



Request for Quote

STATE OF RHODE ISLAND AND PROVIDENCE PLANTATIONS
 ONE CAPITOL HILL
 PROVIDENCE RI 02908

CREATION DATE : 02-MAY-16
 BID NUMBER: 7550357,3
 TITLE: PIANO RENTAL PROGRAM - RHODE ISLAND COLLEGE
 BLANKET START : 01-JUL-16
 BLANKET END : 30-JUN-17
 BID CLOSING DATE AND TIME: 09-MAY-2016 01:30:00

BUYER: Mosca, Gary
 PHONE #: 401-574-8124

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 RIC-PURCHASING
 600 MOUNT PLEASANT AVENUE
 PROVIDENCE, RI 02908
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 RIC-PURCHASING
 600 MOUNT PLEASANT AVENUE
 PROVIDENCE, RI 02908
 US

Requisition Number: 1451854

Note to Bidders: QUESTIONS about this solicitation must be emailed and received by the Division of Purchases at doa.purquestions3@purchasing.ri.gov no later than Monday, March 14, 2016, 4:00 PM (ET), in a Microsoft Word attachment with the corresponding solicitation number. Questions, if any, and responses will be posted on the Division of Purchases website at www.purchasing.ri.gov as an addendum to this solicitation.

Amendment Description: REVISED SPECIFICATIONS ATTACHED.

| Line | Description | Quantity | Unit | Unit Price | Total |
|------|---|----------|------|------------|-------|
| 1 | Piano Rental Program – Rhode Island College, in accordance with attached specifications. Blanket/Contract Requirements: 7/1/16 – 6/30/17, with a two year renewal option. Note: Award determination will be based on contract dates 7/1/2016 – 6/30/2017. Renewal option years will not be included for evaluation. Complete and submit the attached Pricing Spread Sheet with your proposal. PIANO RENTAL PROGRAM - RIC , Per attached Specifications - BLANKET PERIOD: 7/1/16 - 6/30/2017 WITH A TWO YEAR OPTION TO RENEW | 1.00 | Each | | |

Delivery: _____

Terms of Payment: _____

It is the Vendor's responsibility to check and download any and all addenda from the RIVIP. This offer may not be considered unless a signed RIVIP generated Bidder Certification Cover Form is attached and the Unit Price column is completed. The signed Certification Cover Form must be attached to the front of the offer



STATE OF RHODE ISLAND AND PROVIDENCE PLANTATIONS

Department of Administration
DIVISION OF PURCHASES
One Capitol Hill
Providence, RI 02908-5855

Tel: (401) 574-8100
Fax: (401) 574-8387
Website:
www.purchasing.ri.gov

ADDENDUM 3 – Solicitation 7550357

RHODE ISLAND COLLEGE - MUSIC THEATRE & DANCE

NOTICE TO BIDDERS:

Prospective bidders and all concerned are hereby advised of the attached changes/modifications for the above referenced RFQ and are hereby requested to change their copies accordingly.

All pricing must be submitted on revised, attached Pricing Spread Sheet included as part of Addendum #3.

PIANO RENTAL AGREEMENT FOR THE PERIOD 7/1/16 – 6/30/17 WITH AN OPTION TO RENEW FOR TWO YEARS

The Rhode Island Department of Administration, Division of Purchases, on behalf of Rhode Island College are soliciting bids from qualified vendors for the Rhode Island College Music Department's multi-year Piano Rental Program.

The Rhode Island College Music, Theatre & Dance Department prepare students to perform at a professional level, successfully compete in their chosen professional fields, and to pursue advanced graduate studies. This agreement allows RIC to provide skilled music educators and students with the proper teaching tools they require to succeed.

This rental agreement is for the period of July 1, 2016 – June 30, 2017 with a two year option to renew.

The piano rental agreement in place currently consists of the following thirteen pianos:

| Make | Model | Year | Primary Use |
|-------------|--------------------------|------|------------------|
| Everett | Consol | 1981 | Classroom |
| Kawai | | 2003 | Classroom |
| Kawai | | 2005 | Brass Studio |
| Kawai | 506, 44" upright | 2006 | Classroom |
| Kawai | | 2004 | Piano Studio |
| Kawai | | 2004 | String Studio |
| Kawai | | 2005 | Brass Studio |
| Kawai | | 2005 | Practice/Lessons |
| Mecklenburg | 48" upright K18E, 44" | N/A | Faculty Studio |
| Kawai | upright UST8, 46" | 2005 | Practice/Lessons |
| Kawai | upright K18E, 44" | 2003 | Practice/Lessons |
| Kawai | upright UST8, 46" | 2005 | Practice/Lessons |
| Kawai | upright | 2005 | Piano Lessons |

The college is seeking proposals to update the pianos currently under the current rental agreement to include ten (10) pianos. The College requests all pianos be in acceptable working condition and not older than 5 years old. Vendors are to provide rental pricing per year for the following types of pianos with requested features included.

Upright Pianos -
Quantity - 8

Features:

- Sturdy Back Assembly for Stability
- Angled Music Rack for Support
- Reinforced Bench for Durability
- Lid and Fallboard Locks
- Solid Spruce Soundboard
- Reinforced Hammers
- 5 Post Back Frame

Grand Pianos -
Quantity - 2

Features:

- Solid Spruce Soundboard
- Full Sostenuto Pedal
- Adjustable, Sliding Music Rack
- Under Felted Hammers
- Tapered Soundboard (option)
- Duplex Scale (option)

This agreement is to include the following:

1. Awarded vendor is to provide piano tuning at the minimum of three (3) times per year per piano.
2. Loading and unloading of pianos by awarded vendor to insure proper care and void damage.
3. Periodic scheduled inspections to insure proper maintenance and use.
4. The college will be reimbursed for any damages to the facility when removing or delivering pianos.
5. The awarded vendor will have the right to use the school name in advertising as solely determined by the school in consultation with the awarded vendor.
6. The school will allow on-sire sale of pianos by the awarded vendor. Location of the same and time of sale to be determined by the school in consultation with the awarded vendor.
7. As solely, determined by the school, in consultation with the awarded vendor, the school will notify faculty, students, and alumni (provide alumni mailing lists, email to alumni, website advertising, mail to alumni at the awarded vendor's expense) of the sale.

End.

| Addendum #3 - Revised Pricing Sheet | | | | | | | | | |
|---|--|---------------|--------------------|----------|------|------------|-------|--|--|
| Solicitation 7550357 | | | | | | | | | |
| Titled: Piano Rental Program - Rhode Island College | | | | | | | | | |
| Blanket/Contract Requirements: 7/1/2016 - 6/30/17, with a two year option to renew at the sole discretion of the State | | | | | | | | | |
| Pricing Spread Sheet: Provide Pricing on this form and submit with proposal. | | | | | | | | | |
| <i>Award will be evaluated on contract dates 7/1/2016 - 6/30/2017.</i> | | | | | | | | | |
| <i>Option Years will be for informational purposes only and not included in evaluation.</i> | | | | | | | | | |
| Line | Description/Piano Make | Provide Model | Provide Model Year | Quantity | Unit | Unit Price | Total | | |
| 1 | 7/1/16 - 6/30/17 Upright Pianos Rental | | | 8 | Year | | | | |
| 2 | Option Year #1: 7/1/17 - 6/30/18 Upright Pianos Rental | | | 8 | Year | | | | |
| 3 | Option Year #1: 7/1/18 - 6/30/19 Upright Pianos Rental | | | 8 | Year | | | | |
| 4 | 7/1/16 - 6/30/17 Grand Pianos Rental | | | 2 | Year | | | | |
| 5 | Option Year #1: 7/1/17 - 6/30/18 Grand Pianos Rental | | | 2 | Year | | | | |
| 6 | Option Year #1: 7/1/18 - 6/30/19 Grand Pianos Rental | | | 2 | Year | | | | |

Contract Terms and Conditions

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Terms and Conditions

BID STANDARD TERMS AND CONDITIONS

TERMS AND CONDITIONS FOR THIS BID

INSURANCE REQUIREMENTS

AN INSURANCE CERTIFICATE IN COMPLIANCE WITH PROVISIONS OF ITEM 31 (INSURANCE) OF THE GENERAL CONDITIONS OF PURCHASE IS REQUIRED FOR COMPREHENSIVE GENERAL LIABILITY, AUTOMOBILE LIABILITY, AND WORKERS' COMPENSATION AND MUST BE SUBMITTED BY THE SUCCESSFUL BIDDER(S) TO THE DIVISION OF PURCHASES PRIOR TO AWARD. THE INSURANCE CERTIFICATE MUST NAME THE STATE OF RHODE ISLAND AS CERTIFICATE HOLDER AND AS AN ADDITIONAL INSURED. FAILURE TO COMPLY WITH THESE PROVISIONS MAY RESULT IN REJECTION OF THE OFFEROR'S BID. ANNUAL RENEWAL CERTIFICATES MUST BE SUBMITTED TO THE AGENCY IDENTIFIED ON THE PURCHASE ORDER. FAILURE TO DO SO MAY BE GROUNDS FOR CANCELLATION OF CONTRACT.

NOTE: IF THIS BID COVERS CONSTRUCTION, SCHOOL BUSING, HAZARDOUS WASTE, OR VESSEL OPERATION, APPLICABLE COVERAGES FROM THE FOLLOWING LIST MUST ALSO BE SUBMITTED TO THE DIVISION OF PURCHASES PRIOR TO AWARD: * PROFESSIONAL LIABILITY INSURANCE (AKA ERRORS & OMISSIONS) - \$1 MILLION OR 5% OF ESTIMATED PROJECT COST, WHICHEVER IS GREATER. * BUILDER'S RISK INSURANCE - COVERAGE EQUAL TO FACE AMOUNT OF CONTRACT FOR CONSTRUCTION. * SCHOOL BUSING - AUTO LIABILITY COVERAGE IN THE AMOUNT OF \$5 MILLION. * ENVIRONMENTAL IMPAIRMENT (AKA POLLUTION CONTROL) - \$1 MILLION OR 5% OF FACE AMOUNT OF CONTRACT, WHICHEVER IS GREATER. * VESSEL OPERATION - (MARINE OR AIRCRAFT) - PROTECTION & INDEMNITY COVERAGE REQUIRED IN THE AMOUNT OF \$1 MILLION.

RIVIP INFO - BID SUBMISSION REQUIREMENTS

It is the Vendor's responsibility to check and download any and all addenda from the RIVIP. This offer may not be considered unless a signed RIVIP generated Bidder Certification Cover Form is attached and the Unit Price column is completed. The signed Certification Cover Form must be attached to the front of the offer. When delivering offers in person to One Capitol Hill, vendors are advised to allow at least one hour additional time for clearance through security checkpoints.

MAILING ADDRESS FOR BID PROPOSALS ISSUED BY THE STATE OF RHODE ISLAND,
DIVISION OF PURCHASES

All Bid Proposals must be submitted by mail or hand delivered to:

- State of Rhode Island
- Department of Administration
- Division of Purchases, Second floor
- One Capitol Hill
- Providence, RI 02908-5855

DIVESTITURE OF INVESTMENTS IN IRAN REQUIREMENT:

No vendor engaged in investment activities in Iran as described in R.I. Gen. Laws §37-2.5-2(b) may submit a bid proposal to, or renew a contract with, the Division of Purchases. Each vendor submitting a bid proposal or entering into a renewal of a contract is required to certify that the vendor does not appear on the list maintained by the General Treasurer pursuant to R.I. Gen. Laws §37-2.5-3.

PURCHASE AGREEMENT BID

BIDDING (a) A single price shall be quoted for each item against which a proposal is submitted. This price will be the maximum in effect during the agreement period. Any price decline at the manufacturer's level shall be reflected in a reduction of the agreement price to the State. (b) Quantities, if any, are estimated only. The agreement shall cover the actual quantities ordered during the period. Deliveries will be billed at the single, firm, awarded unit price quoted regardless of the quantities ordered. (c) Bid price is net F.O.B. destination and shall include inside delivery at no extra cost. (d) Bids for single items and/or a small percentage of total items listed, may, at the State's sole option, be rejected as being non-responsive to the intent of this request. ORDERING (a) The User Agency(s) will submit individual orders for the various items and various quantities as may be required during the agreement period. (b) Exception - Regardless of any agreement resulting from this bid, the State reserves the right to solicit prices separately for any extra large requirements for delivery to specific destinations.

Mailing Address for Bid Proposals issued by the State of Rhode Island, Division of Purchases:

All Bid Proposals must be submitted to the following address:

State of Rhode Island
Department of Administration
Division of Purchases, 2nd Floor
One Capitol Hill
Providence, RI 02908

DELIVERY PER AGENCY

DELIVERY OF GOODS OR SERVICES AS REQUESTED BY AGENCY.

MULTI YEAR AWARD

THIS IS A MULTI-YEAR BID/CONTRACT. PER RHODE ISLAND STATE LAW 37-2-33, CONTRACT OBLIGATIONS BEYOND THE CURRENT FISCAL YEAR ARE SUBJECT TO AVAILABILITY OF FUNDS. CONTINUATION OF THE CONTRACT BEYOND THE INITIAL FISCAL YEAR WILL BE AT THE DISCRETION OF THE STATE. TERMINATION MAY BE EFFECTED BY THE STATE BASED UPON DETERMINING FACTORS SUCH AS UNSATISFACTORY PERFORMANCE OR THE DETERMINATION BY THE STATE TO DISCONTINUE THE GOODS/SERVICES, OR TO REVISE THE SCOPE AND NEED FOR THE TYPE OF GOODS/SERVICES; ALSO MANAGEMENT OWNER DETERMINATIONS THAT MAY PRECLUDE THE NEED FOR GOODS/SERVICES.

VENDOR SPECIFICATIONS

ALL VENDORS MUST INCLUDE SPECIFICATIONS WITH BID PROPOSAL (EVEN THOSE BIDDING BRAND SPECIFIED). FAILURE TO SUBMIT SPECIFICATIONS WITH BID PROPOSAL MAY RESULT IN DISQUALIFICATION OF BID. ITEMS IN CATALOGS MUST BE CLEARLY MARKED AND PAGES TABBED.