



STATE OF RHODE ISLAND AND PROVIDENCE PLANTATIONS

Department of Administration  
DIVISION OF PURCHASES  
One Capitol Hill  
Providence, RI 02908-5855

Tel: (401) 574-8100  
Fax: (401) 574-8387  
Website: [www.purchasing.ri.gov](http://www.purchasing.ri.gov)

October 23, 2015

**ADDENDUM NUMBER ONE**

**RFQ # 7549957**

**TITLE: Heating, Ventilation and Air Conditioning Services & Repair  
(MPA-136)**

**Closing Date and Time: 11/2/15 at 11:30 AM**

**Per the issuance of this ADDENDUM # (1), (9) pages, including this cover sheet.**



**Specification Change /Addition / Clarifications**

**Questions and Answers received for this Solicitation:**

- 1. Q. The spread sheet is very confusing and seems to be aligned wrong?**

**Response: Use the attached Bid Form in place of the form shown in Section 18: Financial Consideration and Section 19 Pricing. All other forms must be completed by the vendor. BE SURE to include the attached five (5) pages on your public copy CD.**

- 2. Q. In section 3.12 it states that contractors must receive prior approval on all projects. Does this include emergency calls? What is considered prior approval is a written purchase order necessary or verbal approval?**

**Response: No work shall commence without a Purchase Order. Emergency services are evaluated on a case by case basis. The State reserves the right to notify the user agency notice to proceed without a Purchase Order where life and safety circumstances occur.**



STATE OF RHODE ISLAND AND PROVIDENCE PLANTATIONS

Department of Administration  
DIVISION OF PURCHASES  
One Capitol Hill  
Providence, RI 02908-5855

Tel: (401) 574-8100  
Fax: (401) 574-8387  
Website: [www.purchasing.ri.gov](http://www.purchasing.ri.gov)

3. **Q. How will the State go about reimbursing contractor for permit costs since they use a master permit log with different user agencies?**

**Response: The contractor is responsible to include any permit cost within their proposed offer(s).**

4. **Q. State is requesting that workmanship and parts furnished and installed be guaranteed for 12 months after completion. Usually industry standard with replacement parts is a 30 day warrantee. Please clarify.**

**Response: All workman ship shall be guaranteed for a 12 months after completion. Replacement parts will be maintain the manufactures warrantee.**

5. **Q. In the occupational safety section it states if contract is over \$100,000 then successful bidder must have all employees possessing an OSHA 10 construction training card. In section 16 the State is requesting that all employees are certified for OSHA 10 and 30 and this statement needs to be included in the bid. Please clarify.**

**Response: Section 16 clearly states a statement is to be submitted.**

6. **Q. If no individual project will exceed \$30,000 in cost why are references requested for jobs valued over \$50,000?**

**Response: Please replace the \$50,000.00 amount with \$30,000.00. Provide references for projects over \$30,000.00 in Section 17.2.**

7. **Q. The section requiring the labor rates is confusing as to what hours go with what rate. Can this section be clarified?**

**Response: Please see the response to Question One above.**

8. **Q. State is requesting pricing on Major equipment with Operator where applicable. Other than a crane I do not understand how this falls into the HVAC category. Please clarify.**

**Response: Please only provide pricing for the Crane equipment, items 55-58 on the attached Bid Form.**



STATE OF RHODE ISLAND AND PROVIDENCE PLANTATIONS

Department of Administration  
DIVISION OF PURCHASES  
One Capitol Hill  
Providence, RI 02908-5855

Tel: (401) 574-8100  
Fax: (401) 574-8387  
Website: [www.purchasing.ri.gov](http://www.purchasing.ri.gov)

9. **Q. While reviewing RFQ 7549957, it was noticed that the pricing sheets including within the RFQ Documents do not carry the correct employee designations. Where can we find the pricing sheet that will reflect HVAC Technicians, Refrigeration Technicians, Pipefitters, HVAC Apprentices, etc.**

**Response: We have clarified the line item descriptions on the attached Bid Form. Please use this form when submitting your pricing.**

10. **Q. Labor Rate Fill-in Table in Section 18.1 is not readable/useable. Information is not sorted in proper columns. Please reformat and repost.**

**Response: Please see the answers to questions 1 and 10.**

11. **Q. This fill-in table referred to above only shows one year of pricing. Is this MPA procurement for multiple years in duration??**

**Response: This procurement is only for one Year. December 1, 2015 – November 30, 2016.**

12. **Q. Labor Pricing in Section 19 lists fill-in pricing tables for Major Equipment with Operators. Are these categories applicable to this HVAC solicitation??**

**Response: There were too many categories for this bid. Only respond to the Crane pricing on the attached Bid Form.**

13. **Q. Section 19 is asking for rates for “Major Equipment (with Operator s applicable)” including bucket trucks, digger/derrick truck, crane, backhoe, compressor, generator, and pump. The majority of the equipment listed does not pertain to HVAC service and maintenance. Should we submit pricing on these items or have they been included in this RFP by mistake?**

**Response: See answer to question 12 above.**

14. **Q. Section 3: Scope of Work – 3.2 requires the contractor to be able to diagnose and repair electrical problems. Does the contractor need to carry and provide an electrical license for this contract as well as a mechanical license?**



STATE OF RHODE ISLAND AND PROVIDENCE PLANTATIONS

Department of Administration  
DIVISION OF PURCHASES  
One Capitol Hill  
Providence, RI 02908-5855

Tel: (401) 574-8100  
Fax: (401) 574-8387  
Website: [www.purchasing.ri.gov](http://www.purchasing.ri.gov)

**Response: The only electrical work that would be required by this MPA is incidental. Connecting equipment in the operation or testing problems to find a resolution.**

**15. Q. Section 3 says that Appendix 1 lists all the current state buildings, there was no appendix included in the RFP. Please provide.**

**Response: That is an error. There are actually no appendixes in this Solicitation. There would be too many buildings to list. This MPA covers all State building throughout the State of RI.**

**16. Q. Section 4 Part A refers to Appendix 2 – The Cost Proposal Form. There is no appendix 2 included in this RFP, Please provide.**

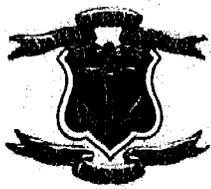
**Response: There are no appendixes for this bid. Please use the attached Request for Quote form to submit your pricing.**

**17. Section 12.2 asks for the bidder to fill out Appendix 3 which was not included, please provide.**

**Response: There are no appendixes for this bid. Please complete Section 14 Contractor Response Form in its place.**

**18. Section 19 asks for pricing for major equipment and operators. None of this equipment is required for the HVAC service at the State facilities based on our experience. Was this table included by accident or are these prices actually required?**

**Response: Please complete the attached Request for Quote for in place for the Major Equipment.**



# Request for Quote

STATE OF RHODE ISLAND AND PROVIDENCE PLANTATIONS  
 ONE CAPITOL HILL  
 PROVIDENCE RI 02908

**CREATION DATE :** 16-OCT-15  
**BID NUMBER:** 7549957  
**TITLE:** HVAC Services and Repair (MPA-136)  
  
**BLANKET START :** 01-DEC-15  
**BLANKET END :** 30-NOV-16  
**BID CLOSING DATE AND TIME:**02-NOV-2015 11:30:00

**BUYER:** Ohara 2nd, John F  
**PHONE #:** 401-574-8125

**B  
I  
L  
L  
T  
O** MASTER PRICE AGREEMENT  
 SEE BELOW  
 RELEASE AGAINST, RI MPA  
 US

**S  
H  
I  
P  
T  
O** MASTER PRICE AGREEMENT  
 SEE BELOW  
 RELEASE AGAINST, RI MPA  
 US

Requisition Number:

Line	Description	Quantity	Unit	Unit Price	Total
1	MPA-136 12/1/15-11/30/16 Pipefitter Master 1 Straight Time Hourly Rate Onsite Highest Tier	859.00	Hour		
2	MPA-136 12/1/15-11/30/16 Pipefitter Master 1 Straight Time Hourly Rate Onsite Medium Tier	1,516.00	Hour		
3	MPA-136 12/1/15-11/30/16 Pipefitter Master 1 Straight Time Hourly Rate Onsite Lowest Tier	960.00	Hour		
4	MPA-136 12/1/15-11/30/16 Pipefitter Master 1 Overtime Hourly Rate Onsite Highest Tier	8.00	Hour		
5	MPA-136 12/1/15-11/30/16 Pipefitter Master 1 Overtime Hourly Rate Onsite Medium Tier	45.00	Hour		
6	MPA-136 12/1/15-11/30/16 Pipefitter Master 1 Overtime Hourly Rate Onsite Lowest Tier	3.00	Hour		
7	MPA-136 12/1/15-11/30/16 Pipefitter Journey person 1 Straight Time Hourly Rate Onsite Highest Tier	1.00	Hour		
8	MPA-136 12/1/15-11/30/16 Pipefitter Journey person 1 Straight Time Hourly Rate Onsite Medium Tier	1.00	Hour		
9	MPA-136 12/1/15-11/30/16 Pipefitter Journey person 1 Straight Time Hourly Rate Onsite Lowest Tier	1.00	Hour		
10	MPA-136 12/1/15-11/30/16 Pipefitter Journey person 1 Overtime Hourly Rate Onsite Highest Tier	1.00	Hour		
11	MPA-136 12/1/15-11/30/16 Pipefitter Journey person 1 Overtime Hourly Rate Onsite Medium Tier	1.00	Hour		
12	MPA-136 12/1/15-11/30/16 Pipefitter Journey person 1 Overtime Hourly Rate Onsite Lowest Tier	1.00	Hour		
13	MPA-136 12/1/15-11/30/16 Apprentice Pipefitter Straight Time Hourly Rate Onsite Highest Tier	1.00	Hour		
14	MPA-136 12/1/15-11/30/16 Apprentice Pipefitter Straight Time Hourly Rate Onsite Medium Tier	1.00	Hour		

It is the Vendor's responsibility to check and download any and all addenda from the RIVIP. This offer may not be considered unless a signed RIVIP generated Bidder Certification Cover Form is attached and the Unit Price column is completed. The signed Certification Cover Form must be attached to the front of the offer



# Request for Quote

STATE OF RHODE ISLAND AND PROVIDENCE PLANTATIONS  
 ONE CAPITOL HILL  
 PROVIDENCE RI 02908

**CREATION DATE :** 16-OCT-15  
**BID NUMBER:** 7549957  
**TITLE:** HVAC Services and Repair (MPA-136)  
**BLANKET START :** 01-DEC-15  
**BLANKET END :** 30-NOV-16  
**BID CLOSING DATE AND TIME:** 02-NOV-2015 11:30:00

**BUYER:** Ohara 2nd, John F  
**PHONE #:** 401-574-8125

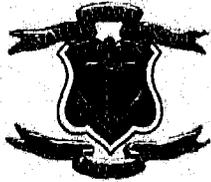
**B  
I  
L  
L  
T  
O** MASTER PRICE AGREEMENT  
 SEE BELOW  
 RELEASE AGAINST, RI MPA  
 US

**S  
H  
I  
P  
T  
O** MASTER PRICE AGREEMENT  
 SEE BELOW  
 RELEASE AGAINST, RI MPA  
 US

Requisition Number:

Line	Description	Quantity	Unit	Unit Price	Total
15	MPA-136 12/1/15-11/30/16 Apprenctice Pipefitter Straight Time Hourly Rate Onsite Lowest Tier	1.00	Hour		
16	MPA-136 12/1/15-11/30/16 Apprentice Pipefitter Overtime Hourly Rate Onsite Highest Tier	1.00	Hour		
17	MPA-136 12/1/15-11/30/16 Apprentice Pipefitter Overtime Hourly Rate Onsite Medium Tier	1.00	Hour		
18	MPA-136 12/1/15-11/30/16 Apprentice Pipefitter Overtime Hourly Rate Onsite Lowest Tier	1.00	Hour		
19	MPA-136 12/1/15-11/30/16 Refrigeration Master 1 Straight Time Hourly Rate Onsite Highest Tier	1.00	Hour		
20	MPA-136 12/1/15-11/30/16 Refrigeration Master 1 Straight Time Hourly Rate Onsite Medium Tier	1.00	Hour		
21	MPA-136 12/1/15-11/30/16 Refrigeration Master 1 Straight Time Hourly Rate Onsite Lowest Tier	1.00	Hour		
22	MPA-136 12/1/15-11/30/16 Refrigeration Master 1 Overtime Hourly Rate Onsite Highest Tier	1.00	Hour		
23	MPA-136 12/1/15-11/30/16 Refrigeration Master 1 Overtime Hourly Rate Onsite Medium Tier	1.00	Hour		
24	MPA-136 12/1/15-11/30/16 Refrigeration Master 1 Overtime Hourly Rate Onsite Lowest Tier	1.00	Hour		
25	MPA-136 12/1/15-11/30/16 Refrigeration Journeyperson 1 Straight Time Hourly Rate Onsite Highest Tier	1.00	Hour		
26	MPA-136 12/1/15-11/30/16 Refrigeration Journeyperson 1 Straight Time Hourly Rate Onsite Medium Tier	1.00	Hour		
27	MPA-136 12/1/15-11/30/16 Refrigeration Journeyperson 1 Straight Time Hourly Rate Onsite Lowest Tier	1.00	Hour		
28	MPA-136 12/1/15-11/30/16 Refrigeration Journeyperson 1 Overtime Hourly Rate Onsite Highest Tier	1.00	Hour		
29	MPA-136 12/1/15-11/30/16 Refrigeration Journeyperson 1	1.00	Hour		

It is the Vendor's responsibility to check and download any and all addenda from the RIVIP. This offer may not be valid if the RIVIP generated Bidder Certification Cover Form is attached and the Unit Price column is completed. The signed Certification Cover Form must be attached to the front of the offer



# Request for Quote

STATE OF RHODE ISLAND AND PROVIDENCE PLANTATIONS  
 ONE CAPITOL HILL  
 PROVIDENCE RI 02908

CREATION DATE : 16-OCT-15  
 BID NUMBER: 7549957  
 TITLE: HVAC Services and Repair (MPA-136)

BLANKET START : 01-DEC-15  
 BLANKET END : 30-NOV-16  
 BID CLOSING DATE AND TIME: 02-NOV-2015 11:30:00

BUYER: Ohara 2nd, John F  
 PHONE #: 401-574-8125

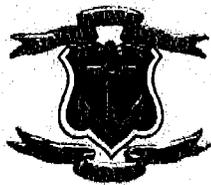
**B  
I  
L  
L  
T  
O** MASTER PRICE AGREEMENT  
 SEE BELOW  
 RELEASE AGAINST, RI MPA  
 US

**S  
H  
I  
P  
T  
O** MASTER PRICE AGREEMENT  
 SEE BELOW  
 RELEASE AGAINST, RI MPA  
 US

**Requisition Number:**

Line	Description	Quantity	Unit	Unit Price	Total
	Overtime Hourly Rate Onsite Medium Tier				
30	MPA-136 12/1/15-11/30/16 Refrigeration Journey person 1 Overtime Hourly Rate Onsite Lowest Tier	1.00	Hour		
31	MPA-136 12/1/15-11/30/16 Apprentice Refrigeration Straight Time Hourly Rate Onsite Highest Tier	1.00	Hour		
32	MPA-136 12/1/15-11/30/16 Apprentice Refrigeration Straight Time Hourly Rate Onsite Medium Tier	1.00	Hour		
33	MPA-136 12/1/15-11/30/16 Apprentice Refrigeration Straight Time Hourly Rate Onsite Lowest Tier	1.00	Hour		
34	MPA-136 12/1/15-11/30/16 Apprentice Refrigeration Overtime Hourly Rate Onsite Highest Tier	1.00	Hour		
35	MPA-136 12/1/15-11/30/16 Apprentice Refrigeration Overtime Hourly Rate Onsite Medium Tier	1.00	Hour		
36	MPA-136 12/1/15-11/30/16 Apprentice Refrigeration Overtime Hourly Rate Onsite Lowest Tier	1.00	Hour		
37	MPA-136 12/1/15-11/30/16 Sheet Metal 1 Straight Time Hourly Rate Onsite Highest Tier	1.00	Hour		
38	MPA-136 12/1/15-11/30/16 Sheet Metal 1 Straight Time Hourly Rate Onsite Medium Tier	1.00	Hour		
39	MPA-136 12/1/15-11/30/16 Sheet Metal 1 Straight Time Hourly Rate Onsite Lowest Tier	1.00	Hour		
40	MPA-136 12/1/15-11/30/16 Sheet Metal 1 Overtime Hourly Rate Onsite Highest Tier	1.00	Hour		
41	MPA-136 12/1/15-11/30/16 Sheet Metal 1 Overtime Hourly Rate Onsite Medium Tier	1.00	Hour		
42	MPA-136 12/1/15-11/30/16 Sheet Metal 1 Overtime Hourly Rate Onsite Lowest Tier	1.00	Hour		
43	MPA-136 12/1/15-11/30/16 Sheet Metal Journey person 1	1.00	Hour		

It is the Vendor's responsibility to check and download any and all addenda from the RIVIP. This offer may not be valid if the RIVIP generated Bidder Certification Cover Form is attached and the Unit Price column is completed. The signed Certification Cover Form must be attached to the front of the offer



# Request for Quote

STATE OF RHODE ISLAND AND PROVIDENCE PLANTATIONS  
 ONE CAPITOL HILL  
 PROVIDENCE RI 02908

CREATION DATE : 16-OCT-15  
 BID NUMBER: 7549957  
 TITLE: HVAC Services and Repair (MPA-136)  
 BLANKET START : 01-DEC-15  
 BLANKET END : 30-NOV-16  
 BID CLOSING DATE AND TIME: 02-NOV-2015 11:30:00

BUYER: Ohara 2nd, John F  
 PHONE #: 401-574-8125

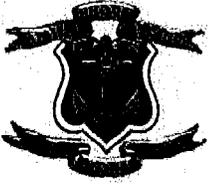
**B  
I  
L  
L  
T  
O** MASTER PRICE AGREEMENT  
 SEE BELOW  
 RELEASE AGAINST, RI MPA  
 US

**S  
H  
I  
P  
T  
O** MASTER PRICE AGREEMENT  
 SEE BELOW  
 RELEASE AGAINST, RI MPA  
 US

Requisition Number:

Line	Description	Quantity	Unit	Unit Price	Total
	Straight Time Hourly Rate Onsite Highest Tier				
44	MPA-136 12/1/15-11/30/16 Sheet Metal Journeyman 1 Straight Time Hourly Rate Onsite Medium Tier	1.00	Hour		
45	MPA-136 12/1/15-11/30/16 Sheet Metal Journeyman 1 Straight Time Hourly Rate Onsite Lowest Tier	1.00	Hour		
46	MPA-136 12/1/15-11/30/16 Sheet Metal Journeyman 1 Overtime Hourly Rate Onsite Highest Tier	1.00	Hour		
47	MPA-136 12/1/15-11/30/16 Sheet Metal Journeyman 1 Overtime Hourly Rate Onsite Medium Tier	1.00	Hour		
48	MPA-136 12/1/15-11/30/16 Sheet Metal Journeyman 1 Overtime Hourly Rate Onsite Lowest Tier	1.00	Hour		
49	MPA-136 12/1/15-11/30/16 Apprentice Sheet Metal Straight Time Hourly Rate Onsite Highest Tier	1.00	Hour		
50	MPA-136 12/1/15-11/30/16 Apprentice Sheet Metal Straight Time Hourly Rate Onsite Medium Tier	1.00	Hour		
51	MPA-136 12/1/15-11/30/16 Apprentice Sheet Metal Straight Time Hourly Rate Onsite Lowest Tier	1.00	Hour		
52	MPA-136 12/1/15-11/30/16 Apprentice Sheet Metal Overtime Hourly Rate Onsite Highest Tier	1.00	Hour		
53	MPA-136 12/1/15-11/30/16 Apprentice Sheet Metal Overtime Hourly Rate Onsite Medium Tier	1.00	Hour		
54	MPA-136 12/1/15-11/30/16 Apprentice Sheet Metal Overtime Hourly Rate Onsite Lowest Tier	1.00	Hour		
55	MPA-136 12/1/15-11/30/16 Major Equipment (with operator applicable) CRANE  Rates for items 55 through 58 shall include the following.	1.00	Hour		

It is the Vendor's responsibility to check and download any and all addenda from the RIVIP. This offer may not be considered unless a signed RIVIP generated Bidder Certification Cover Form is attached and the Unit Price column is completed. The signed Certification Cover Form must be attached to the front of the offer



# Request for Quote

STATE OF RHODE ISLAND AND PROVIDENCE PLANTATIONS  
 ONE CAPITOL HILL  
 PROVIDENCE RI 02908

**CREATION DATE :** 16-OCT-15  
**BID NUMBER:** 7549957  
**TITLE:** HVAC Services and Repair (MPA-136)

**BLANKET START :** 01-DEC-15  
**BLANKET END :** 30-NOV-16  
**BID CLOSING DATE AND TIME:** 02-NOV-2015 11:30:00

**BUYER:** Ohara 2nd, John F  
**PHONE #:** 401-574-8125

**B  
I  
L  
L  
T  
O** MASTER PRICE AGREEMENT  
 SEE BELOW  
 RELEASE AGAINST, RI MPA  
 US

**S  
H  
I  
P  
T  
O** MASTER PRICE AGREEMENT  
 SEE BELOW  
 RELEASE AGAINST, RI MPA  
 US

Requisition Number:

Line	Description	Quantity	Unit	Unit Price	Total
	All rates shall be inclusive without limitations, wages, benefits, vehicle, fuel, tools, mobilization and demobilization, supervision, insurance, all licenses, permits, overhead and profit and all other requirements necessary for the commencement, performance and completion of the Work.				
56	MPA-136 12/1/15-11/30/16 Major Equipment (with operator applicable) CRANE	1.00	Day		
57	MPA-136 12/1/15-11/30/16 Major Equipment (with operator applicable) CRANE	1.00	Week		
58	MPA-136 12/1/15-11/30/16 Major Equipment (with operator applicable) CRANE	1.00	Month		
	Materials are to be provided at COST plus the following (applicable) fee for overhead, pickup and delivery. No additional charges will be acceptable.				
	\$0-500 NO FEE \$501-750 \$75.00 \$751-1000 \$96.00 \$1001-1500 \$125.00 \$1501-2500 \$180.00 \$2501-5000 \$300.00 \$5001-7500 \$438.00 Over \$7501. \$525.00.				
	Acknowledgement of fee structure on materials.				

Delivery: \_\_\_\_\_

Terms of Payment: \_\_\_\_\_

It is the Vendor's responsibility to check and download any and all addenda from the RIVIP. This offer may not be considered unless a signed RIVIP generated Bidder Certification Cover Form is attached and the Unit Price column is completed. The signed Certification Cover Form must be attached to the front of the offer