



INVITATION TO BID

SOLICITATION TITLE: RIDEM FLOATING DOCK REMOVAL & INSTALLATION CONTRACT
SOLICITATION NUMBER: 7550375
BID PROPOSAL SUBMISSION DEADLINE: March 23, 2016 at 10:30 AM

QUESTIONS about this solicitation must be emailed and received by the Division of Purchases at doa.purbidinfo@purchasing.ri.gov no later than Monday, March 14, 2016, 5:00 PM, in a Microsoft Word attachment with the corresponding solicitation number. Questions, if any, and responses will be posted on the Division of Purchases website at www.purchasing.ri.gov as an addendum to this solicitation

BID BOND REQUIRED: NO
 YES

PAYMENT AND PERFORMANCE BOND REQUIRED: NO
 YES

SPECIFICATIONS AND PLANS: NO
 YES → See Electronic Solicitation Bidding Information.
Click on the online active "D" link in the "info" column.

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RIVIP REGISTRATION: Bidders must be registered vendors through the online Division of Purchases Rhode Island Vendor Information Program at www.purchasing.ri.gov. To register or update information, click on "Vendor Center," then "Vendor Information" from the dropdown menu on the left.

BIDDER CERTIFICATION COVER FORM: Bidders must download (obtainable at www.purchasing.ri.gov), complete, and submit a Bidder Certification Cover Form with each bid proposal.

The State of Rhode Island through its, Department of Administration, Division of Purchases, is soliciting bid proposals to perform the work described in the plans and specifications dated March 7, 2016 For the Project in accordance with this solicitation.

Bidders are invited to submit bid proposals to the Division of Purchases by the bid proposal submission deadline.

This solicitation contains, and is subject to the terms and conditions of, the Invitation to Bid, Instructions to Bidders, Bid Preparation Checklist (with applicable forms), Agreement, General Conditions, any Supplemental Conditions, Specifications and Plans, Bidder Certification Cover Form, and Bid Form. The solicitation is available at www.purchasing.ri.gov.

The award of the contract pursuant to this solicitation will be made to the responsive and responsible bidder with the lowest bid price. *The Division of Purchases reserves the right to waive any technicalities in the bid proposals, accept or reject any bid proposal, award a contract in the best interest of the State, or revoke any solicitation.*

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INVITATION TO BID

Electronic Solicitation Bidding Information

Downloading and Accessing Additional Electronic Solicitation Files

Accessing electronic files on the purchasing website will require Adobe viewer. All bid solicitations that include a "D" in the "Info" column will require WinZip 8.1 software. The WinZip file may contain one or more files. These files may require additional software such as Microsoft Office.

Specifications that have a file for download are marked with a "D" in the "Info" field of the bid search results page located on the Purchasing website. The "D" will indicate an active link to the WinZip file until the bid reaches its opening date. Clicking on the active "D" link will allow you to open or save the WinZip file associated with the bid. Opening the WinZip file will offer you the option of saving to your local computer.

Once saved, you can open the WinZip file and view the files. The individual files can be saved to your computer in a location such as "Desktop" or "My Documents".

Buyer Name: David A. Cadoret, Title: Chief Buyer

Solicitation #: 7550375

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Item 2. Installation of Floats: This item will shall include all labor, equipment, materials and incidentals required under the scope of work to install floating docks at all of the listed locations and perform the associated routine maintenance listed in the scope of work for the 5 year period.

<u>Unit</u>	<u>Quantity</u>	<u>Total Unit Bid Price for 5 Years</u>
Year	5	\$ _____
Total Price:		
_____		_____
(price in words)		(price in numbers)

Item 3. Additional Maintenance Work: This item shall include all labor, equipment, materials in the quantities and allowances listed in the scope of work to perform additional maintenance work identified by the contractor and approved by the owner in writing for the 5 year period.

<u>Unit</u>	<u>Quantity</u>	<u>Hourly Rate</u>	<u>Total Unit Bid Price</u>
Man Hours	200	\$ _____	\$ _____
Equipment	N/A		\$5,000
Materials	N/A		\$10,000
Total Price:			
_____			_____
(price in words)			(price in numbers)

NOTE: The sum of the price of all 3 Base Bid Breakdown Items should equal the Total Proposed Base Bid Price and shall include all work required in the Contract Documents. In case of a conflict the Proposed Base Bid Price shall govern.

- **Bonds**

N/A

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- **Addenda**

The Bidder has examined the entire solicitation (including the following Addenda), and the Base Bid Price ***includes*** the costs of any modifications required by the Addenda.

All Addenda must be acknowledged.

Addendum No. 1 dated: _____

Addendum No. 2 dated: _____

Addendum No. 3 dated: _____

Addendum No. 4 dated: _____

Addendum No. 5 dated: _____

Addendum No. 6 dated: _____

2. **ALTERNATES** (*Additions/Subtractions to Base Bid Price*)

N/A

4. **CONTRACT TIME**

4/1/16 TO 12/31/20

5. **LIQUIDATED DAMAGES**

N/A

This bid proposal is irrevocable for 60 days from the bid proposal submission deadline.

If the Bidder is determined to be the successful bidder pursuant to this

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solicitation, the Bidder will promptly: (i) comply with each of the requirements of the Tentative Letter of Award; and (ii) commence and diligently pursue the work upon issuance and receipt of the purchase order from the State and authorization from the user agency.

The person signing below certifies that he or she has been duly authorized to execute and submit this bid proposal on behalf of the Bidder.

BIDDER

Date: _____

Name of Bidder

Signature in ink

Printed name and title of person signing on behalf of Bidder
#

Bidder's Contractor Registration Number

RIDEM Floating Dock Removal & Installation Contract

Scope of Work

The scope of work includes the removal, repair, and installation of floats and gangways at seven (7) locations for a period of five (5) years beginning with installation spring, 2016 and ending with removal fall, 2020.

Locations and materials included:

1. **Mt. Hope Boat Launch** – located on Annawamscutt Dr. in Bristol, RI.

Quantity	Size (ft.)	Description
8	8x20	Floats
1	8x30	Float w/ Permanent Platform
1	8x10	Float
1	32	Aluminum Gangway
20		Galvanized Steel Cover Plates
20		Pile Hoops w/ Rollers

2. **Haines Park Boat Launch** – located on Metropolitan Park Dr. in East Providence, RI.

Quantity	Size (ft.)	Description
4	6x20	Floats
4	8x20	Floats
1	8x10	Float
1	8x30	Float w/ Permanent Platform
1	30	Aluminum Gangway
10		Galvanized Steel Cover Plates
20		Pile Hoops w/ Rollers

3. **Fort Adams Boat Launch** – located in Fort Adams State Park, Newport, RI.

Quantity	Size (ft.)	Description
2	6x20	Floats
1	6x10	Float
5		Pile Hoops w/ Rollers

4. **Galilee Boat Ramp** – located on Great Island Rd. Narragansett, RI.

Quantity	Size (ft.)	Description
9	8x20	Floats
8		Galvanized Steel Cover Plates
14		Pile Hoops w/ Rollers
1	40	Aluminum Gangway

5. **Colt State Park Fishing Pier** – located in Colt State Park, Bristol, RI.

Quantity	Size (ft.)	Description
1	14x20	Float
1	25	Aluminum Gangway
4		Pile Chain Guides

Note:

The floating dock shall be towed by boat to the Colt State Park Boat Ramp located northeast of the fishing pier. At the boat ramp, the dock may either be lifted by crane or carefully towed up the ramp, making sure timber skids are parallel to the direction of travel, and left to winter over adjacent to the boat ramp. The aluminum gangway shall be hoisted in place and secured to the pilings with a thru bolted 3x10 as directed by RIDEM.

6. **Beach Pond Boat Ramp** – located in Arcadia along Rt. 165 in Exeter, RI.

Quantity	Size (ft.)	Description
3	6x20	Floats
8		Pile Hoops w/ Rollers
3		Galvanized Steel Cover Plates

7. **Goddard Park Boat Ramp** – located in Goddard State Park, Warwick, RI.

Quantity	Size (ft.)	Description
5	6x20	Floats
1	10x20	Float
6		Galvanized Steel Cover Plates
8		Pile Hoops w/ Rollers
1	40	Aluminum Gangway

Note:

The Goddard Park boat ramp is currently under construction so installation of the floats spring of 2016 will not be required.

Removal:

Floatation condition shall be evaluated by contractor annually prior to removal, any issues shall be photo documented and reported to RIDEM.

All boat ramp floating docks shall be removed each season by December 15 but not before December 1. The Colt State Park float shall be removed by September 30.

All materials shall be stored in parking area adjacent to the boat ramp as directed by RIDEM. Boat ramp access route shall remain unobstructed for public use after float removal.

The floats shall be lifted and moved by fully supporting the weight of the floats with a minimum of two (2) straps, cradles, or other means. The contractor shall be liable for any damages to the floats resulting from improper handling.

Material shall be stored on level ground and floats stacked not more than two (2) high. All pile hoops, cover plates, and other hardware shall be removed, boxed and/or cataloged per site, and delivered to RIDEM Division of Fish and Wildlife, 277 Great Neck Road, West Kingston, RI 02892 for winter storage.

Installation:

Each season the boat ramp floating docks shall be installed by April 10 but no earlier than April 1. The Colt State Park float shall be installed by May 15 but no earlier than May 1.

The floats shall be lifted and moved by fully supporting the weight of the floats with a minimum of two (2) straps, cradles, or other means. The contractor shall be liable for any damages to the floats resulting from improper handling.

All bolts on cover plates, pile hoops, and hinges shall be securely installed in the same location from which they were removed the previous season. The contractor shall arrange pickup of hardware with the RIDEM Division of Fish and Wildlife at 277 Great Neck Road, West Kingston, RI 02892 prior to installation.

Routine Maintenance:

After the floats are removed and while they are being installed each year the contractor shall inspect each float for damage, wear and tear, decay, rot, missing parts, etc. and report findings to RIDEM.

Immediately after fall removal, the floating docks shall be cleaned of all marine life by power washing. The floating docks and surrounding area shall be left clean and free of debris. The contractor shall also note that float cleaning will be required prior to initial installation of the floats spring, 2016.

Each spring, at least one week prior to installation, the contractor shall apply one coat of clear Thompson's Waterseal (or approved equal) to all sides of the pressure treated lumber. This application shall be done in the presence of a RIDEM employee. No waterseal product shall be applied to the composite decking. In addition, any rust that appears on the galvanized connections shall be removed and the metal touched up with cold galvanizing.

Additional Maintenance Work:

Damage to the floating dock components including associated hardware is to be expected. As stated above, the contractor shall inspect the condition of each float and report findings to RIDEM as soon as issues are identified. Upon receipt of the report, RIDEM will inspect the said damages for verification and upon approval will solicit a proposal to complete the repairs. The submitted proposals shall be broken down by time, equipment, and material costs based on the hourly rates established in the bid proposal. Proposals will be evaluated by RIDEM and, upon approval, billed off the base bid price

Additional Maintenance Work shall include but not be limited to:

- Repair or replacement of worn or missing hardware.
- Repair or replacement of deteriorated or broken timber, including composite decking, stringers, posts, and skids.
- Repair or replacement of float drums.

Additional Maintenance Work shall not include any work listed herein under the "Removal", "Installation", or "Routine Maintenance" sections.

Base Bid Price:

The base bid price shall include all labor, equipment, materials, and incidentals required to perform the work outlined in each of the above "Removal", "Installation", "Routine Maintenance", and "Additional Maintenance Work" sections at all locations listed above. Bidders shall be sure to include the hourly rate for labor and total allowance for additional maintenance work in the submitted proposal and as part of the base bid price. Pricing shall be provided in the attached bid form.

Contract Terms and Conditions

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Terms and Conditions

BID STANDARD TERMS AND CONDITIONS

TERMS AND CONDITIONS FOR THIS BID

INSURANCE REQUIREMENTS

AN INSURANCE CERTIFICATE IN COMPLIANCE WITH PROVISIONS OF ITEM 31 (INSURANCE) OF THE GENERAL CONDITIONS OF PURCHASE IS REQUIRED FOR COMPREHENSIVE GENERAL LIABILITY, AUTOMOBILE LIABILITY, AND WORKERS' COMPENSATION AND MUST BE SUBMITTED BY THE SUCCESSFUL BIDDER(S) TO THE DIVISION OF PURCHASES PRIOR TO AWARD. THE INSURANCE CERTIFICATE MUST NAME THE STATE OF RHODE ISLAND AS CERTIFICATE HOLDER AND AS AN ADDITIONAL INSURED. FAILURE TO COMPLY WITH THESE PROVISIONS MAY RESULT IN REJECTION OF THE OFFEROR'S BID. ANNUAL RENEWAL CERTIFICATES MUST BE SUBMITTED TO THE AGENCY IDENTIFIED ON THE PURCHASE ORDER. FAILURE TO DO SO MAY BE GROUNDS FOR CANCELLATION OF CONTRACT.

NOTE: IF THIS BID COVERS CONSTRUCTION, SCHOOL BUSING, HAZARDOUS WASTE, OR VESSEL OPERATION, APPLICABLE COVERAGES FROM THE FOLLOWING LIST MUST ALSO BE SUBMITTED TO THE DIVISION OF PURCHASES PRIOR TO AWARD: * PROFESSIONAL LIABILITY INSURANCE (AKA ERRORS & OMISSIONS) - \$1 MILLION OR 5% OF ESTIMATED PROJECT COST, WHICHEVER IS GREATER. * BUILDER'S RISK INSURANCE - COVERAGE EQUAL TO FACE AMOUNT OF CONTRACT FOR CONSTRUCTION. * SCHOOL BUSING - AUTO LIABILITY COVERAGE IN THE AMOUNT OF \$5 MILLION. * ENVIRONMENTAL IMPAIRMENT (AKA POLLUTION CONTROL) - \$1 MILLION OR 5% OF FACE AMOUNT OF CONTRACT, WHICHEVER IS GREATER. * VESSEL OPERATION - (MARINE OR AIRCRAFT) - PROTECTION & INDEMNITY COVERAGE REQUIRED IN THE AMOUNT OF \$1 MILLION.

LICENSE REQUIREMENTS

VENDOR (OWNER OF COMPANY) IS RESPONSIBLE TO COMPLY WITH ALL LICENSING OR STATE PERMITS REQUIRED FOR THIS TYPE OF SERVICE. A COPY OF LICENSE/PERMIT SHOULD BE SUBMITTED WITH THIS BID. IN ADDITION TO THESE LICENSE REQUIREMENTS, BIDDER, BY SUBMISSION OF THIS BID, CERTIFIES THAT ANY/ALL WORK RELATED TO THIS BID, AND ANY SUBSEQUENT AWARD WHICH REQUIRES A RHODE ISLAND LICENSE(S), SHALL BE PERFORMED BY AN INDIVIDUAL(S) HOLDING A VALID RHODE ISLAND LICENSE.

RIVIP INFO - BID SUBMISSION REQUIREMENTS

It is the Vendor's responsibility to check and download any and all addenda from the RIVIP. This offer may not be considered unless a signed RIVIP generated Bidder Certification Cover Form is attached and the Unit Price column is completed. The signed Certification Cover Form must be attached to the front of the offer. When delivering offers in person to One Capitol Hill, vendors are advised to allow at least one hour additional time for clearance through security checkpoints.

MAILING ADDRESS FOR BID PROPOSALS ISSUED BY THE STATE OF RHODE ISLAND,
DIVISION OF PURCHASES

All Bid Proposals must be submitted by mail or hand delivered to:

- State of Rhode Island
- Department of Administration
- Division of Purchases, Second floor
- One Capitol Hill

- Providence, RI 02908-5855

DIVESTITURE OF INVESTMENTS IN IRAN REQUIREMENT:

No vendor engaged in investment activities in Iran as described in R.I. Gen. Laws §37-2.5-2(b) may submit a bid proposal to, or renew a contract with, the Division of Purchases. Each vendor submitting a bid proposal or entering into a renewal of a contract is required to certify that the vendor does not appear on the list maintained by the General Treasurer pursuant to R.I. Gen. Laws §37-2.5-3.

DELIVERY PER AGENCY

DELIVERY OF GOODS OR SERVICES AS REQUESTED BY AGENCY.

MULTI YEAR AWARD

THIS IS A MULTI-YEAR BID/CONTRACT. PER RHODE ISLAND STATE LAW 37-2-33, CONTRACT OBLIGATIONS BEYOND THE CURRENT FISCAL YEAR ARE SUBJECT TO AVAILABILITY OF FUNDS. CONTINUATION OF THE CONTRACT BEYOND THE INITIAL FISCAL YEAR WILL BE AT THE DISCRETION OF THE STATE. TERMINATION MAY BE EFFECTED BY THE STATE BASED UPON DETERMINING FACTORS SUCH AS UNSATISFACTORY PERFORMANCE OR THE DETERMINATION BY THE STATE TO DISCONTINUE THE GOODS/SERVICES, OR TO REVISE THE SCOPE AND NEED FOR THE TYPE OF GOODS/SERVICES; ALSO MANAGEMENT OWNER DETERMINATIONS THAT MAY PRECLUDE THE NEED FOR GOODS/SERVICES.

AWARD

THE STATE, AT ITS SOLE DISCRETION, SHALL RESERVE THE RIGHT TO MAKE ONE OR MULTIPLE AWARDS FOR THIS REQUIREMENT AND/OR TO REJECT ANY OR ALL BIDS.