



**State of Rhode Island  
Department of Administration / Division of Purchases  
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**Solicitation Information  
February 3, 2016**

**ADDENDUM # 2**

**RFP #7550179**

**TITLE: A&E Services Expansion and Improvements of RI Veteran's Cemetery**

**Submission Deadline: Friday February 12, 2016 at 11:30 AM (Local Time)**

**Attached are the questions received with responses, no further questions will be answered**

**Tom Bovis  
Interdepartmental Project Manager**

*Interested parties should monitor this website, on a regular basis, for any additional information that may be posted.*

## RFP #7550179 Questions

1. We note on page 6, Sections 3.1.a.1 and 2, reference to veterans homes, and we question whether some of the listed items may not be applicable to this RFP.  
*Veterans Homes experience has no relevance to this project scope.*
2. Depending upon the response to our first question, we wonder if Standard Form 330 might still be applicable (RFP page 5, Section 3.1.a.1).  
*Form 330 is not required*
3. Given the listed project scope, we question if perhaps the project lead should be either a civil engineering or landscape architectural firm?  
*This project involves only site related work. Actually a Civil Engineer or Landscape Architect lead would be appropriate and in our case preferred.*
4. Is a map of the contemplated expansion area available?  
*Maps of the proposed areas of the improvement and expansion are available at the RIVMC.*
5. Should proposals include environmental permitting as a scope item? Given that final design and construction administration and inspection are to be included, we assume the answer to be “yes?”  
*The consultant will have to show that the project meets NEPA requirements.*
6. Has an overall budget been established for this project, and either grants or funds allocated? If so what is the overall design and construction budget?  
*The maximum construction budget for this project is \$3,127,500.*
7. The RFP states a requirement for LEED review. Will the project require a LEED or Green Building Code review and submission? If so please describe the level of attainment?  
*Our Program encourages LEED design but will not reimburse the cost to obtain LEED certification.*
8. Are their existing plan documents, or programing master plan reports that can be provided for review during the RFP response period?  
*This should be answered by the State.*
9. Under 2.1) Scope of Work; Can an outlined project limit plan be provided so that a topographic survey scope and fee can be estimated?  
*Not at this time, however; in order for the topographic survey scope to be estimated accurately the RIVMC will work with the chosen vendor to form a plan that may be created in mutual agreement during the architectural design phase of the project.*

10. What environmental and geotechnical investigations will be required for the project?  
*This project must comply with NEPA requirements. Geotechnical investigations will need to take place to determine soils, depth of water and depth of rock.*
11. Under 2.4) Cost Estimates; In paragraph (a) it references Section 2.1.b. There is no such section. Can this be provided if applicable?  
*Not applicable*
12. The section identifies a cost estimate will be required with the “Hazardous material abatement and approval plan”. Please indicate if this service is to be provided by the consultant, or is it being completed by the State. If required by the consultant can a full scope of work description of the services to be provided?  
*Yes, in accordance with section 2.4 Cost Estimates of the RFP, the vendor must provide individual cost estimates of the entire Project including Hazardous Materials and Abatement Plan, and must be in accordance with the RI Department of Environmental Management Rules and Regulations concerning hazardous materials and remediation of hazardous material and abatement.*
13. Under 3.4 Additional Terms and Conditions; The schedule identified in item (b) identifies completion of the design bid documents by June 30, 2016. The schedule will require State and the VCGP approval of each document/cost estimate submission. Can we be provided a more detailed schedule for the review time period required for State and VCGP for each of the four submissions?  
*VCGP estimated review turnaround is 5 business days.*
14. What is the estimated construction schedule time period?  
*To be negotiated with the successful bidder.*
15. Page 4 of 10 indicates “The Rhode Island Veterans memorial Cemetery is looking for an architectural firm...” Is this accurate, as we do not see an architectural component to this project? May this be interpreted as Architectural/Engineering ?  
*This project involves only site related work. Actually a Civil Engineer or Landscape Architect lead would be appropriate and in our case preferred.*
16. 2. We understand that the A/E Contract Prime (Design Lead Proposer) is required to be registered in the state of Rhode Island. Is it also a requirement that all team members/sub-consultants also hold registrations in the State of Rhode Island?  
*This should be answered by the State.*
17. 3. Must all Subcontractors hold a RI COA?  
*Only members form the prime vendor*

18. 4. Is there a specific site identified for the Burial Crypts to be located in? If so, is there a concept plan or any topographical and/or geotechnical data available about the site?  
*The consultant team will have to provide survey and geotechnical services. The State should provide the concept plan/location map.*
19. 5. Page 10 of 10 (item "K") indicates the need to generate professional, independent cost estimate. Will the state assign this estimator or is it the responsibility of the Bidder to include this capability within their proposed team?  
*The consultant should include cost estimating services.*
20. 6. (Page 5 Of 10) What is the weighting (value) of the MBE participation plan when scoring this section? Full 10% participation is the stated goal and our objective is to meet that goal. In some instances expertise in specific areas of engineering may not be available to meet the full extent of the stated goal. How is the MBE Plan ranked?  
*This is a state goal, successful bidder must submit plan to MBE office for approval*
21. 7. Page 6 references "Interior design and FF&E". May we assume that is a typo and these Architectural terms do not apply to this solicitation?  
*There will be no building design or construction included in the scope of this project.*
22. 8. Page 10 indicates the selected respondent must perform all Value Engineering necessary to bring the project into budget. What is the project budget?  
*The maximum construction budget for this project is \$3,127,500.*
23. 9. Does the State Purchasing Office have fee guidelines related to the type of construction project, or this construction budget range?  
*No*
24. Is there a plan that shows the approximate location of where the proposed lawn crypts will be placed within the cemetery property?  
*Yes, The RIVMC is in possession of maps of the proposed areas to be worked*
25. Section 2.4) Cost Estimates references a section of the proposal (Section 2.1 b) as well as a program element (Hazardous material abatement and approval plan) that do not appear elsewhere in the RFP. Could you please clarify?  
*Not applicable*
26. In Section 3.1 a, Part One, Item 1.b, the RFP requires background and experience in programming, design and construction of new veterans homes, interior design and FF&E selection and specification and bidding, and renovation of existing facilities of this type. We're assuming a simple typo, but could you please clarify?  
*Veterans Homes experience has no relevance to this project scope. There will be no building design or construction included in the scope of this project.*
27. In Section 3.1 a, Part One, Item 1.b, the RFP requires LEED Accredited Professionals on staff. Could you please confirm that this is a requirement for this particular RFP?  
*Our Program encourages LEED design but will not reimburse the cost to obtain LEED certification.*

28. Please confirm that the June 30, 2016 milestone for delivery of bidding documents is accurate.

*That is the required deadline for successful grant funding.*