Page 1 of 2

Request for Quote

STATE OF RHODE ISLAND AND PROVIDENCE PLANTATIONS ONE CAPITOL HILL PROVIDENCE RI 02908

> CREATION DATE: 02-JUN-17 BID NUMBER: 7553492

PEST CONTROL SERVICES - RHODE ISLAND

COLLEGE

BLANKET START: 01-AUG-17 **BLANKET END**: 31-JUL-20

BID CLOSING DATE AND TIME:17-JUL-2017 10:00:00

Н **RIC SPECIAL INSTRUCTIONS** ı **SEE BELOW** Ρ SEE BELOW, RI N/A US

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RIC-PURCHASING

PHONE #: 401-574-8124

600 MOUNT PLEASANT AVENUE PROVIDENCE, RI 02908

Mosca, Gary

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BUYER:

Requistion Number: 1511685

Line	Description	Quantity	Unit	Unit Price	Total
	The State of Rhode Island Division of Purchases on behalf of Rhode Island College is seeking competitive quotes for Pest Control Services in accordance with attached scope of work.				
	Blanket Period: August 1, 2017 – July 31, 2020				
1	SECTION 1 - GENERAL PEST CONTROL TREATMENTS - SEE ATTACHED DESCRIPTION- 8/1/17 - 7/31/18	320.00	Each		
2	SECTION 1 - GENERAL PEST CONTROL TREATMENTS - SEE ATTACHED DESCRIPTION- 8/1/18 - 7/31/19	320.00	Each		
3	SECTION 1 - GENERAL PEST CONTROL TREATMENTS - SEE ATTACHED DESCRIPTION- 8/1/19 - 7/31/20	320.00	Each		
4	SECTION 2 - RODENT CONTROL TREATMENTS - SEE ATTACHED DESCRIPTION- 8/1/17 - 7/31/18	60.00	Each		
5	SECTION 2 - RODENT CONTROL TREATMENTS - SEE ATTACHED DESCRIPTION- 8/1/18 - 7/31/19	60.00	Each		
6	SECTION 2 - RODENT CONTROL TREATMENTS - SEE ATTACHED DESCRIPTION- 8/1/19 - 7/31/20	60.00	Each		
7	SECTION 3 - TERMITE CONTROL TREATMENTS - SEE ATTACHED DESCRIPTION- 8/1/17 - 7/31/18	100.00	Each		
8	SECTION 3 - TERMITE CONTROL TREATMENTS - SEE ATTACHED DESCRIPTION- 8/1/18 -7/31/19	100.00	Each		
9	SECTION 3 - TERMITE CONTROL TREATMENTS - SEE ATTACHED DESCRIPTION- 8/1/19 - 7/31/20	100.00	Each		
10	SECTION 4 - BED BUG CONTROL TREATMENTS - FOR RIC'S SIX RESIDENCE HALLS ONLY - SEE ATTACHED DESCRIPTION- 8/1/17 - 7/31/18	60.00	Each		
11	SECTION 4 - BED BUG CONTROL TREATMENTS - FOR RIC'S SIX RESIDENCE HALLS ONLY - SEE ATTACHED DESCRIPTION- 8/1/18 - 7/31/19	60.00	Each		
12	SECTION 4 - BED BUG CONTROL TREATMENTS - FOR RIC'S SIX RESIDENCE HALLS ONLY - SEE ATTACHED DESCRIPTION- 8/1/19 - 7/31/20	60.00	Each		

Contract Terms and Conditions

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Terms and Conditions

BID STANDARD TERMS AND CONDITIONS

TERMS AND CONDITIONS FOR THIS BID

INSPECTION REQUIREMENTS

BIDDERS ARE RESPONSIBLE FOR INSPECTION OF EQUIPMENT AND/OR LOCATION, TAKING MEASUREMENTS* WHEN REQUIRED, AND MAKING THEMSELVES AWARE OF THE TOTAL REQUIREMENT BEFORE SUBMITTING A BID. *MEASUREMENTS PROVIDED WITH ANY BID ARE FOR REFERENCE PURPOSES AND ARE NOT GUARANTEED TO BE COMPLETELY ACCURATE.

INSURANCE REQUIREMENTS

AN INSURANCE CERTIFICATE IN COMPLIANCE WITH PROVISIONS OF ITEM 31 (INSURANCE) OF THE GENERAL CONDITIONS OF PURCHASE IS REQUIRED FOR COMPREHENSIVE GENERAL LIABILITY, AUTOMOBILE LIABILITY, AND WORKERS' COMPENSATION AND MUST BE SUBMITTED BY THE SUCCESSFUL BIDDER(S) TO THE DIVISION OF PURCHASES PRIOR TO AWARD. THE INSURANCE CERTIFICATE MUST NAME THE STATE OF RHODE ISLAND AS CERTIFICATE HOLDER AND AS AN ADDITIONAL INSURED. FAILURE TO COMPLY WITH THESE PROVISIONS MAY RESULT IN REJECTION OF THE OFFEROR'S BID. ANNUAL RENEWAL CERTIFICATES MUST BE SUBMITTED TO THE AGENCY IDENTIFIED ON THE PURCHASE ORDER. FAILURE TO DO SO MAY BE GROUNDS FOR CANCELLATION OF CONTRACT.

NOTE: IF THIS BID COVERS CONSTRUCTION, SCHOOL BUSING, HAZARDOUS WASTE, OR VESSEL OPERATION, APPLICABLE COVERAGES FROM THE FOLLOWING LIST MUST ALSO BE SUBMITTED TO THE DIVISION OF PURCHASES PRIOR TO AWARD: *PROFESSIONAL LIABILITY INSURANCE (AKA ERRORS & OMISSIONS) - \$1 MILLION OR 5% OF ESTIMATED PROJECT COST, WHICHEVER IS GREATER. *BUILDER'S RISK INSURANCE - COVERAGE EQUAL TO FACE AMOUNT OF CONTRACT FOR CONSTRUCTION. *SCHOOL BUSING - AUTO LIABILITY COVERAGE IN THE AMOUNT OF \$5 MILLION. *ENVIRONMENTAL IMPAIRMENT (AKA POLLUTION CONTROL) - \$1 MILLION OR 5% OF FACE AMOUNT OF CONTRACT, WHICHEVER IS GREATER. *VESSEL OPERATION - (MARINE OR AIRCRAFT) - PROTECTION & INDEMNITY COVERAGE REQUIRED IN THE AMOUNT OF \$1 MILLION.

DELIVERY PER AGENCY

DELIVERY OF GOODS OR SERVICES AS REQUESTED BY AGENCY.

AWARD

THE STATE, AT ITS SOLE DISCRETION, SHALL RESERVE THE RIGHT TO MAKE ONE OR MULTIPLE AWARDS FOR THIS REQUIREMENT AND/OR TO REJECT ANY OR ALL BIDS.

MULTI YEAR AWARD

THIS IS A MULTI-YEAR BID/CONTRACT. PER RHODE ISLAND STATE LAW 37-2-33, CONTRACT OBLIGATIONS BEYOND THE CURRENT FISCAL YEAR ARE SUBJECT TO AVAILABILITY OF FUNDS. CONTINUATION OF THE CONTRACT BEYOND THE INITIAL FISCAL YEAR WILL BE AT THE DISCRETION OF THE STATE. TERMINATION MAY BE

EFFECTED BY THE STATE BASED UPON DETERMINING FACTORS SUCH AS UNSATISFACTORY PERFORMANCE OR THE DETERMINATION BY THE STATE TO DISCONTINUE THE GOODS/SERVICES, OR TO REVISE THE SCOPE AND NEED FOR THE TYPE OF GOODS/SERVICES; ALSO MANAGEMENT OWNER DETERMINATIONS THAT MAY PRECLUDE THE NEED FOR GOODS/SERVICES.

RIVIP INFO - BID SUBMISSION REQUIREMENTS

It is the Vendor's responsibility to check and download any and all addenda from the RIVIP. This offer may not be considered unless a signed RIVIP generated Bidder Certification Cover Form is attached and the Unit Price column is completed. The signed Certification Cover Form must be attached to the front of the offer. When delivering offers in person to One Capitol Hill, vendors are advised to allow at least one hour additional time for clearance through security checkpoints.

MAILING ADDRESS FOR BID PROPOSALS ISSUED BY THE STATE OF RHODE ISLAND, DIVISION OF PURCHASES

All Bid Proposals must be submitted by mail or hand delivered to:

- State of Rhode Island
- Department of Administration
- Division of Purchases, Second floor
- One Capitol Hill
- Providence, RI 02908-5855

DIVESTITURE OF INVESTMENTS IN IRAN REQUIREMENT:

No vendor engaged in investment activities in Iran as described in R.I. Gen. Laws §37-2.5-2(b) may submit a bid proposal to, or renew a contract with, the Division of Purchases. Each vendor submitting a bid proposal or entering into a renewal of a contract is required to certify that the vendor does not appear on the list maintained by the General Treasurer pursuant to R.I. Gen. Laws §37-2.5-3.

PURCHASE AGREEMENT BID

BIDDING (a) A single price shall be quoted for each item against which a proposal is submitted. This price will be the maximum in effect during the agreement period. Any price decline at the manufacturer's level shall be reflected in a reduction of the agreement price to the State. (b) Quantities, if any, are estimated only. The agreement shall cover the actual quantities ordering during the period. Deliveries will be billed at the single, firm, awarded unit price quoted regardless of the quantities ordered. (c) Bid price is net F.O.B. destination and shall include inside delivery at no extra cost. (d) Bids for single items and/or a small percentage of total items listed, may, at the State's sole option, be rejected as being non-responsive to the intent of this request. ORDERING (a) The User Agency(s) will submit individual orders for the various items and various quantities as may be required during the agreement period. (b) Exception - Regardless of any agreement resulting from this bid, the State reserves the right to solicit prices separately for any extra large requirements for delivery to specific destinations.

Mailing Address for Bid Proposals issued by the State of Rhode Island, Division of Purchases:

All Bid Proposals must be submitted to the following address:

State of Rhode Island

Department of Administration

Division of Purchases, 2nd Floor

One Capitol Hill

Providence, RI 02908

BID ALL ITEMS

BIDDERS MUST BID ALL ITEMS TO BE CONSIDERED. AWARD WILL BE BASED ON TOTAL

LOW.

CHARGES PERMITTED

NO CHARGES OTHER THAN PARTS AND LABOR ON THE JOB - NO TRAVEL, NO MILEAGE, NO MISCELLANEOUS CHARGES, NO PORTAL TO PORTAL.

HAZARDOUS MATERIAL

HAZARDOUS MATERIAL SAFETY DATA SHEET IS TO BE SUBMITTED BY THE SUCCESSFUL BIDDER AFTER THEIR RECEIPT OF THE PURCHASE ORDER AND BEFORE OR WITH THE FIRST DELIVERY. THIS SHEET WILL BE KEPT ON FILE AS A REFERENCE FOR FUTURE DELIVERIES MADE UNDER THIS CONTRACT. THIS SHEET IS MANDATED BY RI STATE LAW CHAPTER 28-21 HAZARDOUS SUBSTANCE RIGHT-TO-KNOW ACT. FAILURE TO COMPLY WITH THIS REQUEST WILL RESULT IN LOSS OF CONTRACT.

LICENSE REQUIREMENTS

VENDOR (OWNER OF COMPANY) IS RESPONSIBLE TO COMPLY WITH ALL LICENSING OR STATE PERMITS REQUIRED FOR THIS TYPE OF SERVICE. A COPY OF LICENSE/PERMIT SHOULD BE SUBMITTED WITH THIS BID. IN ADDITION TO THESE LICENSE REQUIREMENTS, BIDDER, BY SUBMISSION OF THIS BID, CERTIFIES THAT ANY/ALL WORK RELATED TO THIS BID, AND ANY SUBSEQUENT AWARD WHICH REQUIRES A RHODE ISLAND LICENSE(S), SHALL BE PERFORMED BY AN INDIVIDUAL(S) HOLDING A VALID RHODE ISLAND LICENSE.



BID# 7553492

PEST CONTROL SERVICES RHODE ISLAND COLLEGE- CAMPUS WIDE

SPECIFICATIONS

BLANKET REQUIREMENTS: 8/1/17 - 7/31/20

FY18: 8/1/17 TO 7/31/18 FY19: 8/1/18 TO 7/31/19 FY20: 8/1/19 TO 7/31/20

SECTION 1 - GENERAL PEST CONTROL TREATMENTS

PROVIDE PEST CONTROL TREATMENTS AS REQUESTED BY RHODE ISLAND COLLEGE CAMPUS WIDE, EXAMPLES INCLUDE TREATMENT FOR BEES AND INSECTS SUCH AS ROACHES, ANTS, SILVERFISH, AND OTHERS. PRICE PER APPLICATION/VISIT FOR EACH BUILDING

SECTION 2 –RODENT CONTROL TREATMENTS

PROVIDE PEST CONTROL TREATMENTS AS REQUESTED BY RHODE ISLAND COLLEGE CAMPUS WIDE. APPLY BAIT STATIONS ONLY ON AN AS NEEDED BASED PER THE REQUEST OF RIC. PRICE PER APPLICATION/VISIT FOR EACH BUILDING

SECTION 3 –TERMITE CONTROL TREATMENTS

PROVIDE TERMITE PEST CONTROL TREATMENTS AS REQUESTED BY RHODE ISLAND COLLEGE CAMPUS WIDE (SURFACE SPRAYING AND CLEANING ONLY). PRICE PER APPLICATION/VISIT FOR EACH BUILDING.

SECTION 4 -BED BUG CONTROL TREATMENTS

PROVIDE CONVENTIONAL BED BUG CONTROL TREATMENTS USING VERIFI DETECTORS AS A FIRST RESPONSE AS REQUESTED BY RHODE ISLAND COLLEGE. THE VERIFI DETECTORS WOULD BE PLACED IN ROOMS WHEN THERE IS A BED BUG COMPLAINT. RHODE ISLAND COLLEGE IS REQUESTING AN APPLICATION PRICE FOR THE CONVENTIAL METHOD ONLY. NOT ALL COMPLAINTS WILL BE ACTUAL BED BUG INFESTATIONS. THIS SERVICE IS REQUESTED FOR THE SIX RESIDENCE HALLS LOCATED ON RHODE ISLAND COLLEGE CAMPUS. PRICE PER APPLICATION/VISIT FOR EACH BUILDING.

All Quantities listed are based on the estimated number of applications per year for each service/type treatment.

Itemize work sheet must be provided for each work order/job site detailing parts provided and hours spent. The invoice hourly flat rate includes all expenses and all materials must be itemized.

Please Note:

All work orders must be signed by a Manager or Representative at Rhode Island College office of Facilities and Operations.

All Vendor Representatives / Technicians must sign in and out upon arrival and departure at the Office of Facilities and Operations at Rhode Island College, Physical Plant Building.

Frequently asked Questions:

Question: Please explain the "Quantities" listed in reference to the RIC bid for Pest Control Services?

Response: The Quantities listed is based on the estimated number of applications per year for each service/type of treatment.

Question: In section 1- General Pest Control, Are you looking for an on call service for all these buildings? Or are you looking for a weekly, bi-weekly, monthly, quarterly, etc. for each building?

Response: On an as needed basis.

Question: In section 2- Rodent Control, Are you looking for all the buildings to have rodent bait stations?

Response: No, on an as needed basis.

Question: Regarding the bed bug treatments. The documents state that the University wants the Verifi Detectors used as a first response... does that mean that you want them installed on every bed in the housing complex or that you want them installed in the suspected room when there beg bug complaint? Additionally are you then wanting a separate price for treating the bed bugs (either by chemical or heat) or are you wanting 1 price to encompass everything? The concern would be paying 1 price for the detector and the treatment and not actually needing the treatment in some of the occurrences.

Response: Response: Verifi detectors would be placed in rooms when there is a bed bug complaint. Rhode Island College wants an application price for the conventional method only. Not all complaints will be actual bed bug infestations.

Question: The termite treatment: termite treatment is typically done per linear foot since the size of the treatment area could greatly vary. Is it acceptable to quote the price per linear foot?

Response: Response: No, per application required. This service is called on an as needed basis.

NOTICE TO VENDORS:

Basis of Award Evaluation

The State reserves the right to award this solicitation in whole, make multiple award(s), accept or reject all bids or award in its best interest.

All line items must be bid. If price is left blank or listed as zero (0) dollars bid will be deemed non-responsive and not considered. No charge (n/c) or included (incl) is acceptable.

QUESTIONS about this solicitation must be emailed and received by the Division of Purchases at doa.purquestions3@purchasing.ri.gov no later than June 26, 2017, 5:00 PM, in a Microsoft Word attachment with the corresponding solicitation number. Questions, if any, and responses will be posted on the Division of Purchases website at www.purchasing.ri.gov as an addendum to this solicitation.

NOTE: See Building list below

Building	Occupancy	Gross Area (SF)
Roberts Hall	Office	61,845
Whipple Hall	Classroom	37,960
Alex and Ani Hall	Classroom	34,081
Alger Hall	Classroom	29,303
Craig-Lee Hall	Classroom	80,352
H. Barnard School	Classroom	81,433
Clarke-Science (w/greenhouse)	Laboratory	43,126
Adams Library	Library	103,178
Student Union	College	39,240
Gaige Hall	Classroom	62,952
Murray Center	Gymnasium	72,265
Building 26- Student Athletic Success Center	Office	
Horace Mann Hall	Classroom	46,023
Fogarty Life Science	Classroom	55,924

Physical Plant	Office	30,300
Thorp Residence Hall	Dormitory	32,491
Weber Residence Hall	Dormitory	40,718
Browne Residence Hall	Dormitory	52,353
Willard Residence Hall	Dormitory	26,709
Sweet Residence Hall	Dormitory	45,553
President's House	Dwelling	4,769
Day Care Center/ Cooperative Preschool	Classroom	1,821
Building 30	Office	2,749
Forman Center	Office	20,986
Recreation Center	Recreation Center	71,987
Penfield Residence Hall	Dormitory	125,000
Nazarian Center	Performing Arts	46,110
Yellow Cottage	Classroom	4,650
Building 1	Office	9,065
Building 2	Office	9,065
Building 3	Office	9,385
Building 4	Office	8,388
Building 5	Office	8,388
Building 6	Office	9,065
Building 7 – Sherlock Center on Disabilities	Office	3514
Building 8	Office	9,065
Building 9 (Guardo Hall/ SSW)	Classroom	21,267
Building 10 (Kaufman Center)	Office	10,486
Total		1,422,628

Date: 4/18/07 Superseded: 6/07/99



State of Rhode Island Department of Administration *I* Division of Purchases One Capitol Hill, Providence, Rhode Island 02908-5855 Tel: (401) 574-8100 Fax: (401) 574-8387

RFQ 7553492 PEST CONTROL SERVICES – RHODE ISLAND COLLEGE

INFORMATION TO BE FURNISHED:

Complete bidder data sheet. may be submitted with proposal or at time of Tentative Award. (see below)

- Two manufactures labels containing information relative to each chemical used in pest control: NOTE; to be submitted at time of Tentative Award.
- Two sets of Material Safety Data Sheets for each Pesticide used: NOTE;
 to be submitted at time of Tentative Award.

<u>INSURANCE REQUIREMENTS</u>: Insurance Certificate required for Workman's Compensation, Public Liability, Property Damage, etc. **MUST BE SUBMITTED BY LOW BIDDER ONLY BEFORE AWARD IS COMPLETED.**

INSURANCE LIMITS:

Bodily Injury: \$1,000,000 Each Person \$1,000,000 Accident Property Damage: \$500,000 Each Person \$500,000 Aggregate Workman's Comp; \$100,000 Each Person \$100,000 Aggregate

CANCELLATION CLAUSE: The Division of Purchases reserves the right to cancel at any time for unsatisfactory service or if service is no longer required. Such cancellation will be without cost to the State.

NOTE: Contractors shall comply with agency requirements concerning verification of services performed.

BID AND CONTRACT TERMS AND CONDITIONS

Scope: This bid covers the requirements for the proposed services listed.

<u>LAWS</u>: All services to be rendered hereunder, including materials and involving used connection therewith, shall comply to all respects to applicable Federal, State of Rhode Island and local laws, ordinances and regulations.

SPECIFICATION NO 6275-01 PEST CONTROL SERVICES

Date: 4/18/07 Superseded: 6/07/99

BID PRICES: Prices bid in Proposal shall be for which contractor agrees to perform the pest control service of the Agency. Bid prices shall include the furnishing by the contractor of all Labor, materials, tools, and equipment, insurance, permits and fees, if any, necessary for Inspections, treatments and control of pests.

<u>SERVICE REOUIREMENTS:</u> Provide pest control treatments as requested by Rhode Island College in Campus Buildings, examples include treatment for bees and insects such as roaches, ants, silverfish, and other, rodent control treatments, termite control treatments and bed bug control treatments.

INSPECTION: A. Bidder is cautioned to thoroughly familiarize himself with the location of the proposed service on which bids are submitted by personal examination there of before submission of bids

NO ALLOWANCE OR CONCESSION WILL BE MADE BY THE STATE FOR ANY ALLEGED MISUNDERSTANDING BECAUSE OF THE CHARACTER OR EXTENT OF INFESTATION.

- B. Unsatisfactory pest control services will be reputed by the Agency Coordinator to the Division of Purchases utilizing Complaint form #DP-65. Dependent upon severity and/or number of complaints documented, punitive 01 other remedial action may be taken by the State under Purchasing Regulations pursuant to Chapter 37-2 of the General Laws of RI.
- C. Periodic site inspection by the Department of Environmental Management may be performed with or without prior Notification to contractor to monitor type and quantity of pesticides in use. Ultraviolet testing may also be performed to measure level of infestation

DETAILED SPECIFICATIONS: Contractor will be required to provide a sufficient crew of uniformed Workmen and supervisory help to visit the premises of each agency from which he has a contact to provide services.

Note: Uniformed workman will be required to wear name tags provided by the contractor

Inspection includes the careful examination of the entire premises under the contract, including, but not limited to, halls, stairways, elevators, basements, attics, tunnels and boiler rooms, and including building fixtures, furniture, furnishings, equipment and supplies, or as otherwise specified in the bid proposal.

Treatment or elimination of the pests enumerated shall be rendered in a thorough manner wherever evidence of infestation exists by standard methods and procedures excluding fumigation.

Rodenticides shall be used with all due precautions to prevent the possibility of accidents to humans, domestic animals, and pets. In areas where regard for the safety of pets or animals is a paramount consideration, wafering or suitable bail will be employed. Special care shall be exercised in the use of liquid insecticides in areas having asphalt, mastic or linoleum floor surfaces.

SPECIFICATION NO 6275-01 PEST CONTROL SERVICES

Date: 4/18/07 Superseded: 6/07/99

At the completion of each visit, the contractor s all file an itemized report of the inspection and treatment services performed at such agency with the business office of each agency.

Contractor shall render additional out-of schedule inspections and treatment as such is deemed necessary at no added cost to the State. Such additional services shall be rendered promptly as and when requested by the business office of an agency within a period not to exceed twenty-four clock hours

SPECIFICATION NO 6275-01 PEST CONTROL SERVICES

Date: 4/18/07 Superseded: 6/07/99



State of Rhode Island Department of Administration / Division of Purchases One Capitol Hill, Providence, Rhode Island 02908-5855 Tel: (401) 574-8100 Fax: (401) 574-8387

RFQ 7553492 PEST CONTROL SERVICES – RHODE ISLAND COLLEGE

NOTE: The use of least toxic pesticide (gels & baits) should be first line defense in office buildings. This applies to offices only not cafeterias, kitchens, and residential wards. If further treatment is required, application of liquids may be used either as required by the pesticide label. Treatment should occur when offices 01 facilities are unoccupied, not during regular business hours. Consideration of integrated pest management techniques are strongly encouraged before using liquid pesticides.

BIDDERS DATA SHEET

PEST CONTROL SERVICE SPECIFICATION

Bid NO. 7553492

NOTE: Complete form and submit with bid. Failure to do so may result in rejection of bid.
A. Number of years bidder has been operating a pest control Business:
B. Number of full time employees available for rendering service:
C . Names and addresses of at least five (5) other accounts for which bidder is currently rendering pest control service of similar character to that quoted on herein:
1.
2
3
4
5

Date: 4/18/07 Superseded: 6/07/99



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RFQ 7553492 PEST CONTROL SERVICES – RHODE ISLAND COLLEGE

NOTE: Complete form and submit with bid. Failure to do so may result in rejection of bid.

AREAS	PRODUCT NAME	EPA Registration #
L Food Service		
2 Office		
3 Laboratories		
4 Laundries		
5 . Maintenance		
6 Dormitories		
7 Storage Room		
8 Trash Removal Area		
. Bidder's Name, Address &	Telephone#	

End Document