Request for Quote

STATE OF RHODE ISLAND AND PROVIDENCE PLANTATIONS
ONE CAPITOL HILL
PROVIDENCE RI 02908

CREATION DATE : 02-FEB-16
BID NUMBER: 7550242
TITLE: ARMORED CAR SERVICE - RHODE ISLAND COLLEGE

BLANKET START : 01-MAR-16
BLANKET END : 28-FEB-18
BID CLOSING DATE AND TIME:23-FEB-2016 11:00:00

BUYER: Mosca, Gary
PHONE #: 401-574-8124

BILL TO
RIC-PURCHASING
600 MOUNT PLEASANT AVENUE
PROVIDENCE, RI 02908
US

SHIP TO
RIC-PURCHASING
600 MOUNT PLEASANT AVENUE
PROVIDENCE, RI 02908
US

Requistion Number: 1448463

Note to Bidders: QUESTIONS about this solicitation must be emailed and received by the Division of Purchases at doa.purquestions3@purchasing.ri.gov no later than Wednesday, February 10, 2016, 4:00 PM, in a Microsoft Word attachment with the corresponding solicitation number. Questions, if any, and responses will be posted on the Division of Purchases website at www.purchasing.ri.gov as an addendum to this solicitation.

Line	Description	Quantity	Unit	Unit Price	Total
1	ARMORED CAR PICK-UP SERVICE - RHODE ISLAND COLLEGE, PER ATTACHED SPECIFICATIONS. 3/1/16 - 2/28/17 - RIC - 600 MT. PLEASANT AVENUE, PROVIDENCE, RI. PRICE PER DAILY PICK UP (MONDAY - FRIDAY) BURSAR'S OFFICE - BUILDING 4	1.00	Each		
2	3/1/16 - 2/28/17 - RIC - 600 MT. PLEASANT AVENUE, PROVIDENCE, RI. PRICE PER DAILY PICK UP (MONDAY - FRIDAY) BOOKSTORE - STUDENT UNION BUILDING	1.00	Each		
3	3/1/16 - 2/28/17 - RIC - 600 MT. PLEASANT AVENUE, PROVIDENCE, RI. PRICE PER DAILY PICK UP (MONDAY - FRIDAY) DONOVAN DINING CENTER.	1.00	Each		
4	3/1/17 - 2/28/18 - RIC - 600 MT. PLEASANT AVENUE, PROVIDENCE, RI. PRICE PER DAILY PICK UP (MONDAY - FRIDAY) BURSAR'S OFFICE - BUILDING 4	1.00	Each		
5	3/1/17 - 2/28/18 - RIC - 600 MT. PLEASANT AVENUE, PROVIDENCE, RI. PRICE PER DAILY PICK UP (MONDAY - FRIDAY) BOOKSTORE - STUDENT UNION BUILDING	1.00	Each		
6	3/1/17 - 2/28/18 - RIC - 600 MT. PLEASANT AVENUE, PROVIDENCE, RI. PRICE PER DAILY PICK UP (MONDAY - FRIDAY) DONOVAN DINING CENTER.	1.00	Each		

Delivery: _____

Terms of Payment: _____

It is the Vendor's responsibility to check and download any and all addenda from the RIVIP. This offer may not be considered unless a signed RIVIP generated Bidder Certification Cover Form is attached and the Unit Price column is completed. The signed Certification Cover Form must be attached to the front of the offer

STATE OF RHODE ISLAND AND PROVIDENCE PLANTATIONS

Department of Administration
DIVISION OF PURCHASES
One Capitol Hill
Providence, RI 02908-5855

Tel: (401) 574-8100
Fax: (401) 574-8387
Website:
www.purchasing.ri.gov

Solicitation 7550242

ARMORED CAR PICK-UP SERVICE
RHODE ISLAND COLLEGE
Contract Requirements: 3/1/16 – 2/28/18

ARMORED CAR PICK-UP AS PER SPECIFIC DETAILS ON PICK-UP REQUIREMENTS:

1. TO MAKE DAILY (MONDAY-FRIDAY) PICK UPS OF CASH, CHECKS, AND CHANGE FROM THE RHODE ISLAND COLLEGE
   - BURSAR'S OFFICE – BUILDING #4
   - BOOKSTORE – STUDENT UNION BUILDING
   - DONOVAN DINING CENTER

   NOTE: THE COLLEGE WILL BE CLOSED ON THOSE HOLIDAYS THAT ARE CONSIDERED STATE HOLIDAYS – WASHINGTON'S BIRTHDAY IS NOT A STATE HOLIDAY.

2. TO MAKE SAME DAY DEPOSIT TO CITIZENS BANK MONEY CENTER OR ANOTHER BANK IF THE COLLEGE CHANGES ITS BANKING RELATIONSHIP IN THE FUTURE.

3. TO PROVIDE NEXT DAY CHANGE DELIVERY AS REQUESTED.

4. A REDUCED PICKUP SCHEDULE MAY BE REQUESTED FOR THE STUDENT UNION BOOKSTORE DURING THE PERIOD OF JUNE 1ST – AUGUST 31ST.

5. PROVIDE INSURANCE FOR PICKUPS AT $5,000.00 MINIMUM AND PROVIDE PROOF OF SUCH INSURANCE TO THE DIVISION OF PURCHASES PRIOR TO THE RELEASE OF THE PURCHASE ORDER.

   NOTE: SCHEDULE OF PICK-UP TIMES TO BE MUTUALLY AGREED UPON BY THE CARRIER AND THE COLLEGE.

   RHODE ISLAND COLLEGE UTILIZES CITIZENS BANK AS THE DEPOSITORY.

   RHODE ISLAND COLLEGE SAME DAY DEPOSIT CUT-OFF TIME IS 2:00 PM.

   AWARDED VENDOR MUST BE AN AUTHORIZED SERVICE BY CITIZENS BANK.

End.

Contract Terms and Conditions

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Terms and Conditions

BID STANDARD TERMS AND CONDITIONS

TERMS AND CONDITIONS FOR THIS BID

INSURANCE REQUIREMENTS

AN INSURANCE CERTIFICATE IN COMPLIANCE WITH PROVISIONS OF ITEM 31 (INSURANCE) OF THE GENERAL CONDITIONS OF PURCHASE IS REQUIRED FOR COMPREHENSIVE GENERAL LIABILITY, AUTOMOBILE LIABILITY, AND WORKERS' COMPENSATION AND MUST BE SUBMITTED BY THE SUCCESSFUL BIDDER(S) TO THE DIVISION OF PURCHASES PRIOR TO AWARD. THE INSURANCE CERTIFICATE MUST NAME THE STATE OF RHODE ISLAND AS CERTIFICATE HOLDER AND AS AN ADDITIONAL INSURED. FAILURE TO COMPLY WITH THESE PROVISIONS MAY RESULT IN REJECTION OF THE OFFEROR'S BID. ANNUAL RENEWAL CERTIFICATES MUST BE SUBMITTED TO THE AGENCY IDENTIFIED ON THE PURCHASE ORDER. FAILURE TO DO SO MAY BE GROUNDS FOR CANCELLATION OF CONTRACT.

NOTE: IF THIS BID COVERS CONSTRUCTION, SCHOOL BUSING, HAZARDOUS WASTE, OR VESSEL OPERATION, APPLICABLE COVERAGES FROM THE FOLLOWING LIST MUST ALSO BE SUBMITTED TO THE DIVISION OF PURCHASES PRIOR TO AWARD: * PROFESSIONAL LIABILITY INSURANCE (AKA ERRORS & OMISSIONS) - $1 MILLION OR 5% OF ESTIMATED PROJECT COST, WHICHEVER IS GREATER. * BUILDER'S RISK INSURANCE - COVERAGE EQUAL TO FACE AMOUNT OF CONTRACT FOR CONSTRUCTION. * SCHOOL BUSING - AUTO LIABILITY COVERAGE IN THE AMOUNT OF $5 MILLION. * ENVIRONMENTAL IMPAIRMENT (AKA POLLUTION CONTROL) - $1 MILLION OR 5% OF FACE AMOUNT OF CONTRACT, WHICHEVER IS GREATER. * VESSEL OPERATION - (MARINE OR AIRCRAFT) - PROTECTION & INDEMNITY COVERAGE REQUIRED IN THE AMOUNT OF $1 MILLION.

DELIVERY PER AGENCY

DELIVERY OF GOODS OR SERVICES AS REQUESTED BY AGENCY.

MULTI YEAR AWARD

THIS IS A MULTI-YEAR BID/CONTRACT. PER RHODE ISLAND STATE LAW 37-2-33, CONTRACT OBLIGATIONS BEYOND THE CURRENT FISCAL YEAR ARE SUBJECT TO AVAILABILITY OF FUNDS. CONTINUATION OF THE CONTRACT BEYOND THE INITIAL FISCAL YEAR WILL BE AT THE DISCRETION OF THE STATE. TERMINATION MAY BE EFFECTED BY THE STATE BASED UPON DETERMINING FACTORS SUCH AS UNSATISFACTORY PERFORMANCE OR THE DETERMINATION BY THE STATE TO DISCONTINUE THE GOODS/SERVICES, OR TO REVISE THE SCOPE AND NEED FOR THE TYPE OF GOODS/SERVICES; ALSO MANAGEMENT OWNER DETERMINATIONS THAT MAY PRECLUDE THE NEED FOR GOODS/SERVICES.

RIVIP INFO - BID SUBMISSION REQUIREMENTS

It is the Vendor's responsibility to check and download any and all addenda from the RIVIP. This offer may not be considered unless a signed RIVIP generated Bidder Certification Cover Form is attached and the Unit Price column is completed. The signed Certification Cover Form must be attached to the front of the offer. When delivering offers in person to One Capitol Hill, vendors are advised to allow at least one hour additional time for clearance through security checkpoints.

MAILING ADDRESS FOR BID PROPOSALS ISSUED BY THE STATE OF RHODE ISLAND, DIVISION OF PURCHASES

All Bid Proposals must be submitted by mail or hand delivered to:

- State of Rhode Island
- Department of Administrtion
- Division of Purchases, Second floor
- One Capitol Hill
- Providence, RI 02908-5855

DIVESTITURE OF INVESTMENTS IN IRAN REQUIREMENT:

No vendor engaged in investment activities in Iran as described in R.I. Gen. Laws §37-2.5-2(b) may submit a bid proposal to, or renew a contract with, the Division of Purchases. Each vendor submitting a bid proposal or entering into a renewal of a contract is required to certify that the vendor does not appear on the list maintained by the General Treasurer pursuant to R.I. Gen. Laws §37-2.5-3.

AWARD

THE STATE, AT ITS SOLE DISCRETION, SHALL RESERVE THE RIGHT TO MAKE ONE OR MULTIPLE AWARDS FOR THIS REQUIREMENT AND/OR TO REJECT ANY OR ALL BIDS.

PURCHASE AGREEMENT BID

BIDDING (a) A single price shall be quoted for each item against which a proposal is submitted. This price will be the maximum in effect during the agreement period. Any price decline at the manufacturer's level shall be reflected in a reduction of the agreement price to the State. (b) Quantities, if any, are estimated only. The agreement shall cover the actual quantities ordering during the period. Deliveries will be billed at the single, firm, awarded unit price quoted regardless of the quantities ordered. (c) Bid price is net F.O.B. destination and shall include inside delivery at no extra cost. (d) Bids for single items and/or a small percentage of total items listed, may, at the State's sole option, be rejected as being non-responsive to the intent of this request. ORDERING (a) The User Agency(s) will submit individual orders for the various items and various quantities as may be required during the agreement period. (b) Exception - Regardless of any agreement resulting from this bid, the State reserves the right to solicit prices separately for any extra large requirements for delivery to specific destinations.

Mailing Address for Bid Proposals issued by the State of Rhode Island, Division of Purchases:

All Bid Proposals must be submitted to the following address:

State of Rhode Island

Department of Administration

Division of Purchases, 2nd Floor

One Capitol Hill

Providence, RI 02908

BID ALL ITEMS

BIDDERS MUST BID ALL ITEMS TO BE CONSIDERED. AWARD WILL BE BASED ON TOTAL LOW.