



Request for Quote

STATE OF RHODE ISLAND AND PROVIDENCE PLANTATIONS
 ONE CAPITOL HILL
 PROVIDENCE RI 02908

CREATION DATE : 15-FEB-16
BID NUMBER: 7550211,3
TITLE: DELIVERY AND PICK UP OF VOTING EQUIPMENT AND SUPPLIES - BE
BLANKET START : 01-MAR-16
BLANKET END : 31-DEC-16
BID CLOSING DATE AND TIME: 29-FEB-2016 02:00:00

BUYER: Cadoret, David
PHONE #: N/A

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DOA CONTROLLER
ONE CAPITOL HILL, 4TH FLOOR
SMITH ST
PROVIDENCE, RI 02908
US

**S
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O**
BE MAIN OFFICE
50 BRANCH AVE
PROVIDENCE, RI 02904
US

Requisition Number:

Note to Bidders: Questions concerning this solicitation may be e-mailed to the division of purchases at doa.purbidinfo@purchasing.ri.gov no later than February 11, 2016 at 5pm (EST). Please reference the RFQ number on all correspondence. Questions should be submitted in a Microsoft word attachment. Answers to questions received, if any, will be posted on the internet as an addendum to this solicitation (www.purchasing.ri.gov). It is the responsibility of all interested parties to download this information.

Amendment Description: THIS ADDENDUM POSTS SIGN IN SHEET FROM NON-MANDATORY PRE BID CONFERENCE.

THIS ADDENDUM POSTS PICTURE OF SAMPLE EQUIPMENT TO BE DELIVERED.

THE ADDENDUM EXTENDS ON LINE QUESTION PERIOD.

THIS ADDENDUM EXTENDS BID CLOSING DATE AND TIME.

THIS ADDENDUM POSTS NOTES/CLARIFICATIONS FROM PRE BID CONFERENCE.

Line	Description	Quantity	Unit	Unit Price	Total
1	DELIVERY AND PICKUP OF THE VOTING EQUIPMENT (BASED ON 1 VOTING MACHINE, 1 VOTER ASSISTANCE DEVICE, 1 SUPPLY BOX, UP TO 10 BOOTHS PER LOCATION, 1 TABLE) FOR THE PRESIDENTIAL PREFERENCE PRIMARY 4/26/16. BID AS A TOTAL FOR ALL 140 LOCATIONS.	1.00	Total		
2	DELIVERY AND PICKUP OF THE VOTING EQUIPMENT (BASED ON 1 VOTING MACHINE, 1 VOTER ASSISTANCE DEVICE, 1 SUPPLY BOX, UP TO 10 BOOTHS PER LOCATION, 1 TABLE) FOR THE PRIMARY ELECTION 9/13/16. BID AS A TOTAL FOR ALL 419 LOCATIONS	1.00	Total		
3	DELIVERY AND PICKUP OF THE VOTING EQUIPMENT (BASED ON 1 VOTING MACHINE, 1 VOTER ASSISTANCE DEVICE, 1 SUPPLY BOX, UP TO 10 BOOTHS PER LOCATION, 1 TABLE) FOR THE GENERAL ELECTION 11/8/16. BID AS A TOTAL FOR ALL 460 LOCATIONS	1.00	Total		
4	ADDITIONAL DELIVERY AND PICKUP CHARGES FOR SURPLUS EQUIPMENT IF REQUIRED. FOR EACH PRIVACY BOOTH OVER THE MAXIMUM OF 10 PER PRECINCT.	1.00	Each		
5	ADDITIONAL DELIVERY AND PICKUP CHARGES FOR SURPLUS EQUIPMENT IF REQUIRED. FOR EACH EXTRA SUPPLY BOX OVER 1 PER PRECINCT.	1.00	Each		
6	ADDITIONAL DELIVERY AND PICKUP CHARGES FOR SURPLUS EQUIPMENT IF REQUIRED. FOR EACH BALLOT BOX.	1.00	Each		

Delivery: _____

Terms of Payment: _____

It is the Vendor's responsibility to check and download any and all addenda from the RIVIP. This offer may not be considered unless a signed RIVIP generated Bidder Certification Cover Form is attached and the Unit Price column is completed. The signed Certification Cover Form must be attached to the front of the offer



STATE OF RHODE ISLAND AND PROVIDENCE PLANTATIONS

Department of Administration
DIVISION OF PURCHASES
One Capitol Hill
Providence, RI 02908-5855

Tel: (401) 574-8100
Fax: (401) 574-8387
Website: www.purchasing.ri.gov

February 15, 2016

ADDENDUM NUMBER THREE

RFQ # 7550211

TITLE: DELIVERY AND PICKUP OF VOTING EQUIPMENT AND SUPPLIES

Closing Date and Time: 2/29/16 at 2:00 PM (Note Change)

Per the issuance of this **ADDENDUM #3 (7 pages and picture in PDF format)** the following is noted:

Please be advised the Bid Closing Date and Time has been extended:

From: 2/22/16 at 10:30 AM

To: 2/29/16 at 2:00 PM

This addendum posts sign in sheet from non-mandatory pre bid conference held 2/15/16 at 11am.

This addendum posts picture of equipment to be delivered.

This addendum extends on line question period to 2/18/16 at 5pm. Questions concerning this solicitation may be e-mailed to the division of purchases at doa.purbidinfo@purchasing.ri.gov no later than February 18, 2016 at 5pm (EST). Please reference the RFQ number on all correspondence. Questions should be submitted in a Microsoft word attachment. Answers to questions received, if any, will be posted on the internet as an addendum to this solicitation (www.purchasing.ri.gov). It is the responsibility of all interested parties to download this information.

This addendum attaches a handout from the pre bid conference.

Notes/clarifications from pre bid conference:

Pre bid was non-mandatory.

Neither a bid bond nor performance bond is required.

The "Eagle" voting machine and the "Automark" voter assistance device will be picked up at the Board of Elections (shown in the picture as the first two items on the left hand side). The remaining items (from the short blue box in the picture to the extreme right) will be picked up at the Cranston St. Armory.

All items will be clearly marked as to which location they will be delivered to. The winning vendor will be given the phone number of each city and town's Board of Canvassers. It is the vendor's responsibility to coordinate delivery and pickup with each city and town.



STATE OF RHODE ISLAND AND PROVIDENCE PLANTATIONS

Department of Administration
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TITLE: DELIVERY AND PICKUP OF VOTING EQUIPMENT AND SUPPLIES

All "Eagle" voting machines will be staged at one overhead door at the Board of Elections. The "Automark" voter assistance devices will be staged at the other overhead door at the Board of Canvassers.

The remaining equipment will be staged in the Cranston Street Armory. The vendor will be allowed access prior to the actual pick up date to allow them time to sort the items.

The supply boxes, when loaded, can weigh as much as 100 pounds.

The "Automark" voter assistance device weighs about 74 pounds.

Please monitor this site for additional information.



State of Rhode Island
 Division of Purchases
 One Capitol Hill
 Providence, RI 02908

"NON-MANDATORY" PRE-BID CONFERENCE SIGN IN SHEET

BID NUMBER:	7550211
BID TITLE:	DELIVERY AND PICK UP OF VOTING EQUIPMENT AND SUPPLIES
PRE-BID DATE AND TIME:	2/15/16 AT 11AM

Purchasing Representative:	DCADORET
PRE-BID START TIME:	11:00
PRE-BID END TIME:	11:30

COMPANY NAME	COMPANY REPRESENTATIVE	ADDRESS	CONTACT/EMAIL	CONTACT PHONE NUMBER	CONTACT FAX NUMBER	PROPOSAL SUBMITTED (For Purchasing Use Only)
1 STATE PURCHASING	David A. Cadoret	Capitol Hill Room 305	DAVID.CADORET@PURCHASING.RI.GOV	401-574-8131		
2 Solutions Uniforce Contracting	Kellie Kobilard	689 Fryer Hill Ave N. Providence	Milton Bennings	461 255-4843		
3 Brand of Electronics	BOE Steve Ayler					
4 Board of Elections	TBE Bob Rana					
5						
6						
7						
8						
9						
10						
11						
12						
13						
14						
15						

The attached information sheets are from previous elections and should be used for estimating purposes only.

Actual 2016 figures & schedules will vary.

PPP 4/26/16

Delivery Order	Name	PPP 4/26/16 Polls	Total Blue Supply Boxes	Regular booths	H/C booths	Shipment	# of Precincts	Supply boxes Ready to load (deliver next business day)
1	SOUTH KINGSTOWN	3				1st	13	Fri. 4/15/2016
2	RICHMOND	1				1st		
3	HOPKINTON	1				1st		
4	WESTERLY	2				1st		
5	CHARLESTOWN	2				1st		
6	NARRAGANSETT	2				1st		
7	NEW SHOREHAM	1				1st		
8	JAMESTOWN	1				1st		
9	NEWPORT	3				2nd	25	Fri. 4/15/2016
10	MIDDLETOWN	3				2nd		
11	PORTSMOUTH	4				2nd		
12	BRISTOL	3				2nd		
13	WARREN	3				2nd		
14	BARRINGTON	5				2nd		
15	TIVERTON	3				2nd		
16	LITTLE COMPTON	1				2nd		
17	EAST GREENWICH	1				3rd	24	Mon. 4/18/16
18	NORTH KINGSTOWN	4				3rd		
19	EXETER	1				3rd		
20	WEST GREENWICH	1				3rd		
21	COVENTRY	5				3rd		
22	WEST WARWICK	5				3rd		
23	SCITUATE	2				3rd		
24	GLOCESTER	1				3rd		
25	FOSTER	1				3rd		
26	BURRILLVILLE	3				3rd		
27	NORTH SMITHFIELD	2				4th	19	Tues. 4/19/16
28	WOONSOCKET	5				4th		
29	SMITHFIELD	2				4th		
30	NORTH PROVIDENCE	3				4th		
31	JOHNSTON	4				4th		
32	CUMBERLAND	3				4th		
33	LINCOLN	4				5th	29	Weds. 4/20/16
34	CENTRAL FALLS	1				5th		
35	PAWTUCKET	20				5th		
36	EAST PROVIDENCE	4				5th		
37	WARWICK	9				6th	15	Thurs. 4/21/16
38	CRANSTON	6				6th		
39	PROVIDENCE	21				7th	21	Thurs. 4/21/16
		146	0				146	

Primary 9/13/16

Delivery Order	Name	PRIMARY 9/13/16 Polls	Total Blue Supply Boxes	Regular booths	H/C booths	Shipment	# of Precincts	Supply boxes Ready to load (deliver next business day)
1	SOUTH KINGSTOWN	10				1st	34	Mon. 8/29/16
2	RICHMOND	2				1st		
3	HOPKINTON	3				1st		
4	WESTERLY	7				1st		
5	CHARLESTOWN	4				1st		
6	NARRAGANSETT	5				1st		
7	NEW SHOREHAM	1				1st		
8	JAMESTOWN	2				1st		
9	NEWPORT	8				2nd	46	Tues. 8/30/16
10	MIDDLETOWN	5				2nd		
11	PORTSMOUTH	8				2nd		
12	BRISTOL	9				2nd		
13	WARREN	3				2nd		
14	BARRINGTON	5				2nd		
15	TIVERTON	7				2nd		
16	LITTLE COMPTON	1				2nd		
17	EAST GREENWICH	5				3rd	64	Wed. 8/31/16
18	NORTH KINGSTOWN	9				3rd		
19	EXETER	3				3rd		
20	WEST GREENWICH	4				3rd		
21	COVENTRY	18				3rd		
22	WEST WARWICK	10				3rd		
23	SCITUATE	3				3rd		
24	GLOCESTER	4				3rd		
25	FOSTER	2				3rd		
26	BURRILLVILLE	6				3rd		
27	NORTH SMITHFIELD	5				4th	65	Thurs 9/1/16
28	WOONSOCKET	12				4th		
29	SMITHFIELD	6				4th		
30	NORTH PROVIDENCE	16				4th		
31	JOHNSTON	13				4th		
32	CUMBERLAND	13				4th		
33	LINCOLN	11				5th	67	Fri 9/2/16
34	CENTRAL FALLS	8				5th		
35	PAWTUCKET	31				5th		
36	EAST PROVIDENCE	17				5th		
37	WARWICK	33				6th	63	Tues. 9/6/16
38	CRANSTON	30				6th		
39	PROVIDENCE	80				7th	80	Wed. 9/7/16
		419	0				419	

Election 11/08/16

Delivery Order	Name	Election 11/08/16 Polls	President only polls	Total Blue Supply Boxes	Regular booths	H/C booths	Shipment	# of Precincts	Supply boxes Ready to load (deliver next business day)
1	SOUTH KINGSTOWN	10	1				1st	42	Mon. 10/24/16
2	RICHMOND	2	1				1st		
3	HOPKINTON	3	1				1st		
4	WESTERLY	7	1				1st		
5	CHARLESTOWN	4	1				1st		
6	NARRAGANSETT	5	1				1st		
7	NEW SHOREHAM	1	1				1st		
8	JAMESTOWN	2	1				1st		
9	NEWPORT	8	1				2nd	54	Tues. 10/25/16
10	MIDDLETOWN	5	1				2nd		
11	PORTSMOUTH	8	1				2nd		
12	BRISTOL	9	1				2nd		
13	WARREN	3	1				2nd		
14	BARRINGTON	5	1				2nd		
15	TIVERTON	7	1				2nd		
16	LITTLE COMPTON	1	1				2nd		
17	EAST GREENWICH	5	1				3rd	74	Wed 10/26/16
18	NORTH KINGSTOWN	9	1				3rd		
19	EXETER	3	1				3rd		
20	WEST GREENWICH	4	1				3rd		
21	COVENTRY	18	1				3rd		
22	WEST WARWICK	10	1				3rd		
23	SCITUATE	3	1				3rd		
24	GLOCESTER	4	1				3rd		
25	FOSTER	2	1				3rd		
26	BURRILLVILLE	6	1				3rd		
27	NORTH SMITHFIELD	5	1				4th	71	Thurs 10/27/16
28	WOONSOCKET	12	1				4th		
29	SMITHFIELD	6	1				4th		
30	NORTH PROVIDENCE	16	1				4th		
31	JOHNSTON	13	1				4th		
32	CUMBERLAND	13	1				4th		
33	LINCOLN	11	1				5th	71	Mon 10/31/16
34	CENTRAL FALLS	8	1				5th		
35	PAWTUCKET	31	1				5th		
36	EAST PROVIDENCE	17	1				5th		
37	WARWICK	33	1				6th	65	Tues 11/01/16
38	CRANSTON	30	1				6th		
39	PROVIDENCE	80	2				7th	82	Wed 11/02/16
		419	40					459	



STATE OF RHODE ISLAND AND PROVIDENCE PLANTATIONS

BOARD OF ELECTIONS

50 Branch Avenue
Providence, RI 02904
(401) 222-2345

VOTING EQUIPMENT DELIVERY/RETURN RECEIPT

City/Town SOUTH KINGSTOWN

Election Date: November 04, 2014

Precinct: # 3205

Location: WAKEFIELD ELEMENTARY SCHOOL
101 HIGH ST

Equipment & Supplies Delivered

- 1 Optech Eagle Voting Machine Serial # 0002692
- 1 AutoMARK Serial # 0009572
- 2 Supply Box(es) Seal #'s 0218629 0218609 0219151 0219152
- 12 Regular Voting Booths
- 2 Handicap Voting Booths
- 1 AutoMARK Table
- 0 Extra Ballot Box

Upon receipt of the above listed voting equipment, the local Board of Canvassers holding said election hereby accepts responsibility for the care and safekeeping of said equipment while in its custody and shall be held fully responsible for any damage or injury to said voting equipment while in its custody. (RIGL 17-19-17)

The signatures contained on this receipt confirm the voting equipment was delivered to the correct location.

Delivered By: _____
(Name) (Date) (Phone)

Received By: _____
(Name) (Date) (Phone)

Returned on: _____
(Date) (Name)

Contract Terms and Conditions

Table of Contents

Terms and Conditions.....IX
 BID STANDARD TERMS AND CONDITIONSIX
 TERMS AND CONDITIONS FOR THIS BIDIX
 INSPECTION REQUIREMENTSIX
 DELIVERY PER AGENCYIX
 RIVIP INFO - BID SUBMISSION REQUIREMENTSIX
 INSURANCE REQUIREMENTSIX
 FISCAL YEAR - AWARD EXTENDING PAST FISCAL YR ENDX

Terms and Conditions

BID STANDARD TERMS AND CONDITIONS

TERMS AND CONDITIONS FOR THIS BID

INSPECTION REQUIREMENTS

BIDDERS ARE RESPONSIBLE FOR INSPECTION OF EQUIPMENT AND/OR LOCATION, TAKING MEASUREMENTS* WHEN REQUIRED, AND MAKING THEMSELVES AWARE OF THE TOTAL REQUIREMENT BEFORE SUBMITTING A BID. *MEASUREMENTS PROVIDED WITH ANY BID ARE FOR REFERENCE PURPOSES AND ARE NOT GUARANTEED TO BE COMPLETELY ACCURATE.

DELIVERY PER AGENCY

DELIVERY OF GOODS OR SERVICES AS REQUESTED BY AGENCY.

RIVIP INFO - BID SUBMISSION REQUIREMENTS

It is the Vendor's responsibility to check and download any and all addenda from the RIVIP. This offer may not be considered unless a signed RIVIP generated Bidder Certification Cover Form is attached and the Unit Price column is completed. The signed Certification Cover Form must be attached to the front of the offer. When delivering offers in person to One Capitol Hill, vendors are advised to allow at least one hour additional time for clearance through security checkpoints.

MAILING ADDRESS FOR BID PROPOSALS ISSUED BY THE STATE OF RHODE ISLAND,
DIVISION OF PURCHASES

All Bid Proposals must be submitted by mail or hand delivered to:

- State of Rhode Island
- Department of Administration
- Division of Purchases, Second floor
- One Capitol Hill
- Providence, RI 02908-5855

DIVESTITURE OF INVESTMENTS IN IRAN REQUIREMENT:

No vendor engaged in investment activities in Iran as described in R.I. Gen. Laws §37-2.5-2(b) may submit a bid proposal to, or renew a contract with, the Division of Purchases. Each vendor submitting a bid proposal or entering into a renewal of a contract is required to certify that the vendor does not appear on the list maintained by the General Treasurer pursuant to R.I. Gen. Laws §37-2.5-3.

INSURANCE REQUIREMENTS

AN INSURANCE CERTIFICATE IN COMPLIANCE WITH PROVISIONS OF ITEM 31 (INSURANCE) OF THE GENERAL CONDITIONS OF PURCHASE IS REQUIRED FOR COMPREHENSIVE GENERAL LIABILITY, AUTOMOBILE LIABILITY, AND WORKERS' COMPENSATION AND MUST BE SUBMITTED BY THE SUCCESSFUL BIDDER(S) TO THE DIVISION OF PURCHASES PRIOR TO AWARD. THE INSURANCE CERTIFICATE MUST NAME THE STATE OF RHODE ISLAND AS CERTIFICATE HOLDER AND AS AN ADDITIONAL INSURED. FAILURE TO COMPLY WITH THESE PROVISIONS MAY RESULT IN REJECTION OF

THE OFFEROR'S BID. ANNUAL RENEWAL CERTIFICATES MUST BE SUBMITTED TO THE AGENCY IDENTIFIED ON THE PURCHASE ORDER. FAILURE TO DO SO MAY BE GROUNDS FOR CANCELLATION OF CONTRACT.

NOTE: IF THIS BID COVERS CONSTRUCTION, SCHOOL BUSING, HAZARDOUS WASTE, OR VESSEL OPERATION, APPLICABLE COVERAGES FROM THE FOLLOWING LIST MUST ALSO BE SUBMITTED TO THE DIVISION OF PURCHASES PRIOR TO AWARD: * PROFESSIONAL LIABILITY INSURANCE (AKA ERRORS & OMISSIONS) - \$1 MILLION OR 5% OF ESTIMATED PROJECT COST, WHICHEVER IS GREATER. * BUILDER'S RISK INSURANCE - COVERAGE EQUAL TO FACE AMOUNT OF CONTRACT FOR CONSTRUCTION. * SCHOOL BUSING - AUTO LIABILITY COVERAGE IN THE AMOUNT OF \$5 MILLION. * ENVIRONMENTAL IMPAIRMENT (AKA POLLUTION CONTROL) - \$1 MILLION OR 5% OF FACE AMOUNT OF CONTRACT, WHICHEVER IS GREATER. * VESSEL OPERATION - (MARINE OR AIRCRAFT) - PROTECTION & INDEMNITY COVERAGE REQUIRED IN THE AMOUNT OF \$1 MILLION.

FISCAL YEAR - AWARD EXTENDING PAST FISCAL YR END

AWARDS EXTENDING BEYOND JUNE 30TH ARE SUBJECT TO AVAILABILITY OF FUNDS. CONTINUATION OF THE CONTRACT BEYOND THE INITIAL FISCAL YEAR WILL BE AT THE DISCRETION OF THE STATE. TERMINATION MAY BE EFFECTED BY THE STATE BASED UPON DETERMINING FACTORS SUCH AS UNSATISFACTORY PERFORMANCE OR THE DETERMINATION BY THE STATE TO DISCONTINUE THE GOODS/SERVICES, OR TO REVISE THE SCOPE AND NEED FOR THE TYPE OF GOODS/SERVICES; ALSO MANAGEMENT OWNER DETERMINATIONS THAT MAY PRECLUDE THE NEED FOR GOODS/SERVICES.