



Solicitation Information
August 30, 2016

RFP#7550919

TITLE: Rhode Island Sheriffs – Prisoner Transport Bus

Submission Deadline: September 26, 2016 @ 11:00 am (Eastern Time)

PRE-BID/ PROPOSAL CONFERENCE: NO

Questions concerning this solicitation must be received by the Division of Purchases at doa.purquestions3@purchasing.ri.gov no later than **September 12, 2016 @ 4:00 PM (EST)**. Questions should be submitted in a *Microsoft Word attachment*. Please reference the RFP# on all correspondence. Questions received, if any, will be posted on the Internet as an addendum to this solicitation. It is the responsibility of all interested parties to download this information.

SURETY REQUIRED: NO

BOND REQUIRED: NO

Gary P. Mosca
Chief Buyer

Applicants must register on-line at the State Purchasing Website at www.purchasing.ri.gov

Note to Applicants:

Offers received without the entire completed three-page RIVIP Generated Bidder Certification Form attached may result in disqualification.

THIS PAGE IS NOT A BIDDER CERTIFICATION FORM

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SECTION 1: INTRODUCTION

The Rhode Island Department of Administration/Division of Purchases, on behalf of the Rhode Island Division of Sheriffs / Division of Public Safety (“DPS”) is soliciting proposals from qualified firms to construct a new 2017 model year Prisoner Transport Bus wheel chair assessable, 24 passenger plus one (1) wheelchair position passenger plus driver and co-pilot in accordance with the terms of this Request for Proposals and the State’s General Conditions of Purchase, which may be obtained at the Rhode Island Division of Purchases Home Page by Internet at www.purchasing.ri.gov .

This is a Request for Proposals, not an Invitation for Bid. Responses will be evaluated on the basis of the relative merits of the proposal, in addition to price; there will be no public opening and reading of responses received by the Division of Purchases pursuant to this Request, other than to name those offerors who have submitted proposals.

INSTRUCTIONS AND NOTIFICATIONS TO OFFERORS:

1. Potential vendors are advised to review all sections of this RFP carefully and to follow instructions completely, as failure to make a complete submission as described elsewhere herein may result in rejection of the proposal.
2. Alternative approaches and/or methodologies to accomplish the desired or intended results of this procurement are solicited. However, proposals which depart from or materially alter the terms, requirements, or scope of work defined by this RFP will be rejected as being non-responsive.
3. All costs associated with developing or submitting a proposal in response to this RFP, or to provide oral or written clarification of its content shall be borne by the vendor. The State assumes no responsibility for these costs.
4. Proposals are considered to be irrevocable for a period of not less than 120 days following the opening date, and may not be withdrawn, except with the express written permission of the State Purchasing Agent.
5. All pricing submitted will be considered to be firm and fixed unless otherwise indicated herein.
6. Proposals misdirected to other state locations, or which are otherwise not present in the Division at the time of opening for any cause will be determined to be late and will not be considered. For the purposes of this requirement, the official time and date shall be that of the time clock in the reception area of the Division.
7. It is intended that an award pursuant to this RFP will be made to a prime vendor, or prime vendors in the various categories, who will assume responsibility for all aspects of the work. Joint venture and cooperative proposals will not be considered. Subcontracts are permitted, provided that their use is clearly indicated in the vendor’s proposal and the subcontractor(s) to be used is identified in the proposal.

8. All proposals should include the vendor's FEIN or Social Security number as evidenced by a W9, downloadable from the Division's website at www.purchasing.ri.gov.
9. The purchase of services under an award made pursuant to this RFP will be contingent on the availability of funds.
10. Vendors are advised that all materials submitted to the State for consideration in response to this RFP will be considered to be Public Records as defined in Title 38, Chapter 2 of the General Laws of Rhode Island, without exception, and will be released for inspection immediately upon request once an award has been made.
11. Interested parties are instructed to peruse the Division of Purchases website on a regular basis, as additional information relating to this solicitation may be released in the form of an addendum to this RFP.
12. Equal Employment Opportunity (G.L. 1956 § 28-5.1-1, et seq.) – § 28-5.1-1 Declaration of policy – (a) Equal opportunity and affirmative action toward its achievement is the policy of all units of Rhode Island state government, including all public and quasi-public agencies, commissions, boards and authorities, and in the classified, unclassified, and non-classified services of state employment. This policy applies to all areas where State dollars are spent, in employment, public services, grants and financial assistance, and in state licensing and regulation.
13. In accordance with Title 7, Chapter 1.2 of the General Laws of Rhode Island, no foreign corporation, a corporation without a Rhode Island business address, shall have the right to transact business in the State until it shall have procured a Certificate of Authority to do so from the Rhode Island Secretary of State (401-222-3040). This is a requirement only of the successful vendor(s).
14. The vendor should be aware of the State's Minority Business Enterprise (MBE) requirements, which address the State's goal of ten percent (10%) participation by MBE's in all State procurements. For further information visit the website www.mbe.ri.gov

SECTION 2: BACKGROUND

The RI Department of public safety employs several large / mid capacity buses to annually transport approximately 66,000 prisoners throughout the State of RI, while utilizing roughly 133,000 miles in the process. The Division Sheriffs intention with this acquisition is to replace one aging vehicle that has become insufficient and unsafe for the demands placed on the division's current responsibilities. The division seeks to build a multi-purpose mid-size capacity bus with a wheel chair lift that can transport incarcerated inmates to and from all places of detention.

SECTION 3: SCOPE OF WORK

General Scope of Work

Services to construct, and deliver a fully operational transport bus in accordance with the specifications set forth herein. Vehicle construction must employ methods commonly found in the automotive industry and adhere to all safety standards common functions as set forth the specifications.

Vehicle proposals should address not only the specifications in this RFP but also address issues and relevant factors not described in the RFP which the vendor believes to be pertinent to a vehicle to be used for prisoner transportation with wheel chair accessibility. Vendor proposal address the following:

Experience: Describe the vendor firm's experience in building and outfitting transportation buses meeting the specifications in this RFP and vehicles/buses used for prison transportation and wheel chair type transport vehicles.

Vehicle Specifications: submit a complete description and all specifications for the proposed vehicle including seating configuration, layout and floorplan.

Work Plan and Time Frame: Submit a vehicle/bus construction and outfitting work plan and schedule for the vessel together with a detailed sea trial plan and proposed delivery method.

Additional Submittals: Vendor proposals also shall include the following information:

- (1) Technical information, details and documents describing all chassis equipment to be provided by the vendor.

(2) Technical information, details and documents describing all mechanical equipment to be provided by the vendor.

(3) Technical information, details and documents describing all installed electronics, and wheelchair lift outfitting.

(4) Warranty information for materials and work, included but not limited, to the name(s) and address(s) of the person(s) responsible for warranty work, conditions of warranty, and period of time warranty will be valid.

Specific Activities / Tasks

1. There will be mutually agreed upon inspection intervals for RIDPS staff to view the progress of construction. The inspections shall be conducted in person by RIDPS staff.

2. Vendor shall be responsible for overall project management, subcontractor management and possess the ability to conduct project management meetings during the vessel construction.

3. Vendor shall conduct required trial tests, systems verification, vehicle certification and vehicle delivery to RIDEM.

4. Vendor shall be responsible for all costs associated with freight and delivery charges, and all other related costs and expenses unless otherwise specified.

5. Vendor must have sufficient liability insurance coverage.

SECTION 4: General Specifications for Vehicle

4.1 The within specifications are the minimum vehicle requirements. Vendors shall state within the technical proposal whether the proposed vehicle or any required systems/components meets, exceeds, or offers an alternative. Alternative approaches and/or methodologies to accomplish the desired or intended results of this procurement are solicited. However, proposals which depart from or materially alter the terms, requirements, or scope of work defined by this RFP will be rejected as being non-responsive. The following is a list of criteria that will be used in the evaluation process of each proposal submitted for a build of a 24 + 1 wheelchair, plus driver/copilot 2017 Security Prisoner Transportation Bus with equipment/manufacturer warranties:

Chassis:

- GVWR Capacity: 19,500 pounds
- Engine – Gas: 6.8L 3-Valve SOHC EFI V10
- Transmission: 5 Speed Automatic with OD
- Alternator: 240 amps, single
- Batteries: 750 CCA
- Suspension/Shocks: Front & Rear Spring suspension with Stabilizer Bars and Heavy Duty Shocks
- Fuel Capacity: 40 Gallon Tank
- Tires: 225/70R19.5G 14 PLY Front & Rear BSW All Season
- Wheels, painted silver
- Brakes: Hydraulic disc, front & rear w/ antilock
- Intermittent wipers
- Tilt/telescoping steering wheel
- OEM Driver/Co-pilot seats with OEM cloth upholstery
- OEM center console
- 231” Wheelbase
- OEM dash A/C system

Body Dimensions:

- Maximum overall length 32.5’
- Minimum passenger compartment length 255”
- Maximum overall height 125”
- Minimum interior height 79.625”
- Maximum exterior width 102”
- Minimum interior width 97.75”
- Maximum ground to 1st step height: 12”
- Maximum step riser 11”
- Maximum Step depth 10”

Bumpers:

- OEM Steel front bumper
- Steel assembly with fiberglass cover on rear bumper

Body Construction:

- Welded 1”x1” tubular steel cage construction, 11ga roof, 16ga sidewall
- Welded perimeter steel floor frame & plates supported by formed 11 ga G-channel cross members spaced no greater than 28” apart
- Steel wheel well plates
- Drive shaft guards
- Re-route exhaust to driver's side

- Steel cage shall be treated with rust inhibiting primer prior to sidewall/roof assembly
- Underbody foam sealed and undercoated
- Rear mud flaps
- 5/8" Advantech subfloor
- Fiberglass front and rear cowls
- Fiberglass composite exterior sidewalls
- Flat Panel Extruded Fiberglass Composite Skirting
- One-piece pre-molded fiberglass roof
- 1" polystyrene foam board insulation
- Entrance door - Sedan / heavy duty built in body
- Manual water shutoff valves
- Exterior LED third brake light
- LED backup lights
- LED license plate lights
- Nitrogen tire inflation
- Flat floor with three step entry
- Smooth black rubber floor, black ribbed rubber aisle, black rubber in stepwell, with black step treads, coved up the sidewalls 4"
- Durable bright white reinforced fiberglass interior ceiling and sidewalls
- Angled hand rail at left of entrance door, grab bar (18") at right of entrance door
- Convenience lighting in cab and stepwell
- Operator-friendly switch panel
- Color-coded high temp GXL wiring
- Environmentally sealed connectors required for all exterior applications
- All interior screws and hardware shall be tamper proof

Rear End Assembly:

- Rear wall with caged window

Entrance Door:

- Sedan style entrance door with caged and tinted window
- Rotary latches (2) and a keyed paddle handle on the exterior
- No opening mechanism on the interior of the door

Windows:

- Six (6) 8" x 30" tinted and caged windows shall be installed, one in each cell, approximately 6" from where the roof and sidewall meet

Paint:

- Exterior paint is dark blue
- Roof color is white
- Interior should be a light color

Electrical:

- OEM AM/FM/CD Radio with two (2) speakers in driver's compartment
- Nine (9) LED caged dome lights in rear passenger area and driver's light on a separate switch
- All exterior lighting shall be LED, except headlights or other OEM lighting
- Interior stepwell lighting, LED, door activated
- Back-up alarm
- Battery protection device that automatically shuts off the power when the vehicle is off and the battery drops below 12 volts
- Emergency LED light package as follows (red/blue):
 - Two (2) single with split color on each side of the body
 - Four (2) dual stacked colors on each side of front/rear cap
 - Two (2) dual side-by-side on the grille
- A Whelen Siren shall also be installed

Mirrors:

- Exterior RH and LH side mirrors are heated and remote powered

Roof Hatches:

- There shall be one, caged roof hatch mounted in the ceiling above the center aisle
- Caging shall be hinged to provide access to the roof hatch, with a padlock hasp (no padlock provided)

Seats:

- ❖ OEM Driver and Co-Pilot seats with OEM cloth upholstery
- ❖ Passenger seats shall be bench-type, per attached drawing
- ❖ Each caged area as described below will have full width custom benches that will be constructed of a tamper-proof material with tamper-proof screws and fasteners

Caging and Enforcement:

- ❖ Rear window is to be caged with 9ga diamond-punched pattern sheet metal, with 1" edges hemmed, screwed flat to interior of window surround with tamper proof screws.
- ❖ Inmate cages are to be constructed with 9ga expanded metal with 16ga 1" square tube frame. These are fastened into the framework of the bus body.
- ❖ Inmate cages shall be accessible via a sliding door with integrated latch/lock mechanism, all keyed alike.
- ❖ The inmate cages will be covered in Lexan on the aisle facing side, as well as the forward facing sides of the first cage on the passenger side.
- ❖ There should be a gap in the Lexan near the floor and the ceiling to allow for air flow throughout the vehicle

- ❖ There will be a front partition made of the exact same 9ga expanded metal, also covered in Lexan, dividing the driver's compartment from the passenger's compartment
- ❖ A floor drain shall be installed in each cage except for the driver's side front cage (5 total)

Back-up & Interior Camera:

- ❖ Vehicle shall be equipped with a color back up camera activated when the bus is in reverse
- ❖ When the bus is NOT in reverse the camera shall display the interior of the vehicle
- ❖ Interior camera shall display an unobstructed view of the passenger compartment, and be mounted on the cab-side of the front partition wall, protected by Lexan

Wheelchair Lift Package:

- ❖ Braun Century 800 lb. wheelchair lift, or approved equal
- ❖ One (1) wheelchair tie-down position using a puck-style floor securement and retractable, self-tightening wheelchair restraints
- ❖ Double wheelchair lift doors with caged/tinted windows in each doors
- ❖ All wheelchair door mechanisms shall be enclosed in the body of the door

Safety Equipment:

- ❖ First aid kit 25 unit
- ❖ Fire extinguisher # 5
- ❖ Reflectors
- ❖ Rubber wheel chocks.

Miscellaneous:

- Locking fuel door
- Assist rails on right and left side of entryway running parallel to steps, stainless steel
- Laminated center switch console in driver's area for all switches/controls installed by the body manufacturer
- RI Sheriff exterior decals, design available upon request

Bidder must provide documentation showing that they are authorized to distribute the vehicle they're proposing for the state of Rhode Island and disclose operate geographical location of warranty center(s) radius to delivery location listed below.

DELIVERY:

Vendor shall be responsible for complete delivery of vehicle destination to the following location:

RI DPS/Division of Sheriffs
670 New London Avenue
Cranston, Rhode Island 02920

During all stages of the construction / assembly, several inspections will be conducted by a member(s) of the Department of Public Safety, Division of Sheriffs to ensure all requirements are met

SECTION 5: TECHNICAL PROPOSAL

Narrative and format: The separate technical proposal should address specifically each of the required elements:

1. **Capability, Capacity, and Qualifications of the Offeror** - Please provide a detailed description of the Vendor's location of construction and description of offeror's infrastructure capabilities and workforce to produce and deliver the required product.
2. **Quality of the Work Plan** - Please describe in detail, the different stages of construction (eg; Body dimensions (type), Body construction, seating, enforcement caging, and wheelchair lift package) and how they may correlate to Division of Sheriff staff performing inspections during the construction.
3. **Approach/Methodology** – Define the methodology to be used in construction. Is the offeror capable of deviations from a proprietary design or method?

SECTION 6: COST PROPOSAL

Detailed Budget and Budget Narrative:

Provide a total lump sum fixed fee of expected cost of materials, labor and accessories (engine, electronics etc.) for the vehicle fully complete and delivered. Any changes after the vendor is chosen must be mutually agreed upon by the Division and vendor.

SECTION 7: EVALUATION AND SELECTION

Proposals will be reviewed by a Technical Review Committee comprised of staff from state agencies. To advance to the Cost Evaluation phase, the Technical Proposal must receive a minimum of 50 (83.3%) out of a maximum of 60 technical points. Any technical proposals scoring less than 50 points will not have the cost component opened and evaluated. The proposal will be dropped from further consideration.

Proposals scoring 50 technical points or higher will be evaluated for cost and assigned up to a maximum of 40 points in cost category, bringing the potential maximum score to 100 points.

The Department of Environmental Management/RI DFW reserves the exclusive right to select the individual(s) or firm (vendor) that it deems to be in its best interest to accomplish

the project as specified herein; and conversely, reserves the right not to fund any proposal(s).

Proposals will be reviewed and scored based upon the following criteria:

Criteria	Possible Points
Capability, Capacity, and Qualifications of the Offeror	20 Points
Quality of the Work plan	25 Points
Suitability of Approach/Methodology	15 Points
Total Possible Technical Points	60 Points
Cost calculated as lowest responsive cost proposal divided by (this cost proposal) times 40 points *	40 Points
Total Possible Points	100 Points

*The Low bidder will receive one hundred percent (100%) of the available points for cost. All other bidders will be awarded cost points based upon the following formula:

$$(\text{low bid} / \text{vendors bid}) * \text{available points}$$

For example: If the low bidder (Vendor A) bids \$65,000 and Vendor B bids \$100,000 for monthly cost and service fee and the total points available are Forty (40), vendor B's cost points are calculated as follows:

$$\$65,000 / \$100,000 * 40 = 26$$

Points will be assigned based on the offeror's clear demonstration of his/her abilities to complete the work, apply appropriate methods to complete the work, create innovative solutions and quality of past performance in similar projects.

Applicants may be required to submit additional written information or be asked to make an oral presentation before the technical review committee to clarify statements made in their proposal.

SECTION 8: PROPOSAL SUBMISSION

Questions concerning this solicitation may be e-mailed to the Division of Purchases at doa.purquestions3@purchasing.ri.gov no later than the date and time indicated on page one of this solicitation. Please reference **RFP 7550919** on all correspondence. Questions should be submitted in a Microsoft Word attachment. Answers to questions received, if any, will be posted on the Internet as an addendum to this solicitation. It is the responsibility of all interested parties to download this information. If technical assistance is required to download, call the Help Desk at (401) 574-9709.

Offerors are encouraged to submit written questions to the Division of Purchases. **No other contact with State parties will be permitted.** Interested offerors may submit proposals to provide the services covered by this Request on or before the date and time listed on the cover page of this solicitation. Responses received after this date and time, as registered by the official time clock in the reception area of the Division of Purchases will not be considered.

Responses (**an original plus four (4) copies**) should be mailed or hand-delivered in a sealed envelope marked "**RFP#**" to:

RI Dept. of Administration
Division of Purchases, 2nd floor
One Capitol Hill
Providence, RI 02908-5855

NOTE: Proposals received after the above-referenced due date and time will not be considered. Proposals misdirected to other State locations or those not presented to the Division of Purchases by the scheduled due date and time will be determined to be late and will not be considered. Proposals faxed, or emailed, to the Division of Purchases will not be considered. The official time clock is in the reception area of the Division of Purchases.

RESPONSE CONTENTS

Responses shall include the following:

1. A completed and signed three-page R.I.V.I.P generated bidder certification cover sheet downloaded from the RI Division of Purchases Internet home page at www.purchasing.ri.gov.
2. A completed and signed W-9 (original copy only) downloaded from the RI Division of Purchases Internet home page at www.purchasing.ri.gov.
3. **A separate Technical Proposal** describing the qualifications and background of the applicant and experience with and for similar projects, and all information described earlier in this solicitation.
4. **A separate, signed and sealed Cost Proposal** reflecting the hourly rate, or other fee structure, proposed to complete all of the requirements of this project.
5. In addition to the multiple hard copies of proposals required, Respondents are requested to provide

their proposal in **electronic format (CD-Rom, disc, or flash drive)**. Microsoft Word / Excel OR PDF format is preferable. Only 1 electronic copy is requested and it should be placed in the proposal marked "original".

CONCLUDING STATEMENTS

Notwithstanding the above, the State reserves the right not to award this contract or to award on the basis of cost alone, to accept or reject any or all proposals, and to award in its best interest.

Proposals found to be technically or substantially non-responsive at any point in the evaluation process will be rejected and not considered further.

The State may, at its sole option, elect to require presentation(s) by offerors clearly in consideration for award.

The State's General Conditions of Purchase contain the specific contract terms, stipulations and affirmations to be utilized for the contract awarded to the RFP. The State's General Conditions of Purchases/General Terms and Conditions can be found at the following URL: <https://www.purchasing.ri.gov/RIVIP/publicdocuments/ATTA.pdf>

ADDITIONAL VEHICLE BID/PURCHASE REQUIREMENTS

The unit shall be newest current model, new and unused, under standard production by the manufacturer, and of which parts are stocked at one or more locations in Rhode Island and/or Southern New England region. All parts utilized on the unit shall be new and unused.

Bidder must be an authorized manufacturer's representative/dealer.

Bidder must submit a detailed specification of the model offered including vehicle confirmation.

Bidders located beyond a 150 mile radius of the delivery destination must include a written plan for delivery. Vehicles with odometer reading in excess of 150 miles will not be accepted without prior approval from the Division of Purchases.

All vehicles must be delivered without dealer's name or advertising of any type visible on the body.

Each vehicle delivered to the State must be accompanied by a "Certificate of Origin" with owner listed as: STATE OF RI/FLEET OPERATIONS, ONE CAPITOL HILL, PROVIDENCE, RI 02908, CONTAINING THE MANUFACTURER'S VEHICLE IDENTIFICATION NUMBER (VIN), THE NUMBER OF ENGINE CYLINDERS AND ENGINE TYPE, A GENERAL DESCRIPTION OF THE

BODY GVW #, AND THE MODEL NAME/NUMBER. ODOMETER DISCLOSURE MUST BE COMPLETED ON THE VENDOR'S SIDE OF "CERTIFICATE OF ORIGIN".

Bids must be predicated on the basis of the bidder's full and unencumbered title to the vehicle(s) as of the date of delivery to the State. Bids subject to lien or assignment at the time of delivery to the State, or which stipulate third party or joint payment, will be rejected.

Title certificates must be provided at the time of delivery to the State.

The successful vendor(s) will be required to provide the following:

- A. A completed application for registration and Title Certificate (TR-1) with the exception of Sections G and H. Owner to be listed as: State of RI/Fleet Operations, One Capitol Hill, Providence, RI 02908.
- B. A completed Sales or Use Tax Exemption Certification – Motor Vehicles. Purchaser to be listed as: State of RI/Fleet Operations, One Capitol Hill, Providence, RI 02908.

To insure timely deliveries, vendor is required to supply confirmation of order to Connie Resendes (401-222-6227) State Fleet Operations, 1 Capitol Hill, Providence, RI 02908 indicating anticipated delivery date. This must be received within 30 days of award.

All vehicles must be delivered with less than 150 miles on the odometer. Dealers located outside a 150 mile radius from Providence, Rhode Island must include a written plan of their proposed delivery method, including information regarding required dealer preparation.

Standard manufacturer's warranty and operator's manual shall accompany each vehicle. All written warranties and warranty cards are to be furnished in the glove compartment of each vehicle delivered.

All deliveries must include a minimum of ½ tank of fuel. Fuel gauges which fail to register a minimum of ½ tank of fuel will be charges for the actual cost of fuel (to reach ½ full) plus \$100 labor charge per vehicle. This amount, where applicable will be deducted from the invoice.

All vehicles must meet California emission standards.

The vendor shall be responsible to complete new vehicle delivery inspection. The engine, transmission, differential and cooling system shall be filled to the manufacturer's recommended capacity. The vehicle will receive a new vehicle cleaning and preparation prior to delivery. All equipment shall be completely installed and adjustments made prior to delivery and to make the vehicle available for immediate use. The vehicle shall be free of any defects when delivered.

If any deficiencies are observed and cannot be corrected within two (2) business days, the vehicle will be deleted from the invoice and payment will not be made until corrective action is taken and the vehicle is re-inspected and accepted. It shall be the responsibility of the vendor for the pickup and delivery of the vehicle for re-inspection.

End.