

Request for Quote

STATE OF RHODE ISLAND AND PROVIDENCE PLANTATIONS
 ONE CAPITOL HILL
 PROVIDENCE RI 02908

CREATION DATE : 13-NOV-15
 BID NUMBER: 7550047
 TITLE: CAREER AWARD PENS FOR 2015 TO 2016 - DOA
 BID CLOSING DATE AND TIME: 04-DEC-2015 10:30:00

BUYER: Cowell Jr, John A
 PHONE #: 401-574-8114

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 DOA CONTROLLER
 ONE CAPITOL HILL, 4TH FLOOR
 SMITH ST
 PROVIDENCE, RI 02908
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 DOA PERSONNEL ADMINISTRATION
 ONE CAPITOL HILL, 3RD FLOOR
 SMITH ST
 PROVIDENCE, RI 02908
 US

Requisition Number: 1431480

Line	Description	Quantity	Unit	Unit Price	Total
1	ALL PENS MUST HAVE STANDARD BLOCK ENGRAVING ON BARREL, RI STATE SEAL UNDER THE LOGO, GIFT BOXES AND INSIDE DELIVERY TO THE 3RD FLOOR. STANDARD BLOCK ENGRAVING MUST INCLUDE THE NUMBER OF YEARS SERVICE. FOR EXAMPLE "10 YEARS OF SERVICE" CAREER AWARDS PENS FOR 10 YEARS OF SERVICE #55 MATTE FINISH IN BLUE WITH CHROME TRIM IN 1900 BOX Line Note to Bidders: . BRAND: _____ STOCK # _____	626.00	Each		
2	CAREER AWARDS PENS FOR 15 YEARS OF SERVICE #785 PEN, POLISHED CHROME FINISH WITH GOLD TRIM, IN 1900 BOX Line Note to Bidders: . BRAND: _____ STOCK # _____	409.00	Each		
3	CAREER AWARDS PENS FOR 20 YEARS OF SERVICE #290 PEN, MATTE FINISH IN BLUE WITH GOLD TRIM, IN 1900 BOX Line Note to Bidders: . BRAND: _____ STOCK # _____	169.00	Each		
4	CAREER AWARDS PENS FOR 25 YEARS OF SERVICE #188 PEN, POLISHED GOLD FINISH WITH GOLD TRIM IN 1900 BOX Line Note to Bidders: . BRAND: _____ STOCK # _____	367.00	Each		

It is the Vendor's responsibility to check and download any and all addenda from the RIVIP. This offer may not be considered unless a signed RIVIP generated Bidder Certification Cover Form is attached and the Unit Price column is completed. The signed Certification Cover Form must be attached to the front of the offer



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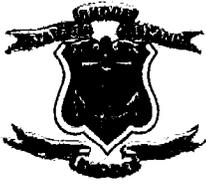
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Requisition Number: 1431480

Line	Description	Quantity	Unit	Unit Price	Total
5	CAREER AWARDS PENS FOR 30 YEARS OF SERVICE #170/J410 PEN AND KEY TAG SET PEN IN GLOSS FINISH IN BLUE; KEY TAG POLISHED IN CHROME, IN 1300 BOX Line Note to Bidders: . BRAND: _____ STOCK # _____	210.00	Each		
6	CAREER AWARDS PENS FOR 35 YEARS OF SERVICE #790/790R PEN AND ROLLER BALL SET IN GLOSS BLACK FINISH WITH GOLD TRIM IN 1300 BOX Line Note to Bidders: . BRAND: _____ STOCK # _____	135.00	Each		
7	CAREER AWARDS PENS FOR 40 YEARS OF SERVICE #175/#175P/175R TRIO PEN, PENCIL AND ROLLER BALL TRIO IN GLOSS BLUE FINISH WITH GOLD TRIM IN 1300 BOX Line Note to Bidders: . BRAND: _____ STOCK # _____	47.00	Each		
8	CAREER AWARDS PENS FOR 45 YEARS OF SERVICE #885/#885P/#885R TRIO PEN, PENCIL, AND ROLLER BALL IN SMOKED EBONY WITH GOLDEN HIGHLIGHTS IN 1300 BOX Line Note to Bidders: . BRAND: _____ STOCK # _____	21.00	Each		
9	CAREER AWARDS PENS FOR 50 YEARS OF SERVICE #93, 14K GOLD FILLED, IN 1900 BOX, SINGLE LINE ENGRAVE 50 YEARS OF SERVICE Line Note to Bidders: . BRAND: _____	5.00	Each		

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Requisition Number: 1431480

Line	Description	Quantity	Unit	Unit Price	Total
	STOCK # _____				

Delivery: _____

Terms of Payment: _____

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State of Rhode Island
Department of Administration / Division of Purchases
One Capitol Hill, Providence, Rhode Island 02908-5855
Tel: (401) 574-8100 Fax: (401) 574-8387
11/12/2015

**BID SPECIFICATIONS
CAREER AWARD PENS FOR 2015 TO 2016**

RFQ # 7550047

OPENING DATE AND TIME: 4-Dec-2015 10:30:00

ALL PENS MUST HAVE STANDARD BLOCK ENGRAVING ON BARREL, RHODE ISLAND STATE SEAL UNDER LOGO, GIFT BOXES AND INSIDE DELIVERY TO:

**THE DEPARTMENT OF ADMINISTRATION
ONE CAPITOL HILL
3RD FLOOR
PROVIDENCE, RI 02908**

STANDARD BLOCK ENGRAVING MUST INCLUDE THE NUMBER OF YEARS OF SERVICE.

FOR EXAMPLE:

“10 YEARS OF SERVICE”

PLEASE INCLUDE SAMPLES WITH YOUR BID REPLY.

THE STOCK NUMBERS ARE FROM GARLAND INDUSTRIES. WE ARE REQUESTING GARLAND INDUSTRIES OR EQUAL PRODUCTS.

Acknowledge your receipt/understanding of these specifications within your bid.

Contract Terms and Conditions

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Terms and Conditions

BID STANDARD TERMS AND CONDITIONS

TERMS AND CONDITIONS FOR THIS BID

DELIVERY PER AGENCY

DELIVERY OF GOODS OR SERVICES AS REQUESTED BY AGENCY.

VENDOR SPECIFICATIONS

ALL VENDORS MUST INCLUDE SPECIFICATIONS WITH BID PROPOSAL (EVEN THOSE BIDDING BRAND SPECIFIED). FAILURE TO SUBMIT SPECIFICATIONS WITH BID PROPOSAL MAY RESULT IN DISQUALIFICATION OF BID. ITEMS IN CATALOGS MUST BE CLEARLY MARKED AND PAGES TABBED.

AWARD

THE STATE, AT ITS SOLE DISCRETION, SHALL RESERVE THE RIGHT TO MAKE ONE OR MULTIPLE AWARDS FOR THIS REQUIREMENT AND/OR TO REJECT ANY OR ALL BIDS.