



State of Rhode Island  
Department of Administration / Division of Purchases  
One Capitol Hill, Providence, Rhode Island 02908-5855  
Tel: (401) 574-8100 Fax: (401) 574-8387

**ADDENDUM # 1**

3/25/2016

Solicitation #7550397

*Title: Community College of Rhode Island Warwick Campus – Way  
Finding Project.*

**Submission Deadline: April 13, 2016 @ 10:00 AM (ET)**

Per the issuance of ADDENDUM #1 the following are noted:

See Attached Addendum No. 1

*Interested Parties should monitor this website on a regular basis, for any additional information that may be posted.*

**Gary P. Mosca  
Senior Buyer**

**SECTION 00 9111  
ADDENDUM #1**

**PARTICULARS**

- 1.01 DATE: **March 24, 2016**
- 1.02 PROJECT: **Community College of Rhode Island Warwick Campus – Wayfinding Project**
- 1.03 PROJECT NUMBER: **1508G**
- 1.04 OWNER: **Community College of Rhode Island**
- 1.05 ARCHITECT: **Brewster Thornton Group Architects, LLP**
- 1.06 BID NUMBER: **7550397**

**TO: PROSPECTIVE BIDDERS**

- 2.01 This Addendum forms a part of the Contract Documents and modifies the Bidding Documents dated December 16, 2015, with amendments and additions noted below.
- 2.02 Acknowledge receipt of this Addendum in the space provided in the Bid Form. Failure to do so may disqualify the Bidder.
- 2.03 This Addendum consists of 1 page(s) and the following document(s):
  - A. Pre-bid Meeting Sign-in Sheet (dated 03/24/16)
  - B. Pre-bid Meeting Minutes (dated 03/24/16)
  - C. Revised Bid Form (dated 03/24/16)
- 2.04 Please note that the Substantial Completion date has been revised to a phased delivery, please refer to section 5.01 below and the revised bid form attached.

**CHANGES TO ADDENDA**

- 3.01 N/A.

**CHANGES TO DRAWINGS**

- 4.01 N/A.

**CHANGES TO PROJECT MANUAL**

**5.01 Project Manual Revisions**

**A. Revise Section 01 1000, 1.04, B:**

“Work to begin within 7 days of receipt of Purchase Order. Coordinate all work to **meet the following completion schedule:**

**Phase I: Interior & Exterior Signage**

**Substantial Completion: June 20, 2016**

**Final Completion: June 28, 2016**

**Phase II: Underground Street Crossing**

**Start of Work: May 22, 2016**

**Substantial Completion: May 29, 2016**

**Final Completion: June 12, 2016**

**Phase III: Marquee Sign Installation**

**Substantial Completion: July 30, 2016**

**Final Completion: August 15, 2016**

**Phase IV: Electronic Wayfinding Programming**

**Substantial Completion: August 1, 2016**

**Final Completion: August 15, 2016”**

**QUESTIONS & ANSWERS**

**6.01 Questions & Answers**

- A. Refer to the attached pre-bid conference meeting minutes for informal questions and answers.

**ADDITIONAL INFORMATION**

**7.01 The following additional information should be noted:**

- A. N/A.

END OF SECTION



**"MANDATORY" PRE-BID CONFERENCE SIGN IN SHEET**

Mandatory Pre-bid Conference: Any vendor who intends to submit a bid proposal in response to this solicitation must have its representative attend this mandatory prebid conference, sign, and complete all required information on this Sign-in Sheet. Failure to comply with this requirement will result in the rejection of any bid proposal.

**BID NUMBER:** 7550397  
**BID TITLE:** CCRI Way Finding Project  
**PRE-BID DATE AND TIME:** March 24, 2016 @ 9:00 AM

**Purchasing Representative:** Gary P. Mosca  
**Mandatory Pre-bid START TIME:** 9:00 AM  
**Mandatory Pre-bid END TIME:** 9:35 AM

COMPANY NAME	COMPANY REPRESENTATIVE	SIGNATURE	ADDRESS	CONTACT E-MAIL	CONTACT PHONE NUMBER AND FAX NUMBER	PROPOSAL SUBMITTED FOR Purchasing Use ONLY
1 State of Rhode Island	Gary P. Mosca	<i>[Signature]</i>	One Capitol Hill, Providence, RI	gary.mosca@purchasing.ri.gov	401-574-8124/fax 401-574-8387	
2 PERI	Wissam Fouta	<i>[Signature]</i>			401-861-1600	
3 BIZA	Shane Trunoy	<i>[Signature]</i>	150 Chestnut St Providence, RI	shane@trunoy.com	401-766-3105	
4 Will Giljeust.	Stephen Conrod	<i>[Signature]</i>	7010 Great Road Lincoln RI	scard@willcity.com	401-766-8910	
5 CCRI	Mark Libatti	<i>[Signature]</i>				
6 ALL REC CONST	Tim Plante	<i>[Signature]</i>	71 Cecil B. DeMille Rd Warwick, RI	TPLANTE@ALLREC.COM	401-661-4944	
7 URBAN CONSTRUCTION	Yar Moran	<i>[Signature]</i>	170 Cranwood St Providence	YMOOR@URBANCONSTRUCTION.COM	401-444-6500	
8 CCRI	Daniel A. Siano	<i>[Signature]</i>			401-944-1650	
9 CCRI	Ken McCase	<i>[Signature]</i>				
10 graphic designers	Rob Adams	<i>[Signature]</i>	160 Glenwood Dr	graphicdesign@rob.com	401-296-1188	
11						
12						
13						
14						
15						

**Knight Campus Wayfinding Project**  
**Community College of Rhode Island, Warwick, RI**

**PRE-BID MEETING NOTES:**

---

**Date:** March 24, 2016, 9:00 AM, Knight Campus, Room 2328  
**Present:** Gary Mosca, Thomas Bovis, RI Purchasing; Ken McCabe, David Snow, Mark Libutti, Lisa Fontes, CCRI; Schane Tallardy, BTGA; Various Contractors (refer to sign-in sheet)  
**Prepared by:** Schane M. Tallardy  
**Distribution:** Addendum

The following agenda was reviewed by Gary Mosca, Schane Tallardy & Mark Libutti

- Project Name: **Community College of Rhode Island Warwick Campus – Wayfinding Project**
- Bid # **7550397**
- State of Rhode Island Division of Purchases
  - Gary Mosca, Project Manager
- CCRI Project Manager
  - Mark Libutti – CCRI Facilities
- Architect/Engineers
  - Schane Tallardy – Project Architect, Brewster Thornton Group Architects
  - Design Matter, Inc – Signage Consultant
  - Pare Corporation – Civil Engineer
  - Creative Environment Corp. – Electrical/IT Engineer
  - Birchwood Design Group – Landscape Architect
- Agenda
  - Review of Bid Requirements, Project Scope, Alternates
  - Questions and Answers
- Bid Procedure
  - Bids are due 4/13/16 @ 10:00 AM to the Division of Purchases, One Capitol Hill.
  - This is a mandatory Pre-Bid conference, Sign-in please
  - Docs available online through State Purchasing Website
  - Questions are no later than Wednesday, March 30, 2016 by 5:00 PM. All questions and substitution requests must be submitted in writing to Gary Mosca, RI Purchasing at [doa.purquestions3@purchasing.ri.gov](mailto:doa.purquestions3@purchasing.ri.gov). Bid number should be listed in the subject line to insure that the question is properly addressed. Questions or substitution requests received after the deadline will not be addressed.
  - All bids must be accompanied by Bid Surety.
- Bid Form – complete all sections

- Schedule
  - Substantial completion date is listed as June 20, 2016. Owner will review the posted completion date after pre-bid discussions, revisions, if any, to the completion date will be issued by addendum and noted on a revised bid form.

Purchasing Review – Gary Mosca

- Bidders must comply with all requirements set forth in the “Division of Purchases, Instructions to Bidders, Public Works Construction” Document. Bidders should also refer to the “Public Works Bid Preparation Checklist.”
- Bid Surety is required.
- 100% Performance & Payment Bonds will be required.
- Contractors are responsible for current published Prevailing Wage Rates.
- Apprenticeship requirements must be met if the bid is at least \$1 million. General Contractor is responsible for maintaining sub-contractor apprenticeship forms.
- Minority Business Enterprise Participation goal is 10% - Contractors should contact the MBE office for a list of potential subcontractors.
- Equal Employment Opportunity (EEO) Certification – Paperwork must be completed, filed and approved by the EEO officer prior to issuance of the P.O.
- Completed W-9 will be required.

Project Scope Review – Schane Tallardy

- Technical Overview of Project
  - Removal of existing wayfinding and directional signage throughout the Knight Campus Building with patch, repair and painting of all affected areas.
  - Installation of new interior wayfinding signs throughout the Knight Campus Building.
  - Construction of new directory display walls at the elevators on 5 levels, including electrical and networking connections.
  - Programming of interactive and static displays for integration into the existing AccessTV network.
  - Installation of new exterior wayfinding signs for vehicular and pedestrian traffic.
  - Replacement of the existing marquee message board at the East Ave. campus entry with a new outdoor LED sign, including power connection through a new electrical duct bank from the existing pump station building on opposite side of the main entry drive. Provide all police protection, temporary lights, signage, dig safe, permits, etc. in base bid. Initial programming to be included for integration into the existing network.
  - Installation of spare 2” rigid conduit for future use in new duct bank.
- Alternates noted in the construction documents:
  - No alternates listed in the construction documents
  - Alternate #1 for revised marquee sign specifications will be issued by addendum.
- Allowances noted in the construction documents:
  - It was noted that a total of \$40,000 in allowances were to be included in base bid. Contractors are responsible for including the allowances in their bids.
- Unit Pricing noted in the construction documents:
  - Excavation pricing
  - Rock removal pricing
  - Interior sign pricing
  - It was noted that the unit pricing will be used to price additional work to be billed against the noted allowances.
- General Contractor will be responsible for all permitting.

- Forthcoming Addenda
  - Addendum #1 is expected to be issued by end of business on Friday, March 25, 2016. Contractors can expect this addendum to include the pre-bid attendance list, revised bid form, and the minutes of the pre-bid meeting.
  - An additional addendum is expected to follow after the questions period has ended. Contractors can expect this addendum to include answers to questions received by the deadline, marquee sign alternate and any miscellaneous revisions and clarifications to the bid documents.
  - It was noted that all substitution requests must be submitted by the question deadline in order to be considered and addressed in an addendum. Once the bidding period is over, requests for substitutions will no longer be entertained.
- Pre-bid Conference Questions & Answers
  - **Q:** Will graphic files be available for the signs identified in the design intent documents?  
*A: Graphic files will be provided to the successful bidder for sign templating and layout. Sign messaging for directional signs will be coordinated with the Owner.*
  - **Q:** The scheduled completion dates appears to be too aggressive for the project based requirements for lead times and sign mock-up approvals, will the schedule be adjusted?  
*A: Full size sign mockups will not be required for approval, color options and material selection submittals will be required along with sign type shop drawings and final fabrication drawings. The College will review the noted completion date and determine if the schedule can be revised.*
  - **Q:** The construction documents refer to engineering drawings for the signs, please explain. *A: The engineering drawings noted in the sign package refers to the shop and fabrication drawings required for review and approval. These do not require a licensed engineer's stamp.*
  - **Q:** The sign package drawings refer to the LED screens and wayfinding walls as “by others,” please explain. *A: Items noted as “by others” on the sign design drawings are included as part of the base bid work. It is understood that the sign design package does not include items and work provided by other trades.*
  - **Q:** New door mounted floor level identification signs are noted to be installed on new doors to be provided under separate contract, what is the status of the door replacement project? *A: It is not anticipated that the door replacement will be completed within the schedule for this project. Noted signs will be manufactured and delivered to the Owner for installation at a later date. Existing level identification signs at the stairwells will remain in place to be removed at a later date by the Owner or as part of a separate contract.*
  - **Q:** Is the building open and available to walk through and review existing conditions prior to the bid submission? *A: Yes, contact Mark Libutti to arrange access during normal business hours.*

END OF MEETING

**Solicitation #: 7550397**

**Solicitation Title: Community College of Rhode Island Warwick Campus – Way Finding Project.**

**BID FORM  
(Revised 03/24/16)**

To: The Department of Administration, Division of Purchases  
One Capitol Hill, Providence, RI 02908

Project: Knight Campus Wayfinding & Entry Sign  
Community College of Rhode Island  
Knight Campus

Bidder:

---

Legal name of entity

---

Address

---

Contact name Contact email

---

Contact telephone Contact fax

**1. BASE BID PRICE**

The Bidder submits this bid proposal to perform all of the work (including labor and materials) as described in the solicitation for this Base Bid Price, (including the costs for all Allowances, Bonds, and Addenda):

**\$** \_\_\_\_\_

(Base Bid Price *in figures* printed electronically, typed, or handwritten legibly in ink)

---

---

(Base Bid Price *in words* electronically, typed, or handwritten legibly in ink)

Solicitation #: 7550397

Solicitation Title: Community College of Rhode Island Warwick Campus – Way Finding Project.

- **ALLOWANCES**

The Base Bid Price ***includes*** the costs for the following Allowances: (as defined in Attachment A to Section 01 2010)

1. Additional Interior Sign Allowance	<b>\$20,000.00</b>
2. Concealed Underground Allowance	<b><u>\$20,000.00</u></b>
<b>Total Allowances:</b>	<b><u>\$40,000.00</u></b>

- **BONDS**

The Base Bid Price ***includes*** the costs for all Bid and Payment and Performance Bonds required by the solicitation.

- **ADDENDA**

The Bidder has examined the entire solicitation (including the following Addenda), and the Base Bid Price ***includes*** the costs of any modifications required by the Addenda.

All Addenda must be acknowledged.

Addendum No. 1, dated \_\_\_\_\_

Addendum No. 2, dated \_\_\_\_\_

Addendum No. 3, dated \_\_\_\_\_

**2. ALTERNATES** (*Additions to Base Bid Price as defined in Attachment A to Section 01 2010*)

The Bidder offers to: (i) perform the work described in these Alternates as selected by the State in the order of priority specified below, based on the availability of funds and the best interest of the State; and (ii) increase the Base Bid Price by the amount set forth below for each Alternate selected.

**1. Provide and install LED Marquee Sign by Stewart Signs.**

**Add / Deduct: Alternate No. 1** \_\_\_\_\_

---

(amount *in figures* printed electronically, typed, or handwritten legibly in ink)

---

(amount *in words* electronically, typed, or handwritten legibly in ink)

Solicitation #: 7550397

Solicitation Title: Community College of Rhode Island Warwick Campus – Way Finding Project.

**3. UNIT PRICES** (As identified in Attachment A to Section 01 2010)

The Bidder submits these predetermined Unit Prices as the Basis for any change orders approved in advance by the State. These Unit Prices include all costs, including labor, materials, installation, services, regulatory compliance, overhead, and profit.

Unit Price No.	DESCRIPTION OF SERVICES	CONTRACTORS UNIT COST						
		\$						
Unit Price No. 1	Bulk Excavation, as defined in Section 31 000 Per cubic yard	\$			,			.
Unit Price No. 2	Trench Excavation, as defined in Section 31 000 Per cubic yard	\$			,			.
Unit Price No. 3	Bulk Rock Removal, as defined in Section 31 000 Per cubic yard	\$			,			.
Unit Price No. 4	Trench Rock Removal, as defined in Section 31 000, Per cubic yard	\$			,			.
Unit Price No. 5	Sign Type A1, per sign	\$			,			.
Unit Price No. 6	Sign Type A2, per sign	\$			,			.
Unit Price No. 7	Sign Type B1, per sign	\$			,			.
Unit Price No. 8	Sign Type B2, per sign	\$			,			.
Unit Price No. 9	Sign Type B3, per sign	\$			,			.
Unit Price No. 10	Sign Type B4, per sign	\$			,			.
Unit Price No. 11	Sign Type B5, per sign	\$			,			.

Solicitation #: 7550397

Solicitation Title: Community College of Rhode Island Warwick Campus – Way Finding Project.

#### 4. CONTRACT TIME

The Bidder offers to perform the work in accordance with the timeline specified below:

- Start of Construction..... 7 days after issuance of P.O.
- Phase I: Interior & Exterior Signage  
Substantial Completion.....June 20, 2016  
Final Completion.....June 28, 2016
- Phase II: Underground Street Crossing  
Start of Work ..... May 22, 2016  
Substantial Completion..... May 29, 2016  
Final Completion.....June 12, 2016
- Phase III: Marquee Sign Installation  
Substantial Completion..... July 30, 2016  
Final Completion..... August 15, 2016
- Phase IV: Electronic Wayfinding Programming  
Substantial Completion..... August 1, 2016  
Final Completion..... August 15, 2016
- Black-out Dates (No On-site Work Allowed).....May 19, 2016 thru May 21, 2016

#### 5. LIQUIDATED DAMAGES

The successful bidder awarded a contract pursuant to this solicitation shall be liable for and pay the State, as liquidated damages and not as a penalty, the following amount for ***each*** calendar day of delay beyond the date for substantial completion, as determined in the sole discretion of the State:

**One Thousand Dollars (\$1,000.00) per day.**

Solicitation #: 7550397

Solicitation Title: Community College of Rhode Island Warwick Campus – Way Finding Project.

## BID FORM SIGNATURE(S)

This bid proposal is irrevocable for 60 days from the bid proposal submission deadline.

If the Bidder is determined to be the successful bidder pursuant to this solicitation, the bidder will promptly: (i) comply with each of the requirements of the Tentative Letter of Award; and (ii) commence and diligently pursue the work upon issuance and receipt of the purchase order from the State and authorization from the user agency.

The person signing below certifies that he or she has been duly authorized to execute and submit this bid proposal on behalf of the Bidder.

Date: \_\_\_\_\_

**BIDDER**

\_\_\_\_\_  
Name of Bidder

\_\_\_\_\_  
Signature in ink

\_\_\_\_\_  
Printed name and title of person signing on behalf of Bidder

#

\_\_\_\_\_  
Bidder's Contractor Registration Number