



# Request for Quote

STATE OF RHODE ISLAND AND PROVIDENCE PLANTATIONS  
 ONE CAPITOL HILL  
 PROVIDENCE RI 02908

BUYER: Mosca, Gary  
 PHONE #: 401-574-8124

CREATION DATE : 16-JUN-16  
 BID NUMBER: 7550718  
 TITLE: NEW, NEWEST MODEL, 2017 MODEL YEAR  
 UTILITY VEHICLE - MS  
 BID CLOSING DATE AND TIME: 13-JUL-2016 10:00:00

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 DOA CONTROLLER  
 ONE CAPITOL HILL, 4TH FLOOR  
 SMITH ST  
 PROVIDENCE, RI 02908  
 US

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 MS OFFICE OF PUBLIC SAFETY  
 645 NEW LONDON AVE  
 CRANSTON, RI 02920  
 US

**Requisition Number: 1464518**

Note to Bidders: QUESTIONS about this solicitation must be emailed and received by the Division of Purchases at [doa.purquestions3@purchasing.ri.gov](mailto:doa.purquestions3@purchasing.ri.gov) no later than June 28, 2016, 4:00 PM, in a Microsoft Word attachment with the corresponding solicitation number. Questions, if any, and responses will be posted on the Division of Purchases website at [www.purchasing.ri.gov](http://www.purchasing.ri.gov) as an addendum to this solicitation

Line	Description	Quantity	Unit	Unit Price	Total
1	NEW, NEWEST MODEL, MODEL YEAR 2017, 8 PASSENGER UTILITY VEHICLE PER ATTACHED SPECIFICATIONS. INDICATE THE FOLLOWING INFORMATION: MAKE: _____ MODEL: _____ MODEL YEAR: _____ ANTICIPATED DELIVERY: _____	1.00	Each		

Delivery: \_\_\_\_\_

Terms of Payment: \_\_\_\_\_

It is the Vendor's responsibility to check and download any and all addenda from the RIVIP. This offer may not be considered unless a signed RIVIP generated Bidder Certification Cover Form is attached and the Unit Price column is completed. The signed Certification Cover Form must be attached to the front of the offer

**DESCRIPTION: New, Newest Model 2017 4WD Utility Vehicle**

<b>Quantity:</b>	<b>One (1)</b>			<b>Vendor Indicate Compliance Yes/No</b>
<b>Department:</b>	<b>EMS-Executive Military Staff</b>			
<b>Division:</b>	<b>Militia of the State</b>	<b>Color: Black</b>	<b>FUEL: Gas Unleaded</b>	
<b>RI-FANS Requisition Number: 1464518 (agency use only)</b>	<b>SOLICITATION #: 7550718</b>			
	<b>Specification Form: This form must be submitted with bid response to indicate compliance with specifications.</b>			

Proposal specifications:

Award will be based on the lowest responsive, responsible bidder, meeting, exceeding, or product that offers functional capabilities equivalent to the specifications stated herein. The State reserves the right to determine those offers which are responsive to the Request, or which otherwise serve in its best interest.

<b>STANDARD FEATURES</b>	<b>FOR VENDOR USE ONLY TO INDICATE COMPLIANCE</b>	
	↓ <b>Yes/No</b>	↓ <b>Specify Alternative (if responding no)</b>
<b>TO INDICATE COMPLIANCE</b>		
Radio: Standard AM/FM, single slot CD		
Wheels: Minimum, 18" aluminum		
Tires: Minimum, P265/65R18 all-season		
Full size spare tire and steel wheel.		
Manufacture Standard running boards or assist steps		
Power heated outside side mirrors		
Deep tinted glass		
Lift gate cargo access		
Remote keyless entry		
Power windows		
Power door locks		
Standard front folding or bucket seats - cloth		
Split bench cloth 3 <sup>rd</sup> row seating		
6-way power driver's seat		
Floor mats, color keyed first and second row seating.		
Standard Heating and Air Condition		
5.3L V8 or 3.5L EcoBoost V6 will be accepted		
Automatic transmission		
GRVV range 7500 lbs. or greater		



STATE OF RHODE ISLAND  
DIVISION OF PURCHASES  
BID NO. 7550718

*The State of Rhode Island Division of Purchases on behalf of Rhode Island Department OF Emergency Management (Militia of the State) is seeking proposals for One (1) New, Newest Model, 8 passenger Utility Vehicle, in accordance to all specified requirements of Bid Specification Sheet and solicitation requirements herein.*

A copy of the bid specifications must be **returned with the bid and must indicate compliance or exception to each aspect of the specification.** All exceptions must be specifically identified. The specification must have the corresponding bid item number identified.

The unit shall be newest current model, new and unused, under standard production by the manufacturer, and of which parts are stocked at one or more locations in Rhode Island and/or Southern New England region. All parts utilized on the unit shall be new and unused.

Bidder must be an authorized manufacturer's representative/dealer.

Bidder must submit a detailed specification of the model offered including vehicle confirmation.

Bidders located beyond a 150 mile radius of the delivery destination must include a written plan for delivery. Vehicles will odometer reading in excess of 150 miles will not be accepted without prior approval from the Division of Purchases.

Each vehicle is identified with a specification number. That number must be clearly marked on all invoices as well as on the sticker attached to window of each vehicle.

It is imperative that this number appears on the vehicle sticker since this will be the identification for distribution from the State Fleet parking facility to the individual state agencies.

**DELIVERY SITE FOR ALL VEHICLES WILL BE THE FOLLOWING:**

State Fleet Parking Lot  
Spring Brook Road  
Scituate, RI

**DELIVERY INFORMATION:**

SUCCESSFUL VENDOR(S) MUST CONTACT CONNIE RESENDES AT STATE FLEET OPERATIONS, (401-222-6227) AT LEAST (2) TWO DAYS PRIOR TO DELIVERY AND Major Michael Manning AT 401-275-4162.

**THE FOLLOWING ADDITIONAL TERMS AND CONDITIONS APPLY TO THIS INVITATION TO BID:**

1. All vehicles must be delivered without dealer's name or advertising of any type visible on the body.
2. Each vehicles delivered to the State must be accompanied by a "Certificate of Origin" with owner listed as: STATE OF RI/FLEET OPERATIONS, ONE CAPITOL HILL, PROVIDENCE, RI 02908, CONTAINING THE MANUFACTURER'S VEHICLE IDENTIFICATION NUMBER (VIN), THE NUMBER OF ENGINE CYLINDERS AND ENGINE TYPE, A GENERAL DESCRIPTION OF THE BODY GVW #, AND THE MODEL NAME/NUMBER. **ODOMETER DISCLOSURE MUST BE COMPLETED ON THE VENDOR'S SIDE OF "CERTIFICATE OF ORIGIN"**.
3. Bids must be predicated on the basis of the bidder's full and unencumbered title to the vehicle(s) as of the date of delivery to the State. Bids subject to lien or assignment at the time of delivery to the State, or which stipulate third party or joint payment, will be rejected.
4. Title certificates must be provided at the time of delivery to the State.
5. The successful vendor(s) will be required to provide the following:
  - A. A completed application for registration and Title Certificate (TR-1) **with the exception of Sections G and H**. Owner to be listed as: State of RI/Fleet Operations, One Capitol Hill, Providence, RI 02908.
  - B. A completed Sales or Use Tax Exemption Certification - Motor Vehicles. Purchaser to be listed as: State of RI/Fleet Operations, One Capitol Hill, Providence, RI 02908.
6. To insure timely deliveries, vendor is required to supply confirmation of order to Connie Resendes (401-222-6227) State Fleet Operations, 1 Capitol Hill, Providence, RI 02908 indicating anticipated delivery date. This must be received within 30 days of award.
7. A copy of specification, labeled by bid item number, must be submitted with each offer. Failure to provide specifications as required may result in disqualification.
8. All vehicles must be delivered with less than 150 miles on the odometer. Dealers located outside a 150 mile radius from Providence, Rhode Island must include a written plan of their proposed delivery method, including information regarding required dealer preparation.
9. Standard manufacturer's warranty and operator's manual shall accompany each vehicle. All written warranties and warranty cards are to be furnished in the glove compartment of each vehicle delivered.

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DIVISION OF PURCHASES  
BID NO. 7550718

10. All deliveries must include a minimum of ½ tank of fuel. Fuel gauges which fail to register a minimum of ½ tank of fuel will be charged for the actual cost of fuel (to reach ½ full) plus \$100 labor charge per vehicle. This amount, where applicable will be deducted from the invoice.
11. All vehicles must meet California emission standards.

**PREPARATION FOR DELIVERY:**

The vendor shall be responsible to complete new vehicle delivery inspection. The engine, transmission, differential and cooling system shall be filled to the manufacturer's recommended capacity. The vehicle will receive a new vehicle cleaning and preparation prior to delivery. All equipment shall be completely installed and adjustments made prior to delivery and to make the vehicle available for immediate use. The vehicle shall be free of any defects when delivered.

If any deficiencies are observed and cannot be corrected within two (2) business days, the vehicle will be deleted from the invoice and payment will not be made until corrective action is taken and the vehicle is re-inspected and accepted. It shall be the responsibility of the vendor for the pickup and delivery of the vehicle for re-inspection.

**All information requested must be included for each item bid. Failure to include all information requested may deem the offer as non-responsive.**

**END DOCUMENT.**

**Contract Terms and Conditions**

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## **Terms and Conditions**

### **PURCHASE ORDER STANDARD TERMS AND CONDITIONS**

#### **TERMS AND CONDITIONS FOR THIS PURCHASE ORDER**

#### **INSURANCE REQUIREMENTS**

AN INSURANCE CERTIFICATE IN COMPLIANCE WITH PROVISIONS OF ITEM 31 (INSURANCE) OF THE GENERAL CONDITIONS OF PURCHASE IS REQUIRED FOR COMPREHENSIVE GENERAL LIABILITY, AUTOMOBILE LIABILITY, AND WORKERS' COMPENSATION AND MUST BE SUBMITTED BY THE SUCCESSFUL BIDDER(S) TO THE DIVISION OF PURCHASES PRIOR TO AWARD. THE INSURANCE CERTIFICATE MUST NAME THE STATE OF RHODE ISLAND AS CERTIFICATE HOLDER AND AS AN ADDITIONAL INSURED. FAILURE TO COMPLY WITH THESE PROVISIONS MAY RESULT IN REJECTION OF THE OFFEROR'S BID. ANNUAL RENEWAL CERTIFICATES MUST BE SUBMITTED TO THE AGENCY IDENTIFIED ON THE PURCHASE ORDER. FAILURE TO DO SO MAY BE GROUNDS FOR CANCELLATION OF CONTRACT.

NOTE: IF THIS BID COVERS CONSTRUCTION, SCHOOL BUSING, HAZARDOUS WASTE, OR VESSEL OPERATION, APPLICABLE COVERAGES FROM THE FOLLOWING LIST MUST ALSO BE SUBMITTED TO THE DIVISION OF PURCHASES PRIOR TO AWARD: \* PROFESSIONAL LIABILITY INSURANCE (AKA ERRORS & OMISSIONS) - \$1 MILLION OR 5% OF ESTIMATED PROJECT COST, WHICHEVER IS GREATER. \* BUILDER'S RISK INSURANCE - COVERAGE EQUAL TO FACE AMOUNT OF CONTRACT FOR CONSTRUCTION. \* SCHOOL BUSING - AUTO LIABILITY COVERAGE IN THE AMOUNT OF \$5 MILLION. \* ENVIRONMENTAL IMPAIRMENT (AKA POLLUTION CONTROL) - \$1 MILLION OR 5% OF FACE AMOUNT OF CONTRACT, WHICHEVER IS GREATER. \* VESSEL OPERATION - (MARINE OR AIRCRAFT) - PROTECTION & INDEMNITY COVERAGE REQUIRED IN THE AMOUNT OF \$1 MILLION.

#### **VEHICLE / AUTO BID**

THE FOLLOWING ADDITIONAL TERMS AND CONDITIONS APPLY TO THIS INVITATION FOR BIDS: 1. ALL VEHICLES MUST BE DELIVERED WITHOUT DEALER'S NAME OR ADVERTISING OF ANY TYPE VISIBLE ON THE BODY. 2. EACH VEHICLE DELIVERED TO THE STATE MUST BE ACCOMPANIED BY A "CERTIFICATE OF ORIGIN" CONTAINING THE MANUFACTURER'S VEHICLE IDENTIFICATION NUMBER (VIN), THE NUMBER OF ENGINE CYLINDERS AND ENGINE TYPE, A GENERAL DESCRIPTION OF THE BODY, AND THE MODEL NAME OR NUMBER. CERTIFICATE OF ORIGIN MUST BE ASSIGNED TO STATE OF RI/FLEET OPERATIONS, ONE CAPITOL HILL, PROVIDENCE, RI 02908, UNLESS THE VEHICLE IS BEING PURCHASED BY THE RHODE ISLAND STATE POLICE. IF SO, CERTIFICATE OF ORIGIN MUST BE ASSIGNED TO RHODE ISLAND STATE POLICE, 311 DANIELSON PIKE, NORTH SCITUATE, RI 02857. 3. BIDS MUST BE PREDICATED ON THE BASIS OF THE BIDDER'S FULL AND UNENCUMBERED TITLE TO THE VEHICLE(S) AS OF THE DATE OF DELIVERY TO THE STATE. BIDS SUBJECT TO LIEN OR ASSIGNMENT AT THE TIME OF DELIVERY TO THE STATE, OR WHICH STIPULATE THIRD PARTY OR JOINT PAYMENT, WILL BE REJECTED. 4. TITLE CERTIFICATES MUST BE PROVIDED AT THE TIME OF DELIVERY TO THE STATE. 5. WHERE THE FIRM SUBMITTING THE BID IS ACTING AS AN AGENT FOR ANOTHER CORPORATE ENTITY, (SPECIFICALLY WITH RESPECT TO LEASE ARRANGEMENTS), THE BID MUST IDENTIFY THE CORPORATION WHO WILL BE NAMED IN ANY SUBSEQUENT AWARD AS THE BIDDER OF RECORD. 6. UNLESS OTHERWISE INDICATED, ALL VEHICLES WILL BE DELIVERED TO STATE FLEET OPERATIONS AT ONE CAPITOL HILL, PROVIDENCE, R.I. THE STATE OF RHODE ISLAND RESERVES THE RIGHT TO MANDATE THE REPLACEMENT OF ALL VEHICLES IN ACCORDANCE WITH RHODE ISLAND STATE LEMON LAW 31-5.2-1 TO 31-5.2-13. REPLACEMENT EQUIPMENT MUST BE OF LIKE OR SUPERIOR SPECIFICATIONS TO

THE VEHICLE IN QUESTION. COSTS ASSOCIATED WITH THE REMOVAL OF PROBLEMATIC EQUIPMENT AND DELIVERY AND INSTALLATION OF REPLACEMENT EQUIPMENT WILL BE SOLELY AT THE VENDOR'S EXPENSE.

**RIVIP INFO - BID SUBMISSION REQUIREMENTS**

It is the Vendor's responsibility to check and download any and all addenda from the RIVIP. This offer may not be considered unless a signed RIVIP generated Bidder Certification Cover Form is attached and the Unit Price column is completed. The signed Certification Cover Form must be attached to the front of the offer. When delivering offers in person to One Capitol Hill, vendors are advised to allow at least one hour additional time for clearance through security checkpoints.

MAILING ADDRESS FOR BID PROPOSALS ISSUED BY THE STATE OF RHODE ISLAND,  
DIVISION OF PURCHASES

All Bid Proposals must be submitted by mail or hand delivered to:

- State of Rhode Island
- Department of Administration
- Division of Purchases, Second floor
- One Capitol Hill
- Providence, RI 02908-5855

**DIVESTITURE OF INVESTMENTS IN IRAN REQUIREMENT:**

**No vendor engaged in investment activities in Iran as described in R.I. Gen. Laws §37-2.5-2(b) may submit a bid proposal to, or renew a contract with, the Division of Purchases. Each vendor submitting a bid proposal or entering into a renewal of a contract is required to certify that the vendor does not appear on the list maintained by the General Treasurer pursuant to R.I. Gen. Laws §37-2.5-3.**

**DELIVERY PER AGENCY**

DELIVERY OF GOODS OR SERVICES AS REQUESTED BY AGENCY.

**FISCAL YEAR - AWARD EXTENDING PAST FISCAL YR END**

AWARDS EXTENDING BEYOND JUNE 30TH ARE SUBJECT TO AVAILABILITY OF FUNDS. CONTINUATION OF THE CONTRACT BEYOND THE INITIAL FISCAL YEAR WILL BE AT THE DISCRETION OF THE STATE. TERMINATION MAY BE EFFECTED BY THE STATE BASED UPON DETERMINING FACTORS SUCH AS UNSATISFACTORY PERFORMANCE OR THE DETERMINATION BY THE STATE TO DISCONTINUE THE GOODS/SERVICES, OR TO REVISE THE SCOPE AND NEED FOR THE TYPE OF GOODS/SERVICES; ALSO MANAGEMENT OWNER DETERMINATIONS THAT MAY PRECLUDE THE NEED FOR GOODS/SERVICES.