



Solicitation Information

October 27, 2015

Addendum #1

RFP #7549964

TITLE: Consultant Services: RI Renewable Thermal Market Development Strategy

SUBMISSION DEADLINE: November 10, 2015 AT 2:00 PM (ET)

PLEASE NOTE:

The following language is added to Section 4: Proposal Requirements

Page 14. **4. Project Management & Organization**

Please include a table breaking down concentration of effort according to staff member and tasks.

Please include # of hours, but do NOT include any hourly rates or cost information in your Technical Response.

Below are vendor questions with state responses. No further questions will be answered.

1. Should we respond to the Minority Business Enterprise (MBE) requirement in the proposal or wait until after tentative selection (assuming we are selected)?

Answer: You may include MBE information in your proposal; however, MBE participation will be addressed at time of tentative award.

2. Could you please clarify the page limit for the proposal? Which sections does the 20-page limit include and which are considered additional?

Answer: The 20-page limit is intended to apply solely to the following four (4) sections of the Technical Proposal:

- **#1 Overview,**
- **#2 Technical,**
- **#3 Qualifications & Experience, and**
- **#4 Project Management & Organization.**
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The 20-page limit does not apply to #5, the separate signed sealed Cost Proposal. The 20-page limit does not apply to a cover letter, Bidder Certification form, or W-9.

- 3. Are we required to have an MBE in place at the time the proposal is submitted or only after the award? If it is required at proposal submission time, is it suitable for the MBE to have submitted the necessary paperwork for certification, but not yet be certified?**

Answer: No. Please see answer to Question 1.

**Gail Walsh
Chief Buyer**