



INVITATION TO BID

SOLICITATION TITLE: WATER SYSTEMS OPERATION SERVICES AT BURLINGAME STATE PARK
SOLICITATION NUMBER: 7550178
BID PROPOSAL SUBMISSION DEADLINE: February 4, 2016 at 10:30 AM

PREBID CONFERENCE

NONMANDATORY

MANDATORY → Bidder must attend the mandatory prebid conference. The bidder's representative must register with the Division of Purchases at the mandatory prebid conference and identify the bidder he or she represents.

Location: Burlingame State Park, Rt 1, Charlestown, RI at Check Station at Main Entrance
Date: Thursday, January 21, 2016
Time: 11:00 AM

QUESTIONS about this solicitation must be emailed and received by the Division of Purchases at doa.purbidinfo@purchasing.ri.gov no later than Monday, January 25, 2016, 5:00 PM, in a Microsoft Word attachment with the corresponding solicitation number. Questions, if any, and responses will be posted on the Division of Purchases website at www.purchasing.ri.gov as an addendum to this solicitation

BID BOND REQUIRED: NO
 YES

PAYMENT AND PERFORMANCE BOND REQUIRED: NO
 YES

SPECIFICATIONS AND PLANS: NO
 YES → See Electronic Solicitation Bidding Information.
Click on the online active "D" link in the "info" column.

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RIVIP REGISTRATION: Bidders must be registered vendors through the online Division of Purchases Rhode Island Vendor Information Program at www.purchasing.ri.gov. To register or update information, click on "Vendor Center," then "Vendor Information" from the dropdown menu on the left.

BIDDER CERTIFICATION COVER FORM: Bidders must download (obtainable at www.purchasing.ri.gov), complete, and submit a Bidder Certification Cover Form with each bid proposal.

The State of Rhode Island through its, Department of Administration, Division of Purchases, is soliciting bid proposals to perform the work described in the plans and specifications dated January 12, 2016 For the Project in accordance with this solicitation.

Bidders are invited to submit bid proposals to the Division of Purchases by the bid proposal submission deadline.

This solicitation contains, and is subject to the terms and conditions of, the Invitation to Bid, Instructions to Bidders, Bid Preparation Checklist (with applicable forms), Agreement, General Conditions, any Supplemental Conditions, Specifications and Plans, Bidder Certification Cover Form, and Bid Form. The solicitation is available at www.purchasing.ri.gov.

The award of the contract pursuant to this solicitation will be made to the responsive and responsible bidder with the lowest bid price. *The Division of Purchases reserves the right to waive any technicalities in the bid proposals, accept or reject any bid proposal, award a contract in the best interest of the State, or revoke any solicitation.*

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INVITATION TO BID

Electronic Solicitation Bidding Information

Downloading and Accessing Additional Electronic Solicitation Files

Accessing electronic files on the purchasing website will require Adobe viewer. All bid solicitations that include a "D" in the "Info" column will require WinZip 8.1 software. The WinZip file may contain one or more files. These files may require additional software such as Microsoft Office.

Specifications that have a file for download are marked with a "D" in the "Info" field of the bid search results page located on the Purchasing website. The "D" will indicate an active link to the WinZip file until the bid reaches its opening date. Clicking on the active "D" link will allow you to open or save the WinZip file associated with the bid. Opening the WinZip file will offer you the option of saving to your local computer.

Once saved, you can open the WinZip file and view the files. The individual files can be saved to your computer in a location such as "Desktop" or "My Documents".

Buyer Name: David A. Cadoret, Title: doa.purbidinfo@purchasing.ri.gov

BID 7550178 SPECIFICATIONS
WATER SYSTEMS OPERATION SERVICES AT BURLINGAME STATE PARK

**Burlingame State Park Public Water System ID 1000005 Water
System Operation Services**

1. Introduction

The Burlingame State Park (BSP) requests bids from qualified organizations for the operation, maintenance, and testing of their water supply and treatment system. The BSP consists of a Rhode Island State owned and operated recreational park and campground surrounding Watchaug Pond in Charlestown, Rhode Island. The existing water distribution system is a non-community water system, which supplies an estimated transient population of 3,000 people per day during peak season and a non-transient population (i.e., employees) of 24 year round. Water use is primarily seasonal, with the largest water demand in July and August, and lesser demand in April, May, June, September, and October. The contract services will run the entire calendar year.

The existing water distribution is supplied by four existing wells. The distribution system piping consists of approximately 15,700 linear feet of 6-inch PVC pipe, 7,000 linear feet of 4-inch PVC pipe, and 1,800 linear feet of AC pipe. The wells pump directly to a centralized storage facility consisting of 20,000-gallons of gravity storage, made up of four 5,000-gallon polyethylene tanks. Two 250-gallon hydropneumatic tanks are used exclusively for winter operations. A chlorine disinfection system is planned to be installed this year. The chlorine injection system will consist of 5.25% sodium chlorite injection feed system located at the storage facility.

2. Scope of Work

Item 1: Routine Operation and Maintenance

The Contractor shall be responsible for the overall management and operation of the public water system servicing the BSP in accordance with the State of Rhode Island Department of Health (RI DOH) regulations. At a minimum, this will require a weekly site visit (minimum of 1 hour) plus an additional 4 hours per month to complete the following specific duties:

State of Rhode Island
Department of Administration / Division of Purchases
One Capitol Hill, Providence, Rhode Island 02908-5855
Tel: (401) 574-8100 Fax: (401) 574-8387

General:

- Inspect the source, storage facilities, and distribution system prior to start of the camping season and at the end of the camping season.
- Test, flush, clean and disinfect the water distribution system and storage tanks when necessary.
- Collect samples in accordance with Rhode Island Department of Health (HEALTH) regulations and established testing schedule. Transport samples to a certified potable water testing laboratory for analysis and report all results to HEALTH within the time frames specified.
- Be present within 24 hours of fecal or second Total Coliform positive or other water system failures.
- Complete routine regulatory reports as required by HEALTH.
- Maintain all records pertaining to operations and testing.
- Accompany regulatory agencies during onsite inspections.

Start-up and Shutdown

- The Contractor shall be responsible for seasonal start-up and shutdown of the system in April and October, respectively.
- Start-up shall include disinfection and testing of each well site; disinfection of the gravity storage tanks; pressurization, disinfection, and testing of the distribution system; all per the requirements of HEALTH.
- Shutdown shall include draining the distribution system and gravity storage tanks, bringing the hydropneumatic tanks on-line, and winterizing the well and storage buildings.

Well sites:

- Record quantity of water pumped from sources monthly. Ensure the accuracy of water meters and other flow measuring devices annually or as necessary.
- Observe pump motors routinely to detect unusual noises, vibrations, or excessive heat.
- Inspect, adjust, and clean pump seals, packing glands, and any mechanical seals when necessary.

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One Capitol Hill, Providence, Rhode Island 02908-5855
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Treatment System:

- Complete routine adjustments and add routine chemicals as needed to treatment system.
- Rotate chemical feed stand-by pumps monthly.
- Coordinate chemical purchases with BSP representatives.

Distribution:

- Be present during water system repairs and maintenance and/or oversee the maintenance of the public water system conducted by other individuals such as staff or contractors.
- Troubleshoot to locate the causes of water quality complaints and respond to consumer complaints in a timely fashion.
- Discuss with consumers their concerns of water quality and quantity.
- Develop and maintain a complaint log book.

Sampling:

- Between the months of April and October, the Contractor shall be responsible for collection, laboratory analysis, and reporting of compliance samples once per month at 5 locations.
- Between the months of November and March, the Contractor shall be responsible for collection, laboratory analysis, and reporting of two samples collected from the caretaker's residence.

Item 2: Operation and Maintenance Plan Development

- The Contractor shall work with the designer of record (Pare Corporation) to develop an operation and maintenance (O&M) plan for the system. The plan will cover the design intent of the system and its components. The plan shall document the requirements for routine system operation, maintenance, sampling, and regulatory reporting. The O&M plan shall include a complete system map with valve and drain locations, as well as a schematic layout of the storage building that shows the process for isolating tanks and other equipment.

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Item 3: Additional Services/On-Call Services

- The Contractor may be required to provide services outside the routine operation and maintenance services described under Item 1. Those services would include responding to water quality issues, water main breaks, and other emergency conditions, when called in by Park staff. Additional Services and On-Call Services shall be billed on a time and material basis in accordance with the rates established under the Rate Sheet below.

3. Operating Periods

From November 1 through March 31, the park will operate with 24 employees per day. From April through October 31 the park will operate with the potential of 3,000 additional transient population.

- The Operator is to be on call 24 hours per day, 7 days per week, and able to respond within 60 minutes to any water main breaks or service interruptions that may occur. The Contractor will oversee the maintenance of the public water system conducted by other individuals such as staff or contractors.

The cost for equipment and materials purchased by the Contractor shall be billed at invoiced cost, with no more than a 10 percent mark-up.

AWARDED VENDOR MUST MEET ALL REQUIREMENTS/LICENSING REQUIRED BY THE RHODE ISLAND DEPARTMENT OF HEALTH.



Request for Quote

STATE OF RHODE ISLAND AND PROVIDENCE PLANTATIONS
 ONE CAPITOL HILL
 PROVIDENCE RI 02908

BUYER: Cadoret, David
 PHONE #: N/A

CREATION DATE : 07-JAN-16
 BID NUMBER: 7550178
 TITLE: WATER SYSTEMS OPERATION SERVICES AT BURLINGAME STATE PARK
 BLANKET START : 01-MAR-16
 BLANKET END : 28-FEB-21
 BID CLOSING DATE AND TIME: 04-FEB-2016 10:30:00

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 DOA CONTROLLER
 ONE CAPITOL HILL, 4TH FLOOR
 SMITH ST
 PROVIDENCE, RI 02908
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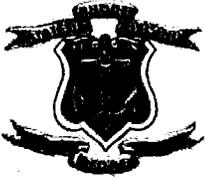
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Requisition Number:

Note to Bidders: THIS BID WILL COVER THE PERIOD 3/1/16 TO 2/28/21.
 FY 16 COVERS THE PERIOD 3/1/16 TO 6/30/16.
 FY 17 COVERS THE PERIOD 7/1/16 TO 6/30/17.
 FY 18 COVERS THE PERIOD 7/1/17 TO 6/30/18.
 FY 19 COVERS THE PERIOD 7/1/18 TO 6/30/19.
 FY 20 COVERS THE PERIOD 7/1/19 TO 6/30/20.
 FY 21 COVERS THE PERIOD 7/1/20 TO 2/28/21

Line	Description	Quantity	Unit	Unit Price	Total
1	FY 16 COST FOR SERVICES DESCRIBED IN SPECIFICATIONS AS ROUTINE OPERATION AND MAINTENANCE	4.00	Month		
2	FY 17 COST FOR SERVICES DESCRIBED IN SPECIFICATIONS AS ROUTINE OPERATION AND MAINTENANCE	12.00	Month		
3	FY 18 COST FOR SERVICES DESCRIBED IN SPECIFICATIONS AS ROUTINE OPERATION AND MAINTENANCE	12.00	Month		
4	FY 19 COST FOR SERVICES DESCRIBED IN SPECIFICATIONS AS ROUTINE OPERATION AND MAINTENANCE	12.00	Month		
5	FY 20 COST FOR SERVICES DESCRIBED IN SPECIFICATIONS AS ROUTINE OPERATION AND MAINTENANCE	12.00	Month		
6	FY 21 COST FOR SERVICES DESCRIBED IN SPECIFICATIONS AS ROUTINE OPERATION AND MAINTENANCE	8.00	Month		
7	FY 16 REGULAR HOURLY RATE (7AM-4PM) FOR ADDITIONAL SERVICES/ON-CALL SERVICES NOT INCLUDED UNDER ROUTINE OPERATION AND MAINTENANCE.	1.00	Hour		
8	FY 17 REGULAR HOURLY RATE (7AM-4PM) FOR ADDITIONAL SERVICES/ON-CALL SERVICES NOT INCLUDED UNDER ROUTINE OPERATION AND MAINTENANCE.	1.00	Hour		
9	FY 18 REGULAR HOURLY RATE (7AM-4PM) FOR ADDITIONAL SERVICES/ON-CALL SERVICES NOT INCLUDED UNDER ROUTINE OPERATION AND MAINTENANCE.	1.00	Hour		
10	FY 19 REGULAR HOURLY RATE (7AM-4PM) FOR ADDITIONAL SERVICES/ON-CALL SERVICES NOT INCLUDED UNDER ROUTINE OPERATION AND MAINTENANCE.	1.00	Hour		
11	FY 20 REGULAR HOURLY RATE (7AM-4PM) FOR	1.00	Hour		

It is the Vendor's responsibility to check and download any and all addenda from the RIVIP. This offer may not be valid if the RIVIP generated Bidder Certification Cover Form is attached and the Unit Price column is completed. The signed Certification Cover Form must be attached to the front of the offer



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 FY 18 COVERS THE PERIOD 7/1/17 TO 6/30/18.
 FY 19 COVERS THE PERIOD 7/1/18 TO 6/30/19.
 FY 20 COVERS THE PERIOD 7/1/19 TO 6/30/20.
 FY 21 COVERS THE PERIOD 7/1/20 TO 2/28/21

Line	Description	Quantity	Unit	Unit Price	Total
	ADDITIONAL SERVICES/ON-CALL SERVICES NOT INCLUDED UNDER ROUTINE OPERATION AND MAINTENANCE.				
12	FY 21 REGULAR HOURLY RATE (7AM-4PM) FOR ADDITIONAL SERVICES/ON-CALL SERVICES NOT INCLUDED UNDER ROUTINE OPERATION AND MAINTENANCE.	1.00	Hour		
13	FY 16 OVERTIME HOURLY RATE (4:01PM-6:59AM) FOR ADDITIONAL SERVICES/ON-CALL SERVICES NOT INCLUDED UNDER ROUTINE OPERATION AND MAINTENANCE.	1.00	Hour		
14	FY 17 OVERTIME HOURLY RATE (4:01PM-6:59AM) FOR ADDITIONAL SERVICES/ON-CALL SERVICES NOT INCLUDED UNDER ROUTINE OPERATION AND MAINTENANCE.	1.00	Hour		
15	FY 18 OVERTIME HOURLY RATE (4:01PM-6:59AM) FOR ADDITIONAL SERVICES/ON-CALL SERVICES NOT INCLUDED UNDER ROUTINE OPERATION AND MAINTENANCE.	1.00	Hour		
16	FY 19 OVERTIME HOURLY RATE (4:01PM-6:59AM) FOR ADDITIONAL SERVICES/ON-CALL SERVICES NOT INCLUDED UNDER ROUTINE OPERATION AND MAINTENANCE.	1.00	Hour		
17	FY 20 OVERTIME HOURLY RATE (4:01PM-6:59AM) FOR ADDITIONAL SERVICES/ON-CALL SERVICES NOT INCLUDED UNDER ROUTINE OPERATION AND MAINTENANCE.	1.00	Hour		
18	FY 21 OVERTIME HOURLY RATE (4:01PM-6:59AM) FOR ADDITIONAL SERVICES/ON-CALL SERVICES NOT INCLUDED UNDER ROUTINE OPERATION AND MAINTENANCE.	1.00	Hour		
19	FY 16 SATURDAY/SUNDAY/HOLIDAY HOURLY RATE FOR ADDITIONAL SERVICES/ON-CALL SERVICES NOT INCLUDED UNDER ROUTINE OPERATION AND MAINTENANCE.	1.00	Hour		
20	FY 17 SATURDAY/SUNDAY/HOLIDAY HOURLY RATE	1.00	Hour		

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 FY 20 COVERS THE PERIOD 7/1/19 TO 6/30/20.
 FY 21 COVERS THE PERIOD 7/1/20 TO 2/28/21

Line	Description	Quantity	Unit	Unit Price	Total
	FOR ADDITIONAL SERVICES/ON-CALL SERVICES NOT INCLUDED UNDER ROUTINE OPERATION AND MAINTENANCE.				
21	FY 18 SATURDAY/SUNDAY/HOLIDAY HOURLY RATE FOR ADDITIONAL SERVICES/ON-CALL SERVICES NOT INCLUDED UNDER ROUTINE OPERATION AND MAINTENANCE.	1.00	Hour		
22	FY 19 SATURDAY/SUNDAY/HOLIDAY HOURLY RATE FOR ADDITIONAL SERVICES/ON-CALL SERVICES NOT INCLUDED UNDER ROUTINE OPERATION AND MAINTENANCE.	1.00	Hour		
23	FY 20 SATURDAY/SUNDAY/HOLIDAY HOURLY RATE FOR ADDITIONAL SERVICES/ON-CALL SERVICES NOT INCLUDED UNDER ROUTINE OPERATION AND MAINTENANCE.	1.00	Hour		
24	FY 21 SATURDAY/SUNDAY/HOLIDAY HOURLY RATE FOR ADDITIONAL SERVICES/ON-CALL SERVICES NOT INCLUDED UNDER ROUTINE OPERATION AND MAINTENANCE.	1.00	Hour		
25	TOTAL COST TO DEVELOP AND OPERATION AND MAINTENANCE PLAN AS DESCRIBED IN SPECIFICATIONS	1.00	Total		

Delivery: _____

Terms of Payment: _____

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Contract Terms and Conditions

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Terms and Conditions

BID STANDARD TERMS AND CONDITIONS

TERMS AND CONDITIONS FOR THIS BID

INSURANCE REQUIREMENTS

AN INSURANCE CERTIFICATE IN COMPLIANCE WITH PROVISIONS OF ITEM 31 (INSURANCE) OF THE GENERAL CONDITIONS OF PURCHASE IS REQUIRED FOR COMPREHENSIVE GENERAL LIABILITY, AUTOMOBILE LIABILITY, AND WORKERS' COMPENSATION AND MUST BE SUBMITTED BY THE SUCCESSFUL BIDDER(S) TO THE DIVISION OF PURCHASES PRIOR TO AWARD. THE INSURANCE CERTIFICATE MUST NAME THE STATE OF RHODE ISLAND AS CERTIFICATE HOLDER AND AS AN ADDITIONAL INSURED. FAILURE TO COMPLY WITH THESE PROVISIONS MAY RESULT IN REJECTION OF THE OFFEROR'S BID. ANNUAL RENEWAL CERTIFICATES MUST BE SUBMITTED TO THE AGENCY IDENTIFIED ON THE PURCHASE ORDER. FAILURE TO DO SO MAY BE GROUNDS FOR CANCELLATION OF CONTRACT.

NOTE: IF THIS BID COVERS CONSTRUCTION, SCHOOL BUSING, HAZARDOUS WASTE, OR VESSEL OPERATION, APPLICABLE COVERAGES FROM THE FOLLOWING LIST MUST ALSO BE SUBMITTED TO THE DIVISION OF PURCHASES PRIOR TO AWARD: * PROFESSIONAL LIABILITY INSURANCE (AKA ERRORS & OMISSIONS) - \$1 MILLION OR 5% OF ESTIMATED PROJECT COST, WHICHEVER IS GREATER. * BUILDER'S RISK INSURANCE - COVERAGE EQUAL TO FACE AMOUNT OF CONTRACT FOR CONSTRUCTION. * SCHOOL BUSING - AUTO LIABILITY COVERAGE IN THE AMOUNT OF \$5 MILLION. * ENVIRONMENTAL IMPAIRMENT (AKA POLLUTION CONTROL) - \$1 MILLION OR 5% OF FACE AMOUNT OF CONTRACT, WHICHEVER IS GREATER. * VESSEL OPERATION - (MARINE OR AIRCRAFT) - PROTECTION & INDEMNITY COVERAGE REQUIRED IN THE AMOUNT OF \$1 MILLION.

LICENSE REQUIREMENTS

VENDOR (OWNER OF COMPANY) IS RESPONSIBLE TO COMPLY WITH ALL LICENSING OR STATE PERMITS REQUIRED FOR THIS TYPE OF SERVICE. A COPY OF LICENSE/PERMIT SHOULD BE SUBMITTED WITH THIS BID. IN ADDITION TO THESE LICENSE REQUIREMENTS, BIDDER, BY SUBMISSION OF THIS BID, CERTIFIES THAT ANY/ALL WORK RELATED TO THIS BID, AND ANY SUBSEQUENT AWARD WHICH REQUIRES A RHODE ISLAND LICENSE(S), SHALL BE PERFORMED BY AN INDIVIDUAL(S) HOLDING A VALID RHODE ISLAND LICENSE.

RIVIP INFO - BID SUBMISSION REQUIREMENTS

It is the Vendor's responsibility to check and download any and all addenda from the RIVIP. This offer may not be considered unless a signed RIVIP generated Bidder Certification Cover Form is attached and the Unit Price column is completed. The signed Certification Cover Form must be attached to the front of the offer. When delivering offers in person to One Capitol Hill, vendors are advised to allow at least one hour additional time for clearance through security checkpoints.

MAILING ADDRESS FOR BID PROPOSALS ISSUED BY THE STATE OF RHODE ISLAND,
DIVISION OF PURCHASES

All Bid Proposals must be submitted by mail or hand delivered to:

- State of Rhode Island
- Department of Administration
- Division of Purchases, Second floor
- One Capitol Hill

- Providence, RI 02908-5855

DIVESTITURE OF INVESTMENTS IN IRAN REQUIREMENT:

No vendor engaged in investment activities in Iran as described in R.I. Gen. Laws §37-2.5-2(b) may submit a bid proposal to, or renew a contract with, the Division of Purchases. Each vendor submitting a bid proposal or entering into a renewal of a contract is required to certify that the vendor does not appear on the list maintained by the General Treasurer pursuant to R.I. Gen. Laws §37-2.5-3.

MULTI YEAR AWARD

THIS IS A MULTI-YEAR BID/CONTRACT. PER RHODE ISLAND STATE LAW 37-2-33, CONTRACT OBLIGATIONS BEYOND THE CURRENT FISCAL YEAR ARE SUBJECT TO AVAILABILITY OF FUNDS. CONTINUATION OF THE CONTRACT BEYOND THE INITIAL FISCAL YEAR WILL BE AT THE DISCRETION OF THE STATE. TERMINATION MAY BE EFFECTED BY THE STATE BASED UPON DETERMINING FACTORS SUCH AS UNSATISFACTORY PERFORMANCE OR THE DETERMINATION BY THE STATE TO DISCONTINUE THE GOODS/SERVICES, OR TO REVISE THE SCOPE AND NEED FOR THE TYPE OF GOODS/SERVICES; ALSO MANAGEMENT OWNER DETERMINATIONS THAT MAY PRECLUDE THE NEED FOR GOODS/SERVICES.

INSPECTION REQUIREMENTS

BIDDERS ARE RESPONSIBLE FOR INSPECTION OF EQUIPMENT AND/OR LOCATION, TAKING MEASUREMENTS* WHEN REQUIRED, AND MAKING THEMSELVES AWARE OF THE TOTAL REQUIREMENT BEFORE SUBMITTING A BID. *MEASUREMENTS PROVIDED WITH ANY BID ARE FOR REFERENCE PURPOSES AND ARE NOT GUARANTEED TO BE COMPLETELY ACCURATE.