



State of Rhode Island
Department of Administration / Division of Purchases
One Capitol Hill, Providence, Rhode Island 02908-5855
Tel: (401) 574-8100 Fax: (401) 574-8387

Solicitation Information
September 26, 2016

ADDENDUM # 1

RFQ # 7550940

RFQ Title: EXTRACURRICULAR AND AFTER SCHOOL BUS
TRANSPORTATION - RIDE - WILLIAM M. DAVIES CAREER AND
TECH HS

Bid Opening Date & Time: October 06, 2016 at 10:00 AM (EST)

Notice to Vendors:

Contract dates have been updated below:

From: 01/01/2017 - 12/31/2020

To: 01/01/2017 – 8/31/2019 with 2 additional years to renew.

Optional renewal pricing for 2 additional years is included in the bid form.

Optional renewal pricing will not be part of the evaluation process, it is for informational purposes only.

**ATTACHED ARE VENDOR QUESTIONS WITH STATE RESPONSES,
AND SPECIFICATIONS. AN UPDATED BID FORM HAS BEEN
UPLOADED.**

NO FURTHER QUESTIONS WILL BE ANSWERED.

Sharon Louro
Buyer I

Interested parties should monitor this website, on a regular basis, for any additional information that may be posted.

Vendor Questions for RFP # 7550940

Question 1: The RFQ-Bid #7550940 covers Jan 1, 2017-December 31, 2020 for a total of 4 years. There is only pricing for one year. Will there be pricing escalators in the outer 3 yrs. or is the quoted price set for all 4 years of the contract?

Answer to question 1:

Please note the information at the top of the bid specification. Respondents are providing one price through August 2019. There is an option to renew for two additional years, therefore if the vendor is seeking a price increase beyond August 2019, they must note a cost escalation for those two additional years that would take effect assuming renewal is enacted for those two additional years.

Question 2: Item #1 on the pricing sheet requests pricing for Late Bus Rates. Currently we charge on an hourly rate basis. Would you reconsider adjusting the quote page to an hourly vs a flat rate? This would protect both parties since late runs can vary in time. Some may be as short as 45 mins and others up to 2.5-3 hrs.

Answer to question 2:

Pricing is requested on a flat fee basis for each of the trip lengths that are outlined in the bid solicitation.



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Website: www.purchasing.ri.gov

REQUEST FOR QUOTE (RFQ) – BID# 7550940

**EXTRACURRICULAR AND AFTER SCHOOL BUS TRANSPORTATION - RIDE -
WILLIAM M. DAVIES CAREER AND TECH HS**

SUBMISSION DEADLINE: 10/06/2016 at 10:00 AM (EST)

PRE-BID CONFERENCE:

NO

YES _____

Buyer Name: Sharon Louro

Title: Buyer I

QUESTIONS concerning this solicitation must be received by the Division of Purchases at (sharon.louro@purchasing.ri.gov) no later than **Friday September 23, 2016 @ 10:00 AM EST**. Questions should be submitted in a *Microsoft Word attachment*. Please reference the **RFQ Bid # 7550940** on all correspondence. Questions received, if any, will be posted on the Rhode Island Division of Purchases website as an addendum to this solicitation. It is the responsibility of all interested parties to download this information.

NOTE TO VENDORS:

Vendors must register on-line at the Rhode Island Division of Purchases website at www.purchasing.ri.gov.

Offers received without the completed three-page Rhode Island Vendor Information Program (RIVIP) Generated Bidder Certification Cover Form attached may result in disqualification.

THIS PAGE IS NOT A BIDDER CERTIFICATION FORM



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The Division of Purchasing, on behalf of RIDE –William M. Davies Career and Technical High School, is soliciting for Extracurricular and After School Bus Transportation

- Contract Period **01/01/2017 – 08/31/2019** option to renew for two additional years.
- Vendors are required to complete the Bid Form.
- It should be noted that all pricing should be quoted on a flat fee “per bus” basis, unless specifically noted as “price for each additional hour” for each hour over a stipulated time duration.
- **Optional renewal pricing for 2 additional years is included in the bid form.**
- **Optional renewal pricing will not be part of the evaluation process, it is for informational purposes only.**
- All items within the bid form must be bid on in order to be considered.
- In order to appropriately size the bid carefully read the bid specifications listed on pages 3 and 4 to get a good understanding what needs to be included.
- Bidders must submit a hard copy of the bid form along with the RIVIP three – page Bidder Certification Cover Form.
- An Electronic Based File is attached that includes an Excel Spreadsheet for submission of the vendor bid form for this solicitation. No USB drives will be accepted.
- Submission instruction is as follows:
 - Please submit a **DISC (CD) copy** of your bid form in the same excel format provided.
 - Bidders are instructed to submit pricing **ONLY** in excel on the Electronic Based Excel File. Please do not print the Sample Spread Sheet(s) and manually enter pricing.
 - Once Disc Based File is completed submit an electronic version in Excel on a disc (CD). Also submit a **printed signed hard copy** of your Excel spread sheet with your bid submission.



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Bid Specifications:

- **Summer Programs (when applicable):** Pickup along the routes of Davies' sending districts and transport to and from Davies for approximately three-five weeks for miscellaneous summer programs when applicable.
- **Sports "Away Games":** Pickup at Davies School for transportation to and from other Rhode Island High School locations according to team "away game" (or scrimmage) schedules. Generally one bus required and bus usually remains with team during the weekday afternoon, evening, or Saturday events.
- **Extracurricular:** Curriculum-coordinated field trips on an as needed basis, buses required to transport students from Davies to Rhode Island or out-of-state southern New England locations on specific field trips. Generally one bus per each trip, unless otherwise specified.
- **Technical Off-Site Training:** Transportation to training/co-op sites during the school day. Generally these trips will be scheduled to leave Davies after 8:00 a.m. and returning prior to 2:00 p.m. The need is often for only a portion of the day.
- **3:45 Academic Recovery:** Pickup at Davies School in front of the school at 3:45 and delivering students to sending districts' major bus stops according to attached list on Tuesday, Wednesday, and Thursday. Estimated that 2-3 buses are needed for this program at 3:45 p.m. on each day the Academic Recovery Program is in session.
- **4:45 Detention (and Sports) Bus:** Pickup at Davies School at 4:45 as needed and delivering students to sending districts' major bus stops according to attached list on Tuesday, Wednesday and Thursday when Davies is in-between sports seasons (i.e. no sports) and all days Monday through Friday when Davies is in sports season. Generally 1-2 buses required for the 4:45 run.
- **5:45 & 6:30 Late Sports Buses:** Pickup at Davies School at 5:45 p.m. and/or 6:30 p.m. (based upon the particular sports season) on weekdays when school sports are in session



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to provide transportation for all student athletes. One bus is needed at these timeframes. Delivery to sending districts' major bus stops according to attached list.

List of Stops for Detention, After-School Activities, Sports, and Extracurricular Late Bus Runs

Note: Stops are needed at those locations for which students are on the bus on any given day, and routes should adjusted according to students' needs along the basic routes as outlined below:

Smithfield	<ul style="list-style-type: none"> • East Smithfield Library • Douglas Pike (Rte 7) @ Douglas Lumber • Rte 5 @ Smithfield High School
Lincoln	<ul style="list-style-type: none"> • Twin River Road & Steeple Lane • Lincoln High School • Lonsdale and Front Street • Smithfield Avenue and Walker Street • Northern Elementary
North Providence	<ul style="list-style-type: none"> • Charles Street & Mineral Spring Avenue • Lexington Avenue & Mineral Spring Avenue • Centerdale • North Providence High School
Pawtucket	<ul style="list-style-type: none"> • Slater Junior High School • Shea High School • Tolman High School • Jenks Junior High School • Newport Avenue & Armistice Boulevard • Newport Avenue & Columbus Avenue • Central Avenue & Newport • Cottage Street @ Curtis McCabe School



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Central Falls	<ul style="list-style-type: none">• Burger King @ Lonsdale Avenue• Dexter Street & Hunt Street• V.F.W. @ Hunt Street• Central Falls High School
Providence	<ul style="list-style-type: none">• Kennedy Plaza