OF THE CONTRACT BEYOND THE INITIAL FISCAL YEAR WILL BE AT THE DISCRETION OF THE STATE. TERMINATION MAY BE EFFECTED BY THE STATE BASED UPON DETERMINING FACTORS SUCH AS UNSATISFACTORY PERFORMANCE OR THE DETERMINATION BY THE STATE TO DISCONTINUE THE GOODS/SERVICES, OR TO REVISE THE SCOPE AND NEED FOR THE TYPE OF GOODS/SERVICES; ALSO MANAGEMENT OWNER DETERMINATIONS THAT MAY PRECLUDE THE NEED FOR GOODS/SERVICES.</p> <p>1. COORDINATION AND PLACEMENT OF ADVERTISEMENT IN PUBLICATIONS AND/OR PERIODICALS SPECIFIED BY THE UNIVERSITY .</p> <p>2. COOPERATION WITH THE UNIVERSITY TO ENSURE ADVERTISING PLACEMENT (S) AT LOWEST POSSIBLE COST.</p> <p>3. SUBMISSION OF PROOF SHEETS AND PUBLICATIONS QUOTES WITH BREAKDOWNS BEFORE PLACEMENT.</p>				

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Item	Class-Item	Quantity	Unit	Unit Price	Total
	4. MISCELLANEOUS PRODUCTION SERVICES (COPY WRITER, AD DESIGN AND FORMAT, PROOFREADING, PUBLICATION/MEDIA RESEARCH).				
	5. DELIVERY/TRANSMISSION OF MATERIALS TO PUBLICATIONS AND/OR PERIODICALS PRIOR TO PUBLICATION DEADLINE (2) AND				
	6. SUBMISSION OF A TEAR-SHEET WITH BILLS TO THE UNIVERSITY ONCE A MONTH.				
1.0	915-03 BID A PRICE PER PLACEMENT HANDLING	1.00	EA		
2.0	915-03 OVERNIGHT CHARGE WHERE SPACE PROVIDED BY PUBLICATION AT NO COST.	1.00	EA		
	DELIVERY OF GOODS OR SERVICES AS REQUESTED BY AGENCY.				
				<b>TOTAL:</b>	

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