



# Request for Quote

STATE OF RHODE ISLAND AND PROVIDENCE PLANTATIONS  
 ONE CAPITOL HILL  
 PROVIDENCE RI 02908

BUYER: Mosca, Gary  
 PHONE #: 401-574-8124

CREATION DATE : 24-MAY-16  
 BID NUMBER: 7550636  
 TITLE: COLLABORATIVE ROBOTIC ARM - URI  
 BID CLOSING DATE AND TIME:09-JUN-2016 10:30:00

**B  
I  
L  
L  
T  
O**  
 URI ACCOUNTS PAYABLE  
 CARLOTTI ADMINISTRATION BLDG  
 75 LOWER COLLEGE ROAD, SUITE 1  
 KINGSTON, RI 02881  
 US

**S  
H  
I  
P  
T  
O**  
 URI SPECIAL INSTRUCTIONS  
 SEE BELOW  
 SEE BELOW, RI N/A  
 US

**Requisition Number: 1454073**

Note to Bidders: QUESTIONS about this solicitation must be emailed and received by the Division of Purchases at [doa.purquestions3@purchasing.ri.gov](mailto:doa.purquestions3@purchasing.ri.gov) no later than May 27, 2016, 4:00 PM, in a Microsoft Word attachment with the corresponding solicitation number. Questions, if any, and responses will be posted on the Division of Purchases website at [www.purchasing.ri.gov](http://www.purchasing.ri.gov) as an addendum to this solicitation.

Line	Description	Quantity	Unit	Unit Price	Total
1	<p>State of Rhode Island Division of Purchasing on behalf of the University of Rhode Island is seeking competitive proposals for one (1) Collaborative Robotic Arm in accordance with attached specifications.</p> <p>Award will be based on the lowest responsive, responsible bidder, meeting or exceeding the specifications stated herein or product that offers functional capabilities equivalent to the specifications. The State reserves the right to determine those offers which are responsive to the Request, or which otherwise serve in its best interest.</p> <p>Bidders are required to complete and submit attached Bidding Specification Form with their proposal.</p> <p>Bid price in net F.O.B destination and shall be include inside delivery at no extra cost.</p> <p>COLLABORATIVE ROBOTIC ARM, PER ATTACHED SPECIFICATIONS.</p>	1.00	Each		

Delivery: \_\_\_\_\_

Terms of Payment: \_\_\_\_\_

It is the Vendor's responsibility to check and download any and all addenda from the RIVIP. This offer may not be considered unless a signed RIVIP generated Bidder Certification Cover Form is attached and the Unit Price column is completed. The signed Certification Cover Form must be attached to the front of the offer

**DESCRIPTION: Collaborative Robotic Arm – SOLICITATION #7550636**

<b>Quantity:</b>	<b>(One) 1</b>			<b>Vendor Indicate Compliance Yes/No</b>
<b>Department:</b>	<b>Library</b>			
<b>Division:</b>	<b>University of Rhode Island</b>			
RI-FANS Requisition Number: 1454073		<b>Specification Form: Must be submitted with bid response to indicate compliance with specifications.</b>		

Proposals preferred to meet or exceed specifications herein.

Award will be based on the lowest responsive, responsible bidder, meeting or exceeding the specifications stated herein or product that offers functional capabilities equivalent to the specifications. The State reserves the right to determine those offers which are responsive to the Request, or which otherwise serve in its best interest.

The State of Rhode Island Division of Purchases on behalf of the University of Rhode Island's Library Department is seeking a Collaborative Robotic Arm with the minimum specifications.

<b>STANDARD FEATURES</b>	<b>FOR VENDOR USE ONLY TO INDICATE COMPLIANCE</b>	
<b>TO INDICATE COMPLIANCE</b>	<b>Yes/No</b>	<b>Specify Alternative (if responding no)</b>
Payload - 5kg		
Reach - 750mm - 850 mm		
Repeatability +/-0.1 mm		
Drive - Closed-loop DC Servo		
4 or more digital input/output		
2 or more analog input/output		
Touchscreen interface		
Control box		
Folding Base		
2-year Warranty		
<b>Vendor is required to meet delivery timeline: Product MUST be received on or by 6/30/16. Delivery to: University of Rhode Island 15 Lippitt Road, Kingston RI 02881</b>		

**Contract Terms and Conditions**

**Table of Contents**

Terms and Conditions.....VI  
    BID STANDARD TERMS AND CONDITIONS .....VI  
        TERMS AND CONDITIONS FOR THIS BID .....VI  
        INSURANCE REQUIREMENTS .....VI  
        RIVIP INFO - BID SUBMISSION REQUIREMENTS .....VI  
        DELIVERY PER AGENCY .....VII  
        PURCHASE AGREEMENT BID .....VII  
        VENDOR SPECIFICATIONS .....VII

## Terms and Conditions

### BID STANDARD TERMS AND CONDITIONS

### TERMS AND CONDITIONS FOR THIS BID

#### INSURANCE REQUIREMENTS

AN INSURANCE CERTIFICATE IN COMPLIANCE WITH PROVISIONS OF ITEM 31 (INSURANCE) OF THE GENERAL CONDITIONS OF PURCHASE IS REQUIRED FOR COMPREHENSIVE GENERAL LIABILITY, AUTOMOBILE LIABILITY, AND WORKERS' COMPENSATION AND MUST BE SUBMITTED BY THE SUCCESSFUL BIDDER(S) TO THE DIVISION OF PURCHASES PRIOR TO AWARD. THE INSURANCE CERTIFICATE MUST NAME THE STATE OF RHODE ISLAND AS CERTIFICATE HOLDER AND AS AN ADDITIONAL INSURED. FAILURE TO COMPLY WITH THESE PROVISIONS MAY RESULT IN REJECTION OF THE OFFEROR'S BID. ANNUAL RENEWAL CERTIFICATES MUST BE SUBMITTED TO THE AGENCY IDENTIFIED ON THE PURCHASE ORDER. FAILURE TO DO SO MAY BE GROUNDS FOR CANCELLATION OF CONTRACT.

NOTE: IF THIS BID COVERS CONSTRUCTION, SCHOOL BUSING, HAZARDOUS WASTE, OR VESSEL OPERATION, APPLICABLE COVERAGES FROM THE FOLLOWING LIST MUST ALSO BE SUBMITTED TO THE DIVISION OF PURCHASES PRIOR TO AWARD: \* PROFESSIONAL LIABILITY INSURANCE (AKA ERRORS & OMISSIONS) - \$1 MILLION OR 5% OF ESTIMATED PROJECT COST, WHICHEVER IS GREATER. \* BUILDER'S RISK INSURANCE - COVERAGE EQUAL TO FACE AMOUNT OF CONTRACT FOR CONSTRUCTION. \* SCHOOL BUSING - AUTO LIABILITY COVERAGE IN THE AMOUNT OF \$5 MILLION. \* ENVIRONMENTAL IMPAIRMENT (AKA POLLUTION CONTROL) - \$1 MILLION OR 5% OF FACE AMOUNT OF CONTRACT, WHICHEVER IS GREATER. \* VESSEL OPERATION - (MARINE OR AIRCRAFT) - PROTECTION & INDEMNITY COVERAGE REQUIRED IN THE AMOUNT OF \$1 MILLION.

#### RIVIP INFO - BID SUBMISSION REQUIREMENTS

It is the Vendor's responsibility to check and download any and all addenda from the RIVIP. This offer may not be considered unless a signed RIVIP generated Bidder Certification Cover Form is attached and the Unit Price column is completed. The signed Certification Cover Form must be attached to the front of the offer. When delivering offers in person to One Capitol Hill, vendors are advised to allow at least one hour additional time for clearance through security checkpoints.

MAILING ADDRESS FOR BID PROPOSALS ISSUED BY THE STATE OF RHODE ISLAND, DIVISION OF PURCHASES

All Bid Proposals must be submitted by mail or hand delivered to:

- State of Rhode Island
- Department of Administration
- Division of Purchases, Second floor
- One Capitol Hill
- Providence, RI 02908-5855

#### DIVESTITURE OF INVESTMENTS IN IRAN REQUIREMENT:

**No vendor engaged in investment activities in Iran as described in R.I. Gen. Laws §37-2.5-2(b) may submit a bid proposal to, or renew a contract with, the Division of Purchases. Each vendor submitting a bid proposal or entering into a renewal of a contract is required to certify that the vendor does not appear on the list maintained by the General Treasurer pursuant to R.I. Gen. Laws §37-2.5-3.**

**DELIVERY PER AGENCY**

DELIVERY OF GOODS OR SERVICES AS REQUESTED BY AGENCY.

**PURCHASE AGREEMENT BID**

**BIDDING** (a) A single price shall be quoted for each item against which a proposal is submitted. This price will be the maximum in effect during the agreement period. Any price decline at the manufacturer's level shall be reflected in a reduction of the agreement price to the State. (b) Quantities, if any, are estimated only. The agreement shall cover the actual quantities ordering during the period. Deliveries will be billed at the single, firm, awarded unit price quoted regardless of the quantities ordered. (c) Bid price is net F.O.B. destination and shall include inside delivery at no extra cost. (d) Bids for single items and/or a small percentage of total items listed, may, at the State's sole option, be rejected as being non-responsive to the intent of this request. **ORDERING** (a) The User Agency(s) will submit individual orders for the various items and various quantities as may be required during the agreement period. (b) Exception - Regardless of any agreement resulting from this bid, the State reserves the right to solicit prices separately for any extra large requirements for delivery to specific destinations.

Mailing Address for Bid Proposals issued by the State of Rhode Island, Division of Purchases:

All Bid Proposals must be submitted to the following address:

State of Rhode Island  
Department of Administration  
Division of Purchases, 2nd Floor  
One Capitol Hill  
Providence, RI 02908

**VENDOR SPECIFICATIONS**

ALL VENDORS MUST INCLUDE SPECIFICATIONS WITH BID PROPOSAL (EVEN THOSE BIDDING BRAND SPECIFIED). FAILURE TO SUBMIT SPECIFICATIONS WITH BID PROPOSAL MAY RESULT IN DISQUALIFICATION OF BID. ITEMS IN CATALOGS MUST BE CLEARLY MARKED AND PAGES TABBED.