



Request for Quote

STATE OF RHODE ISLAND AND PROVIDENCE PLANTATIONS
 ONE CAPITOL HILL
 PROVIDENCE RI 02908

CREATION DATE : 20-OCT-15
BID NUMBER: 7549986
TITLE: SVCE & PM AGREEMENT FOR INTEGRATED IP SECURITY - STATE POLICE

BLANKET START : 01-DEC-15
BLANKET END : 30-NOV-18
BID CLOSING DATE AND TIME: 16-NOV-2015 10:30:00

BUYER: Cadoret, David
PHONE #: N/A

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 DOA CONTROLLER
 ONE CAPITOL HILL, 4TH FLOOR
 SMITH ST
 PROVIDENCE, RI 02908
 US

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 DPS STATE POLICE HEADQUARTERS
 311 DANIELSON PIKE
 NORTH SCITUATE, RI 02857
 US

Requisition Number:

Line	Description	Quantity	Unit	Unit Price	Total
1	12/1/15-6/30/16 COST FOR PREVENTATIVE MAINTENANCE FOR ITEMS DESCRIBED IN ATTACHMENT "A" AS "MONTHLY"	7.00	Month		
2	7/1/16-6/30/17 COST FOR PREVENTATIVE MAINTENANCE FOR ITEMS DESCRIBED IN ATTACHMENT "A" AS "MONTHLY"	12.00	Month		
3	7/1/17-6/30/18 COST FOR PREVENTATIVE MAINTENANCE FOR ITEMS DESCRIBED IN ATTACHMENT "A" AS "MONTHLY"	12.00	Month		
4	7/1/18-11/30/18 COST FOR PREVENTATIVE MAINTENANCE FOR ITEMS DESCRIBED IN ATTACHMENT "A" AS "MONTHLY"	5.00	Month		
5	12/1/15-6/30/16 COST FOR PREVENTATIVE MAINTENANCE FOR ITEMS DESCRIBED IN ATTACHMENT "A" AS "QUARTERLY"	2.00	Quarter		
6	7/1/16-6/30/17 COST FOR PREVENTATIVE MAINTENANCE FOR ITEMS DESCRIBED IN ATTACHMENT "A" AS "QUARTERLY"	4.00	Quarter		
7	7/1/17-6/30/18 COST FOR PREVENTATIVE MAINTENANCE FOR ITEMS DESCRIBED IN ATTACHMENT "A" AS "QUARTERLY"	4.00	Quarter		
8	7/1/18-11/30/18 COST FOR PREVENTATIVE MAINTENANCE FOR ITEMS DESCRIBED IN ATTACHMENT "A" AS "QUARTERLY"	2.00	Quarter		
9	12/1/15-6/30/16 COST FOR PREVENTATIVE MAINTENANCE FOR ITEMS DESCRIBED IN ATTACHMENT "A" AS "SEMI-ANNUAL"	1.00	Semiannual		
10	7/1/16-6/30/17 COST FOR PREVENTATIVE MAINTENANCE FOR ITEMS DESCRIBED IN ATTACHMENT "A" AS "SEMI-ANNUAL"	2.00	Semiannual		
11	7/1/17-6/30/18 COST FOR PREVENTATIVE MAINTENANCE FOR ITEMS DESCRIBED IN ATTACHMENT "A" AS "SEMI-ANNUAL"	2.00	Semiannual		
12	7/1/18-11/30/18 COST FOR PREVENTATIVE MAINTENANCE FOR ITEMS DESCRIBED IN ATTACHMENT "A" AS "SEMI-ANNUAL"	1.00	Semiannual		
13	12/1/15-6/30/16 LABOR RATE ASSOCIATED WITH SECURITY SERVER REPLACEMENT, SECURITY COMPUTER WORK STATION REPLACEMENT AND SECURITY NETWORK REPLACEMENTS CONFIGURATION/PER HOUR	1.00	Hour		

It is the Vendor's responsibility to check and download any and all addenda from the RIVIP. This offer may not be considered unless a signed RIVIP generated Bidder Certification Cover Form is attached and the Unit Price column is completed. The signed Certification Cover Form must be attached to the front of the offer



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Requisition Number:

Line	Description	Quantity	Unit	Unit Price	Total
14	7/1/16-6/30/17 LABOR RATE ASSOCIATED WITH SECURITY SERVER REPLACEMENT, SECURITY COMPUTER WORK STATION REPLACEMENT AND SECURITY NETWORK REPLACEMENTS CONFIGURATION/PER HOUR	1.00	Hour		
15	7/1/17-6/30/18 LABOR RATE ASSOCIATED WITH SECURITY SERVER REPLACEMENT, SECURITY COMPUTER WORK STATION REPLACEMENT AND SECURITY NETWORK REPLACEMENTS CONFIGURATION/PER HOUR	1.00	Hour		
16	7/1/18-11/30/18 LABOR RATE ASSOCIATED WITH SECURITY SERVER REPLACEMENT, SECURITY COMPUTER WORK STATION REPLACEMENT AND SECURITY NETWORK REPLACEMENTS CONFIGURATION/PER HOUR	1.00	Hour		
17	12/1/15-6/30/16 LABOR ASSOCIATED WITH SECURITY EQUIPMENT REPLACEMENT OTHER THAN WHAT HAS BEEN DESCRIBED/PER HOUR	1.00	Hour		
18	7/1/16-6/30/17 LABOR ASSOCIATED WITH SECURITY EQUIPMENT REPLACEMENT OTHER THAN WHAT HAS BEEN DESCRIBED/PER HOUR	1.00	Hour		
19	7/1/17-6/30/18 LABOR ASSOCIATED WITH SECURITY EQUIPMENT REPLACEMENT OTHER THAN WHAT HAS BEEN DESCRIBED/PER HOUR	1.00	Hour		
20	7/1/18-11/30/18 LABOR ASSOCIATED WITH SECURITY EQUIPMENT REPLACEMENT OTHER THAN WHAT HAS BEEN DESCRIBED/PER HOUR	1.00	Hour		
21	12/1/15-6/30/16 COST FOR ADDITIONAL WORK NOT COVERED IN INSPECTION, IF REQUIRED. STRAIGHT TIME, MONDAY-FRIDAY, 7AM TO 4PM.	1.00	Hour		
22	7/1/16-6/30/17 COST FOR ADDITIONAL WORK NOT COVERED IN INSPECTION, IF REQUIRED. STRAIGHT TIME, MONDAY-FRIDAY, 7AM TO 4PM.	1.00	Hour		
23	7/1/17-6/30/18 COST FOR ADDITIONAL WORK NOT COVERED IN INSPECTION, IF REQUIRED. STRAIGHT TIME, MONDAY-FRIDAY, 7AM TO 4PM.	1.00	Hour		
24	7/1/18-11/30/18 COST FOR ADDITIONAL WORK NOT COVERED IN INSPECTION, IF REQUIRED. STRAIGHT TIME, MONDAY-FRIDAY, 7AM TO 4PM.	1.00	Hour		
25	12/1/15-6/30/16 COST FOR ADDITIONAL WORK NOT COVERED IN INSPECTION, IF REQUIRED. OVER TIME RATE. 4PM-7AM.	1.00	Hour		

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Requisition Number:

Line	Description	Quantity	Unit	Unit Price	Total
26	7/1/16-6/30/17 COST FOR ADDITIONAL WORK NOT COVERED IN INSPECTION, IF REQUIRED. OVER TIME RATE. 4PM-7AM.	1.00	Hour		
27	7/1/17-6/30/18 COST FOR ADDITIONAL WORK NOT COVERED IN INSPECTION, IF REQUIRED. OVER TIME RATE. 4PM-7AM.	1.00	Hour		
28	7/1/18-11/30/18 COST FOR ADDITIONAL WORK NOT COVERED IN INSPECTION, IF REQUIRED. OVER TIME RATE. 4PM-7AM.	1.00	Hour		
29	12/1/15-6/30/16 COST FOR ADDITIONAL WORK NOT COVERED IN INSPECTION, IF REQUIRED. OVER TIME RATE, SUNDAY/HOLIDAYS.	1.00	Hour		
30	7/1/16-6/30/17 COST FOR ADDITIONAL WORK NOT COVERED IN INSPECTION, IF REQUIRED. OVER TIME RATE, SUNDAY/HOLIDAYS.	1.00	Hour		
31	7/1/17-6/30/18 COST FOR ADDITIONAL WORK NOT COVERED IN INSPECTION, IF REQUIRED. OVER TIME RATE, SUNDAY/HOLIDAYS.	1.00	Hour		
32	7/1/18-11/30/18 COST FOR ADDITIONAL WORK NOT COVERED IN INSPECTION, IF REQUIRED. OVER TIME RATE, SUNDAY/HOLIDAYS. DISCOUNT PERCENTAGE FOR PARTS NOT COVERED. _____% OFF MANUFACTURERS LIST PRICE	1.00	Hour		

Delivery: _____

Terms of Payment: _____

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State of Rhode Island
Department of Administration / Division of Purchases
One Capitol Hill, Providence, Rhode Island 02908-5855
Tel: (401) 574-8100 Fax: (401) 574-8387

BID 7549986 SPECIFICATIONS
SVCE & PM AGREEMENT FOR INTEGRATED IP SECURITY, COMMUNICATION AND
AV SYSTEM AT THE RHODE ISLAND STATE POLICE

Service and Preventative Maintenance Agreement for the Integrated IP Security, Communication and Audio Visual Systems at the Rhode Island State Police Headquarters, E-911 facility (RISP), Supply Building, Intelligence Building, and new Lincoln Barracks. The following systems shall be maintained:

- A. Hirsch Access Control system
- B. Hirsch Photo ID/Badging system
- C. Genetec IP Video and Axis camera and recording system
- D. DMP Intrusion Alarm System.
- E. Cardinal Peak Interview room viewing and recording system
- F. Zenitel Intercom system
- G. HP Security network equipment and Dell Security servers and workstations
- H. Crestron Control Audio Visual Systems for Dispatch, Conference Center 106, Conference room 104, E-911 Call Center E123, Conference room E106, Conference room 210, Conference room 217, and Conference room 309.

The scope of work covered under the agreement is shown below.

1) The RISP will receive:

- a. Access to 24/7/365 phone support. A technician will be dispatched within eight (8) business hours of when the service call was placed.
- b. A technician will be dispatched within eight (8) hours of when the call was placed for an emergency service call. Emergency service is defined as any one of the following: Camera image not being displayed or recorded, Genetec Video server/Genetec Workstation/Hirsch Server/Hirsch Workstation fails, intrusion keypad, card reader does not work, door does not unlock.
 - i. A Genetec certified technician will be dispatched for service requests of the Video system.
 - ii. A Hirsch certified technician will be dispatched for service requests of the Access Control/Photo ID system.
 - iii. A DMP certified technician will be dispatched for service requests of the Intrusion System.
 - iv. Crestron certified technician will be dispatched for service requests of the Audio Visual systems.
 - v. A Zenitel certified technician will be dispatched for service requests of the Intercom/Communication system.



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c. Provide the RISP a written report explaining the scope of the service call within 48 hours after completing the service call.

d. Parts are not included, unless noted. RISP to receive a 10% discount off list price/MSRP for all Axis, Genetec, Hirsch, HID, DMP, Crestron, Extron and Zenitel products. Replacement computers, replacement computer parts and replacement network equipment will be billed at 25% above manufacturer list price/MSRP. (If equipment needs to be replaced, provide a written proposal to the RISP which will show the cost to replace the item(s). This will be done prior to contractor ordering and/or installing any such equipment).

e. Provide 48 hour notice prior to monthly, quarterly or annual inspection.

f. Provide a minimum of 1 hour notice including approximate arrival time and location of the service call.

2) Video System Software Maintenance

a. A one-time purchase of a manufacturer approved software maintenance agreement will be provided for the duration of the service agreement period. The agreement will allow for full technical support including manufacturer certified on site labor and includes system service releases and upgrades.

3) Preventative Maintenance

a. Upon a monthly basis,

i.. Reboot all Genetec Video servers and workstations. . Verify all cameras are properly reporting and recording. Verify all Genetec workstations are reporting and working properly.

b. Upon a quarterly basis,

i. Inspect CCTV Cameras. Verify Camera Field of View and Focus. Verify Cameras are viewing the desired image by the customer.

ii. Check System Alarm and Event Logs.



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- iii. Verify Camera Programming, Naming, Image Quality Settings and Recording Settings.
- iv. Verify System is Recording and Note Retention Period.
- v. Verify Recording Hard Drive Configuration and Status. Check for Drive Failures or Bad Sectors.
- vi. Verify Motion Detection Recording Settings. Verify all cameras are capturing the expected Motion Activity. Note any discrepancies.
- vii. Verify PTZ Control of applicable Cameras. Check Presets, Tours and Home Position Settings.
- viii. Verify all channels of the Video Encoder (s) are working properly.
- ix. Provide Microsoft Window updates to each Genetec Workstation, Hirsch Workstation and Cardinal Peak Workstation.
- x. Verify network switch utilization and network switch ports are functioning.
- xi. Check Access Control Panel / Controller Communications Status.
- xii. Check Access Control Panel / Controller Batteries. Note Battery Type, Voltage, Amp-Hour Rating and Date Code. Test and Note Battery Voltage.
- xiii. Inspect Door Hardware for Operation, Damage & Mis-Alignment.
- xiv. Inspect and Test Operation of Access Control Equipment at each Door [Card Readers, Door Contacts, REX & Door Release Push Buttons where applicable].
- xv. Test Operation of Ancillary Access Control Inputs and Outputs.
- xvi. Check System Alarm and Event Logs. Attach a printed copy of the logs if applicable.
- xvii. Verify Camera Call-Up upon Event / Alarm where applicable.
- xviii. Verify Door Programming, Time Schedules, Access Levels and Door Unlock Schedules. Note programming operation.
- xix. Verify System Time of Day is configured and is synchronizing with a time server or consistent source.
- xx. Verify and Note Current Software Version and Device Firmware Versions.
- xxi. Verify Client and Server Computer Hardware Specifications. Verify CPU, Memory & Network Utilization. Note Performance Stats. Perform Reboot of all Computers and verify system back-online and note any changes in performance stats.
- xxii. Verify Access Control System Database is configured for a regular back-up.



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xxiii. Verify the DMP local alarm system including motion detectors and keypad are working properly.

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AV SYSTEM AT THE RHODE ISLAND STATE POLICE

xxiv. Verify each remote intercom sub-station is properly communicating with each intercom master station.

xxv. All devices as described above will be tested annually on a quarterly basis.

xxvi. A detailed preventative maintenance checklist will be provided upon completion of the quarterly inspection.

c. Upon a semi-annual basis,

i. Adjust, re-aim and re-focus all video projectors. Check the lamp life of each bulb and replace if necessary. The cost of one (1) replacement bulb per projector is included (except new laser type projectors for E-911).

ii. Verify each input and output on the Crestron control system is functioning properly. Note issues. The system will be tested by a Crestron certified technician.

iii. Check all input and output connections and terminations. Re-terminate each connection as required.

iv. Verify each Crestron control keypad is functioning properly. Note issues.

v. Rebalance and test all Audio Visual system speakers.

vi. Rebalance and test all Audio Visual system microphones.

vii. Verify each Audio Visual computer has the latest Windows upgrades and patches.

d. Upon an annual basis,

i. Upgrade the Genetec video software to most current and established version. A total of one (1) Genetec upgrade per year is required. The upgrade can be either a newer software version or service release (SR).

ii. Install software patches to fix known bug issues as needed.

CERTIFICATIONS (IE GENETEC, HIRSCH, CRESTRON, ZENITEL, DMP) SHOULD BE INCLUDED WITH BID PACKAGE. FAILURE TO DO SO MAY RESULT IN BID DISQUALIFICATION.

ALL VENDOR EMPLOYEES WILL BE SUBJECT TO BCI CHECKS AT THE EXPENSE OF THE VENDOR.

Contract Terms and Conditions

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Terms and Conditions

BID STANDARD TERMS AND CONDITIONS

TERMS AND CONDITIONS FOR THIS BID

INSURANCE REQUIREMENTS

AN INSURANCE CERTIFICATE IN COMPLIANCE WITH PROVISIONS OF ITEM 31 (INSURANCE) OF THE GENERAL CONDITIONS OF PURCHASE IS REQUIRED FOR COMPREHENSIVE GENERAL LIABILITY, AUTOMOBILE LIABILITY, AND WORKERS' COMPENSATION AND MUST BE SUBMITTED BY THE SUCCESSFUL BIDDER(S) TO THE DIVISION OF PURCHASES PRIOR TO AWARD. THE INSURANCE CERTIFICATE MUST NAME THE STATE OF RHODE ISLAND AS CERTIFICATE HOLDER AND AS AN ADDITIONAL INSURED. FAILURE TO COMPLY WITH THESE PROVISIONS MAY RESULT IN REJECTION OF THE OFFEROR'S BID. ANNUAL RENEWAL CERTIFICATES MUST BE SUBMITTED TO THE AGENCY IDENTIFIED ON THE PURCHASE ORDER. FAILURE TO DO SO MAY BE GROUNDS FOR CANCELLATION OF CONTRACT.

NOTE: IF THIS BID COVERS CONSTRUCTION, SCHOOL BUSING, HAZARDOUS WASTE, OR VESSEL OPERATION, APPLICABLE COVERAGES FROM THE FOLLOWING LIST MUST ALSO BE SUBMITTED TO THE DIVISION OF PURCHASES PRIOR TO AWARD: * PROFESSIONAL LIABILITY INSURANCE (AKA ERRORS & OMISSIONS) - \$1 MILLION OR 5% OF ESTIMATED PROJECT COST, WHICHEVER IS GREATER. * BUILDER'S RISK INSURANCE - COVERAGE EQUAL TO FACE AMOUNT OF CONTRACT FOR CONSTRUCTION. * SCHOOL BUSING - AUTO LIABILITY COVERAGE IN THE AMOUNT OF \$5 MILLION. * ENVIRONMENTAL IMPAIRMENT (AKA POLLUTION CONTROL) - \$1 MILLION OR 5% OF FACE AMOUNT OF CONTRACT, WHICHEVER IS GREATER. * VESSEL OPERATION - (MARINE OR AIRCRAFT) - PROTECTION & INDEMNITY COVERAGE REQUIRED IN THE AMOUNT OF \$1 MILLION.

DELIVERY PER AGENCY

DELIVERY OF GOODS OR SERVICES AS REQUESTED BY AGENCY.

RIVIP INFO - BID SUBMISSION REQUIREMENTS

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MAILING ADDRESS FOR BID PROPOSALS ISSUED BY THE STATE OF RHODE ISLAND,
DIVISION OF PURCHASES

All Bid Proposals must be submitted by mail or hand delivered to:

- State of Rhode Island
- Department of Administration
- Division of Purchases, Second floor
- One Capitol Hill
- Providence, RI 02908-5855

DIVESTITURE OF INVESTMENTS IN IRAN REQUIREMENT:

No vendor engaged in investment activities in Iran as described in R.I. Gen. Laws §37-2.5-2(b) may submit a bid proposal to, or renew a contract with, the Division of Purchases. Each vendor

submitting a bid proposal or entering into a renewal of a contract is required to certify that the vendor does not appear on the list maintained by the General Treasurer pursuant to R.I. Gen. Laws §37-2.5-3.

MULTI YEAR AWARD

THIS IS A MULTI-YEAR BID/CONTRACT. PER RHODE ISLAND STATE LAW 37-2-33, CONTRACT OBLIGATIONS BEYOND THE CURRENT FISCAL YEAR ARE SUBJECT TO AVAILABILITY OF FUNDS. CONTINUATION OF THE CONTRACT BEYOND THE INITIAL FISCAL YEAR WILL BE AT THE DISCRETION OF THE STATE. TERMINATION MAY BE EFFECTED BY THE STATE BASED UPON DETERMINING FACTORS SUCH AS UNSATISFACTORY PERFORMANCE OR THE DETERMINATION BY THE STATE TO DISCONTINUE THE GOODS/SERVICES, OR TO REVISE THE SCOPE AND NEED FOR THE TYPE OF GOODS/SERVICES; ALSO MANAGEMENT OWNER DETERMINATIONS THAT MAY PRECLUDE THE NEED FOR GOODS/SERVICES.

AWARD

THE STATE, AT ITS SOLE DISCRETION, SHALL RESERVE THE RIGHT TO MAKE ONE OR MULTIPLE AWARDS FOR THIS REQUIREMENT AND/OR TO REJECT ANY OR ALL BIDS.