



Solicitation Information

January 19, 2016

Addendum #1

**RFP #7550158**

**TITLE: Electronic Poll Books**

**SUBMISSION DEADLINE: January 28, 2016 at 2:00 PM (ET)**

**IMPORTANT – PLEASE TAKE NOTE:**

**THE SUBMISSION DEADLINE HAS BEEN EXTENDED FROM TUESDAY, JANUARY 26, 2016 TO THURSDAY, JANUARY 28, 2016 AT 2:00 PM (ET).**

**THE FOLLOWING DELETIONS TO THE RFP ARE BEING MADE:**

**PAGE 8, #11, “and voting equipment (precinct count units, accessible voting units, and ballot on-demand printer systems)” IS DELETED.**

**PAGE 11, #46, #47 and #48 ARE DELETED.**

**REVISED APPENDICES B AND C ARE POSTED AS A DOWNLOADABLE .ZIP FILE. THESE REVISED APPENDICES REPLACE IN THEIR ENTIRETY THE ORIGINAL POSTED APPENDICES.**

**ON THE FOLLOWING PAGES ARE VENDOR QUESTIONS WITH STATE RESPONSES. NO FURTHER QUESTIONS WILL BE ANSWERED.**

Vendor A

How is/will the project be funded? (i.e. FY15/16, general budget)

Through the RFP process, we will evaluate pricing options and fund the project accordingly.

Does the agency have an idea on the contract value and/or have a project cost cap they would like to stick to?

We are awaiting vendor responses to determine the value of the contract.

Can you provide a list of respondents to the previous related RFI?

The respondents to the RFI were: Electec, ES&S, Everyone Counts, Galois, Knowink, Konnec, PCC, Robis, Scytl, Smartmatic, Tenex, and Votec.

Vendor B

- **REGARDING:** Page 16, Section IV: Technical Proposal, System/Equipment Evaluation, General, 7. *Vendor must provide hardcopy System operations and maintenance manuals, as well as training manuals. These manuals will include, but not be limited to testing procedures, poll worker operations, and voter education. List titles of manuals submitted.*

**QUESTION 1:** Do hardcopy manuals need to be included with a vendor's bid submission? If so, how many copies of the hardcopy manuals must be provided with the bid submission?

2 hard copies of each manual should be provided.

- **REGARDING:** Page 9, Section 3: Scope of Work, General Scope of Work/Mandatory Requirements, Mandatory Requirements, 2. *The delivery timetable must be sufficient to allow for complete testing and set up so that the System is ready for use for the 2016 election cycle, commencing with a pilot program for the presidential preference primary to be held on April 26, 2016. The pilot program will include a minimum of 10 precincts.*

**QUESTION 2:** What is the specific (e.g. number of units) hardware configuration the state would like to pilot in April?

The State would like to have 3 EPBs at each of the pilot precincts. The pilot shall consist of at least 10 precincts.

- **REGARDING:** Page 3, Section 1: Introduction. *The initial contract period will begin in or around March, 2016 for a period of three years with two additional one-year options. And Appendix "C" – Cost Form. 3-Year Term with Two Additional One-Year Options.*

**QUESTION 3:** In Section 1: Introduction and again in Appendix “C” - Cost Form, it states that the initial contract period will be for a period of three years with two additional one-year options. For the purposes of providing a total cost in Table 1 of the Cost Form, should vendors enter total cost for the initial 3-year term or for the 5-years which would include the two one-year options?

We have included a revised Cost Form. We would like cost proposals for a 3-year term and separate costs for each of the two additional one-year options.

Vendor C

1. Item 38 under System/Equipment Requirements requires the system to provide a means for poll workers to “witness” a voter’s signature. Does this action require the poll worker to compare the electronically captured signature to the signature derived from the CVRS? If so, what poll worker options must the system support during a signature comparison step (signatures do not match, approve, etc.)?

The poll workers will not compare signatures derived from the CVRS.

The system shall record which poll worker checked in each voter. Currently, poll workers initial the paper ballot application after the voter signs.

2. Will the State be responsible for distributing all EPB systems to their respective polling locations from the site designated by the State for pre-election staging and testing? Will the vendor be responsible for verifying that each polling location is equipped and configured with necessary infrastructure to support EPB operations?

Yes. The Board of Elections will be responsible for delivery of the EPBs either to the polling locations or to the respective boards of canvassers in each community.

Yes. The vendor will be responsible to verify each polling location for EBP infrastructure support.

3. Since the State is requiring EPB acceptance testing for support of an interface to a ballot-on-demand system, can the State provide specifications for this interface? If not, would the State remove this requirement from the specified acceptance testing?

The State will remove this requirement from the specified acceptance testing.

4. Does the State wish responses to include 1) costs for communication devices necessary to support secure transfer of information between the EPB and the CVRS and 2) costs for subscribing for communication services from local Internet providers necessary to support communication between the EPB and the CVRS? Does the State have current contracts with communication providers that could be used for supporting the required communication?

Yes, we would like all costs included in the bid proposal. The Board of Elections does not currently have contracts with communication providers.

## Vendor D

- Requirement 6 (certification): Can the state please confirm if certification in any other state would be acceptable or if the state is preparing its own certification?

Certification from another state is acceptable.

- Requirement 11: Could the state provide more information about the CVRS (vendor, version, details on the data format...)?

The Central Voter Registration System (CVRS) is a system using MS-SQL Server maintained by PCC Technology, Inc. Exports can be generated in several formats.

- Requirement 23: Can the state provide more information about this requirement? Are the voter lists coming from the same system (CVRS)? What are the differences between them?

All lists are generated from the CVRS in the same format.

- Requirement 25: Can the state provide further details of the scope of the April pilot? How many precincts and devices (e.g. 3 ePB devices per precinct) should be included in the pilot for pricing purposes? Will it include a municipality or a group of approximate polling places? Or will it be spread around the state?

The vendor, in conjunction with the Board of Elections and Department of State, will develop the pilot program. The State expects there to be 3 EPBs per polling place. There will be a minimum of 10 polling places in the pilot. The decision on what locations will be involved in the pilot will be made once a vendor has been chosen.

- Requirement 29: What languages does the State require?

English and Spanish

- Requirement 33: Is the Identification card number part of the voter record?

No, driver's license and State ID card numbers are not part of the voter record.

- Requirement 39: Does this mean that the Primary Election will be closed? Or will it be open?

Rhode Island has semi open/closed primaries. Registered Democrats can only vote in the Democrat primary. Registered Republicans can only vote in the Republican primary. Registered unaffiliated voters are able to select which party primary they wish to vote in.

- Requirement 41: When is signature capture required? For each voter or for only a subset of voters (example: Same Day Registration)?

Signature capture is required for each voter.

- Requirement 44: Can you please provide more description of “assigning voter history”?

The system must capture voter check-in information in the EPB and, during the transfer of data to the CVRS, must link the check-in information to each voter giving them credit for casting a ballot.

- Requirement 46 (and 11): Can the state please provide more details of the ballot-on-demand printers that are currently used by the state? How is this transmission envisioned (wired, wireless, or via a printed label with the ballot style id)?

We are striking requirement 46.

- Requirement 52: What does comprise “voter history”?

Voter history information includes: election date, election type (primary, election, special), category (statewide, local), entry type (polling place, mail voter, early voter), party voted, and precinct voted in.

- Can the state please confirm if Two (2) CDs or flash drives should be provided with the electronic copy, one for the technical proposal and the cost proposal? Or should all this information included in a single CD/flash drive?

Please provide two electronic copies: one containing your Technical Proposal only, and one containing your Cost Proposal only. The electronic copy containing your Cost Proposal should be in the sealed envelope containing your Cost Proposal.

- The RFP states the following (page 15): *“1. Identify all relevant hardware, software and firmware, including physical descriptions, model numbers and part numbers concerning components including, but not limited to laptops, tablets, iPads, ID scanners, printers, cables connectors, servers, power cords, internet connectivity, etc.”*

- In addition to the tablets, stands and the protective case, show other relevant hardware be provided?
  - Should connectivity devices (e.g. 4G MiFi) be also provided as part of the hardware? Or will that be provided by the state of the polling places?

Yes, connectivity devices should be provided as part of the hardware.

- Should printers/label printers be provided? If yes, should one printer per ePB device be included?

If printers/label printers are part of your proposed solution for Rhode Island, please include that information.

## Vendor E

1. Can you clarify whether the initial 3 year contract will cover 2016, 2018, and 2020 **or** 2016, 2017, and 2018?

The initial contract will include 2016, 2017 and 2018.

2. Can a sample of the Rhode Island Driver's License Bar Code be provided?

A sample of a Rhode Island driver's license will be provided at the live demonstration.

3. Is there an expectation that a Ballot on Demand solution will be provided as part of this response or will the final poll book vendor need to interface with a Ballot on Demand System already in place?

There is no expectation that a ballot on-demand solution be provided as part of this bid.