



**State of Rhode Island
Department of Administration / Division of Purchases
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**Solicitation Information
February 11, 2016**

ADDENDUM # 2

RFP# 7550183

**TITLE: Owner's Representative Services for White Horn Brook Apartments
& Gateway to URI - Welcome Center Projects
The University of Rhode Island, Kingston Campus**

Submission Deadline has been postponed until:

Wednesday February 17, 2016 at 11:30 am (Local Time)

Notice to vendors Attached includes:

- **Questions received with responses, no further questions will be answered**
- **Updated schedules for both White Horn Brook and Gateway projects**
- **Updated bid form which must be used**

**Tom Bovis
Interdepartmental Project Manager**

Interested parties should monitor this website, on a regular basis, for any additional information that may be posted.

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Answers (a.) highlighted in red as follows:

1. Is this solicitation through the State MPA 430?
 - a. **NO**

2. Section 10 – Cost Proposal Form indicates a weekly rate at 35 hours per week. Should this cost proposal be based upon a weekly rate at 40 hours per week to coincide with the Design and Construction purchase orders?
 - a. **YES; See revised spread sheet in addendum.**

3. Has there been a baseline Project Schedule developed for the 2 projects? If so, is it available to the Vendors proposing for these services?
 - a. **See schedules in addendum.**

4. The scope of services (page 4, first bullet under Construction Administration) requires that the Project Manager provide a full-time construction inspector; however, the Cost Proposal Form does not provide for such a position. Is a full-time inspector required during construction?
 - a. **A project manager full time during construction is required, not a separate inspector.**

5. What are the expectations and goals for the Student Intern requested to be involved in the Construction Phase?
 - a. **Admin support to the project team as well as a learning experience.**

6. Will the OPM be responsible to find the Intern or will the College provide one?
 - a. **URI will research and the OPM will hire.**

7. Will a resume for the student Intern be necessary to submit in the proposal?
 - a. No.

8. What is the anticipated role of the Executive Project Manager?
 - a. Executive oversight as needed.

9. Does a resume for the Admin position have to be submitted in the proposal?
 - a. No, at time of hire.

10. In what way is the student Intern being compensated either in scholastic credit or is it expected to arrange for monetary compensation?
 - a. Monetary compensation by the OPM

11. Will there be a dedicated parking design for the White Horn Brook apartments/gateway project?
 - a. Parking areas will be defined in the projects site plan.