

Request for Quote

STATE OF RHODE ISLAND AND PROVIDENCE PLANTATIONS
 ONE CAPITOL HILL
 PROVIDENCE RI 02908

CREATION DATE : 17-NOV-15
 BID NUMBER: 7550056
 TITLE: LABORATORY EQUIPMENT AND SUPPLIES (MPA 340)
 BLANKET START : 01-JAN-16
 BLANKET END : 31-DEC-21
 BID CLOSING DATE AND TIME: 18-DEC-2015 11:30:00

BUYER: Cowell Jr, John A
 PHONE #: 401-574-8114

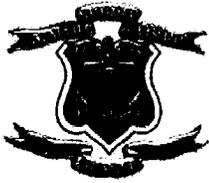
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Requisition Number:

Line	Description	Quantity	Unit	Unit Price	Total
	<p>NOTE: All vendors responding to the within solicitation must complete a Prompt Payment Discount (PPD) form as part of this Master Price Agreement solicitation. The PPD Form is located in the associated bid folder titled "Associated Files".</p> <p>BLANKET REQUIREMENTS: 1/1/16 - 12/31/21</p> <p>LABORATORY EQUIPMENT AND SUPPLIES AS PER ATTACHED SPECIFICATIONS AND LISTING</p> <p>PRICING TO BE PERCENTAGE DISCOUNT FROM PUBLISHED SUGGESTED RETAIL PRICE FOR MANUFACTURER/SUPPLIER AS LISTED OR PERCENTAGE DISCOUNT FROM PUBLISHED SUPPLIER FULL PRODUCT CATALOG</p> <p>DUE TO LENGTH OF BID AND TIME CONSTRAINTS, THE STATE WILL ONLY ACKNOWLEDGE RECEIPT AND READ THE NAMES OF VENDORS SUBMITTING PROPOSALS. NO EXAMINATION OF DOCUMENTS OR PRESENTATION OF INFORMATION CONTAINED IN PROPOSALS WILL BE MADE AVAILABLE AT THE BID OPENING</p>				
1	<p>* MPA-340 1/1/16 - 12/31/21 LABORATORY EQUIPMENT AND SUPPLIES PER ATTACHED SPECIFICATIONS. SEE COST PROPOSAL SHEETS ATTACHED. BID RESPONSE MUST BE IN THE FORMAT INDICATED. CONTRACTOR MUST BE ABLE TO FILL AND DELIVER ORDERS FOR GENERAL LABORATORY SUPPLIES ON-SITE WITHIN ONE (1) DAY OF ORDER PLACEMENT BY CONTRACT USERS, EITHER VIA THE INTERNET OR FAX, BASED ON AN ORDER SUBMITTED BY 5:00 PM THE PRIOR DAY.</p>	1.00	Total		

It is the Vendor's responsibility to check and download any and all addenda from the RIVIP. This offer may not be considered unless a signed RIVIP generated Bidder Certification Cover Form is attached and the Unit Price column is completed. The signed Certification Cover Form must be attached to the front of the offer



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Requisition Number:

Line	Description	Quantity	Unit	Unit Price	Total
	* PLEASE INDICATE YOUR COMPANY'S ABILITY TO MEET THE ABOVE REQUIREMENT WITH A "YES" OR "NO" ANSWER. _____				

Delivery: _____

Terms of Payment: _____

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LABORATORY EQUIPMENT AND SUPPLIES (MPA 340) SPECIFICATIONS

The Rhode Island Department of Administration (DOA), Division of Purchases, on behalf of all Rhode Island departments, agencies, and institutions of higher education, is soliciting proposals from qualified firms to provide Laboratory Supplies & Equipment under one or more Statewide Master Price Agreement(s), as described elsewhere herein, and in accordance with the terms of this the State's General Conditions of Purchase, which are available on the internet at www.purchasing.ri.gov.

The request for bid is for a specific list of manufacturers, from whom either directly or indirectly Rhode Island has purchased items and/or anticipates purchasing items, with a Contractor-supplied manufacturer-specific percent discount off of list price provided and applicable to all items produced by said manufacturer.

A complete Contractor-provided listing of categories covering the Contractor's catalog of all available items, with a category-specific percent discount off of list price provided and applicable to all items defined by each category

This solicitation will result in one or more statewide Master Price Agreements (MPAs) for the purchase of Laboratory Supplies & Equipment either for the period of time designated in this solicitation.

One or more contract(s) comprising (a) statewide MPA(s) will be issued incorporating all agreed contract pricing.

Order Placement: Contractor should maintain a live, twenty-four (24) hour local or toll-free telephone access number for all Contract Users to respond to questions. Contractor should also maintain a local or toll-free facsimile number for all orders to be placed via fax. All contact information including access numbers should be included in the response and preferably be available to all Contract Users online. Prior to an award, successful Bidders will be required to identify/establish one or more local or toll-free access numbers allowing free calls from all State office locations. *Please indicate your company's ability to meet these requirements, including detailed information on typical procedures for placing and verifying orders.*

Online Ordering: Rhode Island may consider a Contractor managed online ordering system. *Please provide a comprehensive review of your company's online ordering capabilities, specifically a description of your capabilities in the following areas:*

- *Customized Rhode Island specific web page*
- *Ability to review product availability and purchase Contract Items*
- *Ability to review product availability*
- *Full product descriptions, list prices, RI price, and units of measure for all items*
- *Individual contract user ids and logins*
- *24 hour access to orders*

- *Compliance controls (including restricted access of Contract Users to a limited set of item*

Contract List Maintenance: Contractor must agree to an annual evaluation of the Contract List and the State's top spend items. Contractor and the State will revise the items on the Contract List to replace discontinued manufacturers to rebalance the list through additions and deletions ensuring that the items that accounted for the largest spend in the prior twelve (12) months are included on the Contract List. Recommended additions and deletions will be reviewed with Purchasing and revisions to the Contract List may follow, if agreed to by the Chief Purchasing Agent. New additions to the Contract List shall be guaranteed better pricing than previously achieved through either the manufacturer discount list and/or category discount schedule list.

Please indicate your company's ability to meet this requirement and describe typical contract list maintenance procedures for similar clients.

Fill-Rate Requirements: Contractor should maintain a fill rate of 98% for contracted Contract List items. The selected contractor(s) should also maintain a 95% fill rate on the Full Line catalog. (Fill rate is defined as the total number of requisition lines filled/divided by the number of lines requested over a given period. The difference, therefore, would be items on back-order).

Please indicate your company's ability to meet this requirement, and include historic fill rates for contract lists and full line catalogs.

Response Times to Orders: Contractor(s) must be able to fill and deliver orders for General Laboratory Supplies on-site within one (1) day of order placement by Contract users, either via the internet or fax based on an order submitted by 5:00 p.m. the prior day.

Please indicate your company's ability to meet these requirements, and include typical response time to orders (by product subcategory, if applicable).

Delivery: Contractor or assignee should make delivery of each order to an inside location (e.g. warehouse, desktop, etc.) as directed by the ordering customer. Contractor must comply with parking and delivery requirements (times, locations, permits, etc.) of the ordering customer

Vendor will obtain "ship to" information from each participating customer.

Please indicate your company's ability to provide this on a regular basis for across the State of Rhode Island geography. Indicate if delivery is provided directly by your company's resources, or if third party vendors are used. If a third party vendor(s) is used, submit a signed certification by the third party as to the ability to meet these requirements.

Shipping: A packing label must be on each box and should include the following items, visible on the outside of the box:

- Vendor order number
- Rhode Island personnel customer contact person
- Ordering customer's name and unit (department, agency, division, etc.)
- Delivery address (with floor and room number, where appropriate)
- Telephone number
- Rhode Island purchase order number

A packing slip must also be included with each shipment, and should include at least the following information in no particular order:

- Rhode Island purchase order number
- Line item description(s)
- Product item number(s)
- Quantity ordered
- Quantity included in shipment
- Status of back order items
- Unit Price
- Number of parcels
- All information contained on the packing label

Please indicate your company's ability to provide this level of shipping detail for all orders, and any other information you provide as a standard.

Returns: Any materials delivered in poor condition, in excess of the amount authorized by the ordering customer or not ordered by the ordering customer may, at the discretion of the ordering customer, be returned to the Contractor's warehouse at the Contractor's expense within 30 days.

Credit for returned goods should be made within two (2) business days once contractor receives returned goods. A returned goods authorization procedure shall be agreed to prior to award.

Please indicate your company's ability to meet these requirements.

Customer Service: Contractor should provide a single, local point of contact (and a backup) to handle questions and resolve problems that arise. At least one Customer Service Representative should be available during Contractor's operating hours. All service representatives should have on-line access to information to provide immediate response to inquiries concerning the status of orders (shipped or pending), delivery information, back-order information, Statewide contract pricing, contracted product offerings/exclusions, billing questions or issues, contract compliance requirements, and general product information. Representatives should be available by phone, fax, or email (local or toll free number preferred).

Please provide a description of your customer service capability, and its ability to meet these requirements.

Quality Assurance Guarantees: Contractor shall guarantee its products to be free from defects in materials and workmanship, given normal use and care, over the period of the manufacturers' warranties. The terms of this contract shall supersede any language to the contrary on purchase orders, invoices or other documents provided by the contractor(s), manufacturer(s) or other sources. The Contractor(s) shall agree to repair and/or replace immediately without charge (including freight both ways) to Contract Users, any product or part thereof, which proves to be defective or fails within the warranty period as specified.

Please indicate your company's ability to meet this requirement. Please provide additional information regarding your current quality assurance program, if applicable.

Test Samples: When requested, contractors will be required to supply sample products in sufficient quantities for testing purposes when requested. Samples should be provided within four (4) days of request by Contract Users.

Please indicate your company's ability to meet this requirement.

Reporting Requirements: Contractors are required to provide quarterly and annual reporting on Rhode Island spending. Reporting is due within ten (10) working days after the close of the respective billing period. Reporting must be provided in an electronic spreadsheet or database format (such as Microsoft Excel).

Usage Reporting should capture the following detail for each order placed:

- Date of order
- Name of Ordering Department / Agency / Institution
- Delivery Address Information
- Line-Item Classification/Description
- Line-Item Manufacturer ID
- Line-Item Contractor ID
- On-Contract or Off-Contract Designation Indicated
- Items Sorted by On-Contract and Off-Contract Designation
- Unit List Price
- Unit Rhode Island Price
- Quantity Purchased
- Total spend per line-item per order

Contractor will also provide Service Reporting on a quarterly and annual basis that captures the following detail:

- Fill-Rate Accuracy
- Average Order Time

- Customer Satisfaction

In addition to these standard reports, the Contract is required to provide, at no additional cost to Rhode Island, supplemental reports related to Rhode Island spending on an as-needed basis.

Please indicate your company's ability to provide this level of reporting detail, and any other information you provide as a standard. Please provide any sample reporting as a separate

Company Information: Please provide the following information about your company:

- *How many years has your company been in operation?*
- *What is your company's main line of business?*
- *What was your total annual sales revenue in calendar year 2003? Over the past 5 years?*
- *What was your company's laboratory supplies annual sales revenue in calendar year 2003? Over the past 5 years?*
- *What percentage of your total business does Rhode Island account for?*
- *How many individuals does your company employ?*
- *What is your sales and operational site coverage specific to Rhode Island? Are there any portions of any county you cannot service? Please detail your response as needed.*
- *Can your firm support initial training (e.g. for online ordering system)? Will you be able to supply advanced retraining at no additional charge if changes in business needs to dictate? Please explain.*
- *Has your company been part of any legal proceedings (actual suits by or against your company) either currently or in the past? If so, please briefly describe them.*
- *Please provide indication as to whether your firm has been or is the subject of a bankruptcy or insolvency proceeding or subject of assignment for benefit of creditors*

Provide the name, description and approximate size in revenue received of each governmental or quasi-governmental account, including current accounts and those that ended within the past twelve months. If your company has many such clients, please list the most recent five accounts.

- *If your company has electronic funds transfer capability, describe the system, transfer time intervals and reporting methods.*

Customer References: Please provide the following information for three customer references, with a focus on government customers if possible:

- *Customer Name*
- *Contact Name*
- *Contact Title*
- *Address*
- *Phone Number*
- *Number of Accounts*
- *Formal Contract (Yes/No)*

- *Exclusive or Non-Exclusive*
- *Length of Agreement*

TERMS AND CONDITIONS GOVERNING PRICING

In addition to the service level requirements as indicated, the following terms and conditions should apply to all pricing provided, and will be the basis under which any pricing proposed is assumed to be valid when selecting a Bidder and generating a contract resulting from this solicitation process:

Term of Pricing: The term of the pricing proposed by the Bidder will be governed by the following schedules:

- **Laboratory Supplies & Equipment Contract List:** the discount from list pricing on the Contractors List for Laboratory Supplies & Equipment will remain fixed for the life of contract, with the exception of the annual review of items being proposed as replacements for discontinued manufacturers on the Contractors List.

Pricing will Reflect the DELIVERED Price: All items will be priced inclusive of any packaging, shipping and delivery charges (including dry-ice and hazmat charges). Size of order and/or delivery location will have no impact on pricing. Standard delivery and shipping requirements are outlined in Section III.A.8-10 of this RFP.

Taxes: All pricing proposed will be exclusive of any taxes charged to Rhode Island. Sales to the State of Rhode Island are exempt from State sales tax. State sales and use tax certificates of exemption will be issued upon request. Deliveries pursuant to this contract will be free of Federal excise and transportation tax charges. Contractor is subject to all Federal, State and Local taxes, as applicable.

Term of Contract: It is the intention of the State to establish (a) contract(s) with an initial term of three (3) years, with options for two (2) additional annual extensions. A longer contract duration may be considered, but all unit pricing should be based upon a three (3) year contract term.

Additional Charges: Service fees or additional costs not covered in this solicitation will not be invoiced to Contract Users during the term of this agreement.

No Return Fee for Errors: There will be no return fees for inaccuracies or other errors on the part of the contractor or the State.

Rush Charges Due to Errors: Any Contractor's error (e.g., stock-outs, etc.) resulting in

MANUFACTURER DISCOUNT PROPOSAL

Rhode Island is providing a list of laboratory supplies manufacturers frequently used by the State of Rhode Island in order to cover all in a Bidder's catalog that may be ordered from time to time. In the event that both a Manufacturer Discount and a Category Discount Schedule apply to the same item, the supplier shall guarantee the better of the two discounts whenever Rhode Island shall order said item. Please make sure to note any manufacturer exclusions to these proposed percentage discounts. Also, if specific manufacturers are not included in the list, provide a separate bid included with your response for those additional manufacturers. Please include manufacturers that are not listed but you believe would be advantageous to Rhode Island to be included based on what you know about Rhode Island's laboratory supplies needs and your experience and relationship with these manufacturers.

SPECIAL ORDERS

No special orders are included as offerings for this Master Price Agreement. All products must be listed on a suppliers website or included in a supplier catalog.

INCENTIVES, DISCOUNTS AND REBATES

Rhode Island recognizes the potential to realize additional savings by partnering with the Contractors who work with the State to offer additional contract incentives that benefit both parties.

The section asks Bidders to propose additional incentives to the State and its Contract Users. Rhode Island requests that the Bidder propose rebates and discounts that will be extended to the State based on the following criteria:

- **Multi Year Contract Award:** Propose an additional percentage discount on pricing if Rhode Island were to agree to a four (4) or five (5) year contract.
- **Payment Terms:** Propose an additional percentage discount on pricing to be extended to each monthly invoice that is paid within a time period shorter than the standard net 30 days, or via Electronic Funds Transfer (EFT).
- **Electronic Ordering:** Propose an additional percentage discount off orders placed via the Bidder's ordering website.
- **Volume Rebate:** Propose a year-end rebate to Rhode Island if annual sales from Contract Users reaches or exceeds specified spending targets.
- **Average Order Size:** Indicate what annual rebate the Bidder can offer if Rhode Island's average order size reaches the specified minimum levels each year.

COST PROPOSAL FOR LABORATORY EQUIPMENT AND SUPPLIES BID

NUMBER 7550056

INDICATE PERCENTAGE DISCOUNT OFF MANUFACTURERS SUGGEST RETAIL PRICE FOR EACH MANUFACTURER LISTED

Product Category	Vendors	% DISCOUNT
<u>Laboratory Glassware Reusable</u>	Corning Life Science	_____
	Kimble-Kontes	_____
<u>Laboratory Glassware Disposable</u>	Corning Life Science	_____
	Kimble-Kontes	_____
	Private Label	_____
<u>Cell Cultureware Products and Disposable Plastics</u>	Corning Life Science	_____
	BD Falcon	_____
	NUNC	_____
	Eppendorf	_____
	Private Label	_____
	Thermo MBP	_____
Chemicals Basics Salts, Acids Bases, Volumetric Solutions	EMD Chemical	_____
	Fisher Scientific	_____
	Sigma Aldrich	_____
	Other	_____
Solvents	EMD Chemical	_____
	Fisher Scientific	_____
	Sigma Aldrich	_____
	Other	_____
Research Organics and Specialty Chemicals	EMD Chemical	_____
	Fisher Scientific	_____
	Sigma Aldrich	_____
	Other	_____
Molecular Biology Reagents, DNA Extraction Kits	Qiagen	_____
	Sigma Aldrich	_____
	Invitrogen	_____
	Millipore	_____
Plasticware Reusable	Nalge	_____
	Belart	_____
	Private Label	_____
<u>General Laboratory Supplies</u> Filtration Products	Whatman	_____
	Pall Gelman	_____
	Millipore	_____

	Nalgene	_____
	Private Label	_____
Spatulas, tubing, stoppers, wipers, burners, bottles, jars and other non-electrical items	Private Label	_____
<u>Instruments</u>		
Small Benchtop up to \$2,500.00	various	_____
Instruments up to \$10,000 including ovens, incubators, Centrifuges Shakers, Titrators, Autoclaves	Thermo	_____
	Eppendorf	_____
	Private Label	_____
<u>Laboratory Furniture</u>		
Casework	various	_____
Stools and Chairs	various	_____
<u>Fume Hoods and Safety Cabinets</u>		
Chemical Fume Hoods Ducted	various	_____
Fume Hoods Ductless	various	_____
Biological Safety Cabinets-Laminar Flow Hoods	various	_____
Specialty Enclosures-PCR-Glove Boxes	various	_____
<u>Refrigerators-Freezers</u>		
Ultra-Cold Freezers	Thermo	_____
	Sanyo	_____
General Purpose Laboratory Refrigerators and Freezers	Thermo	_____
	Private Label	_____
Specialty Refrigerators and Freezers To include Chromatography, Enzyme and Pharmacy	Thermo	_____
	Private Label	_____
<u>Chromatography Instruments</u>		
	Agilent	_____
	Hitachi	_____
	Shimadzu	_____
<u>Instruments value greater than \$10,000</u>		
Spectrophotometers	Thermo	_____
	Shimadzu	_____
	Beckman	_____
	Hitachi	_____
Plate Readers and Washers	Biotek	_____
	Thermo	_____
	Other	_____
<u>Safety Supplies</u>		
Gloves, Disposable Exam Latex	Microflex	_____
	Kimberly Clark	_____

	Private Label	_____
Gloves, Disposable Exam Nitrile	Microflex Kimberly Clark Private Label	_____ _____ _____
Eyeware-Safety Glasses & Goggles	Uvex Sellstrom Private Label	_____ _____ _____
Apparel-Disposable Gowns, Labcoats, Boufant Caps etc.	Private Label	_____
Flammable & Corrosive Safety Cabinets	Justrite Mfg Eagle Mfg SciMateo	_____ _____ _____
DELFIA REAGENTS DelFIA Microtiter strips Cat 4009-0010 DelFIA Wash Concentrate Cat 1244-114 DelFIA Enhancement Solution Cat 1244-105 DelFIA Assay Buffer Cat 1244-111	Perkin-Elmer	_____
Self-Sealing Barrier Pipet Tips Must be STERILE 10 ul 100 ul Mole 200 ul 1000 ul	Molecular BioProducts	_____
Cepheld 900-0022 PCR reaction tube, 1000/case for use with SmartCycler		_____
Kappler ProVent 7000 isolation Gowns, Case Manu #LS112WHLG 19-999-344A		_____
DuPont Tyvek IsoClean Nonsterile Sleeve, 100/case Manu #1C501BWH000100B 17-988-107		_____
Meridian EIA for detection of Shiga toxin producing E. coli from stool, 96 microwells 608096		_____
Crovials 13-500-26		_____
Antisera, Mercury free for Salmonella, Listeria, Shigella, E. Coli shigatoxin Must be Mercury Free	DIFCO, BD, REMEL	_____
Other: Provide discount for any Product or Manufacturer not listed. (No special orders are to be included)		_____

Contract Terms and Conditions

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Terms and Conditions

BID STANDARD TERMS AND CONDITIONS

TERMS AND CONDITIONS FOR THIS BID

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LICENSE REQUIREMENTS

VENDOR (OWNER OF COMPANY) IS RESPONSIBLE TO COMPLY WITH ALL LICENSING OR STATE PERMITS REQUIRED FOR THIS TYPE OF SERVICE. A COPY OF LICENSE/PERMIT SHOULD BE SUBMITTED WITH THIS BID. IN ADDITION TO THESE LICENSE REQUIREMENTS, BIDDER, BY SUBMISSION OF THIS BID, CERTIFIES THAT ANY/ALL WORK RELATED TO THIS BID, AND ANY SUBSEQUENT AWARD WHICH REQUIRES A RHODE ISLAND LICENSE(S), SHALL BE PERFORMED BY AN INDIVIDUAL(S) HOLDING A VALID RHODE ISLAND LICENSE.

PURCHASE AGREEMENT BID

BIDDING (a) A single price shall be quoted for each item against which a proposal is submitted. This price will be the maximum in effect during the agreement period. Any price decline at the manufacturer's level shall be reflected in a reduction of the agreement price to the State. (b) Quantities, if any, are estimated only. The agreement shall cover the actual quantities ordering during the period. Deliveries will be billed at the single, firm, awarded unit price quoted regardless of the quantities ordered. (c) Bid price is net F.O.B. destination and shall include inside delivery at no extra cost. (d) Bids for single items and/or a small percentage of total items listed, may, at the State's sole option, be rejected as being non-responsive to the intent of this request. **ORDERING** (a) The User Agency(s) will submit individual orders for the various items and various quantities as may be required during the agreement period. (b) Exception - Regardless of any agreement resulting from this bid, the State reserves the right to solicit prices separately for any extra large requirements for delivery to specific destinations.

MULTI YEAR AWARD

THIS IS A MULTI-YEAR BID/CONTRACT. PER RHODE ISLAND STATE LAW 37-2-33, CONTRACT OBLIGATIONS BEYOND THE CURRENT FISCAL YEAR ARE SUBJECT TO AVAILABILITY OF FUNDS. CONTINUATION OF THE CONTRACT BEYOND THE INITIAL FISCAL YEAR WILL BE AT THE DISCRETION OF THE STATE. TERMINATION MAY BE EFFECTED BY THE STATE BASED UPON DETERMINING FACTORS SUCH AS UNSATISFACTORY PERFORMANCE OR THE DETERMINATION BY THE STATE TO DISCONTINUE THE GOODS/SERVICES, OR TO REVISE THE SCOPE AND NEED FOR THE TYPE OF GOODS/SERVICES; ALSO MANAGEMENT OWNER DETERMINATIONS THAT MAY PRECLUDE THE NEED FOR GOODS/SERVICES.

INSURANCE REQUIREMENTS

AN INSURANCE CERTIFICATE IN COMPLIANCE WITH PROVISIONS OF ITEM 31

(INSURANCE) OF THE GENERAL CONDITIONS OF PURCHASE IS REQUIRED FOR COMPREHENSIVE GENERAL LIABILITY, AUTOMOBILE LIABILITY, AND WORKERS' COMPENSATION AND MUST BE SUBMITTED BY THE SUCCESSFUL BIDDER(S) TO THE DIVISION OF PURCHASES PRIOR TO AWARD. THE INSURANCE CERTIFICATE MUST NAME THE STATE OF RHODE ISLAND AS CERTIFICATE HOLDER AND AS AN ADDITIONAL INSURED. FAILURE TO COMPLY WITH THESE PROVISIONS MAY RESULT IN REJECTION OF THE OFFEROR'S BID. ANNUAL RENEWAL CERTIFICATES MUST BE SUBMITTED TO THE AGENCY IDENTIFIED ON THE PURCHASE ORDER. FAILURE TO DO SO MAY BE GROUNDS FOR CANCELLATION OF CONTRACT.

NOTE: IF THIS BID COVERS CONSTRUCTION, SCHOOL BUSING, HAZARDOUS WASTE, OR VESSEL OPERATION, APPLICABLE COVERAGES FROM THE FOLLOWING LIST MUST ALSO BE SUBMITTED TO THE DIVISION OF PURCHASES PRIOR TO AWARD: * PROFESSIONAL LIABILITY INSURANCE (AKA ERRORS & OMISSIONS) - \$1 MILLION OR 5% OF ESTIMATED PROJECT COST, WHICHEVER IS GREATER. * BUILDER'S RISK INSURANCE - COVERAGE EQUAL TO FACE AMOUNT OF CONTRACT FOR CONSTRUCTION. * SCHOOL BUSING - AUTO LIABILITY COVERAGE IN THE AMOUNT OF \$5 MILLION. * ENVIRONMENTAL IMPAIRMENT (AKA POLLUTION CONTROL) - \$1 MILLION OR 5% OF FACE AMOUNT OF CONTRACT, WHICHEVER IS GREATER. * VESSEL OPERATION - (MARINE OR AIRCRAFT) - PROTECTION & INDEMNITY COVERAGE REQUIRED IN THE AMOUNT OF \$1 MILLION.

DELIVERY PER AGENCY

DELIVERY OF GOODS OR SERVICES AS REQUESTED BY AGENCY.

AWARD

THE STATE, AT ITS SOLE DISCRETION, SHALL RESERVE THE RIGHT TO MAKE ONE OR MULTIPLE AWARDS FOR THIS REQUIREMENT AND/OR TO REJECT ANY OR ALL BIDS.



STATE OF RHODE ISLAND AND PROVIDENCE PLANTATIONS

Department of Administration

DIVISION OF PURCHASES

One Capitol Hill, 2nd Floor

Providence, RI 02908-5855

Tel: (401) 574-8100

Fax: (401) 574-8387

Website: www.purchasing.ri.gov

Bid #7550056

Effective Period: 1/1/16 – 12/31/21

Laboratory Equipment and Supplies (MPA-340)

Instructions to Vendors for Submitting Price Quotes

A Disk Based File is attached that includes an Excel Spreadsheet for submitting of vendor quotes for current pricing of items listed on the attached extract.

To access the spreadsheet, CLICK on associated zip file. This will open the Excel Spreadsheet.

Please submit a DISC Copy of your Quotes in the same excel format provided.

Bidders are instructed to submit the required information in Excel on the Disk Based Excel File.

Once Disk Based File is completed, submit both an electronic version in Excel on disk and a hard (paper print out) copy of pricing.

Instructions on submission of bids are outlined in the Bidder Certification Form attached documentation of solicitation.

Extract of Items Ordered in Prior Year

Item Info		State of Rhode Island Prior Year's Purchases	Vendor Cost Proposal					
Line #	Current 'Vendor' Part Number	Part Description	UOM	Qty Purchased	UOM	Price Per UOM	UOM > Each, further define UOM	Discount %
	12345	Example	CS	1	CS	\$ 10,000.00	6	5.00%
1	03395465	100 PL CRYO FIBERBOX WT 5X5X2	EA	30				
2	FB120110	120WATT SONIC DISMMBTR 110V	EA	1				
3	S18045	14-18IN CAT XX	CS	27				
4	NC0597473	1920 LED FLASHLIGHT	EA	30				
5	02215115T	1MG-200G CLASS 1 W/TC	EA	2				
6	ICN1689649	1X TRYPSIN-EDTA 1:250 EA	EA	32				
7	820109	2 FIBER CRYO BOX 100 DIVIDERS	EA	24				
8	15338365	24 PCR PREP STATION	EA	1				
9	S32276	25ML BURET W/PTFE PLUG	EA	50				
10	NC0711714	2ND YEAR SERVICE AGREEMENT	EA	3				
11	NC0711711	3 DAYS SITE TRAINING	EA	1				
12	NC0668638	3/4" TUB ASSY W/ GP&SQ HOLE	EA	4				
13	19075194	50ML ABSORBENT STRIP 100/PK	PK	100				
14	05413327	5702 4X85ML RTR 15&50ML ADAP	EA	1				
15	03395464	81PL CRYO FIBERBOX WT 5X5X2	EA	25				
16	NC0629125	-86 FREEZER, 23CUFT	EA	1				
17	SV200100LSB	915 SYS PT100 -80 C CAL	EA	2				
18	A18200	ACETONE CERTIFIED ACS 200L	EA	7				
19	A9984	ACETONITRILE HPLC GRADE 4L	CS	7				
20	01911370	ANALYTICAL BAL 120 G X 0.01 MG	EA	1				
21	13650701	AQUAMATE 7000 VIS SPECTROPHOTO	EA	1				
22	NC0688938	AQUATUFF THERMOCOUPLE WRP&STOW	EA	6				
23	05403225	B-585 GLASS OVEN KUGELROHR	EA	1				
24	NC0654993	BA9S MINI-BAY 12V, 4W BULB	EA	40				
25	DNA001	BASE PAIR 10 NMOL SCALE	EA	80				
26	1547477	BATH UP CONTROL 43L 115V	EA	1				
27	12556003	BIOLITE 150MM TC DISH 120CS	CS	16				

28	NC9211251	BLUE LIGHT AUTORAD FILM 8X10	PK	12					
29	NC9830751	BOX F/IGL CUBITAINER 6.5X6.5IN	EA	160					
30	1055415	BT MUFFLE FURN MAN 240V50/60HZ	EA	1					
31	06718916	CAPS SHORT SCREW 1000PK	PK	12					
32	23762961	CASSETTE LIPID/GLUCOSE 10/PK	PK	31					
33	NC9739990	CD14 MICROBEADS 2ML	EA	5					
34	22289446	CENTRIFUGE IHW/6PL ANGLE RTR	EA	7					
35	S09459	CERAMIC RARE EARTH MAGNETS 4PK	PK	50					
36	05754Q	CLAMP HOLDER	EA	30					
37	S47299	CLEANING TISH 4 X8 280/PK	PK	28					
38	NC0711713	CLOSED CIRCUIT CHILLER	EA	1					
39	10067027	CLOTH HEMISPHERE-MANTLE BOTTOM	EA	12					
40	14955116A	CNTNR MLTPRP 8OZ TL RD TR C/CS	CS	24					
41	22026314	CONTAINER PP 16 OZ 24/CS	CS	25					
42	22026315	CONTAINER PP 32 OZ 12/CS	CS	70					
43	14955117A	CONTNR MULTPRP 16OZ TR C/CS	CS	44					
44	NC9733887	CRITERION BLOTT W/PLATE ELECTR	EA	10					
45	509010815	CRITERION CELL AND SINGLE-ROW	EA	10					
46	507513665	CRITERION TGX PRECAST GELS 4-	EA	20					
47	S99200PS	CROSSED COLORED THREADS WM	EA	36					
48	14958C	CULT TUBE 12X75MM DISP 1000/CS	CS	20					
49	05719337	CUSTODY SEALS 100/CS	CS	147					
50	NC0593752	CUSTOM U SHAPE TUBE	EA	4					
51	S07024	CYLIND CROSS SEC SAMPLE COPPER	EA	36					
52	S07022	CYLIND CROSS-SEC SAMPLE STEEL	EA	24					
53	BT1220545	CYTATION3 IMAGING 60X OBJ	EA	1					
54	S25645	DIAL TUBING 15.9 INF 10/FTROLL	EA	40					
55	BW12917F	DMEM+GLUC W/O GLUT P-RED 500ML	EA	23					
56	BW12604F	DMEM+GLUCOSE+GLUT; 500ML	EA	65					
57	13201555	DURAC PLUS THERMOMETERDURAC P	EA	80					
58	45000999	ECL SELECT WB DETECTION REAGEN	EA	7					
59	NC0630325	EMBROIDERY	EA	31					
60	NC0610044	EMBROIDERY FOR LAB COATS/CAPS	EA	122					
61	NC0782438	EP REFRIGERATOR 20 CU.FT.	EA	1					
62	19149863C	EXAMGLV NITR 9.5 SZ L 100EA/PK	CS	33					
63	19149863B	EXAMGLV NITR 9.5 SZ M 100EA/PK	CS	58					
64	19149863A	EXAMGLV NITR 9.5 SZ S 100EA/PK	CS	20					

65	EZFITHOLD3	EZFIT MANIFOLD 3PLC STOPPER	EA	1					
66	EZHAWG474	EZ-PAK HAWG 47Q6000 600/PK	PK	11					
67	NC0578361	F/I CO2 BKUP UPRIGHT	EA	1					
68	22363604	FB LP 1UL RIG BL 10BG 960/PK	PK	21					
69	12006901	FB MINICENTRIFUGE 110/120	EA	6					
70	191301597D	FB NITRILE GLV PF LF L 100/PK	CS	20					
71	191301597C	FB NITRILE GLV PF LF M 100/PK	CS	25					
72	191301597B	FB NITRILE GLV PF LF S 100/PK	PK	44					
73	13875423	FH 100 MULTI-CHANNEL 4 CH/6ROL	EA	1					
74	13875421	FH 100D DISPENSING PUMP	EA	1					
75	A78100001H	FINESSE 325+ HPBH MICRTOME PKG	EA	1					
76	1012637	FLSK 75CM W/MEMBRN CP 100/CS	CS	7					
77	SLHP033NK	FLT SYRNS MILX33 .45UM 1000/PK	PK	1					
78	0974063D	FLT UNIT 50MM 250ML PES 12/CS	CS	20					
79	XX2004720	FLTR HLDL 47MM SST HYDROSOL	EA	6					
80	09825D	FLTR PPR GR4 12.5CM 100/PK	PK	28					
81	IPVH00010	FLTR SHEET IPVH 1ROLL/PK	PK	10					
82	11675950	FREZER EXPLOSION PROOF	EA	1					
83	1420662	FSHRBRND UNDERPAD 20X24 50/PK	CS	20					
84	09923340	FTA CLASSIC CARD 100PK	PK	10					
85	10549110C	FURNACE BOX 240VAC 50/60HZ	EA	1					
86	PRM7122	GOTAQ GREEN MASTER MIX	EA	21					
87	19999344A	GWN ISO PROVENT WRP LG 50/CS	CS	30					
88	NC0585172	HEATG BATH B49 R-200,100-120V	EA	2					
89	05403205	HEATING BATH	EA	2					
90	H292200	HEXANES ACS 200L	EA	4					
91	H3074	HEXANES GC RESOLV 4L	CS	6					
92	SD10771B	HISTOPAQUE-1077 500ML	EA	10					
93	1518279	HISTOPLEX CTRS 8 LITRE 10/CS	CS	45					
94	BDB560239	HU CD39 APC MAB 100TST TU66	EA	6					
95	BDB560158	HU CD4 APC-H7 MAB 100TST RPA-T	EA	10					
96	BDB560046	HU FOX3 PE MAB 100TST 259D/C7	EA	7					
97	BDB555809	HU HLA-DR NALE MAB 0.5MG G46-6	EA	15					
98	BDB550749	HU TH1-TH2 CBA KIT	EA	2					
99	BDB560484	HU TH1-TH2-TH17 CBA KIT	EA	3					
100	A508P212	HYDROCHLOR ACID TRACE MTL 2.5L	EA	18					
101	CB40043	IL-2 HUMAN RECOMB 10000BRMP	EA	12					

102	11690625D	INCBTR ISOTMP STD 2.5CUFT 120V	EA	2					
103	19037436	INFECON 3000 INFECT SHIP 12/PK	PK	8					
104	1326252	ISO VAC OVEN MDL 282 115V 60HZ	EA	1					
105	13986149	ISOTEMP FMS FREEZER 20.6CF	EA	1					
106	NC0711710	K-ALPHA BASE SYSTEM	EA	1					
107	06666A	KIMWIPE SML 4-1/2X8-1/2 280/PK	CS	19					
108	NC0136483	L5MA HOMOGENIZER	EA	4					
109	NC0655665	LAB COAT SNAP FRONT 3PKT XL	EA	120					
110	NC0702089	LAB COAT, WH 3 PKT, SNAP, MED	EA	200					
111	NC0702088	LAB COAT, WH 3PKT, SNAP, SM	EA	225					
112	NC0702087	LAB COAT, WH 3PKT, SNAP, XS	EA	100					
113	NC0702090	LAB COAT, WHT 3PKT, SNAP, LG	EA	150					
114	NC0702091	LAB COAT, WHT 3PKT, SNAP, XXL	EA	50					
115	NC0702092	LAB COAT, WHT, 3PKT, SNAP, 3XL	EA	30					
116	14359880	LAB STOOL W/ BACK BLK CHR HI	EA	4					
117	XX42LS11	LABSCALE TFF SYSTEM 115V	EA	1					
118	NC0693670	MAICO AUDIOMETER	EA	14					
119	NC0630485	MASTERCYCLER PRO GRADIENT 5	EA	1					
120	FERK0233	MAXIMA PROBE/R QPCR 4X12.5ML	EA	1					
121	FB8002000	MEDIA BTL GLS GL45 2000ML	EA	20					
122	5067611	MEDI-TRACE FOAM ELECTRDE PK30	PK	30					
123	MHA000P2F	M-FECAL COLIFORM 50/PK	PK	27					
124	SLFGX13NK	MILLEX 13MM .20UM PTFE 1000/PK	PK	1					
125	BDB560485	MS TH1-TH2-TH17 CBA KIT	EA	3					
126	08774193	MTRGL INVSN CHMBRS 8U GFR 24CS	CS	6					
127	B21176X	MUELLER HIN AGAR W/BLOOD 20/PK	PK	28					
128	NC0656099	MULTISKAN GO	EA	1					
129	AC279600040	N,N-DIMETHYLFORMAMIDE FOR 4LT	EA	10					
130	NDNDLUSCAN	NANODROP LITE SPEC	EA	1					
131	NC0610039	NAVY BASEBALL CAPS ADJ	EA	24					
132	A4672	NITRIC ACID OPTIMA 2L	EA	8					
133	A509P212	NITRIC ACID TRACE MTL 2.5L	EA	20					
134	K8972300008	NMR TUBE 8 INCH 5/PK	PK	56					
135	ICN15005425	N-OCTYL-B-D-GLUCOPYRANOS 25G	EA	2					
136	50401788	OPTICHEM. HEATING MANTLE	EA	10					
137	FB0875712	PETRI DISH 100X15MM STACK 500	CS	19					
138	FB0875713	PETRI DISH,100X15MM,SLIP,500	CS	14					

139	0987617	PH 0-14 BY 1 6X80MM 100/PK	PK	56					
140	BDB554657	PHARMINGEN STAIN BSA BUF 500ML	EA	46					
141	F167300G	PIPETMAN STARTER KIT	EA	2					
142	R65410	PK/20 SIGNL BLD CULTR BTL 20PK	PK	5					
143	S95384	POCKET MICROSCOPE ILLUMINATED	EA	417					
144	NC0711712	POWER TRANSFORMER/SUPPLY 1PH	EA	1					
145	01910213	PRECISION BAL 6200 G X 0.1 G	EA	1					
146	S09458	PREWOUND COPPOER COILS 4/PK	PK	50					
147	10549115C	PROG CNTL 1ZONE 1200C 30A 240V	EA	1					
148	R454372	R2A AGAR 500G	EA	8					
149	18992	RESP MEDICAL 1860 REG 20/PK	CS	17					
150	AT5146130	REVELERIS 4G CARTRIDGES 20PK	PK	15					
151	215GM010	RHGM-CSF 10 UG	EA	8					
152	215GM050	RHGM-CSF 50 UG	EA	2					
153	NC9439281	SAMPLE CONES 4450	EA	4					
154	17467673	SCALPEL BLADE - #15	EA	25					
155	NC0722925	SEBRING 400 BLACK FR, CLR LENS	EA	1,200					
156	1428529	SEWARD STOMACHER MODEL 400C	EA	1					
157	033753BS	SILNIZD TARGT MICRO SRT 500/PK	PK	11					
158	NC9054385	SIM DETECTOR	EA	1					
159	NC9019479	SKIMMER CONE PS8R	EA	4					
160	06712164	SKY LINER 5PK	PK	6					
161	1256820	SLD 3X1IN W/2 10MM DIA CR 144G	CS	1					
162	NC0692777	SOLUBILITY ASSAY KIT	EA	4					
163	75818382	SORVST16RTC16/36PKG	EA	1					
164	75418382	SORVST16TC16/36PKG	EA	1					
165	06712142	SPE C18-47MMDISKS 20PK	EA	26					
166	18028	SPEC ASTROSPEC OTG BL /CLR	PK	30					
167	17989102	SPEC SEBRING BLUE CLR LENS 1PR	PK	63					
168	19075388D	SPECIMEN BAG 6X10 1000/CS	CS	15					
169	14385491	SPECTRONIC 200 SPEC	EA	1					
170	S71010	STEREO MICROSCOPE ZOOM 1 EA	EA	6					
171	1451365	STIR BAR FLEA MICRO 10X3MM	EA	20					
172	1451199C	STIR BAR FLOATING 1000ML 2/CS	CS	6					
173	1451358	STIR BAR OCTAGONAL 1/2X5/16IN	EA	52					
174	S50446HP	STIR/HOT PLTE PC220 4X5IN 120V	EA	12					
175	11500150	STIRRING HOTPLT DGTAL 5X7 1/CS	CS	10					

176	114976A	STR/HOT PLT PC220 4X5 120V 1CS	CS	12			
177	P134095	SUPERSIGNAL WEST FEMTO	EA	7			
178	15949	TAPE WRITE-ON FB .5X2.160IN WH	EA	21			
179	13202631	THERMOMETER -5/15C REFRIGRATR	EA	35			
180	13641873	TISAB II 1 GALLON 4/CS	CS	5			
181	M1057350001	TLC SILICA GEL 60 F254 25PC/EA	EA	37			
182	1464843	TRACEABLE FOOD THERMOMETER	EA	20			
183	1496127	TUBE CULT DSP 13X100MM 1000/CS	CS	35			
184	1443222	TUBE SCREW CAP GRAD 500/CS	CS	9			
185	NC9425062	TUBES PC TK WALL 8X34MM (100)	PK	16			
186	02685125	VAC CPT SOD CIT BLUE 8ML 60/CS	CS	5			
187	0125779	VAC PUMP MAXIMA DRCT DRV M6C	EA	1			
188	0125780	VAC PUMP MAXIMA DRCT DRV M8C	EA	1			
189	02685103	VAC SOD FLRD GRV 100/PK	CS	6			
190	02685112	VAC TUBE RED 10ML 100/PK	CS	9			
191	011100	VACUUM PUMP 115VAC 60HZ	EA	1			
192	04343	VERSA-CLEAN 4 LITER	CS	10			
193	05719301	VIAL .060SEPTA AMB 40ML 72/CS	CS	14			
194	0333921D	VIAL ST W/CLOSURE 2DR 144/PK	PK	20			
195	06718438	VIALS 100PK	PK	55			
196	0125711	W3 2.3CFM DIRECT-DRIVE 50/60HZ	EA	2			
197	01913850	XPE26	EA	1			
198	01910325	XS205DU 220G/81GX0.1MG/0.01MG	EA	1			
				Total	\$		

EA Each
PK Pack
CS Case

Prompt Payment Discount Form
(Invoice discounts for receiving fast payments)

Note: All vendors doing business with the State of Rhode Island must complete a Prompt Payment Discount ("PPD") form as part of this Master Price Agreement solicitation.

Bidder Name: _____

RFQ/RFP Bid Solicitation Number: _____

Prompt Payment Discounts ("PPD"): Vendors benefit from PPD by increased, usable cash flow as a result of fast and efficient payments for commodities or services rendered. While Bidders/Contractors have flexibility in determining the actual % discount(s) offered to the State, the discount(s) must be identified in 10 days or more for Payment Issuance Date. The State may use the prompt pay discounts submitted as a basis for selection and may negotiate discounts as deemed in the best interest of the State.

All discounts offered will be automatically deducted from payment when the issue date is within the specified number of days listed below and in accordance with the State's Prompt Payment Law. Payment days will be measured **from** the date goods are received and accepted/performance was completed OR the date an invoice is received by the Office of the DOA Controller, whichever is later **to** the date the payment is issued via ACH or mailed by the State Treasurer. The date of payment "issue" is the date a payment is considered "paid" not the date a payment is "received" by a vendor.

Enter the Prompt Payment Discount percentage (%) off the invoice payment, for the available payment issue dates listed below. Note: Vendors are allowed up to three different prompt payment options. Example prompt payment options are:

- 5% - 10 Days
- 3% - 20 Days
- 1% - 25 Days

Discount %	Payment Issue Date Within
%	10 Days
%	15 Days
%	20 Days
%	25 Days
By checking this box, we certify that we will not offer any Prompt Payment Discounts	
<input type="checkbox"/>	

ACH Payments/Supplier Portal: Vendors are highly encouraged to enroll for ACH payments. This payment method will increase the prompt pay benefit since funds are paid directly to designated bank accounts, thus eliminating the delay of check clearance policies and traditional mail lead time. The form required for ACH enrollment can be found at <http://controller.admin.ri.gov/Forms/index.php>.

The State also highly encourages Vendors to use the RIFANS Supplier Portal which includes the functionality to electronically submit invoices against open Purchase Orders. This efficient invoicing method eliminates handling time, mailing expenses, and will further expedite the payment process. Information on the portal can be found at <http://controller.admin.ri.gov/Supplier/Isup/index.php>.

We will sign up for ACH payment. (please circle response)	Yes	No
We will utilize the State's Supplier Portal to electronically submit invoices. (please circle response)	Yes	No

Signature _____ Date _____

All procurements requiring PPD shall include the following language:

Prompt Payment Discounts (“PPD”)

The Department of Administration’s (“Department”) goal in establishing the PPD program is to provide an opportunity for expedited payment to vendors, while reducing the cost to the State through vendor discounts. State agencies are encouraged to utilize vendors that offer cash discounts, along with competitive pricing, when selecting services or goods from master price agreements. In addition, the Department seeks to promote prompt payment through the use of electronic funds transfer (“EFT”) through the ACH system.

Prompt Payment Discount Form

All vendors submitting proposals in response to designated master price agreement solicitations must submit the attached PPD form in order to participate in the PPD program.

Nothing herein prevents the State Purchasing Agent or designee from negotiating lower pricing or greater discounts and/or waiving technicalities related to PPDs in the best interests of the State.