



Request for Quote

STATE OF RHODE ISLAND AND PROVIDENCE PLANTATIONS
 ONE CAPITOL HILL
 PROVIDENCE RI 02908

CREATION DATE : 03-NOV-16
 BID NUMBER: 7551112
 TITLE: SNOW PLOWING - EXETER CAMPUS
 BLANKET START : 01-DEC-16
 BLANKET END : 30-JUN-17
 BID CLOSING DATE AND TIME: 21-NOV-2016 02:00:00

BUYER: Cadoret, David
 PHONE #: 401-574-8131

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 DOA CONTROLLER
 ONE CAPITOL HILL, 4TH FLOOR
 SMITH ST
 PROVIDENCE, 02908
 US

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 DOA-FACILITIES MANAGEMENT
 FOR DESTINATION SEE BELOW
 , RI
 US

Requisition Number: 1487098

Note to Bidders: Questions concerning this solicitation may be e-mailed to the Division of Purchases at doa.purbidinfo@purchasing.ri.gov no later than November 11, 2016 at 5pm. Please reference the RFQ number on all correspondence. Questions should be submitted in a Microsoft word attachment. Answers to questions received, if any, will be posted on the internet as an addendum to this solicitation (www.purchasing.ri.gov). It is the responsibility of all interested parties to download this information.

Line	Description	Quantity	Unit	Unit Price	Total
1	12/1/16 - 6/30/17 SNOW PLOWING 0-3" PER STORM AS PER ATTACHED SPECIFICATIONS	1.00	Each		
2	12/1/16 - 6/30/17 SNOW PLOWING 3.1-7" PER STORM AS PER ATTACHED SPECIFICATIONS	1.00	Each		
3	12/1/16 - 6/30/17 SNOW PLOWING 7.1-12" PER STORM AS PER ATTACHED SPECIFICATIONS	1.00	Each		
4	12/1/16 - 6/30/17 SNOW PLOWING IN EXCESS OF 12" PER STORM AS PER ATTACHED SPECIFICATIONS	1.00	Each		
5	12/1/16 - 6/30/17 SANDING/SALTING PER APPLICATION. BY REQUEST ONLY. AS PER ATTACHED SPECIFICATIONS. BID PER APPLICATION.	1.00	Each		
6	12/1/16 - 6/30/17 RELOCATION OF SNOW ON PREMISES. BID PER HOUR. BY REQUEST ONLY. AS PER ATTACHED SPECIFICATIONS	1.00	Hour		

Delivery: _____

Terms of Payment: _____

It is the Vendor's responsibility to check and download any and all addenda from the RIVIP. This offer may not be considered unless a signed RIVIP generated Bidder Certification Cover Form is attached and the Unit Price column is completed. The signed Certification Cover Form must be attached to the front of the offer

Attachment A

LADD Center Road and Warehouse Lot Specifications for Snow Removal and De-icing

Contract Bid Requirements: LADD campus requires the main roadway (Main Street) be cleared shoulder to shoulder full length to the State Fire Academy fence. The asphalt area inside of the State Fire Academy is included in the plowing tasks (no salt can be used in Academy gated area). Exeter Job Corp and the Phoenix House clear their own parking areas. The State Surplus Warehouse will have the driveway cleared shoulder to shoulder, clear the fence gate, and plow and remove snow within the gated parking area around the warehouse.

Site Visit: Vendors interested in bidding must complete Attachment B and include it with their bid submittal. By signing and submitting Attachment B the vendor acknowledges that they understand all the requirements of this solicitation. A signature by a State Agency representative is not required. Failure to submit this attachment with your bid submittal may result in your bid being deemed non-responsive.

Locations: ROADWAY FROM ENTRANCE TO THE PROPERTY AT THE INTERSECTION OF SOUTH COUNTY TRAIL (RT 2) AND MAIN STREET RIGHT OF THE VETERANS MEMORIAL CEMETARY. THE PLOW ROUTE STAYS RIGHT ON MAIN STREET RIGHT AT THE STOP SIGN AND CONTINUES DOWN MAIN STREET TO THE PHOENIX HOUSE. TAKE A LEFT AT PHOENIX HOUSE THEN SECOND RIGHT TO THE GATE ENTRANCE OF THE STATE FIRE ACADEMY. THE STATE SURPLUS AND FIRE MARSHALL OFFICE AND WAREHOUSE IS LOCATED OFF MAIN STREET. MAPS ATTACHED IN PDF FORMAT.

1. Main street is the main road the transits the entire campus and needs to be plowed and treated shoulder to shoulder leaving room for opposing traffic to pass easily.
Areas around the campus may be used for snow storage.

2. The State Surplus Warehouse and Fire Marshall Satellite office needs to be kept clear at all times due to the twenty four hour a day operational needs of the facility.
Note: Spaces may not be used for snow storage.
3. All roadways are to be kept clear during and after every snow event.
4. The intersection of South County Trail and Main must remain clear. **No snow trails across State route 2 are permitted.**

Experience:

Contractor is required to have a minimum of five (5) years of snow removal/deicing experience. Owner may require written proof and/or documentation.

Equipment:

Contractor must have sufficient equipment and manpower capable of clearing snow and applying sand/deicing materials (upon request) in order to meet the requirements of this contract. Contractor shall list make, model, type, and plow size. Contractors must also list the horsepower and bucket size for tractors/excavators. List this information on *Attachment C* and include with bid submittal. Additionally, the contractor must have a minimum of a six wheel dump body truck with plow assigned to the roadways at all times. Trucks under 1.5 tons will not be acceptable.

Requirements:

The contractor must maintain 24 hour/7 day week communication equipment by providing cell phone and office phone in order for the Department of Administration personnel to direct operations before during and after an event. Plowing should occur throughout the event.

Additional Requirements:

NOTE:

1. Vendor to be contacted by Department of Administration personnel prior to responding to the LADD Center Complex.
2. Payments to be made on snow accumulation determined by consulting with the National Weather Service Bureau at TF Green Airport in Warwick, R.I. and the Rhode Island Department of Transportation.
3. Vendor is to adhere to all State Police and DOT requirements for safe operation.
4. The Vendor will be responsible to stake all lots and entrance areas prior to winter season to avoid damages to the curbing, road edges and gate equipment.
5. Vendor will sand or de-ice upon request only with approved materials only.
6. Vendor shall check with the coordinator of the complex snow event or designee prior to leaving the site.
7. Adequate communication system among vendor vehicles and the event coordinator is expected. The owner must be able to contact the vendor coordinator at any time prior or during an event.

8. Vendor is required to have the warehouse parking lot, gate entrance, and access roadway cleared regardless of day of week, snowfall estimates, or assumptions.

Measurements:

Total snowfall depths shall be verified by the daily recorded data taken from the Rhode Island Department of Transportation located at Two Capital Hill, Providence, R.I.

Payments:

1. Payments shall be made on the verifiable invoices submitted the Vendor to the Department of Administration, Division of Capital Assets Management and Maintenance. One Capital Hill, Providence, RI 02908.
2. Invoices must contain the date the work was completed, the areas cleared, materials used, and the owners purchase number, the unit price, extended price and total.
3. Payments are based on the snowfall depths for each location.
4. Payments for clearing snow and deicing will be made for the total snowfall during any one event. Multiple snow clearing operations during any snow event is the responsibility of the contractor and supplementary payments will not be permitted.
5. **All invoices must be submitted no later than five days after an event. Late invoices will not be considered for payment.**



State of Rhode Island
Department of Administration / Division of Purchases
One Capitol Hill, Providence, Rhode Island 02908-5855
Tel: (401) 574-8100 Fax: (401) 574-8387

**BID 7551112-SNOW PLOWING EXETER CAMPUS
ATTACHMENT B
OPENING DATE AND TIME: 11/21/16 AT 2PM**

SITE VISIT FORM

I (NAME) _____, REPRESENTING
(COMPANY) _____, OF
(CITY/STATE) _____, HAVE VIEWED THE
LADD/EXETER CAMPUS,

AND ARE FULLY AWARE AND UNDERSTAND ALL BID REQUIREMENTS.

DATE OF SITE VISIT _____.

VENDOR (PRINT NAME) _____ DATE _____

VENDOR (SIGNATURE) _____ DATE _____

By signing and submitting Attachment B the vendor acknowledges that they understand all the requirements of this solicitation. A signature by a State Agency representative is not required. Failure to submit this attachment with your bid submittal may result in your bid being deemed non-responsive.



STATE OF RHODE ISLAND
 Department of Administration
 DIVISION OF PURCHASES
 One Capitol Hill
 Providence, RI 02908-5855

David Cadoret
 401-574-8131
 David.Cadoret@purchasing.ri.gov
 Purchasing website: www.purchasing.ri.gov

**BID 7551112- SNOWPLOWING EXETER CAMPUS
 OPENING DATE AND TIME: 11/21/16 AT 2PM
 ATTACHMENT C**

SOLICITATION INFORMATION

CONTACT INFORMATION

COMPANY NAME: _____
 CONTACT PERSON: _____ PHONE _____
 ALTERNATE PERSON: _____ PHONE _____
 EMERGENCY TELEPHONE: _____
 CELL PHONE: _____
 PAGER: _____
 FAX: _____
 EMAIL ADDRESS: _____
 YEARS IN BUSINESS _____

EQUIPMENT INFORMATION

(LIST ALL EQUIPMENT TO BE USED AND INCLUDE REG # AND STATE)

<u>MAKE</u>	<u>MODEL</u>	<u>TYPE</u>	<u>REG # AND STATE</u>
EXAMPLE FORD	F250	4 X 4	12345 RI
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____



STATE OF RHODE ISLAND
 Department of Administration
 DIVISION OF PURCHASES
 One Capitol Hill
 Providence, RI 02908-5855

David Cadoret
 401-574-8131
 David.Cadoret@purchasing.ri.gov
 Purchasing website: www.purchasing.ri.gov

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**EQUIPMENT INFORMATION
 (LIST ALL EQUIPMENT TO BE USED AND INCLUDE REG # AND STATE)**

<u>MAKE</u>	<u>MODEL</u>	<u>TYPE</u>	<u>REG # AND STATE</u>
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
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_____	_____	_____	_____
_____	_____	_____	_____

ATTACH ADDITIONAL SHEETS IF NECESSARY

**AWARDS MAY NOT BE MADE TO VENDORS WHO FAIL TO INCLUDE THIS INFORMATION.
 EQUIPMENT INFORMATION WILL BE VERIFIED WITH THE RI DMV. THE STATE OF RI ALSO REQUIRES THAT VEHICLES PROVIDED MUST BE CURRENTLY INSPECTED AND MUST MAINTAIN THIS STATUS THROUGHOUT THE TERM OF THIS AGREEMENT.**

Contract Terms and Conditions

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Terms and Conditions

BID STANDARD TERMS AND CONDITIONS

TERMS AND CONDITIONS FOR THIS BID

INSURANCE REQUIREMENTS

AN INSURANCE CERTIFICATE IN COMPLIANCE WITH PROVISIONS OF ITEM 31 (INSURANCE) OF THE GENERAL CONDITIONS OF PURCHASE IS REQUIRED FOR COMPREHENSIVE GENERAL LIABILITY, AUTOMOBILE LIABILITY, AND WORKERS' COMPENSATION AND MUST BE SUBMITTED BY THE SUCCESSFUL BIDDER(S) TO THE DIVISION OF PURCHASES PRIOR TO AWARD. THE INSURANCE CERTIFICATE MUST NAME THE STATE OF RHODE ISLAND AS CERTIFICATE HOLDER AND AS AN ADDITIONAL INSURED. FAILURE TO COMPLY WITH THESE PROVISIONS MAY RESULT IN REJECTION OF THE OFFEROR'S BID. ANNUAL RENEWAL CERTIFICATES MUST BE SUBMITTED TO THE AGENCY IDENTIFIED ON THE PURCHASE ORDER. FAILURE TO DO SO MAY BE GROUNDS FOR CANCELLATION OF CONTRACT.

NOTE: IF THIS BID COVERS CONSTRUCTION, SCHOOL BUSING, HAZARDOUS WASTE, OR VESSEL OPERATION, APPLICABLE COVERAGES FROM THE FOLLOWING LIST MUST ALSO BE SUBMITTED TO THE DIVISION OF PURCHASES PRIOR TO AWARD: * PROFESSIONAL LIABILITY INSURANCE (AKA ERRORS & OMISSIONS) - \$1 MILLION OR 5% OF ESTIMATED PROJECT COST, WHICHEVER IS GREATER. * BUILDER'S RISK INSURANCE - COVERAGE EQUAL TO FACE AMOUNT OF CONTRACT FOR CONSTRUCTION. * SCHOOL BUSING - AUTO LIABILITY COVERAGE IN THE AMOUNT OF \$5 MILLION. * ENVIRONMENTAL IMPAIRMENT (AKA POLLUTION CONTROL) - \$1 MILLION OR 5% OF FACE AMOUNT OF CONTRACT, WHICHEVER IS GREATER. * VESSEL OPERATION - (MARINE OR AIRCRAFT) - PROTECTION & INDEMNITY COVERAGE REQUIRED IN THE AMOUNT OF \$1 MILLION.

LICENSE REQUIREMENTS

VENDOR (OWNER OF COMPANY) IS RESPONSIBLE TO COMPLY WITH ALL LICENSING OR STATE PERMITS REQUIRED FOR THIS TYPE OF SERVICE. A COPY OF LICENSE/PERMIT SHOULD BE SUBMITTED WITH THIS BID. IN ADDITION TO THESE LICENSE REQUIREMENTS, BIDDER, BY SUBMISSION OF THIS BID, CERTIFIES THAT ANY/ALL WORK RELATED TO THIS BID, AND ANY SUBSEQUENT AWARD WHICH REQUIRES A RHODE ISLAND LICENSE(S), SHALL BE PERFORMED BY AN INDIVIDUAL(S) HOLDING A VALID RHODE ISLAND LICENSE.

RIVIP INFO - BID SUBMISSION REQUIREMENTS

It is the Vendor's responsibility to check and download any and all addenda from the RIVIP. This offer may not be considered unless a signed RIVIP generated Bidder Certification Cover Form is attached and the Unit Price column is completed. The signed Certification Cover Form must be attached to the front of the offer. When delivering offers in person to One Capitol Hill, vendors are advised to allow at least one hour additional time for clearance through security checkpoints.

MAILING ADDRESS FOR BID PROPOSALS ISSUED BY THE STATE OF RHODE ISLAND,
DIVISION OF PURCHASES

All Bid Proposals must be submitted by mail or hand delivered to:

- State of Rhode Island
- Department of Administration
- Division of Purchases, Second floor
- One Capitol Hill

- Providence, RI 02908-5855

DIVESTITURE OF INVESTMENTS IN IRAN REQUIREMENT:

No vendor engaged in investment activities in Iran as described in R.I. Gen. Laws §37-2.5-2(b) may submit a bid proposal to, or renew a contract with, the Division of Purchases. Each vendor submitting a bid proposal or entering into a renewal of a contract is required to certify that the vendor does not appear on the list maintained by the General Treasurer pursuant to R.I. Gen. Laws §37-2.5-3.

DELIVERY PER AGENCY

DELIVERY OF GOODS OR SERVICES AS REQUESTED BY AGENCY.

FISCAL YEAR - AWARD EXTENDING PAST FISCAL YR END

AWARDS EXTENDING BEYOND JUNE 30TH ARE SUBJECT TO AVAILABILITY OF FUNDS. CONTINUATION OF THE CONTRACT BEYOND THE INITIAL FISCAL YEAR WILL BE AT THE DISCRETION OF THE STATE. TERMINATION MAY BE EFFECTED BY THE STATE BASED UPON DETERMINING FACTORS SUCH AS UNSATISFACTORY PERFORMANCE OR THE DETERMINATION BY THE STATE TO DISCONTINUE THE GOODS/SERVICES, OR TO REVISE THE SCOPE AND NEED FOR THE TYPE OF GOODS/SERVICES; ALSO MANAGEMENT OWNER DETERMINATIONS THAT MAY PRECLUDE THE NEED FOR GOODS/SERVICES.

AWARD

THE STATE, AT ITS SOLE DISCRETION, SHALL RESERVE THE RIGHT TO MAKE ONE OR MULTIPLE AWARDS FOR THIS REQUIREMENT AND/OR TO REJECT ANY OR ALL BIDS.

INSPECTION REQUIREMENTS

BIDDERS ARE RESPONSIBLE FOR INSPECTION OF EQUIPMENT AND/OR LOCATION, TAKING MEASUREMENTS* WHEN REQUIRED, AND MAKING THEMSELVES AWARE OF THE TOTAL REQUIREMENT BEFORE SUBMITTING A BID. *MEASUREMENTS PROVIDED WITH ANY BID ARE FOR REFERENCE PURPOSES AND ARE NOT GUARANTEED TO BE COMPLETELY ACCURATE.