



# Request for Quote

STATE OF RHODE ISLAND AND PROVIDENCE PLANTATIONS  
 ONE CAPITOL HILL  
 PROVIDENCE RI 02908

CREATION DATE : 28-JUL-16  
 BID NUMBER: 7550699,3  
 TITLE: DIGITAL SECURITY SCREENING SYSTEM/FULL BODY SECURITY SCANNER

BLANKET START : 01-AUG-16  
 BLANKET END : 30-JUN-21  
 BID CLOSING DATE AND TIME: 17-AUG-2016 01:30:00

BUYER: Cadoret, David  
 PHONE #: 401-574-8131

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DOA CONTROLLER  
 ONE CAPITOL HILL, 4TH FLOOR  
 SMITH ST  
 PROVIDENCE, RI 02908  
 US

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DOC CDC WAREHOUSE  
 ATTN: (SEE 'ATTN' line in PO)  
 25 POWER ROAD  
 CRANSTON, RI 02920  
 US

Requisition Number: 1463965

Note to Bidders: Questions concerning this solicitation may be e-mailed to the Division of Purchases at [doa.purbidinfo@purchasing.ri.gov](mailto:doa.purbidinfo@purchasing.ri.gov) no later than June 16, 2016 at 5pm (EST). Please reference the RFQ number on all correspondence. Questions should be submitted in a Microsoft word attachment. Answers to questions received, if any, will be posted on the internet as an addendum to this solicitation ([www.purchasing.ri.gov](http://www.purchasing.ri.gov)). It is the responsibility of all interested parties to download this information.

Amendment Description: THIS ADDENDUM CHANGES BID CLOSING DATE AND TIME.  
 THIS ADDENDUM POSTS SIGN IN SHEET FROM NON-MANDATORY PRE BID CONFERENCE.  
 THIS ADDENDUM POSTS NOTES/CLARIFICATIONS FROM PRE BID CONFERENCE.  
 THIS ADDENDUM POSTS ANSWERS TO QUESTIONS SUBMITTED ON LINE.

Line	Description	Quantity	Unit	Unit Price	Total
1	DIGITAL SECURITY SCREENING SYSTEM/FULL BODY SECURITY SCANNER TO INCLUDE DELIVERY, INTALLATION AND TRAINING, AS PER ATTACHED SPECIFICATIONS	1.00	Each		
2	FY 17 SERVICE/MAINTENANCE PLAN ON THE DIGITAL SECURITY SCREENING SYSTEM/FULL BODY SECURITY SCANNER AS PER ATTACHED SPECIFICATIONS. INCLUDES UPDATES TO SOFTWARE PROGRAM.	1.00	Year		
3	FY 18 SERVICE/MAINTENANCE PLAN ON THE DIGITAL SECURITY SCREENING SYSTEM/FULL BODY SECURITY SCANNER AS PER ATTACHED SPECIFICATIONS. INCLUDES UPDATES TO SOFTWARE PROGRAM	1.00	Year		
4	FY 19 SERVICE/MAINTENANCE PLAN ON THE DIGITAL SECURITY SCREENING SYSTEM/FULL BODY SECURITY SCANNER AS PER ATTACHED SPECIFICATIONS. INCLUDES UPDATES TO SOFTWARE PROGRAM	1.00	Year		
5	FY 20 SERVICE/MAINTENANCE PLAN ON THE DIGITAL SECURITY SCREENING SYSTEM/FULL BODY SECURITY SCANNER AS PER ATTACHED SPECIFICATIONS. INCLUDES UPDATES TO SOFTWARE PROGRAM	1.00	Year		
6	FY 21 SERVICE/MAINTENANCE PLAN ON THE DIGITAL SECURITY SCREENING SYSTEM/FULL BODY SECURITY SCANNER AS PER ATTACHED SPECIFICATIONS. INCLUDES UPDATES TO SOFTWARE PROGRAM	1.00	Year		

Delivery: \_\_\_\_\_

Terms of Payment: \_\_\_\_\_

It is the Vendor's responsibility to check and download any and all addenda from the RIVIP. This offer may not be considered unless a signed RIVIP generated Bidder Certification Cover Form is attached and the Unit Price column is completed. The signed Certification Cover Form must be attached to the front of the offer



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Department of Administration  
DIVISION OF PURCHASES  
One Capitol Hill  
Providence, RI 02908-5855

Tel: (401) 574-8100  
Fax: (401) 574-8387  
Website: [www.purchasing.ri.gov](http://www.purchasing.ri.gov)

**July 29, 2016**  
**ADDENDUM NUMBER THREE**  
**RFQ #7550699**

**TITLE: Digital Security Screening System/Full Body Security Scanner**

Closing Date and Time: 8/17/16 at 1:30 PM (Note Change)

Per the issuance of this ADDENDUM #3 (8 pages) the following change is noted:

Please be advised the Bid Closing Date and Time has been extended:

From: 8/1/16 at 10:00 AM  
To: 8/17/16 at 1:30 PM

This addendum posts sign in sheet from non-mandatory pre bid conference held 7/20/16 at 10am.

This addendum posts notes/clarifications from pre bid conference.

This addendum posts answers to questions sent in on line.

Notes/clarifications from pre bid conference:

Installation must be done on weekend.

Agency will dispose of any packaging material.

Any vendor employee on site will be required to pass Correctional security clearance checks.

Answers to questions submitted on line:

1. Based on the regulation below, screening people for non-medical purposes appears not to be authorized in the State of RI. If true, has there been an exception made that would waive RI DOC from adhering to this regulation? As important, will the contractor who wins the bid be waived from any liability as relates to the knowing use of this equipment?

**Answer: We are working with the Department of Health in order to obtain the necessary license, the awarded contractor will have to be registered with the R.I. DOH.**



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Rhode Island's Rules and Regulations for the Control of Radiation #4864 [R23-1.3-RAD] Part F, X-Rays in the Healing Arts (June 1978) (as amended September 2006), §F.28, Individuals shall not be exposed to the useful beam except for healing arts purposes and unless such exposure has been ordered in writing by a licensed practitioner of the healing arts. This provision specifically prohibits deliberate exposure of an individual for training, demonstration or other non-healing-arts purposes, and exposure of an individual for the purpose of healing arts screening except as authorized by F.2.12.

2. Presuming that the exposure of humans to non-healing arts irradiation is okay – what controls or limits are set for the amount of radiation these persons will be exposed to? What are the annual limits? Can you direct us as to where these documents are located at the RI DOH (Department of Health) website?

**Answer: The dose limits for individuals of the general public is 100 mR per year. (Section A.2.11 of the RI Rules and Regulations for the Control of Radiation).**

3. Does the State intend to lease the body screening system or buy it? If it is a lease, does the State want to “own” the unit at the end of the term? Does the State want monthly or annual payment terms?

**Answer: Buy.**



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4. To satisfy the requirement for training 30 individuals would the State accept a “Train the Trainer” course that allows for 8 individuals to be trained, allowing the State to train multiple users as needed?

**Answer: No, a “Train the Trainer” course is not an acceptable Radiation Safety Course.**

**If the “train the trainer course is for the mechanics of operating, the system, then the manufacturer would have to be contacted to address the required training.**

5. If the Train the Trainer is not acceptable, will all 30 persons be available in one session or multiple sessions?

**Answer: Since the DOC is a 24/7 operation, trained staff will be maintained for three shifts. Will require multiple sessions.**

6. Existing users of body screening systems in the corrections setting feel the greatest challenge after acquiring one of these systems is being able to evaluate the image with confidence. Would the State see value in “Image Evaluation” Training in addition to the operator training required?

**Answer: Yes**

7. Would the State be interested in free membership in the New England Body Screening User Group? RI DOC screeners would be able to take part in a forum where users share “lessons learned” they range from standard operating procedures (SOP’s) to how to compare and identify anomalies in the images. These users share and exchange “confirmed find” images and intelligence for increased security across over half a dozen correctional facilities located throughout New England.

**Answer: No**



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8. Will the State allow for a site survey to assess any installation challenges?  
**Answer: Pre bid set for 7/20/16 at 10am.**
  
9. What are the dimensions of the room for the unit? Including ceiling height?  
**Answer: Vendors can measure themselves at pre bid conference. Two areas are being considered. Both are approximately 60" wide x 110" high.**
  
10. Does the State intend to purchase more than one unit? If so, will they want the units to be "stand alone" or "networked"? If networked, will the systems pull data from the prisoner ID database?  
**Answer: No**
  
11. What is the required response time for service calls?  
**Answer: 24 Hours**
  
12. What is the acceptable mean-time-between-failure (MTBF) rate for the system?  
**Answer: Will be dictated by vendor on maintenance requirements, scanner specifications, etc.**
  
13. Would the State consider a service plan that is M-F, next day service?  
**Answer: Yes**



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14. Will the State allow an opportunity for oral presentation and/or live demonstration of systems that meet or exceed the specifications?

**Answer: Currently this award is based on the lowest responsive, responsible bidder. Vendors are required to submit the two page compliance checklist. Any vendors answering "yes" to all questions will be considered and, assuming all other required documentation is provided by vendor, award will be made to the low bidder.**

15. Does the RI DOC need to x-ray individuals more than 125 times per year?

**Answer: All inmates that exit the facility (court appearances, Medical Furloughs, etc.) will be processed through the scanner. There could be an instance that would dictate more than 125 times if the inmate is involve with a lengthy trial case. (Rare exception)**

16. Is the requirement of the system to keep out large or small amounts of narcotics/contraband?

**Answer: Any and all contraband that may be conveyed into a DOC facility.**

17. Is the RI DOC concerned more about what is in the abdomen or the appendages of the persons being screened?

**Answer: Both**

18. How was the required radiation dose level determined?

**Answer: On line research**



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19. Identify the standards being adhered to that are driving the safety requirements for the system.

**Answer: Contraband that is ingested internally or conveyed and hidden to which the human eye cannot visibly detect. Body orifices that can maintain contraband and cannot be detected through normal search procedures.**

20. Will there be a need to view the x-ray images on multiple computers?

**Answer: No**

21. Will there be a need to access system reports from a separate computer?

**Answer: No**

22. What safe guards are required to insure persons do not exceed annual x-ray exposure?

**Answer: The scanner will monitor, record, and maintain the amount of times said individual is scanned and the amount of radiation that person has been exposed to annually.**

23. What is the weight capacity requirement of the system?

**Answer: None**

24. Is the RI DOC looking to replace physical body searches entirely with the procurement of this system?

**Answer: No, the facility requires new commitments to comply with a complete strip search prior to entrance into the secure area of the facility.**



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25. Has the State witnessed the difference in the quality of the image produced from a 150kV system with that of a 160kV system?

**Answer: For the purposes of this bid the agency will need to pick a system so everyone bids on the same thing. Will be posted in an addendum. Additional information to follow.**

26. There is a requirement "to detect metallic and non-metallic contraband items, ceramic, plastics, needles etc." Is the State aware that the 150kV system will not detect needles with any high level of success?

**Answer: Yes**

***Please monitor this site for additional information.***



State of Rhode Island  
 Division of Purchases  
 One Capitol Hill  
 Providence, RI 02908

**"NON-MANDATORY" PRE-BID CONFERENCE SIGN IN SHEET**

BID NUMBER:	7550689
BID TITLE:	DIGITAL SCREENING SYSTEM/FULL BODY SECURITY SCANNER
PRE-BID DATE AND TIME:	7/20/16 AT 10AM

Purchasing Representative:	DCADORET
Pre-bid START TIME:	10:05
Pre-bid END TIME:	11:10

COMPANY NAME	COMPANY REPRESENTATIVE	ADDRESS	CONTACT E-MAIL	CONTACT PHONE NUMBER	CONTACT FAX NUMBER	PROPOSAL SUBMITTED (For Purchasing Use Only)
1 STATE PURCHASING	DAVID A. CADORET					
2 INTAKE	DENNIS DONOLLO					
3 SECURITY	WALLY FACKOUSKI		WALLY.FACKOUSKI@DEC.RI.GOV	462-0975	462-0881	
4 ACS	HEATHER STANKE		HEATHER@A-C-S.BIZ	603-8589	603-249-9818	
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**Contract Terms and Conditions**

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**Terms and Conditions**

**BID STANDARD TERMS AND CONDITIONS**

**TERMS AND CONDITIONS FOR THIS BID**

**INSURANCE REQUIREMENTS**

AN INSURANCE CERTIFICATE IN COMPLIANCE WITH PROVISIONS OF ITEM 31 (INSURANCE) OF THE GENERAL CONDITIONS OF PURCHASE IS REQUIRED FOR COMPREHENSIVE GENERAL LIABILITY, AUTOMOBILE LIABILITY, AND WORKERS' COMPENSATION AND MUST BE SUBMITTED BY THE SUCCESSFUL BIDDER(S) TO THE DIVISION OF PURCHASES PRIOR TO AWARD. THE INSURANCE CERTIFICATE MUST NAME THE STATE OF RHODE ISLAND AS CERTIFICATE HOLDER AND AS AN ADDITIONAL INSURED. FAILURE TO COMPLY WITH THESE PROVISIONS MAY RESULT IN REJECTION OF THE OFFEROR'S BID. ANNUAL RENEWAL CERTIFICATES MUST BE SUBMITTED TO THE AGENCY IDENTIFIED ON THE PURCHASE ORDER. FAILURE TO DO SO MAY BE GROUNDS FOR CANCELLATION OF CONTRACT.

NOTE: IF THIS BID COVERS CONSTRUCTION, SCHOOL BUSING, HAZARDOUS WASTE, OR VESSEL OPERATION, APPLICABLE COVERAGES FROM THE FOLLOWING LIST MUST ALSO BE SUBMITTED TO THE DIVISION OF PURCHASES PRIOR TO AWARD: \* PROFESSIONAL LIABILITY INSURANCE (AKA ERRORS & OMISSIONS) - \$1 MILLION OR 5% OF ESTIMATED PROJECT COST, WHICHEVER IS GREATER. \* BUILDER'S RISK INSURANCE - COVERAGE EQUAL TO FACE AMOUNT OF CONTRACT FOR CONSTRUCTION. \* SCHOOL BUSING - AUTO LIABILITY COVERAGE IN THE AMOUNT OF \$5 MILLION. \* ENVIRONMENTAL IMPAIRMENT (AKA POLLUTION CONTROL) - \$1 MILLION OR 5% OF FACE AMOUNT OF CONTRACT, WHICHEVER IS GREATER. \* VESSEL OPERATION - (MARINE OR AIRCRAFT) - PROTECTION & INDEMNITY COVERAGE REQUIRED IN THE AMOUNT OF \$1 MILLION.

**RIVIP INFO - BID SUBMISSION REQUIREMENTS**

It is the Vendor's responsibility to check and download any and all addenda from the RIVIP. This offer may not be considered unless a signed RIVIP generated Bidder Certification Cover Form is attached and the Unit Price column is completed. The signed Certification Cover Form must be attached to the front of the offer. When delivering offers in person to One Capitol Hill, vendors are advised to allow at least one hour additional time for clearance through security checkpoints.

MAILING ADDRESS FOR BID PROPOSALS ISSUED BY THE STATE OF RHODE ISLAND, DIVISION OF PURCHASES

All Bid Proposals must be submitted by mail or hand delivered to:

- State of Rhode Island
- Department of Administration
- Division of Purchases, Second floor
- One Capitol Hill
- Providence, RI 02908-5855

**DIVESTITURE OF INVESTMENTS IN IRAN REQUIREMENT:**

No vendor engaged in investment activities in Iran as described in R.I. Gen. Laws §37-2.5-2(b) may submit a bid proposal to, or renew a contract with, the Division of Purchases. Each vendor submitting a bid proposal or entering into a renewal of a contract is required to certify that the vendor does not appear on the list maintained by the General Treasurer pursuant to R.I. Gen. Laws §37-2.5-3.

**AWARD**

THE STATE, AT ITS SOLE DISCRETION, SHALL RESERVE THE RIGHT TO MAKE ONE OR MULTIPLE AWARDS FOR THIS REQUIREMENT AND/OR TO REJECT ANY OR ALL BIDS.

**DELIVERY PER AGENCY**

DELIVERY OF GOODS OR SERVICES AS REQUESTED BY AGENCY.