



State of Rhode Island
Department of Administration / Division of Purchases
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ADDENDUM # 3

11/25/2015

Solicitation RFP #7550004

Title: URI Kingston Campus Landscape Master Plan

Submission Deadline: December 9, 2015 @ 11:00 am

Per the issuance of ADDENDUM #3 the following are noted:

Vendor Questions (Attached)

No further questions will be entertained.

Interested Parties should monitor this website on a regular basis, for any additional information that may be posted.

Gary P. Mosca
Senior Buyer



STATE OF RHODE ISLAND AND PROVIDENCE PLANTATIONS

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Solicitation questions:

1. Is there a committee to present master planning options to, or is this a public meeting and decision-making process?
A. A committee of eight will steer the process. The wider constituent meetings are for general input and consensus.
2. Does the URI Dept. of Campus Planning and Design have a process in mind of how the selected design firm interfaces with the constituents of the Plan?
A. Meetings include: One Town Meeting style forum, with focused breakout sessions, for community members to learn about issues and contribute thoughts to the planning process, considerations, observations and concerns; three focus group meetings with faculty and staff regarding specific issues related to pedagogy, maintenance, and related issues; a number of meetings with the steering committee; two presentations of the final draft Master Plan: one public and one to senior leadership.
3. How many planning workshops do you envision?
A. See answer 2
4. How many “meetings at formative milestones” are envisioned with the Transportation/Parking Master Plan group?
A. Three or four.
5. Section 4: Do deliverables include new Best Management Practices plans and maintenance manuals, or simply a review of existing practices and suggestions for improvements to those practices?
A. Review existing practices and provide recommendations and examples of current best practice as a narrative to define goals for achieving improvements.
6. Section H. Environmental Maintenance: Could you elaborate on what specific deliverables are required?
A. Recommendations should provide definitive assessments of conditions and offer direction on actionable policies or practices to improve productivity, resource management, sustainability, procurement, or any other method of implementation to achieve higher outcome performance.
7. It looks like there is missing information in the URI Campus Base plan pdf. Could you provide the CAD files?
A. The undefined areas are not in digital format.
8. In section C of the RFP7550004 URI Kingston Campus Landscape Master Plan stipulates that applicants must have a current COA in Rhode Island. We are in the process of COA approval and have a registered Rhode Island landscape architecture professionals in house. Will these qualifications be satisfactory for the preliminary vetting?

- A. Yes. Section 1, paragraph 12 states: “This is a requirement only of the successful vendor(s).”
9. Does the Managing Principal on this project need to have a completed registration for practicing Architecture/Engineering/Landscape Architecture in the state of Rhode Island?
- A. Registration with the RI Division of Design Professionals is required to practice landscape architecture in the state of Rhode Island. Visit <http://www.bdp.state.ri.us/landscape/> for details.
10. How will the Transportation and Landscape Master Plan be coordinated throughout the process?
- A. See section 4, Paragraph G.
11. How many meetings are envisioned with the Landscape Master Plan Committee?
- A. See answer 2
12. How many community meetings / presentations envisioned?
- A. See answer 2
13. What electronic resources are available as a basis for the Tree Master Plan?
- A. In general, the campus surveys include tree information. Most conditions require field verification. The “URI Tree Inventory Lists”, February 2010, is reliable and comprehensive as a base document that requires field verification.

End
