



# Request for Quote

STATE OF RHODE ISLAND AND PROVIDENCE PLANTATIONS  
 ONE CAPITOL HILL  
 PROVIDENCE RI 02908

BUYER: Mosca, Gary  
 PHONE #: 401-574-8124

CREATION DATE : 23-AUG-16  
 BID NUMBER: 7550900  
 TITLE: MAINTENANCE & REPAIR - URI WATER  
 MONITORING & TREATMENT EQUIPMENT  
 BLANKET START : 01-OCT-16  
 BLANKET END : 30-SEP-19  
 BID CLOSING DATE AND TIME: 21-SEP-2016 10:00:00

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URI ACCOUNTS PAYABLE  
 CARLOTTI ADMINISTRATION BLDG  
 75 LOWER COLLEGE ROAD, SUITE 1  
 KINGSTON, RI 02881  
 US

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URI FACILITIES RECEIVING  
 ATTN: SEE BELOW  
 SHERMAN BLDG  
 KINGSTON, RI 02881  
 US

Requisition Number: 1476170

Line	Description	Quantity	Unit	Unit Price	Total
1	10/1/16 - 6/30/17 Hourly Rate On-Site	225.00	Hour		
2	10/1/16 - 6/30/17 Overtime Rate On-Site	40.00	Hour		
3	7/1/17 - 6/30/18 Hourly Rate On-Site	350.00	Hour		
4	7/1/17 - 6/30/18 Overtime Rate On-Site	50.00	Hour		
5	7/1/18 - 6/30/19 Hourly Rate On-Site	350.00	Hour		
6	7/1/18 - 6/30/19 Overtime Rate On-Site	50.00	Hour		
7	7/1/19 - 9/30/19 Hourly Rate On-Site	75.00	Hour		
8	7/1/19 - 9/30/19 Overtime Rate On-Site Note: Parts that are available from the supply distribution warehouses will be billed at discount from list price as quoted below. Parts that are proprietary or only available from the manufacturer or a single source will be billed at manufacturer's price plus a percent mark-up noted below.  Provide a Discount Off List Price for Parts _____% Provide a Mark-up Over Mfg Price for Parts _____%	10.00	Hour		

Delivery: \_\_\_\_\_

Terms of Payment: \_\_\_\_\_

It is the Vendor's responsibility to check and download any and all addenda from the RIVIP. This offer may not be considered unless a signed RIVIP generated Bidder Certification Cover Form is attached and the Unit Price column is completed. The signed Certification Cover Form must be attached to the front of the offer



## INVITATION TO BID

**SOLICITATION TITLE:** Maintenance and Repair of the Instrumentation & Controls for the URI Water System Monitoring and Treatment Equipment.  
**SOLICITATION NUMBER:** 7550900  
**BID PROPOSAL SUBMISSION DEADLINE:** September 23, 2016 at 10:00 AM

### PREBID CONFERENCE

NONMANDATORY

**MANDATORY** ————— Bidder must attend the mandatory prebid conference. The bidder's representative must register with the Division of Purchases at the mandatory prebid conference and identify the bidder he or she represents.

**Location:** University of Rhode Island Campus. Report to the Water Tower located on Flagg Rd, near the intersection of Upper College Rd and Flagg Rd, Kingston RI 02881  
**Date:** Thursday, September 08, 2016  
**Time:** 9:00 AM

**QUESTIONS** about this solicitation must be emailed and received by the Division of Purchases at [doa.purquestions3@purchasing.ri.gov](mailto:doa.purquestions3@purchasing.ri.gov) no later than September 12 2016, 4:00 PM, in a Microsoft Word attachment with the corresponding solicitation number. Questions, if any, and responses will be posted on the Division of Purchases website at [www.purchasing.ri.gov](http://www.purchasing.ri.gov) as an addendum to this solicitation

**BID BOND REQUIRED:**  NO  
 YES

**PAYMENT AND PERFORMANCE BOND REQUIRED:**  NO  
 YES

**SPECIFICATIONS:** (See Attached)

Continued onto next page



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**RIVIP REGISTRATION:** Bidders must be registered vendors through the online Division of Purchases Rhode Island Vendor Information Program at [www.purchasing.ri.gov](http://www.purchasing.ri.gov). To register or update information, click on "Vendor Center," then "Vendor Information" from the dropdown menu on the left.

**BIDDER CERTIFICATION COVER FORM:** Bidders must download (obtainable at [www.purchasing.ri.gov](http://www.purchasing.ri.gov)), complete, and submit a Bidder Certification Cover Form with each bid proposal.

The State of Rhode Island through its, Department of Administration, Division of Purchases, is soliciting bid proposals to perform the work described in the plans and specifications for the Project in accordance with this solicitation.

Bidders are invited to submit bid proposals to the Division of Purchases by the bid proposal submission deadline.

This solicitation contains, and is subject to the terms and conditions of, the Invitation to Bid, Instructions to Bidders, (with applicable forms), General Conditions, any Supplemental Conditions, Specifications and Plans, Bidder Certification Cover Form, and Bid Form. The solicitation is available at [www.purchasing.ri.gov](http://www.purchasing.ri.gov).

The award of the contract pursuant to this solicitation will be made to the responsive and responsible bidder with the lowest bid price. *The Division of Purchases reserves the right to waive any technicalities in the bid proposals, accept or reject any bid proposal, award a contract in the best interest of the State, or revoke any solicitation.*

**Buyer Name: Gary P. Mosca, Title: Chief Buyer**

## SOLICITTAION 7550900

**Blanket Requirements: 10/1/16 – 9/30/19**

### **Maintenance and Repair of the Instrumentation and Controls for the Water Systems Monitoring and Treatment Equipment for the University of Rhode Island (URI)**

#### **GENERAL SCOPE OF WORK:**

The firm shall provide regular hourly maintenance repair service, as well as 24 on call emergency repair service for the instrumentation and controls to the monitoring, and water treatment systems of the University of Rhode Island, Potable Water System. **This system provides 100% of the daily water needs for the University and must be maintained in an automatic mode at all times.** The control and monitoring systems are located at the three wells (2, 3, & 4), the storage tank and one remote monitoring facility (Swan Hall). This service work also pertains to the automatic water system controls and alarm including chemical feed equipment. The scope of this work also includes maintenance and repair to the security system, currently in place at the well stations and the water tank, which is tied into the campus security system. The University will make provisions for the firm to have access to these facilities for maintenance, normal repairs and emergency repair operations. During normal working hours, the firm shall report to the Water System Manager before commencing with any repairs or maintenance. Licensed URI water operators/plumbers will be on hand to perform any work directly associated with the water supply. Within 5 working days after completing any maintenance and repair work the firm shall submit a report indicating work performed and cost for repairs, itemized by material and labor.

The successful Firm must possess the following minimum qualifications and provide such documentation with their bid:

1. Maintain a 24-hour, 7 day per week emergency service call number and be able to respond to emergencies within 1 hour as notified by URI maintenance personnel. The Firm shall respond to normal maintenance repair work within 48 hours of phone call.
2. Must maintain a service facility within 50 miles of URI and be capable of supplying testing and calibrating equipment, instrumentation, control equipment, and spare parts, so that repairs can be performed expeditiously and with as little down time as possible.
3. Must have trained and qualified service technicians with a minimum of seven (7) years of municipal water SCADA system maintenance experience available to maintain this contract and must also hold a Qualified State of Rhode Island Telecommunications Contractors License...
4. Senior staff assigned to field service must have a minimum of ten (10) years of municipal water system SCADA design, instrumentation troubleshooting, repair and service, who must hold valid ISA CCST Level III certification for water treatment systems and must also hold a Qualified State of Rhode Island Telecommunications Contractors License.

5. Must demonstrated knowledge of BIF instrumentation and controls as manufactured (1980 vintage), PLC based scada system control utilizing HMI Software, Rockwell Automation Software, Phoenix Radio Communications, Variable Frequency Drive operation and the ability to maintain and service Ross valves designed for pressure sustaining flow control.
6. Must demonstrate the ability to troubleshoot and analyze instrumentation associated with dry and liquid chemical feed systems for pH control and disinfection of potable water, analytical monitoring instrumentation and control for pH and chlorine measurement, surge control and surge anticipator valve operation, water flow and Venturi tube applications for accurate water flow measurements.
7. Contractor must sign Acknowledgement Statement (below) and submit with proposal that the contractor has inspected the equipment and is knowledgeable of the control systems, supporting sub-systems and all instruments used in each Public Water System facility operated by the University of Rhode Island.

**Acknowledgment Statement:**

I, \_\_\_\_\_ (Insert Name), representing \_\_\_\_\_ (Insert Company) I have inspected the equipment and controls for the *“Maintenance and Repair of the Instrumentation and Controls for the Water Systems Monitoring and Treatment Equipment”* contract. I certify my firm is knowledgeable in all the control systems, supporting sub-systems and instruments for the operation, alarm and control of each facility associated with the Public Water System at the Kingston Campus owned by the University of Rhode Island.

\_\_\_\_\_  
Name (Print)

\_\_\_\_\_  
Date

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date

End

**Contract Terms and Conditions**

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**Terms and Conditions**

**BID STANDARD TERMS AND CONDITIONS**

**TERMS AND CONDITIONS FOR THIS BID**

**INSPECTION REQUIREMENTS**

BIDDERS ARE RESPONSIBLE FOR INSPECTION OF EQUIPMENT AND/OR LOCATION, TAKING MEASUREMENTS\* WHEN REQUIRED, AND MAKING THEMSELVES AWARE OF THE TOTAL REQUIREMENT BEFORE SUBMITTING A BID. \*MEASUREMENTS PROVIDED WITH ANY BID ARE FOR REFERENCE PURPOSES AND ARE NOT GUARANTEED TO BE COMPLETELY ACCURATE.

**INSURANCE REQUIREMENTS**

AN INSURANCE CERTIFICATE IN COMPLIANCE WITH PROVISIONS OF ITEM 31 (INSURANCE) OF THE GENERAL CONDITIONS OF PURCHASE IS REQUIRED FOR COMPREHENSIVE GENERAL LIABILITY, AUTOMOBILE LIABILITY, AND WORKERS' COMPENSATION AND MUST BE SUBMITTED BY THE SUCCESSFUL BIDDER(S) TO THE DIVISION OF PURCHASES PRIOR TO AWARD. THE INSURANCE CERTIFICATE MUST NAME THE STATE OF RHODE ISLAND AS CERTIFICATE HOLDER AND AS AN ADDITIONAL INSURED. FAILURE TO COMPLY WITH THESE PROVISIONS MAY RESULT IN REJECTION OF THE OFFEROR'S BID. ANNUAL RENEWAL CERTIFICATES MUST BE SUBMITTED TO THE AGENCY IDENTIFIED ON THE PURCHASE ORDER. FAILURE TO DO SO MAY BE GROUNDS FOR CANCELLATION OF CONTRACT.

NOTE: IF THIS BID COVERS CONSTRUCTION, SCHOOL BUSING, HAZARDOUS WASTE, OR VESSEL OPERATION, APPLICABLE COVERAGES FROM THE FOLLOWING LIST MUST ALSO BE SUBMITTED TO THE DIVISION OF PURCHASES PRIOR TO AWARD: \* PROFESSIONAL LIABILITY INSURANCE (AKA ERRORS & OMISSIONS) - \$1 MILLION OR 5% OF ESTIMATED PROJECT COST, WHICHEVER IS GREATER. \* BUILDER'S RISK INSURANCE - COVERAGE EQUAL TO FACE AMOUNT OF CONTRACT FOR CONSTRUCTION. \* SCHOOL BUSING - AUTO LIABILITY COVERAGE IN THE AMOUNT OF \$5 MILLION. \* ENVIRONMENTAL IMPAIRMENT (AKA POLLUTION CONTROL) - \$1 MILLION OR 5% OF FACE AMOUNT OF CONTRACT, WHICHEVER IS GREATER. \* VESSEL OPERATION - (MARINE OR AIRCRAFT) - PROTECTION & INDEMNITY COVERAGE REQUIRED IN THE AMOUNT OF \$1 MILLION.

**RIVIP INFO - BID SUBMISSION REQUIREMENTS**

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MAILING ADDRESS FOR BID PROPOSALS ISSUED BY THE STATE OF RHODE ISLAND, DIVISION OF PURCHASES

All Bid Proposals must be submitted by mail or hand delivered to:

- State of Rhode Island
- Department of Administration
- Division of Purchases, Second floor
- One Capitol Hill
- Providence, RI 02908-5855

**DIVESTITURE OF INVESTMENTS IN IRAN REQUIREMENT:**

No vendor engaged in investment activities in Iran as described in R.I. Gen. Laws §37-2.5-2(b) may submit a bid proposal to, or renew a contract with, the Division of Purchases. Each vendor submitting a bid proposal or entering into a renewal of a contract is required to certify that the vendor does not appear on the list maintained by the General Treasurer pursuant to R.I. Gen. Laws §37-2.5-3.

**HOURLY RATE SPECIFICS**

BIDDERS ARE ADVISED THE AWARD WILL BE BASED ON EITHER REGULAR, STRAIGHT-TIME HOURLY RATES OR A PERIODIC RATE SUCH AS 500 HOURS, MONTHLY OR ANNUALLY, DEPENDING ON THE SPECIFIC REQUIREMENTS OF A PARTICULAR BID. KEEP IN MIND THAT OVERTIME RATES, DISCOUNTS, AND OTHER MISCELLANEOUS PRICE-RELATED ITEMS ARE REQUIRED FOR INFORMATIONAL PURPOSES ONLY. OVERTIME RATE IS TO BE PAID IN ACCORDANCE WITH THE PROVISIONS OF THE RI DEPARTMENT OF LABOR AND TRAINING, EMPLOYER HANDBOOK. EMPLOYEES ARE TO BE COMPENSATED AT TIME AND ONE-HALF THE APPLICABLE PREVAILING WAGE RATE. OVERTIME RATES EXCEEDING ONE AND ONE HALF TIMES THE REGULAR HOURLY RATES FOR MONDAY THROUGH SATURDAY AND EXCEEDING TWO TIMES THE REGULAR RATE FOR SUNDAYS AND HOLIDAYS MAY BE GROUNDS FOR DISQUALIFICATION OF THE BID.

**HOURS - BIDDING PURPOSES**

HOURS INDICATED ARE ESTIMATED QUANTITIES FOR BIDDING PURPOSES ONLY.

**MULTI YEAR AWARD**

THIS IS A MULTI-YEAR BID/CONTRACT. PER RHODE ISLAND STATE LAW 37-2-33, CONTRACT OBLIGATIONS BEYOND THE CURRENT FISCAL YEAR ARE SUBJECT TO AVAILABILITY OF FUNDS. CONTINUATION OF THE CONTRACT BEYOND THE INITIAL FISCAL YEAR WILL BE AT THE DISCRETION OF THE STATE. TERMINATION MAY BE EFFECTED BY THE STATE BASED UPON DETERMINING FACTORS SUCH AS UNSATISFACTORY PERFORMANCE OR THE DETERMINATION BY THE STATE TO DISCONTINUE THE GOODS/SERVICES, OR TO REVISE THE SCOPE AND NEED FOR THE TYPE OF GOODS/SERVICES; ALSO MANAGEMENT OWNER DETERMINATIONS THAT MAY PRECLUDE THE NEED FOR GOODS/SERVICES.

**CHARGES PERMITTED**

NO CHARGES OTHER THAN PARTS AND LABOR ON THE JOB - NO TRAVEL, NO MILEAGE, NO MISCELLANEOUS CHARGES, NO PORTAL TO PORTAL.

**LICENSE REQUIREMENTS**

VENDOR (OWNER OF COMPANY) IS RESPONSIBLE TO COMPLY WITH ALL LICENSING OR STATE PERMITS REQUIRED FOR THIS TYPE OF SERVICE. A COPY OF LICENSE/PERMIT SHOULD BE SUBMITTED WITH THIS BID. IN ADDITION TO THESE LICENSE REQUIREMENTS, BIDDER, BY SUBMISSION OF THIS BID, CERTIFIES THAT ANY/ALL WORK RELATED TO THIS BID, AND ANY SUBSEQUENT AWARD WHICH REQUIRES A RHODE ISLAND LICENSE(S), SHALL BE PERFORMED BY AN INDIVIDUAL(S) HOLDING A VALID RHODE ISLAND LICENSE.

**TERMS AND CONDITIONS FOR THIS PURCHASE ORDER**

**DELIVERY PER AGENCY**

DELIVERY OF GOODS OR SERVICES AS REQUESTED BY AGENCY.