



Request for Quote

STATE OF RHODE ISLAND AND PROVIDENCE PLANTATIONS
 ONE CAPITOL HILL
 PROVIDENCE RI 02908

CREATION DATE : 19-FEB-16
 BID NUMBER: 7550211,4
 TITLE: DELIVERY AND PICK UP OF VOTING EQUIPMENT AND SUPPLIES - BE
 BLANKET START : 01-MAR-16
 BLANKET END : 31-DEC-16
 BID CLOSING DATE AND TIME: 29-FEB-2016 02:00:00

BUYER: Cadoret, David
 PHONE #: N/A

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 DOA CONTROLLER
 ONE CAPITOL HILL, 4TH FLOOR
 SMITH ST
 PROVIDENCE, RI 02908
 US

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 BE MAIN OFFICE
 50 BRANCH AVE
 PROVIDENCE, RI 02904
 US

Requisition Number:
 Note to Bidders: Questions concerning this solicitation may be e-mailed to the division of purchases at doa.purbidinfo@purchasing.ri.gov no later than February 11, 2016 at 5pm (EST). Please reference the RFQ number on all correspondence. Questions should be submitted in a Microsoft word attachment. Answers to questions received, if any, will be posted on the internet as an addendum to this solicitation (www.purchasing.ri.gov). It is the responsibility of all interested parties to download this information.
 Amendment Description: THIS ADDENDUM ADDS REQUIREMENT.
 THIS ADDENDUM POSTS ACKNOWLEDGEMENT OF ADDENDUM SHEET.

Line	Description	Quantity	Unit	Unit Price	Total
1	DELIVERY AND PICKUP OF THE VOTING EQUIPMENT (BASED ON 1 VOTING MACHINE, 1 VOTER ASSISTANCE DEVICE, 1 SUPPLY BOX, UP TO 10 BOOTHS PER LOCATION, 1 TABLE) FOR THE PRESIDENTIAL PREFERENCE PRIMARY 4/26/16. BID AS A TOTAL FOR ALL 140 LOCATIONS.	1.00	Total		
2	DELIVERY AND PICKUP OF THE VOTING EQUIPMENT (BASED ON 1 VOTING MACHINE, 1 VOTER ASSISTANCE DEVICE, 1 SUPPLY BOX, UP TO 10 BOOTHS PER LOCATION, 1 TABLE) FOR THE PRIMARY ELECTION 9/13/16. BID AS A TOTAL FOR ALL 419 LOCATIONS	1.00	Total		
3	DELIVERY AND PICKUP OF THE VOTING EQUIPMENT (BASED ON 1 VOTING MACHINE, 1 VOTER ASSISTANCE DEVICE, 1 SUPPLY BOX, UP TO 10 BOOTHS PER LOCATION, 1 TABLE) FOR THE GENERAL ELECTION 11/8/16. BID AS A TOTAL FOR ALL 460 LOCATIONS	1.00	Total		
4	ADDITIONAL DELIVERY AND PICKUP CHARGES FOR SURPLUS EQUIPMENT IF REQUIRED. FOR EACH PRIVACY BOOTH OVER THE MAXIMUM OF 10 PER PRECINCT.	1.00	Each		
5	ADDITIONAL DELIVERY AND PICKUP CHARGES FOR SURPLUS EQUIPMENT IF REQUIRED. FOR EACH EXTRA SUPPLY BOX OVER 1 PER PRECINCT.	1.00	Each		
6	ADDITIONAL DELIVERY AND PICKUP CHARGES FOR SURPLUS EQUIPMENT IF REQUIRED. FOR EACH BALLOT BOX.	1.00	Each		

Delivery: _____
 Terms of Payment: _____

It is the Vendor's responsibility to check and download any and all addenda from the RIVIP. This offer may not be considered unless a signed RIVIP generated Bidder Certification Cover Form is attached and the Unit Price column is completed. The signed Certification Cover Form must be attached to the front of the offer



STATE OF RHODE ISLAND AND PROVIDENCE PLANTATIONS

Department of Administration
DIVISION OF PURCHASES
One Capitol Hill
Providence, RI 02908-5855

Tel: (401) 574-8100
Fax: (401) 574-8387
Website: www.purchasing.ri.gov

February 19, 2016

ADDENDUM NUMBER FOUR

RFQ # 7550211

TITLE: DELIVERY AND PICKUP OF VOTING EQUIPMENT AND SUPPLIES

Closing Date and Time: 2/29/16 at 2:00 PM

Per the issuance of this ADDENDUM #4 (2 pages) the following is noted:

The awarded vendor will need to provide BCI checks (at their own expense) for all employees who deliver and pick up the voting equipment and supplies.

No questions were received on line.

END OF QUESTIONS



**State of Rhode Island
Department of Administration / Division of Purchases
One Capitol Hill, Providence, Rhode Island 02908-5855
Tel: (401) 574-8100 Fax: (401) 574-8387**

**BID 7550211
Delivery and Pick-up of Voting Equipment and Supplies**

Acknowledgement of addendum(a):

I have received and reviewed the following addendum(a) that pertain to this bid. This sheet must be submitted with your bid proposal. Failure to do so may result in your bid being considered NON-RESPONSIVE.

Addendum Number _____ Dated _____

Signed _____ Dated _____

Title _____

Contract Terms and Conditions

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Terms and Conditions

BID STANDARD TERMS AND CONDITIONS

TERMS AND CONDITIONS FOR THIS BID

INSPECTION REQUIREMENTS

BIDDERS ARE RESPONSIBLE FOR INSPECTION OF EQUIPMENT AND/OR LOCATION, TAKING MEASUREMENTS* WHEN REQUIRED, AND MAKING THEMSELVES AWARE OF THE TOTAL REQUIREMENT BEFORE SUBMITTING A BID. *MEASUREMENTS PROVIDED WITH ANY BID ARE FOR REFERENCE PURPOSES AND ARE NOT GUARANTEED TO BE COMPLETELY ACCURATE.

DELIVERY PER AGENCY

DELIVERY OF GOODS OR SERVICES AS REQUESTED BY AGENCY.

RIVIP INFO - BID SUBMISSION REQUIREMENTS

It is the Vendor's responsibility to check and download any and all addenda from the RIVIP. This offer may not be considered unless a signed RIVIP generated Bidder Certification Cover Form is attached and the Unit Price column is completed. The signed Certification Cover Form must be attached to the front of the offer. When delivering offers in person to One Capitol Hill, vendors are advised to allow at least one hour additional time for clearance through security checkpoints.

MAILING ADDRESS FOR BID PROPOSALS ISSUED BY THE STATE OF RHODE ISLAND,
DIVISION OF PURCHASES

All Bid Proposals must be submitted by mail or hand delivered to:

- State of Rhode Island
- Department of Administration
- Division of Purchases, Second floor
- One Capitol Hill
- Providence, RI 02908-5855

DIVESTITURE OF INVESTMENTS IN IRAN REQUIREMENT:

No vendor engaged in investment activities in Iran as described in R.I. Gen. Laws §37-2.5-2(b) may submit a bid proposal to, or renew a contract with, the Division of Purchases. Each vendor submitting a bid proposal or entering into a renewal of a contract is required to certify that the vendor does not appear on the list maintained by the General Treasurer pursuant to R.I. Gen. Laws §37-2.5-3.

INSURANCE REQUIREMENTS

AN INSURANCE CERTIFICATE IN COMPLIANCE WITH PROVISIONS OF ITEM 31 (INSURANCE) OF THE GENERAL CONDITIONS OF PURCHASE IS REQUIRED FOR COMPREHENSIVE GENERAL LIABILITY, AUTOMOBILE LIABILITY, AND WORKERS' COMPENSATION AND MUST BE SUBMITTED BY THE SUCCESSFUL BIDDER(S) TO THE DIVISION OF PURCHASES PRIOR TO AWARD. THE INSURANCE CERTIFICATE MUST NAME THE STATE OF RHODE ISLAND AS CERTIFICATE HOLDER AND AS AN ADDITIONAL INSURED. FAILURE TO COMPLY WITH THESE PROVISIONS MAY RESULT IN REJECTION OF

THE OFFEROR'S BID. ANNUAL RENEWAL CERTIFICATES MUST BE SUBMITTED TO THE AGENCY IDENTIFIED ON THE PURCHASE ORDER. FAILURE TO DO SO MAY BE GROUNDS FOR CANCELLATION OF CONTRACT.

NOTE: IF THIS BID COVERS CONSTRUCTION, SCHOOL BUSING, HAZARDOUS WASTE, OR VESSEL OPERATION, APPLICABLE COVERAGES FROM THE FOLLOWING LIST MUST ALSO BE SUBMITTED TO THE DIVISION OF PURCHASES PRIOR TO AWARD: * PROFESSIONAL LIABILITY INSURANCE (AKA ERRORS & OMISSIONS) - \$1 MILLION OR 5% OF ESTIMATED PROJECT COST, WHICHEVER IS GREATER. * BUILDER'S RISK INSURANCE - COVERAGE EQUAL TO FACE AMOUNT OF CONTRACT FOR CONSTRUCTION. * SCHOOL BUSING - AUTO LIABILITY COVERAGE IN THE AMOUNT OF \$5 MILLION. * ENVIRONMENTAL IMPAIRMENT (AKA POLLUTION CONTROL) - \$1 MILLION OR 5% OF FACE AMOUNT OF CONTRACT, WHICHEVER IS GREATER. * VESSEL OPERATION - (MARINE OR AIRCRAFT) - PROTECTION & INDEMNITY COVERAGE REQUIRED IN THE AMOUNT OF \$1 MILLION.

FISCAL YEAR - AWARD EXTENDING PAST FISCAL YR END

AWARDS EXTENDING BEYOND JUNE 30TH ARE SUBJECT TO AVAILABILITY OF FUNDS. CONTINUATION OF THE CONTRACT BEYOND THE INITIAL FISCAL YEAR WILL BE AT THE DISCRETION OF THE STATE. TERMINATION MAY BE EFFECTED BY THE STATE BASED UPON DETERMINING FACTORS SUCH AS UNSATISFACTORY PERFORMANCE OR THE DETERMINATION BY THE STATE TO DISCONTINUE THE GOODS/SERVICES, OR TO REVISE THE SCOPE AND NEED FOR THE TYPE OF GOODS/SERVICES; ALSO MANAGEMENT OWNER DETERMINATIONS THAT MAY PRECLUDE THE NEED FOR GOODS/SERVICES.