

# Request for Quote

STATE OF RHODE ISLAND AND PROVIDENCE PLANTATIONS  
 ONE CAPITOL HILL  
 PROVIDENCE RI 02908

BUYER: Mosca, Gary  
 PHONE #: 401-574-8124

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 RIC-PURCHASING  
 600 MOUNT PLEASANT AVENUE  
 PROVIDENCE, RI 02908  
 US

CREATION DATE : 26-OCT-15  
 BID NUMBER: 7549997  
 TITLE: FUME HOOD CERTIFICATION, INSPECTION,  
 EVALUATION - RIC  
 BLANKET START : 01-DEC-15  
 BLANKET END : 30-NOV-18  
 BID CLOSING DATE AND TIME: 16-NOV-2015 11:00:00

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 RIC SPECIAL INSTRUCTIONS  
 SEE BELOW  
 SEE BELOW, RI N/A  
 US

Requisition Number: 1436844

Note to Bidders: Questions concerning this solicitation may be emailed to [doa.purquestions3@purchasing.ri.gov](mailto:doa.purquestions3@purchasing.ri.gov) no later than 11/3/15 @ 4:00 PM (ET). Questions should be submitted in a Microsoft word attachment. Please reference the RFQ # on all correspondence. Questions received if any, will be posted on the internet as an addendum to this solicitation. It is the responsibility of all interested parties to download this information.

Line	Description	Quantity	Unit	Unit Price	Total
1	HOURLY RATE ON SITE FOR INSPECTION, EVALUATION, AND CERTIFICATION 12/1/15 - 6/30/16	100.00	Hour		
2	HOURLY RATE ON SITE INSPECTION, EVALUATION, AND CERTIFICATION. 7/1/16 - 6/30/17	200.00	Hour		
3	HOURLY RATE ON SITE INSPECTION, EVALUATION, AND CERTIFICATION. 7/1/17 - 6/30/18	200.00	Hour		
4	HOURLY RATE ON SITE INSPECTION, EVALUATION, AND CERTIFICATION. 7/1/18 - 11/30/18	50.00	Hour		
5	OVERTIME RATE ON SITE INSPECTION, EVALUATION, AND CERTIFICATION. 12/1/15 - 6/30/16	30.00	Hour		
6	OVERTIME RATE ON SITE INSPECTION, EVALUATION, AND CERTIFICATION. 7/1/16 - 6/30/17	50.00	Hour		
7	OVERTIME RATE ON SITE INSPECTION, EVALUATION, AND CERTIFICATION. 7/1/17 - 6/30/18	50.00	Hour		
8	OVERTIME RATE ON SITE INSPECTION, EVALUATION, AND CERTIFICATION. 7/1/18 - 11/30/18	30.00	Hour		
9	HOURLY RATE FOR ANY WORK NOT INCLUDED IN INSPECTION, EVALUATION, AND CERTIFICATION AS REQUIRED, 12/1/15 - 6/30/16	130.00	Hour		
10	HOURLY RATE FOR ANY WORK NOT INCLUDED IN INSPECTION, EVALUATION, AND CERTIFICATION AS REQUIRED, 7/1/16 - 6/30/17	130.00	Hour		
11	HOURLY RATE FOR ANY WORK NOT INCLUDED IN INSPECTION, EVALUATION, AND CERTIFICATION AS REQUIRED, 7/1/17 - 6/30/18	130.00	Hour		
12	HOURLY RATE FOR ANY WORK NOT INCLUDED IN INSPECTION, EVALUATION, AND CERTIFICATION AS REQUIRED, 7/1/18 - 11/30/18	40.00	Hour		
13	OVERTIME RATE FOR ANY WORK NOT INCLUDED IN INSPECTION, EVALUATION, AND CERTIFICATION AS	20.00	Hour		

It is the Vendor's responsibility to check and download any and all addenda from the RIVIP. This offer may not be considered unless a signed RIVIP generated Bidder Certification Cover Form is attached and the Unit Price column is completed. The signed Certification Cover Form must be attached to the front of the offer



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	REQUIRED, 12/1/15 - 6/30/16				
14	OVERTIME RATE FOR ANY WORK NOT INCLUDED IN INSPECTION, EVALUATION, AND CERTIFICATION AS REQUIRED 7/1/16 - 6/30/17	30.00	Hour		
15	OVERTIME RATE FOR ANY WORK NOT INCLUDED IN INSPECTION, EVALUATION, AND CERTIFICATION AS REQUIRED 7/1/17 - 6/30/18	30.00	Hour		
16	OVERTIME RATE FOR ANY WORK NOT INCLUDED IN INSPECTION, EVALUATION, AND CERTIFICATION AS REQUIRED, 7/1/18 - 11/30/18 INDICATE MANUFACTURER'S DISCOUNT FOR MATERIALS: _____%	20.00	Hour		

Delivery: \_\_\_\_\_

Terms of Payment: \_\_\_\_\_

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**Solicitation No. 7549997**

**FUME HOOD CERTIFICATION, INSPECTION, EVALUATION AND OTHER  
RELATED WORK AS REQUIRED - RHODE ISLAND COLLEGE**

**BLANKET PERIOD: 12/1/15 – 11/30/18**

CERTIFICATION, INSPECTION, EVALUATION AND OTHER RELATED WORK  
AS REQUIRED TO THE CHEMICAL FUME HOODS LOCATED IN THE  
FOLLOWING LOCATIONS:

- JOHN CLARKE SCIENCE (9 HOODS)
- JOHN FOGARTY LIFE SCIENCE BUILDING (11 HOODS)
- ART CENTER (1 HOOD)
- AND TO INCLUDE ANY ADDITIONAL FUME HOOD INSTALLATIONS  
NOT ALREADY LISTED, WHETHER NEWLY INSTALLED OR AN  
EXISTING INSTALLATION NOT PREVIOUSLY UTILIZED.

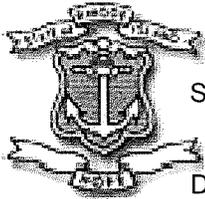
ESTIMATED HOURS TO PERFORM INSPECTION, EVALUATION, AND  
CERTIFICATION FOR ONE HOOD – 30 – 60 MINUTES.

NO MILEAGE ALLOWANCE.

FOR RECOMMENDED REPAIRS VENDOR MUST PROVIDE A COST ESTIMATE.

AGENCY MUST APPROVE ANY WORK NOT INCLUDED IN INSPECTION,  
EVALUATION AND CERTIFICATION BEFORE WORK IS STARTED.

- VENDOR MUST PROVIDE SURVEY SUMMARY REPORT.
- VENDOR MUST PROVIDE INSPECTION SIGN.
- VENDOR TO FOLLOW AMERICAN NATIONAL STANDARDS FOR  
LABORATORY VENTILATION AND ASHREA'S GUIDELINE FOR  
TESTING OF LABORATORY FUME HOODS CERTIFIED BY ASGIHVDPP.
- ❖ MANUFACTURER'S DISCOUNT FOR MATERIALS MUST BE SHOWN ON  
THE INVOICES.



STATE OF RHODE ISLAND AND PROVIDENCE PLANTATIONS

Department of Administration  
DIVISION OF PURCHASES  
One Capitol Hill  
Providence, RI 02908-5855

Tel: (401) 574-8100  
Fax: (401) 574-8387  
Website:  
[www.purchasing.ri.gov](http://www.purchasing.ri.gov)

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- ❖ MANUFACTURER'S DISCOUNT FOR MATERIALS MUST BE SHOWN ON THE INVOICES.

End.

**Terms and Conditions**

**BID STANDARD TERMS AND CONDITIONS**

**TERMS AND CONDITIONS FOR THIS BID**

**INSPECTION REQUIREMENTS**

BIDDERS ARE RESPONSIBLE FOR INSPECTION OF EQUIPMENT AND/OR LOCATION, TAKING MEASUREMENTS\* WHEN REQUIRED, AND MAKING THEMSELVES AWARE OF THE TOTAL REQUIREMENT BEFORE SUBMITTING A BID. \*MEASUREMENTS PROVIDED WITH ANY BID ARE FOR REFERENCE PURPOSES AND ARE NOT GUARANTEED TO BE COMPLETELY ACCURATE.

**INSURANCE REQUIREMENTS**

AN INSURANCE CERTIFICATE IN COMPLIANCE WITH PROVISIONS OF ITEM 31 (INSURANCE) OF THE GENERAL CONDITIONS OF PURCHASE IS REQUIRED FOR COMPREHENSIVE GENERAL LIABILITY, AUTOMOBILE LIABILITY, AND WORKERS' COMPENSATION AND MUST BE SUBMITTED BY THE SUCCESSFUL BIDDER(S) TO THE DIVISION OF PURCHASES PRIOR TO AWARD. THE INSURANCE CERTIFICATE MUST NAME THE STATE OF RHODE ISLAND AS CERTIFICATE HOLDER AND AS AN ADDITIONAL INSURED. FAILURE TO COMPLY WITH THESE PROVISIONS MAY RESULT IN REJECTION OF THE OFFEROR'S BID. ANNUAL RENEWAL CERTIFICATES MUST BE SUBMITTED TO THE AGENCY IDENTIFIED ON THE PURCHASE ORDER. FAILURE TO DO SO MAY BE GROUNDS FOR CANCELLATION OF CONTRACT.

NOTE: IF THIS BID COVERS CONSTRUCTION, SCHOOL BUSING, HAZARDOUS WASTE, OR VESSEL OPERATION, APPLICABLE COVERAGES FROM THE FOLLOWING LIST MUST ALSO BE SUBMITTED TO THE DIVISION OF PURCHASES PRIOR TO AWARD: \* PROFESSIONAL LIABILITY INSURANCE (AKA ERRORS & OMISSIONS) - \$1 MILLION OR 5% OF ESTIMATED PROJECT COST, WHICHEVER IS GREATER. \* BUILDER'S RISK INSURANCE - COVERAGE EQUAL TO FACE AMOUNT OF CONTRACT FOR CONSTRUCTION. \* SCHOOL BUSING - AUTO LIABILITY COVERAGE IN THE AMOUNT OF \$5 MILLION. \* ENVIRONMENTAL IMPAIRMENT (AKA POLLUTION CONTROL) - \$1 MILLION OR 5% OF FACE AMOUNT OF CONTRACT, WHICHEVER IS GREATER. \* VESSEL OPERATION - (MARINE OR AIRCRAFT) - PROTECTION & INDEMNITY COVERAGE REQUIRED IN THE AMOUNT OF \$1 MILLION.

**LICENSE REQUIREMENTS**

VENDOR (OWNER OF COMPANY) IS RESPONSIBLE TO COMPLY WITH ALL LICENSING OR STATE PERMITS REQUIRED FOR THIS TYPE OF SERVICE. A COPY OF LICENSE/PERMIT SHOULD BE SUBMITTED WITH THIS BID. IN ADDITION TO THESE LICENSE REQUIREMENTS, BIDDER, BY SUBMISSION OF THIS BID, CERTIFIES THAT ANY/ALL WORK RELATED TO THIS BID, AND ANY SUBSEQUENT AWARD WHICH REQUIRES A RHODE ISLAND LICENSE(S), SHALL BE PERFORMED BY AN INDIVIDUAL(S) HOLDING A VALID RHODE ISLAND LICENSE.

**RIVIP INFO - BID SUBMISSION REQUIREMENTS**

It is the Vendor's responsibility to check and download any and all addenda from the RIVIP. This offer may not be considered unless a signed RIVIP generated Bidder Certification Cover Form is attached and the Unit Price column is completed. The signed Certification Cover Form must be attached to the front of the offer. When delivering offers in person to One Capitol Hill, vendors are advised to allow at least one hour additional time for clearance through security checkpoints.

MAILING ADDRESS FOR BID PROPOSALS ISSUED BY THE STATE OF RHODE ISLAND,  
DIVISION OF PURCHASES

All Bid Proposals must be submitted by mail or hand delivered to:

- State of Rhode Island
- Department of Administration
- Division of Purchases, Second floor
- One Capitol Hill
- Providence, RI 02908-5855

**DIVESTITURE OF INVESTMENTS IN IRAN REQUIREMENT:**

No vendor engaged in investment activities in Iran as described in R.I. Gen. Laws §37-2.5-2(b) may submit a bid proposal to, or renew a contract with, the Division of Purchases. Each vendor submitting a bid proposal or entering into a renewal of a contract is required to certify that the vendor does not appear on the list maintained by the General Treasurer pursuant to R.I. Gen. Laws §37-2.5-3.

**PURCHASE AGREEMENT BID**

**BIDDING** (a) A single price shall be quoted for each item against which a proposal is submitted. This price will be the maximum in effect during the agreement period. Any price decline at the manufacturer's level shall be reflected in a reduction of the agreement price to the State. (b) Quantities, if any, are estimated only. The agreement shall cover the actual quantities ordered during the period. Deliveries will be billed at the single, firm, awarded unit price quoted regardless of the quantities ordered. (c) Bid price is net F.O.B. destination and shall include inside delivery at no extra cost. (d) Bids for single items and/or a small percentage of total items listed, may, at the State's sole option, be rejected as being non-responsive to the intent of this request. **ORDERING** (a) The User Agency(s) will submit individual orders for the various items and various quantities as may be required during the agreement period. (b) Exception - Regardless of any agreement resulting from this bid, the State reserves the right to solicit prices separately for any extra large requirements for delivery to specific destinations.

Mailing Address for Bid Proposals issued by the State of Rhode Island, Division of Purchases:

All Bid Proposals must be submitted to the following address:

State of Rhode Island  
Department of Administration  
Division of Purchases, 2nd Floor  
One Capitol Hill  
Providence, RI 02908

**HOURS - BIDDING PURPOSES**

HOURS INDICATED ARE ESTIMATED QUANTITIES FOR BIDDING PURPOSES ONLY.

**DELIVERY PER AGENCY**

DELIVERY OF GOODS OR SERVICES AS REQUESTED BY AGENCY.

**CHARGES PERMITTED**

NO CHARGES OTHER THAN PARTS AND LABOR ON THE JOB - NO TRAVEL, NO MILEAGE,  
NO MISCELLANEOUS CHARGES, NO PORTAL TO PORTAL.