



# Request for Quote

STATE OF RHODE ISLAND AND PROVIDENCE PLANTATIONS  
 ONE CAPITOL HILL  
 PROVIDENCE RI 02908

**CREATION DATE :** 13-APR-16  
**BID NUMBER:** 7550514  
**TITLE:** PREVENTATIVE MAINTENANCE & REPAIR  
 COMMERCIAL REFRIGERATION & FREEZER EQUIP-DCYF  
  
**BLANKET START :** 01-JUL-16  
**BLANKET END :** 30-JUN-18  
**BID CLOSING DATE AND TIME:** 05-MAY-2016 10:00:00

**BUYER:** Mosca, Gary  
**PHONE #:** 401-574-8124

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 DOA CONTROLLER  
 ONE CAPITOL HILL, 4TH FLOOR  
 SMITH ST  
 PROVIDENCE, RI 02908  
 US

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 DCYF JUVENILE CORRECTIONAL SVC  
 300 NEW LONDON AVE  
 CRANSTON, RI 02920  
 US

**Requisition Number:**

Note to Bidders: QUESTIONS about this solicitation must be emailed and received by the Division of Purchases at gary.mosca@purchasing.ri.gov no later than Friday, April 22, 2016, 4:00 PM, in a Microsoft Word attachment with the corresponding solicitation number. Questions, if any, and responses will be posted on the Division of Purchases website at www.purchasing.ri.gov as an addendum to this solicitation.

Line	Description	Quantity	Unit	Unit Price	Total
1	Commercial Refrigeration & Freezer Repair and Quarterly Preventative Maintenance for DCYF/Juvenile Corrections, RI Training School Facilities & Operations, per attached specifications.  Blanket Period: 7/1/16 – 6/30/18  BLANKET PERIOD: 7/1/16 – 6/30/18 PREVENTATIVE MAINTENANCE & REPAIR COMMERCIAL REFRIGERATION AND FREEZER EQUIPMENT - FLAT RATE PER QUARTER ALL EQUIPMENT PER ATTACHED SPECIFICATIONS.	8.00	Quarter		
2	BLANKET PERIOD: 7/1/16 – 6/30/18 PREVENTATIVE MAINTENANCE & REPAIR COMMERCIAL REFRIGERATION AND FREEZER EQUIPMENT - HOURLY RATE M - F 8:00 AM - 5:00 PM	1.00	Hour		
3	BLANKET PERIOD: 7/1/16 – 6/30/18 PREVENTATIVE MAINTENANCE & REPAIR COMMERCIAL REFRIGERATION AND FREEZER EQUIPMENT - HOURLY RATE M - F AFTER 5:00 PM	1.00	Hour		
4	BLANKET PERIOD: 7/1/16 – 6/30/18 PREVENTATIVE MAINTENANCE & REPAIR COMMERCIAL REFRIGERATION AND FREEZER EQUIPMENT - HOURLY RATE WEEKENDS AND HOLIDAYS PROVIDE PERCENTAGE DISCOUNT OFF CATALOG(S) LIST PRICE FOR PARTS % _____	1.00	Hour		

Delivery: \_\_\_\_\_

Terms of Payment: \_\_\_\_\_

It is the Vendor's responsibility to check and download any and all addenda from the RIVIP. This offer may not be considered unless a signed RIVIP generated Bidder Certification Cover Form is attached and the Unit Price column is completed. The signed Certification Cover Form must be attached to the front of the offer

REQUISITION TITLE  
COMMERCIAL REFRIGERATION & FREEZER REPAIR  
AND QUARTERLY PREVENTIVE MAINTENANCE

DCYF/JUVENILE CORRECTIONS/ R I TRAINING SCHOOL  
FACILITIES & OPERATIONS PASTORE CENTER BLG #023  
57 POWER ROAD, CRANSTON, R.I. 02920

REFRIGERATION & FREEZER EQUIPMENT REPAIR SERVICES SHALL BE  
AVAILABLE 24 HOURS/ 7 DAYS A WEEK INCLUDING HOLIDAYS TO MINIMIZE  
DOWN TIME, VENDOR TO RESPOND ON SITE WITHIN **2 HOURS** OF  
NOTIFICATION OF A PROBLEM

BLANKET REQUIREMENTS JULY 1, 2016—JUNE 30, 2018

PROVIDE REPAIR & QUARTERLY PM FOR ALL COMMERCIAL REFRIGERATION  
AND FREEZER EQUIPMENT AT THE MAIN KITCHEN AND CULINARY ARTS  
DIVISION OF YOUTH DEVELOPMENT CENTER, PASTORE CENTER BLG 023

PLEASE NOTE ALL TECHNICIANS ASSIGNED TO SERVICING EQUIPMENT ON  
SITE MUST CLEAR A BCI BACKGROUND AND CANTS CHECK, THEY MUST  
SIGN-IN AND OUT AT SHIFT COORDINATOR'S VENDOR LOG UPON ARRIVAL  
AND DEPARTURE AT BLG # 023 MAIN CONTROL ROOM ALSO LEAVE ALL  
DOCUMENTATION PERTAINING TO SERVICE CALL WITH COORDINATOR

PREVENTIVE MAINT. SHALL BE APPLIED DURING FEB, MAY, AUG AND NOV  
OF EACH YEAR OR AS OTHERWISE REQUESTED BY THE FACILITIES  
MANAGER AND WILL CONSIST OF AT LEAST THE FOLLOWING:

1. CHECK ALL WIRING AND ELECTRICAL COMPONENTS, TIGHTEN ANY LOOSE CONNECTIONS ALSO CONTACTORS FOR WEAR
2. WASH CONDENSERS ENSURE CLEANLINESS
3. CHECK DRAIN LINES, CLEAN IF NECESSARY
4. CHECK FREON/ REFRIGERATION CHARGE, ADD/ REPLACE AS NEEDED
5. CHECK DEFROST HEATERS IN FREEZERS
6. CHECK ALL REFER PIPING, JOINTS AND FLARE NUTS
7. CHECK FAN MOTORS, BLADES AND MOUNTING BOLTS
8. CHECK ALL SAFETY CONTROLS AND CALIBRATE THERMOMETERS FOR ACCURACY
9. SUPPLY AND INSTALL WATER FILTERS IN ICE MACHINE AS NECESSARY, ALSO CHECK PROBES, CONTROLS, GENERAL OPERATION & SANITIZE BIN

10. SUPPLY WRITTEN REPORT OF QUARTERLY INSPECTION TO FACILITIES  
MANAGER INCLUDE MATERIALS, GASKETS, OILS, LUBRICANTS ,  
REFRIGERANT REQUIRED TO PERFORM THESE QUARTERLY MAINT TASKS  
ALSO INCLUDE BELTS IF FOUND TO BE WORN OR BROKEN

EQUIPMENT

BALLY REFRIGERATED WALKIN BOX COOLER	MODEL 3676K-4-L-W SERIAL # DX9608816-002 208-230 VOLT 3 PHASE
BALLY FREEZER WALKIN BOX	MODEL 36761-4-P-W SERIAL # DX9608816-01 208-230 VOLT 3 PHASE
ATLAS METAL COMMERCIAL REFER	MODEL CWRH-4 SERIAL # 89350-07-M 120 VOLT SINGLE PHASE
MCCALL COMMERCIAL REFER 4DOOR	MODEL 1-1045F01A SERIAL # S-821152 115 VOLT SINGLE PHASE
MCCALL COMMERCIAL FREEZER 4 DOOR	MODEL 1-1045F01A SERIAL # S-821141 115 VOLT SINGLE PHASE
MANITOWOC ICE MAKER	MODEL SY050 SERIAL # 110737980 115 VOLT SINGLE PHASE
MCCALL COMMERCIAL REACH-IN	MODEL 1-1020PGD01A SERIAL # S-821136 115 VOLT SINGLE PHASE
DELFIELD REFRIGERATED WORK TABLE	MODEL 18648PTBM SERIAL # 0611036001396M 115 VOLT SINGLE PHASE

VENDORS PROVIDE QUOTES FOR THE  
FOLLOWING LINE ITEMS FOR LIFE OF  
BLANKET

FLAT RATE FOR QUARTERLY PREVENTIVE MAINTENANCE  
RATE PER HOUR M-F 8:00 AM TO 5:00 PM

RATE PER HOUR M-F AFTER HOURS

RATE PER HOUR WEEKENDS AND HOLIDAYS

% OF DISCOUNT FROM LIST PRICE FOR ALL NECESSARY PARTS

**Contract Terms and Conditions**

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**Terms and Conditions**

**BID STANDARD TERMS AND CONDITIONS**

**TERMS AND CONDITIONS FOR THIS BID**

**INSURANCE REQUIREMENTS**

AN INSURANCE CERTIFICATE IN COMPLIANCE WITH PROVISIONS OF ITEM 31 (INSURANCE) OF THE GENERAL CONDITIONS OF PURCHASE IS REQUIRED FOR COMPREHENSIVE GENERAL LIABILITY, AUTOMOBILE LIABILITY, AND WORKERS' COMPENSATION AND MUST BE SUBMITTED BY THE SUCCESSFUL BIDDER(S) TO THE DIVISION OF PURCHASES PRIOR TO AWARD. THE INSURANCE CERTIFICATE MUST NAME THE STATE OF RHODE ISLAND AS CERTIFICATE HOLDER AND AS AN ADDITIONAL INSURED. FAILURE TO COMPLY WITH THESE PROVISIONS MAY RESULT IN REJECTION OF THE OFFEROR'S BID. ANNUAL RENEWAL CERTIFICATES MUST BE SUBMITTED TO THE AGENCY IDENTIFIED ON THE PURCHASE ORDER. FAILURE TO DO SO MAY BE GROUNDS FOR CANCELLATION OF CONTRACT.

NOTE: IF THIS BID COVERS CONSTRUCTION, SCHOOL BUSING, HAZARDOUS WASTE, OR VESSEL OPERATION, APPLICABLE COVERAGES FROM THE FOLLOWING LIST MUST ALSO BE SUBMITTED TO THE DIVISION OF PURCHASES PRIOR TO AWARD: \* PROFESSIONAL LIABILITY INSURANCE (AKA ERRORS & OMISSIONS) - \$1 MILLION OR 5% OF ESTIMATED PROJECT COST, WHICHEVER IS GREATER. \* BUILDER'S RISK INSURANCE - COVERAGE EQUAL TO FACE AMOUNT OF CONTRACT FOR CONSTRUCTION. \* SCHOOL BUSING - AUTO LIABILITY COVERAGE IN THE AMOUNT OF \$5 MILLION. \* ENVIRONMENTAL IMPAIRMENT (AKA POLLUTION CONTROL) - \$1 MILLION OR 5% OF FACE AMOUNT OF CONTRACT, WHICHEVER IS GREATER. \* VESSEL OPERATION - (MARINE OR AIRCRAFT) - PROTECTION & INDEMNITY COVERAGE REQUIRED IN THE AMOUNT OF \$1 MILLION.

**DELIVERY PER AGENCY**

DELIVERY OF GOODS OR SERVICES AS REQUESTED BY AGENCY.

**MULTI YEAR AWARD**

THIS IS A MULTI-YEAR BID/CONTRACT. PER RHODE ISLAND STATE LAW 37-2-33, CONTRACT OBLIGATIONS BEYOND THE CURRENT FISCAL YEAR ARE SUBJECT TO AVAILABILITY OF FUNDS. CONTINUATION OF THE CONTRACT BEYOND THE INITIAL FISCAL YEAR WILL BE AT THE DISCRETION OF THE STATE. TERMINATION MAY BE EFFECTED BY THE STATE BASED UPON DETERMINING FACTORS SUCH AS UNSATISFACTORY PERFORMANCE OR THE DETERMINATION BY THE STATE TO DISCONTINUE THE GOODS/SERVICES, OR TO REVISE THE SCOPE AND NEED FOR THE TYPE OF GOODS/SERVICES; ALSO MANAGEMENT OWNER DETERMINATIONS THAT MAY PRECLUDE THE NEED FOR GOODS/SERVICES.

**PURCHASE AGREEMENT BID**

BIDDING (a) A single price shall be quoted for each item against which a proposal is submitted. This price will be the maximum in effect during the agreement period. Any price decline at the manufacturer's level shall be reflected in a reduction of the agreement price to the State. (b) Quantities, if any, are estimated only. The agreement shall cover the actual quantities ordering during the period. Deliveries will be billed at the single, firm, awarded unit price quoted regardless of the quantities ordered. (c) Bid price is net F.O.B. destination and shall include inside delivery at no extra cost. (d) Bids for single items and/or a small

percentage of total items listed, may, at the State's sole option, be rejected as being non-responsive to the intent of this request. ORDERING (a) The User Agency(s) will submit individual orders for the various items and various quantities as may be required during the agreement period. (b) Exception - Regardless of any agreement resulting from this bid, the State reserves the right to solicit prices separately for any extra large requirements for delivery to specific destinations.

Mailing Address for Bid Proposals issued by the State of Rhode Island, Division of Purchases:

All Bid Proposals must be submitted to the following address:

State of Rhode Island  
Department of Administration  
Division of Purchases, 2nd Floor  
One Capitol Hill  
Providence, RI 02908

### **LICENSE REQUIREMENTS**

VENDOR (OWNER OF COMPANY) IS RESPONSIBLE TO COMPLY WITH ALL LICENSING OR STATE PERMITS REQUIRED FOR THIS TYPE OF SERVICE. A COPY OF LICENSE/PERMIT SHOULD BE SUBMITTED WITH THIS BID. IN ADDITION TO THESE LICENSE REQUIREMENTS, BIDDER, BY SUBMISSION OF THIS BID, CERTIFIES THAT ANY/ALL WORK RELATED TO THIS BID, AND ANY SUBSEQUENT AWARD WHICH REQUIRES A RHODE ISLAND LICENSE(S), SHALL BE PERFORMED BY AN INDIVIDUAL(S) HOLDING A VALID RHODE ISLAND LICENSE.

### **RIVIP INFO - BID SUBMISSION REQUIREMENTS**

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MAILING ADDRESS FOR BID PROPOSALS ISSUED BY THE STATE OF RHODE ISLAND,  
DIVISION OF PURCHASES

All Bid Proposals must be submitted by mail or hand delivered to:

- State of Rhode Island
- Department of Administration
- Division of Purchases, Second floor
- One Capitol Hill
- Providence, RI 02908-5855

### **DIVESTITURE OF INVESTMENTS IN IRAN REQUIREMENT:**

No vendor engaged in investment activities in Iran as described in R.I. Gen. Laws §37-2.5-2(b) may submit a bid proposal to, or renew a contract with, the Division of Purchases. Each vendor submitting a bid proposal or entering into a renewal of a contract is required to certify that the vendor does not appear on the list maintained by the General Treasurer pursuant to R.I. Gen. Laws §37-2.5-3.