



**State of Rhode Island
Department of Administration / Division of Purchases
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August 1, 2016

ADDENDUM # 1

RFP: # 7550794

Title: Volunteer Guardian Program

Bid Closing Date & Time: August 15, 2016 at 10:00 AM (Eastern Time)

Notice to Vendors

ATTACHED ARE VENDOR QUESTIONS WITH STATE RESPONSES. NO FURTHER QUESTIONS WILL BE ANSWERED.

**David J. Francis
Interdepartmental Project Manager**

Interested parties should monitor this website, on a regular basis, for any additional information that may be posted.

Vendor Questions for RFP #7550794 Volunteer Guardian Program

Question 1: What is the maximum total amount of the grant award with state and federal funds combined for each of the contract years?

Answer to question 1:

The amount of General Revenue available for the first grant period of 11/1/16-6/30/17 is \$54,344, with a potential federal match available of up to \$54,344. The federal match will be available only for those services provided by the potential contractor and supported by detailed program documentation that the EOHHS Medicaid Office reviews and *determines to be eligible for a federal match under Medicaid rules.*

DEA anticipates that subsequent grant periods for SFY2018, SFY2019 and SFY2020, (awarded on an annual basis) will be \$81,512 in General Revenue with a potential federal match available up to \$81,512, *contingent on the availability of such General Revenue funds as awarded by the RI General Assembly and contingent on the eligibility of such funds for a federal match as determined by the EOHHS Medicaid Office.*

Question 2: What constitutes a Medicaid eligible service?

Answer to question 2:

Within Medicaid, all costs must be classified as a "service" or "administrative" cost in order for it to be reimbursed by the federal government. DEA anticipates that, within the performance of those duties specified under the Scope of the VGP program, there is a potential for some "administrative" costs; for example: "coordination of Medicaid services" which could include making health care decisions for a ward that results in the delivery to the ward of an allowable Medicaid service. It is important to note that the Medicaid Office requires detailed time tracking and substantiation for *all* services, including those services that may be submitted for consideration of a federal match.

Question 3: Under Section 3: Scope of Work, there is no reference to residency requirements as an eligibility criterion. Is the Scope limited to individuals residing in Rhode Island nursing homes, assisted living facilities, and community settings and does the Scope exclude referrals/requests from hospitals for their patients who may need a guardian?

Answer to question 3:

The Scope of Work allows for program services for qualified RI residents, not limited to specific settings.