

Request for Quote

STATE OF RHODE ISLAND AND PROVIDENCE PLANTATIONS
ONE CAPITOL HILL
PROVIDENCE RI 02908

CREATION DATE : 18-OCT-16
BID NUMBER: 7551064
TITLE: CAREER AWARD PENS FOR 2016-2017

BID CLOSING DATE AND TIME: 10-NOV-2016 10:30:00

BUYER: Cowell Jr, John A
PHONE #: 401-574-8114

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DOA CONTROLLER
ONE CAPITOL HILL, 4TH FLOOR
SMITH ST
PROVIDENCE, RI 02908
US

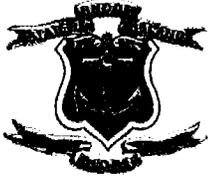
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DOA PERSONNEL ADMINISTRATION
ONE CAPITOL HILL, 3RD FLOOR
SMITH ST
PROVIDENCE, RI 02908
US

Requisition Number: 1481994

Note to Bidders: QUESTIONS about this solicitation must be e-mailed and received by the Division of Purchases at john.dhara@purchasing.ri.gov no later than Wednesday October 26, 2016 at 5:00 PM, in a Microsoft Word attachment with the corresponding solicitation number. Please post the solicitation number within the subject line of your e-mail. Questions, if any, and responses will be posted on the Division of Purchases website at www.purchasing.ri.gov as an addendum to this solicitation.

Line	Description	Quantity	Unit	Unit Price	Total
1	CAREER AWARD PENS FOR 10 YEARS OF SERVICE #55 MATTE FINISH IN BLUE WITH CHROME TRIM IN 1900 BOX BRAND: _____ STOCK: _____	459.00	Each		
2	CAREER AWARD PENS FOR 15 YEARS OF SERVICE #785 PEN POLISHED CHROME FINISH WITH GOLD TRIM, IN 1900 BOX BRAND: _____ STOCK #: _____	417.00	Each		
3	CAREER AWARD PENS FOR 20 YEARS OF SERVICE #290 PEN, MATTE FINISH IN BLUE WITH GOLD TRIM, IN 1900 BOX BRAND: _____ STOCKING #: _____	310.00	Each		
4	CAREER AWARD PENS FOR 25 YEARS OF SERVICE #188 PEN, POLISHED GOLD FINISH WITH GOLD TRIM IN 1900 BOX BRAND: _____ STOCK #: _____	256.00	Each		
5	CAREER AWARD PENS FOR 30 YEARS OF SERVICE #170/J410 PEN AND KEY TAG SET PEN IN GLOSS FINISH IN BLUE; KEY TAG POLISHED IN CHROME, IN 1300 BOX BRAND: _____	370.00	Each		

It is the Vendor's responsibility to check and download any and all addenda from the RIVIP. This offer may not be considered unless a signed RIVIP generated Bidder Certification Cover Form is attached and the Unit Price column is completed. The signed Certification Cover Form must be attached to the front of the offer



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Line	Description	Quantity	Unit	Unit Price	Total
	STOCK #: _____				
6	CAREER AWARD PENS FOR 35 YEARS OF SERVICE #790/790r PEN AND ROLLER BALL SET IN GLOSS BLACK FINISH WITH GOLD TRIM IN 1300 BOX BRAND: _____ STOCK #: _____	99.00	Each		
7	CAREER AWARD PENS FOR 40 YEARS OF SERVICE #175/#175P/175R TRIO PEN, PENCIL AND ROLLER BALL TRIO IN GLOSS BLUE FINISH WITH GOLD TRIM IN 1300 BOX BRAND: _____ STOCK #: _____	43.00	Each		
8	CAREER AWARD PENS FOR 45 YEARS OF SERVICE #885/#885P/#885R TRIO PEN, PENCIL, AND ROLLER BALL IN SMOKED EBONY WITH GOLDEN HIGHLIGHTS IN 1300 BOX BRAND: _____ STOCK #: _____	21.00	Each		
9	CAREER AWARD PENS FOR 50 YEARS OF SERVICE #93, 14K GOLD FILLED, IN 1900 BOX, SINGLE LINE ENGRAVE 50 YEARS OF SERVICE BRAND: _____ STOCK #: _____	5.00	Each		

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Delivery: _____

Terms of Payment: _____

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State of Rhode Island
Department of Administration / Division of Purchases
One Capitol Hill, Providence, Rhode Island 02908-5855
Tel: (401) 574-8100 Fax: (401) 574-8387
10/18/2016

**BID SPECIFICATIONS
CAREER AWARD PENS FOR 2016 TO 2017**

RFQ # 7551064

OPENING DATE AND TIME: 10-Nov-2016 10:30:00

ALL PENS MUST HAVE STANDARD BLOCK ENGRAVING ON BARREL, RHODE ISLAND STATE SEAL UNDER LOGO, GIFT BOXES AND INSIDE DELIVERY TO:

**THE DEPARTMENT OF ADMINISTRATION
ONE CAPITOL HILL
3RD FLOOR
PROVIDENCE, RI 02908**

STANDARD BLOCK ENGRAVING MUST INCLUDE THE NUMBER OF YEARS OF SERVICE.

FOR EXAMPLE:

“10 YEARS OF SERVICE”

PLEASE INCLUDE SAMPLES WITH YOUR BID REPLY.

THE STOCK NUMBERS ARE FROM GARLAND INDUSTRIES. WE ARE REQUESTING GARLAND INDUSTRIES OR EQUAL PRODUCTS.

Acknowledge your receipt/understanding of these specifications within your bid.

Contract Terms and Conditions

Table of Contents

Terms and Conditions.....II

 BID STANDARD TERMS AND CONDITIONSII

 TERMS AND CONDITIONS FOR THIS BIDII

 VENDOR SPECIFICATIONSII

 AWARDII

 DELIVERY PER AGENCYII

Terms and Conditions

BID STANDARD TERMS AND CONDITIONS

TERMS AND CONDITIONS FOR THIS BID

VENDOR SPECIFICATIONS

ALL VENDORS MUST INCLUDE SPECIFICATIONS WITH BID PROPOSAL (EVEN THOSE BIDDING BRAND SPECIFIED). FAILURE TO SUBMIT SPECIFICATIONS WITH BID PROPOSAL MAY RESULT IN DISQUALIFICATION OF BID. ITEMS IN CATALOGS MUST BE CLEARLY MARKED AND PAGES TABBED.

AWARD

THE STATE, AT ITS SOLE DISCRETION, SHALL RESERVE THE RIGHT TO MAKE ONE OR MULTIPLE AWARDS FOR THIS REQUIREMENT AND/OR TO REJECT ANY OR ALL BIDS.

DELIVERY PER AGENCY

DELIVERY OF GOODS OR SERVICES AS REQUESTED BY AGENCY.