



Request for Quote

STATE OF RHODE ISLAND AND PROVIDENCE PLANTATIONS
 ONE CAPITOL HILL
 PROVIDENCE RI 02908

BUYER: Cowell Jr, John A
 PHONE #: 401-574-8114

CREATION DATE : 31-MAY-16
 BID NUMBER: 7550669
 TITLE: PREVENTATIVE MAINTENANCE/SERVICE FOR FITNESS EQUIPMENT - URI
 BLANKET START : 01-JUL-16
 BLANKET END : 30-JUN-19
 BID CLOSING DATE AND TIME: 22-JUN-2016 10:30:00

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 URI ACCOUNTS PAYABLE
 CARLOTTI ADMINISTRATION BLDG
 75 LOWER COLLEGE ROAD, SUITE 1
 KINGSTON, RI 02881
 US

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 URI SPECIAL INSTRUCTIONS
 SEE BELOW
 SEE BELOW, RI N/A
 US

Requisition Number: 1457914

Line	Description	Quantity	Unit	Unit Price	Total
1	<p>QUESTIONS about this solicitation must be emailed and received by the Division of Purchases at john.cowell@purchasing.ri.gov no later than Monday, June 13, 2016, 4:00 PM, in a Microsoft Word attachment with the corresponding solicitation number. Please post the Solicitation Number within the subject line of your e-mail. Questions, if any, and responses will be posted on the Division of Purchases website at www.purchasing.ri.gov as an addendum to this solicitation.</p> <p>3 Years - Preventative Maintenance/Service for Fitness Equipment - URI (Each represents the Quarterly payment)</p>	12.00	Each		

Delivery: _____

Terms of Payment: _____

It is the Vendor's responsibility to check and download any and all addenda from the RIVIP. This offer may not be considered unless a signed RIVIP generated Bidder Certification Cover Form is attached and the Unit Price column is completed. The signed Certification Cover Form must be attached to the front of the offer

ITEM NO.	DESCRIPTION	QUANTITY	UOM
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1	Blanket Requirements: 7/1/16 - 6/30/19 Comprehensive Preventative Maintenance and Service Agreement that includes on-site travel and labor for twelve preventative maintenance visits within the effective period and emergency calls on Campus Recreation Fitness Equipment at the Fascitelli Fitness & Wellness Center listed below and must include the following: * Services to be billed quarterly in 12 payments * All preventative maintenance must be performed in one visit, estimated 8 hours per visit * Unlimited priority emergency service (when equipment is down) * Priority emergency visits for maintenance within 48 hour time frame * Be able to service our current equipment list, per list below * High priority part ordering * Must be authorized dealer to work on equipment	12	Each
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The University will only pay suggested retail price for parts by authorized vendor provided by manufacturer and will pay no mark up price

Equipment to be serviced:

- Life Fitness Circuit (15)
- Stationary Spin Bikes (21)
- Cy Treads (4)
- Cy ARC Trainers (4)
- PC Ellipticals (10)
- Water Rowers (2)
- Concept II Model D Rowers (2)
- Ab Coaster (2)
- AMT (4)
- PC Upright Bikes (14)
- PC Recumbent Bikes (14)
- Sci-Fit Upper Hand Cycle (1)
- Steppers (2)
- Versa Climbers (2)
- TRX (1)
- Step Mills (2)
- Espresso Bikes (4)
- Trixter Bikes (2)
- Life Fitness Discovery Treads (5)
- Life Fitness Discovery Recumbent (3)
- Life Fitness Discovery Upright (3)
- Life Fitness Ellipticals (6)
- Hammer Strength Plate Loaded (18)
- Jungle Cable (1)
- Benches (20)
- Cable Crossover (1)
- Multi-Functional Trainers (3)
- Cybox Selectorized (13)
- 1 Woodway Curve Treadmill
- 6 Schwinn NXT spin bikes

Maintenance to be preformed per visit:

Strength Equipment:

- Check Pads (tightness, integrity, replace)
- Check and lubricate pivot points
- Check cables (integrity, adjustment, replace)
- Check frame (loose bolts, cracks)
- Lubricate guide rods
- Clean unit
- Test all stations

ITEM NO.	DESCRIPTION	QUANTITY	UOM
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Stepper /AMT Equipment:

Distance in miles
Time in hours
Check error log/maintenance prompt
Check resistance
Check clutches
Check drive chains/cables
Lubricate drive chains
Check return springs
Check and lubricate pivot points
Vacuum and wipe down
Clear error log/maintenance prompt
Test unit

Bike/Elliptical /AMT/ARC Trainer Equipment:

Distance in miles
Time in hours
Check error log/Maintenance prompt
Check resistance
Tighten cranks
Tighten pedals
Check seat assembly (bikes)
Check and lubricate pivot points
Vacuum and wipe down
Clear Error log/maintenance prompt
Test Unit

Treadmill Equipment:

Distance in miles
Time in hours
Amp draw
Average
Check motor brushes
Check error log/Maintenance prompt
Condition of deck and belt
Lubricate deck and belt
Adjust tension and tracking
Check calibration
Vacuum and wipe down
Clear error log/maintenance prompt
clean tread of curve treadmill
Test Unit

RevMaster Spin Bikes

Tighten cranks
Tighten pedals
Check seat assembly
Check and lubricate fly wheels
Check brake pads
Test Unit

Concept II Rower

Check console
Check bungies
Lubricate chains and cords
Check handles and seats
Test Unit

Contract Terms and Conditions

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Terms and Conditions

BID STANDARD TERMS AND CONDITIONS

TERMS AND CONDITIONS FOR THIS BID

INSURANCE REQUIREMENTS

AN INSURANCE CERTIFICATE IN COMPLIANCE WITH PROVISIONS OF ITEM 31 (INSURANCE) OF THE GENERAL CONDITIONS OF PURCHASE IS REQUIRED FOR COMPREHENSIVE GENERAL LIABILITY, AUTOMOBILE LIABILITY, AND WORKERS' COMPENSATION AND MUST BE SUBMITTED BY THE SUCCESSFUL BIDDER(S) TO THE DIVISION OF PURCHASES PRIOR TO AWARD. THE INSURANCE CERTIFICATE MUST NAME THE STATE OF RHODE ISLAND AS CERTIFICATE HOLDER AND AS AN ADDITIONAL INSURED. FAILURE TO COMPLY WITH THESE PROVISIONS MAY RESULT IN REJECTION OF THE OFFEROR'S BID. ANNUAL RENEWAL CERTIFICATES MUST BE SUBMITTED TO THE AGENCY IDENTIFIED ON THE PURCHASE ORDER. FAILURE TO DO SO MAY BE GROUNDS FOR CANCELLATION OF CONTRACT.

NOTE: IF THIS BID COVERS CONSTRUCTION, SCHOOL BUSING, HAZARDOUS WASTE, OR VESSEL OPERATION, APPLICABLE COVERAGES FROM THE FOLLOWING LIST MUST ALSO BE SUBMITTED TO THE DIVISION OF PURCHASES PRIOR TO AWARD: * PROFESSIONAL LIABILITY INSURANCE (AKA ERRORS & OMISSIONS) - \$1 MILLION OR 5% OF ESTIMATED PROJECT COST, WHICHEVER IS GREATER. * BUILDER'S RISK INSURANCE - COVERAGE EQUAL TO FACE AMOUNT OF CONTRACT FOR CONSTRUCTION. * SCHOOL BUSING - AUTO LIABILITY COVERAGE IN THE AMOUNT OF \$5 MILLION. * ENVIRONMENTAL IMPAIRMENT (AKA POLLUTION CONTROL) - \$1 MILLION OR 5% OF FACE AMOUNT OF CONTRACT, WHICHEVER IS GREATER. * VESSEL OPERATION - (MARINE OR AIRCRAFT) - PROTECTION & INDEMNITY COVERAGE REQUIRED IN THE AMOUNT OF \$1 MILLION.

MULTI YEAR AWARD

THIS IS A MULTI-YEAR BID/CONTRACT. PER RHODE ISLAND STATE LAW 37-2-33, CONTRACT OBLIGATIONS BEYOND THE CURRENT FISCAL YEAR ARE SUBJECT TO AVAILABILITY OF FUNDS. CONTINUATION OF THE CONTRACT BEYOND THE INITIAL FISCAL YEAR WILL BE AT THE DISCRETION OF THE STATE. TERMINATION MAY BE EFFECTED BY THE STATE BASED UPON DETERMINING FACTORS SUCH AS UNSATISFACTORY PERFORMANCE OR THE DETERMINATION BY THE STATE TO DISCONTINUE THE GOODS/SERVICES, OR TO REVISE THE SCOPE AND NEED FOR THE TYPE OF GOODS/SERVICES; ALSO MANAGEMENT OWNER DETERMINATIONS THAT MAY PRECLUDE THE NEED FOR GOODS/SERVICES.

PURCHASE AGREEMENT BID

BIDDING (a) A single price shall be quoted for each item against which a proposal is submitted. This price will be the maximum in effect during the agreement period. Any price decline at the manufacturer's level shall be reflected in a reduction of the agreement price to the State. (b) Quantities, if any, are estimated only. The agreement shall cover the actual quantities ordering during the period. Deliveries will be billed at the single, firm, awarded unit price quoted regardless of the quantities ordered. (c) Bid price is net F.O.B. destination and shall include inside delivery at no extra cost. (d) Bids for single items and/or a small percentage of total items listed, may, at the State's sole option, be rejected as being non-responsive to the intent of this request. **ORDERING** (a) The User Agency(s) will submit individual orders for the various items and various quantities as may be required during the agreement period. (b) Exception - Regardless of any agreement resulting from this bid, the State reserves the right to solicit prices separately for any extra

large requirements for delivery to specific destinations.

Mailing Address for Bid Proposals issued by the State of Rhode Island, Division of Purchases:

All Bid Proposals must be submitted to the following address:

State of Rhode Island

Department of Administration

Division of Purchases, 2nd Floor

One Capitol Hill

Providence, RI 02908

RIVIP INFO - BID SUBMISSION REQUIREMENTS

It is the Vendor's responsibility to check and download any and all addenda from the RIVIP. This offer may not be considered unless a signed RIVIP generated Bidder Certification Cover Form is attached and the Unit Price column is completed. The signed Certification Cover Form must be attached to the front of the offer. When delivering offers in person to One Capitol Hill, vendors are advised to allow at least one hour additional time for clearance through security checkpoints.

**MAILING ADDRESS FOR BID PROPOSALS ISSUED BY THE STATE OF RHODE ISLAND,
DIVISION OF PURCHASES**

All Bid Proposals must be submitted by mail or hand delivered to:

- State of Rhode Island
- Department of Administration
- Division of Purchases, Second floor
- One Capitol Hill
- Providence, RI 02908-5855

DIVESTITURE OF INVESTMENTS IN IRAN REQUIREMENT:

No vendor engaged in investment activities in Iran as described in R.I. Gen. Laws §37-2.5-2(b) may submit a bid proposal to, or renew a contract with, the Division of Purchases. Each vendor submitting a bid proposal or entering into a renewal of a contract is required to certify that the vendor does not appear on the list maintained by the General Treasurer pursuant to R.I. Gen. Laws §37-2.5-3.

DELIVERY PER AGENCY

DELIVERY OF GOODS OR SERVICES AS REQUESTED BY AGENCY.