



**State of Rhode Island
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**Solicitation Information
December 23, 2015**

ADDENDUM # 3

RFP #7550097

TITLE: A&E Services Strategic Facilities Plan

Submission Deadline: Wednesday December 30, 2015 at 11:30 AM (Local Time)

Notice to Vendors:

Attached are the questions received with responses, no further questions will be answered

**Tom Bovis
Interdepartmental Project Manager**

Interested parties should monitor this website, on a regular basis, for any additional information that may be posted.

Inquiries:

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1. Is it the intention of section 1.1, part c to indicate that the awarded bidder and their sub consultants will not be eligible to bid for any of the projects associated with the results of this master plan project?
For construction only cannot bid
2. The RFP indicates that a “District-wide Master Plan” is desired for each school (p.5). Does “District-wide” mean:
 - a. **The CCRI campuses and their immediate environments, in addition see paragraph 2.3.2 for further data requirements.**
3. Are there recent plans, reports, or studies that may inform the master planning work, and that could be made available to applicants? Could CCRI provide a list of studies and initiatives now underway? **None are available for the purposes of this bid. Many tentative initiatives currently underway will be provided to the selected A & E.**
4. Is CCRI looking for *one* cost estimate per capital project, or *three*? (p.6)
CCRI is looking for one cost estimate per each capital project per campus and or location.
5. The RFP asks applicants illustrate experience with “programming and scheduling” (p.7). Does this mean:
 - a. **Programming at the building and master plan level; scheduling of master planning events and milestones.**
6. Does CCRI use an electronic scheduling program? Will CRRI be able to provide the selected consultant with data on when each class section is held, the room in which it’s held, the number of seats that are available in that room, and how many students enrolled in that section? **CCRI has an electronic scheduling program that will be made available to the selected Architect.**

7. For which campuses would CCRI like to conduct a building condition assessment as part of the master planning effort? Are building condition assessments desired for the Shepard Building or for Westerly High School? **Yes for all Campus's including the satellites.**

8. 2.3 It is noted that "school floor plans" exist, not electronic nor to scale. Do these types of plans of all buildings that we are to integrate exist? **The Campus's have undergone major renovations over the years. Partial original drawings and recent work exist. In most cases this Architect will have to redraw the drawings as necessary.**

9. 2.3.7 Please define the scope of work under contract with the following "other consultants" to be engaged by CCRI: Architectural Consultant, Technology Consultant, and Demographic Consultant. If not under contract, are there defined scopes of work to be done by others so that we do not overlap with them? **The College has numerous projects in the works. The selected Architect will have access to these projects and or defined scopes.**

10. Will there be an Education Consultant provided, or do we need to provide that expertise on our team? **This Architect to include all consultants including an Education Consultant in their proposal for a complete Strategic Facilities Plan.**

11. Will there be a Financial Consultant provided, or do we need to provide that expertise on our team? **This Architect to include all consultants including a Financial Consultant in their proposal for a complete Strategic Facilities Plan.**

12. 2.3.8 To what extent are we responsible for assessment, appraisal, or determination of availability of properties that we would recommend CCRI acquire? Would this include state-owned property? **As stated in the Scope, this Architect is to identify expansion, renovation, new sites, site acquisitions (including state-owned) alternative property uses and property that may be**

considered consistent with CCRI's long term vision. CCRI is not asking for appraisal and availability of properties for CCRI to acquire.

13. Is there a Leadership Team and Steering Committee (or something similar) that is already defined or will be defined? If so, what is the composition? **The leadership Team and Steering Committee have not been defined and will be determined at a later date.**

14. Is there a strategic plan in place? If not, are there plans to develop one? **There is no Strategic Plan in Place. The purpose of this RFP is to develop a Strategic Facilities Plan for CCRI.**

15. Can you please confirm if we are to supply a cost estimate for year one or year one through 10? **This A & E is to supply a cost estimate for Year 1 thru Year 10.**

16. Can you please clarify that the architect that is selected for this contract will not be precluded from submitting on subsequent projects on the CCRI campuses. **For construction only**