



# Request for Quote

STATE OF RHODE ISLAND AND PROVIDENCE PLANTATIONS  
 ONE CAPITOL HILL  
 PROVIDENCE RI 02908

BUYER: Hill, Lisa  
 PHONE #: 401-574-8118

CREATION DATE : 07-OCT-16  
 BID NUMBER: 7551032  
 TITLE: WINTER SAND, MPA-123 - DOT  
 BID CLOSING DATE AND TIME: 01-NOV-2016 11:00:00

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 MASTER PRICE AGREEMENT  
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 SEE BELOW  
 RELEASE AGAINST, RI MPA  
 US

**Requisition Number:**

Note to Bidders: QUESTIONS CONCERNING THIS SOLICITATION MAY BE ADDRESSED TO LISA HILL AT LISA.HILL@PURCHASING.RI.GOV NO LATER THAN OCTOBER 26, 2016 AT 4:00 P.M.

Line	Description	Quantity	Unit	Unit Price	Total
	NAME: _____ ADDRESS: _____ _____ # TRUCKS: _____ TONNAGE CAPACITY PER TRUCK: _____ TRUCK INFO: COMPLETE ALL LINES # LEASED: _____ # OWNED: _____ IF OWNED, HOW MANY CURRENTLY REGISTERED: _____ BLANKET REQUIREMENTS: 12/1/16 - 11/30/17 WITH OPTION TO RENEW FOR ONE (1) ADDITIONAL YEAR TRUCKING CAPACITY: VENDOR MUST IDENTIFY NAME AND ADDRESS OF TRUCKING COMPANIES TO BE USED FOR SAND DELIVERY AND THE NUMBER OF TRUCKS ASSIGNED TO MEET THE RHODE ISLAND AND MUNICIPAL REQUIREMENTS INCLUDING POSTED WEIGHT LIMITATIONS. VENDORS MUST ENSURE TRUCKING COMPANIES OPERATE IN COMPLIANCE WITH THE APPLICABLE FEDERAL AND STATE REQUIREMENTS, INCLUDING THE ACQUISITION OF OVERLOAD PERMITS AS NECESSARY. Note: All vendors responding to the within solicitation must complete the attached prompt payment discount "PPD" form as part of this master price agreement solicitation.				

It is the Vendor's responsibility to check and download any and all addenda from the RIVIP. This offer may not be considered unless a signed RIVIP generated Bidder Certification Cover Form is attached and the Unit Price column is completed. The signed Certification Cover Form must be attached to the front of the offer



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Line	Description	Quantity	Unit	Unit Price	Total
1	12/1/16 - 11/30/17 WINTER SAND - NORTHWEST DIVISION - INCLUDES GLOCESTER (APPROX 3000 TONS), CLAYVILLE (APPROX 1700 TONS), SCITUATE (APPROX 3100 TONS)	7,800.00	Ton		
2	12/1/16 - 11/30/17 WINTER SAND - PROVIDENCE DIVISION - LINCOLN (APPROX 5400 TONS), ROUTE 6/295 (APPROX 2000 TONS) , SMITHFIELD 295/G WASHINGTON HIGHWAY (APPROX 2000 TONS)	9,400.00	Ton		
3	12/1/16 - 11/30/17 WINTER SAND - KENT DIVISION; ROUTE 37 JEFFERSON BLVD (APPROX 1700 TONS), MIDSTATE (APPROX 4600 TONS), SUMMIT STOCKPILE (APPROX 500 TONS)	6,700.00	Ton		
4	12/1/16 - 11/30/17 WINTER SAND WASHINGTON NORTH DIVISION (INCLUDES 4 & 4A) - BELLEVILLE (APPROX 4100 TONS) AND DILLONS CORNER (APPROX 700 TONS)	4,800.00	Ton		
5	12/1/16 - 11/30/17 WINTER SAND - WASHINGTON SOUTH; HOPE VALLEY (APPROX 1500 TONS), WESTERLY (APPROX 1200 TONS), CHARLESTOWN (APPROX 1000 TONS)	3,700.00	Ton		
6	12/1/16 - 11/30/17 WINTER SAND - NEWPORT DIVISION; PORTSMOUTH (APPROX 1500 TONS), LITTLE COMPTON (APPROX 1000 TONS), WARREN YARD (APPROX 500 TONS), NEWPORT STOCKPILE (APPROX 500 TONS)	2,500.00	Ton		
7	12/1/16 - 11/30/17 WINTER SAND - BRISTOL DIVISION - ROUTE 6 (APPROX 2200 TONS), PAWTUCKET STOCKPILE (APPROX 300 TONS)	2,500.00	Each		

Delivery: \_\_\_\_\_

Terms of Payment: \_\_\_\_\_

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STATE OF RHODE ISLAND  
DIVISION OF PURCHASES  
BID #7551032

WINTER SAND, MPA #123

BLANKET REQUIREMENTS:

12/1/16 – 11/30/17 WITH OPTION TO RENEW FOR ONE ADDITIONAL YEAR

The State, at its sole discretion, shall reserve the right to make one or multiple awards for this requirement and/or reject any or all bids.

Routine Delivery is defined herein as receipt of requested quantities within a maximum of 24 hours after request by an authorized state representative. Routine delivery times are from 7:30 a.m. to 3:00 p.m. weekdays. Awarded vendor(s) shall designate a representative responsible for accepting and scheduling routine deliveries during these hours.

A list of DOT delivery locations is attached.

As previously stated, routine delivery is required within 24 hours following request. Immediate delivery may be required (maximum 4 hour window) during or following storm operations, per agency request.

Delivery Documentation:

A certified weight slip shall be presented at each DOT facility for every delivery made. A duplicate of each delivery receipt is to be forwarded to DOT, Highway and Bridge Maintenance, 360 Lincoln Avenue, Warwick, RI 02888 on the first of every month, subsequent to when a delivery is made. One invoice per month will be submitted in duplicate directly to the DOT Business Office. Invoice will indicate total tonnage delivered to each DOT location served fully reconciled to the sum total of the month's delivery slips for each location. An itemized load data sheet will accompany each invoice to reconcile deliveries.

NOTE:

The vendor is responsible for meeting all product specifications and delivery terms. Where the vendor fails to supply the product, the State reserves the right to cancel the order and contract with another vendor and to invoice the original vendor for any differential in price over the original awarded price.

STATE OF RHODE ISLAND  
DIVISION OF PURCHASES  
BID #7551032

**DOT WINTER SAND DELIVERY LOCATIONS**

<b><u>FACILITY</u></b>	<b><u>ADDRESS</u></b>
GLOCESTER SCITUATE CLAYVILLE	648 PUTNAM PIKE, GLOCESTER 34 SPRING BROOK ROAD, SCITUATE ROUTE 102, FOSTER
LINCOLN RT. 6 & 295 SMITHFIELD	680 GEORGE WASHINGTON HIGHWAY, LINCOLN @ RT. 6 & 295, JOHNSTON 395 GEORGE WASHINGTON HIGHWAY, SMITHFIELD
JEFFERSON BLVD. MID-STATE SUMMIT STOCKPILE	@ RT. 37 OVERPASS, WARWICK 2400 NEW LONDON TURNPIKE, E. GREENWICH @ RT. 117 & 102, COVENTRY
BELLEVILLE DILLONS CORNER	439 TOWER HILL ROAD, N. KINGSTOWN ROUTE 108, NARRAGANSETT
HOPE VALLEY WESTERLY CHARLESTOWN	51 BANK STREET, HOPE VALLEY 89 WESTERLY-BRADFORD ROAD, WESTERLY 4782 POST ROAD, CHARLESTOWN
PORTSMOUTH NEWPORT STOCKPILE LITTLE COMPTON WARREN YARD	ANTHONY ROAD, PORTSMOUTH @ RT. 138 RAMP (JAI ALAI), NEWPORT WILLOW AVENUE, LITTLE COMPTON 47 RIDGEWAY DRIVE, WARREN
RT. 6 PAWTUCKET STOCKPILE	691 WARREN AVENUE, EAST PROVIDENCE @ EXIT 8 (95S) ROOSEVELT AVENUE, PAWTUCKET

STATE OF RHODE ISLAND  
 DIVISION OF PURCHASES  
 BID NO. 7550132

Specifications for Sand:

Sand Shall be natural or plant processed and shall consist of sound, durable particles free from loam, clay, organic soil, hazardous chemicals, vegetative matter, foreign particles or other deleterious materials and shall meet the following gradation requirements.

Winter Sand Specifications						
% Passing						
Sieve Size	Min	Max				
1/4"		100				
# 30	25	55				
# 50	7	30				
# 100	0	8				

RIDOT personNEL will test the gradation of the material provided by the vendor. Deliveries not meeting specifications will be rejected by RIDOT and the supplier will be required to remove all unsuitable materials delivered to the site at their own expense.

**Prompt Payment Discount Form**  
(Invoice discounts for receiving fast payments)

Note: All vendors doing business with the State of Rhode Island must complete a Prompt Payment Discount ("PPD") form as part of this Master Price Agreement solicitation.

**Bidder Name:** \_\_\_\_\_

**RFQ/RFP Bid Solicitation Number:** \_\_\_\_\_

**Prompt Payment Discounts ("PPD"):** Vendors benefit from PPD by increased, usable cash flow as a result of fast and efficient payments for commodities or services rendered. While Bidders/Contractors have flexibility in determining the actual % discount(s) offered to the State, the discount(s) must be identified in 10 days or more for Payment Issuance Date. The State may use the prompt pay discounts submitted as a basis for selection and may negotiate discounts as deemed in the best interest of the State.

All discounts offered will be automatically deducted from payment when the issue date is within the specified number of days listed below and in accordance with the State's Prompt Payment Law. Payment days will be measured **from** the date goods are received and accepted/performance was completed OR the date an invoice is received by the Office of the DOA Controller, whichever is later **to** the date the payment is issued via ACH or mailed by the State Treasurer. The date of payment "issue" is the date a payment is considered "paid" not the date a payment is "received" by a vendor.

Enter the Prompt Payment Discount percentage (%) off the invoice payment, for the available payment issue dates listed below. Note: Vendors are allowed up to three different prompt payment options. Example prompt payment options are:

- 5% - 10 Days
- 3% - 20 Days
- 1% - 25 Days

Discount %	Payment Issue Date Within
%	<b>10 Days</b>
%	<b>15 Days</b>
%	<b>20 Days</b>
%	<b>25 Days</b>
<b>By checking this box, we certify that we will not offer any Prompt Payment Discounts</b>	
<input type="checkbox"/>	

**ACH Payments/Supplier Portal:** Vendors are highly encouraged to enroll for ACH payments. This payment method will increase the prompt pay benefit since funds are paid directly to designated bank accounts, thus eliminating the delay of check clearance policies and traditional mail lead time. The form required for ACH enrollment can be found at <http://controller.admin.ri.gov/Forms/index.php>.

The State also highly encourages Vendors to use the RIFANS Supplier Portal which includes the functionality to electronically submit invoices against open Purchase Orders. This efficient invoicing method eliminates handling time, mailing expenses, and will further expedite the payment process. Information on the portal can be found at <http://controller.admin.ri.gov/iSupplier/isup/index.php>.

<b>We will sign up for ACH payment.</b> (please circle response)	Yes	No
<b>We will utilize the State's Supplier Portal to electronically submit invoices.</b> (please circle response)	Yes	No

Signature \_\_\_\_\_ Date \_\_\_\_\_

**All procurements requiring PPD shall include the following language:**

**Prompt Payment Discounts (“PPD”)**

The Department of Administration’s (“Department”) goal in establishing the PPD program is to provide an opportunity for expedited payment to vendors, while reducing the cost to the State through vendor discounts. State agencies are encouraged to utilize vendors that offer cash discounts, along with competitive pricing, when selecting services or goods from master price agreements. In addition, the Department seeks to promote prompt payment through the use of electronic funds transfer (“EFT”) through the ACH system.

**Prompt Payment Discount Form**

All vendors submitting proposals in response to designated master price agreement solicitations must submit the attached PPD form in order to participate in the PPD program.

Nothing herein prevents the State Purchasing Agent or designee from negotiating lower pricing or greater discounts and/or waiving technicalities related to PPDs in the best interests of the State.

**Contract Terms and Conditions**

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## **Terms and Conditions**

### **BID STANDARD TERMS AND CONDITIONS**

#### **TERMS AND CONDITIONS FOR THIS BID**

#### **PPD - PROMPT PAYMENT DISCOUNT CLAUSE**

NOTE: All vendors responding to the within solicitation must complete the attached prompt payment discount "PPD" form as part of this master price agreement solicitation.

#### **MULTI YEAR AWARD**

THIS IS A MULTI-YEAR BID/CONTRACT. PER RHODE ISLAND STATE LAW 37-2-33, CONTRACT OBLIGATIONS BEYOND THE CURRENT FISCAL YEAR ARE SUBJECT TO AVAILABILITY OF FUNDS. CONTINUATION OF THE CONTRACT BEYOND THE INITIAL FISCAL YEAR WILL BE AT THE DISCRETION OF THE STATE. TERMINATION MAY BE EFFECTED BY THE STATE BASED UPON DETERMINING FACTORS SUCH AS UNSATISFACTORY PERFORMANCE OR THE DETERMINATION BY THE STATE TO DISCONTINUE THE GOODS/SERVICES, OR TO REVISE THE SCOPE AND NEED FOR THE TYPE OF GOODS/SERVICES; ALSO MANAGEMENT OWNER DETERMINATIONS THAT MAY PRECLUDE THE NEED FOR GOODS/SERVICES.

#### **PURCHASE AGREEMENT BID**

**BIDDING** (a) A single price shall be quoted for each item against which a proposal is submitted. This price will be the maximum in effect during the agreement period. Any price decline at the manufacturer's level shall be reflected in a reduction of the agreement price to the State. (b) Quantities, if any, are estimated only. The agreement shall cover the actual quantities ordering during the period. Deliveries will be billed at the single, firm, awarded unit price quoted regardless of the quantities ordered. (c) Bid price is net F.O.B. destination and shall include inside delivery at no extra cost. (d) Bids for single items and/or a small percentage of total items listed, may, at the State's sole option, be rejected as being non-responsive to the intent of this request. **ORDERING** (a) The User Agency(s) will submit individual orders for the various items and various quantities as may be required during the agreement period. (b) Exception - Regardless of any agreement resulting from this bid, the State reserves the right to solicit prices separately for any extra large requirements for delivery to specific destinations.

Mailing Address for Bid Proposals issued by the State of Rhode Island, Division of Purchases:

All Bid Proposals must be submitted to the following address:

State of Rhode Island  
Department of Administration  
Division of Purchases, 2nd Floor  
One Capitol Hill  
Providence, RI 02908

#### **RIVIP INFO - BID SUBMISSION REQUIREMENTS**

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MAILING ADDRESS FOR BID PROPOSALS ISSUED BY THE STATE OF RHODE ISLAND,  
DIVISION OF PURCHASES

All Bid Proposals must be submitted by mail or hand delivered to:

- State of Rhode Island
- Department of Administration
- Division of Purchases, Second floor
- One Capitol Hill
- Providence, RI 02908-5855

**DIVESTITURE OF INVESTMENTS IN IRAN REQUIREMENT:**

**No vendor engaged in investment activities in Iran as described in R.I. Gen. Laws §37-2.5-2(b) may submit a bid proposal to, or renew a contract with, the Division of Purchases. Each vendor submitting a bid proposal or entering into a renewal of a contract is required to certify that the vendor does not appear on the list maintained by the General Treasurer pursuant to R.I. Gen. Laws §37-2.5-3.**