



# Request for Quote

STATE OF RHODE ISLAND AND PROVIDENCE PLANTATIONS  
 ONE CAPITOL HILL  
 PROVIDENCE RI 02908

BUYER: Mosca, Gary  
 PHONE #: 401-574-8124

CREATION DATE : 26-AUG-16  
 BID NUMBER: 7550916  
 TITLE: CHAIR AND TABLE RENTAL - RHODE ISLAND COLLEGE  
 BLANKET START : 01-OCT-16  
 BLANKET END : 30-SEP-19  
 BID CLOSING DATE AND TIME: 15-SEP-2016 10:00:00

**B  
I  
L  
L  
T  
O**  
 RIC-PURCHASING  
 600 MOUNT PLEASANT AVENUE  
 PROVIDENCE, RI 02908  
 US

**S  
H  
I  
P  
T  
O**  
 RIC SPECIAL INSTRUCTIONS  
 SEE BELOW  
 SEE BELOW, RI N/A  
 US

Requisition Number: 1470460

Note to Bidders: QUESTIONS about this solicitation must be emailed and received by the Division of Purchases at [doa.purquestions3@purchasing.ri.gov](mailto:doa.purquestions3@purchasing.ri.gov) no later than September 6, 2016, 4:00 PM, in a Microsoft Word attachment with the corresponding solicitation number. Questions, if any, and responses will be posted on the Division of Purchases website at [www.purchasing.ri.gov](http://www.purchasing.ri.gov) as an addendum to this solicitation

Line	Description	Quantity	Unit	Unit Price	Total
1	CHAIR AND TABLE RENTAL - FOR RHODE ISLAND COLLEGE.  BLANKET/CONTRACT REQUIREMENTS: 10/1/16 - 8/31/19  Vendors must register on-line at the State Purchasing website at <a href="http://www.purchasing.ri.gov">www.purchasing.ri.gov</a> Offers received without the entire complete three-page RIVIP General Bidder Certification Form attached may result in disqualification.  10/1/16 - 6/30/17 - COST PER CHAIR, FOLDING, PLASTIC SAMSONITE #2200, COLOR: BLACK	5,000.00	Each		
2	10/1/16 - 6/30/17 - COST PER TABLE, 6' RECTANGLE	500.00	Each		
3	10/1/16 - 6/30/17 - COST PER TABLE, 8' RECTANGLE	200.00	Each		
4	10/1/16 - 6/30/17 - COST PER TABLE, 60" ROUND	500.00	Each		
5	10/1/16 - 6/30/17 - COST PER TABLE, 36" ROUND SEATING HEIGHT	200.00	Each		
6	10/1/16 - 6/30/17 - COST PER TABLE, 36" ROUND STANDING HEIGHT	100.00	Each		
7	10/1/16 - 6/30/17 - COST PER TABLE, 72" ROUND	100.00	Each		
8	7/1/17 - 6/30/18 - COST PER CHAIR, FOLDING, PLASTIC, SAMSONITE #2200 COLOR: BLACK	5,000.00	Each		
9	7/1/17 - 6/30/18 - COST PER TABLE, 6' RECTANGLE	500.00	Each		

It is the Vendor's responsibility to check and download any and all addenda from the RIVIP. This offer may not be considered unless a signed RIVIP generated Bidder Certification Cover Form is attached and the Unit Price column is completed. The signed Certification Cover Form must be attached to the front of the offer



# Request for Quote

STATE OF RHODE ISLAND AND PROVIDENCE PLANTATIONS  
 ONE CAPITOL HILL  
 PROVIDENCE RI 02908

**CREATION DATE :** 26-AUG-16  
**BID NUMBER:** 7550916  
**TITLE:** CHAIR AND TABLE RENTAL - RHODE ISLAND COLLEGE  
  
**BLANKET START :** 01-OCT-16  
**BLANKET END :** 30-SEP-19  
**BID CLOSING DATE AND TIME:** 15-SEP-2016 10:00:00

**BUYER:** Mosca, Gary  
**PHONE #:** 401-574-8124

**B  
I  
L  
L  
T  
O**  
**RIC-PURCHASING**  
**600 MOUNT PLEASANT AVENUE**  
**PROVIDENCE, RI 02908**  
**US**

**S  
H  
I  
P  
T  
O**  
**RIC SPECIAL INSTRUCTIONS**  
**SEE BELOW**  
**SEE BELOW, RI N/A**  
**US**

**Requisition Number: 1470460**

Note to Bidders: QUESTIONS about this solicitation must be emailed and received by the Division of Purchases at [doa.purquestions3@purchasing.ri.gov](mailto:doa.purquestions3@purchasing.ri.gov) no later than September 6, 2016, 4:00 PM, in a Microsoft Word attachment with the corresponding solicitation number. Questions, if any, and responses will be posted on the Division of Purchases website at [www.purchasing.ri.gov](http://www.purchasing.ri.gov) as an addendum to this solicitation

Line	Description	Quantity	Unit	Unit Price	Total
10	7/1/17 - 6/30/18 - COST PER TABLE, 8' RECTANGLE	200.00	Each		
11	7/1/17 - 6/30/18 - COST PER TABLE, 60" ROUND	500.00	Each		
12	7/1/17 - 6/30/18 - COST PER TABLE, 36" ROUND SEATING HEIGHT	200.00	Each		
13	7/1/17 - 6/30/18 - COST PER TABLE, 36" ROUND STANDING HEIGHT	100.00	Each		
14	7/1/17 - 6/30/18 - COST PER TABLE, 72" ROUND	100.00	Each		
15	7/1/18 - 8/31/19 - COST PER CHAIR, FOLDING, PLASTIC SAMSONITE #2200 COLOR: BLACK	5,000.00	Each		
16	7/1/18 - 8/31/19 - COST PER TABLE, 6' RECTANGLE	500.00	Each		
17	7/1/18 - 8/31/19 - COST PER TABLE, 8' RECTANGLE	200.00	Each		
18	7/1/18 - 8/31/19 - COST PER TABLE, 60" ROUND	500.00	Each		
19	7/1/18 - 8/31/19 - COST PER TABLE, 36" ROUND SEATING HEIGHT	200.00	Each		
20	7/1/18 - 8/31/19 - COST PER TABLE, 36" ROUND STANDING HEIGHT	100.00	Each		
21	7/1/18 - 8/31/19 - COST PER TABLE, 72" ROUND	100.00	Each		

It is the Vendor's responsibility to check and download any and all addenda from the RIVIP. This offer may not be considered unless a signed RIVIP generated Bidder Certification Cover Form is attached and the Unit Price column is completed. The signed Certification Cover Form must be attached to the front of the offer

**Contract Terms and Conditions**

**Table of Contents**

Terms and Conditions.....XI  
    BID STANDARD TERMS AND CONDITIONS .....XI  
    TERMS AND CONDITIONS FOR THIS BID .....XI  
    INSURANCE REQUIREMENTS .....XI  
    RIVIP INFO - BID SUBMISSION REQUIREMENTS .....XI  
    PURCHASE AGREEMENT BID .....XII  
    DELIVERY PER AGENCY .....XII  
    MULTI YEAR AWARD .....XII  
    AWARD .....XII

**Terms and Conditions**

**BID STANDARD TERMS AND CONDITIONS**

**TERMS AND CONDITIONS FOR THIS BID**

**INSURANCE REQUIREMENTS**

AN INSURANCE CERTIFICATE IN COMPLIANCE WITH PROVISIONS OF ITEM 31 (INSURANCE) OF THE GENERAL CONDITIONS OF PURCHASE IS REQUIRED FOR COMPREHENSIVE GENERAL LIABILITY, AUTOMOBILE LIABILITY, AND WORKERS' COMPENSATION AND MUST BE SUBMITTED BY THE SUCCESSFUL BIDDER(S) TO THE DIVISION OF PURCHASES PRIOR TO AWARD. THE INSURANCE CERTIFICATE MUST NAME THE STATE OF RHODE ISLAND AS CERTIFICATE HOLDER AND AS AN ADDITIONAL INSURED. FAILURE TO COMPLY WITH THESE PROVISIONS MAY RESULT IN REJECTION OF THE OFFEROR'S BID. ANNUAL RENEWAL CERTIFICATES MUST BE SUBMITTED TO THE AGENCY IDENTIFIED ON THE PURCHASE ORDER. FAILURE TO DO SO MAY BE GROUNDS FOR CANCELLATION OF CONTRACT.

NOTE: IF THIS BID COVERS CONSTRUCTION, SCHOOL BUSING, HAZARDOUS WASTE, OR VESSEL OPERATION, APPLICABLE COVERAGES FROM THE FOLLOWING LIST MUST ALSO BE SUBMITTED TO THE DIVISION OF PURCHASES PRIOR TO AWARD: \* PROFESSIONAL LIABILITY INSURANCE (AKA ERRORS & OMISSIONS) - \$1 MILLION OR 5% OF ESTIMATED PROJECT COST, WHICHEVER IS GREATER. \* BUILDER'S RISK INSURANCE - COVERAGE EQUAL TO FACE AMOUNT OF CONTRACT FOR CONSTRUCTION. \* SCHOOL BUSING - AUTO LIABILITY COVERAGE IN THE AMOUNT OF \$5 MILLION. \* ENVIRONMENTAL IMPAIRMENT (AKA POLLUTION CONTROL) - \$1 MILLION OR 5% OF FACE AMOUNT OF CONTRACT, WHICHEVER IS GREATER. \* VESSEL OPERATION - (MARINE OR AIRCRAFT) - PROTECTION & INDEMNITY COVERAGE REQUIRED IN THE AMOUNT OF \$1 MILLION.

**RIVIP INFO - BID SUBMISSION REQUIREMENTS**

It is the Vendor's responsibility to check and download any and all addenda from the RIVIP. This offer may not be considered unless a signed RIVIP generated Bidder Certification Cover Form is attached and the Unit Price column is completed. The signed Certification Cover Form must be attached to the front of the offer. When delivering offers in person to One Capitol Hill, vendors are advised to allow at least one hour additional time for clearance through security checkpoints.

MAILING ADDRESS FOR BID PROPOSALS ISSUED BY THE STATE OF RHODE ISLAND,  
DIVISION OF PURCHASES

All Bid Proposals must be submitted by mail or hand delivered to:

- State of Rhode Island
- Department of Administration
- Division of Purchases, Second floor
- One Capitol Hill
- Providence, RI 02908-5855

**DIVESTITURE OF INVESTMENTS IN IRAN REQUIREMENT:**

No vendor engaged in investment activities in Iran as described in R.I. Gen. Laws §37-2.5-2(b) may submit a bid proposal to, or renew a contract with, the Division of Purchases. Each vendor submitting a bid proposal or entering into a renewal of a contract is required to certify that the vendor does not appear on the list maintained by the General Treasurer pursuant to R.I. Gen. Laws §37-2.5-3.

**PURCHASE AGREEMENT BID**

**BIDDING** (a) A single price shall be quoted for each item against which a proposal is submitted. This price will be the maximum in effect during the agreement period. Any price decline at the manufacturer's level shall be reflected in a reduction of the agreement price to the State. (b) Quantities, if any, are estimated only. The agreement shall cover the actual quantities ordering during the period. Deliveries will be billed at the single, firm, awarded unit price quoted regardless of the quantities ordered. (c) Bid price is net F.O.B. destination and shall include inside delivery at no extra cost. (d) Bids for single items and/or a small percentage of total items listed, may, at the State's sole option, be rejected as being non-responsive to the intent of this request. **ORDERING** (a) The User Agency(s) will submit individual orders for the various items and various quantities as may be required during the agreement period. (b) Exception - Regardless of any agreement resulting from this bid, the State reserves the right to solicit prices separately for any extra large requirements for delivery to specific destinations.

Mailing Address for Bid Proposals issued by the State of Rhode Island, Division of Purchases:

All Bid Proposals must be submitted to the following address:

State of Rhode Island  
Department of Administration  
Division of Purchases, 2nd Floor  
One Capitol Hill  
Providence, RI 02908

**DELIVERY PER AGENCY**

DELIVERY OF GOODS OR SERVICES AS REQUESTED BY AGENCY.

**MULTI YEAR AWARD**

THIS IS A MULTI-YEAR BID/CONTRACT. PER RHODE ISLAND STATE LAW 37-2-33, CONTRACT OBLIGATIONS BEYOND THE CURRENT FISCAL YEAR ARE SUBJECT TO AVAILABILITY OF FUNDS. CONTINUATION OF THE CONTRACT BEYOND THE INITIAL FISCAL YEAR WILL BE AT THE DISCRETION OF THE STATE. TERMINATION MAY BE EFFECTED BY THE STATE BASED UPON DETERMINING FACTORS SUCH AS UNSATISFACTORY PERFORMANCE OR THE DETERMINATION BY THE STATE TO DISCONTINUE THE GOODS/SERVICES, OR TO REVISE THE SCOPE AND NEED FOR THE TYPE OF GOODS/SERVICES; ALSO MANAGEMENT OWNER DETERMINATIONS THAT MAY PRECLUDE THE NEED FOR GOODS/SERVICES.

**AWARD**

THE STATE, AT ITS SOLE DISCRETION, SHALL RESERVE THE RIGHT TO MAKE ONE OR MULTIPLE AWARDS FOR THIS REQUIREMENT AND/OR TO REJECT ANY OR ALL BIDS.