



State of Rhode Island
Department of Administration / Division of Purchases
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ADDENDUM #2

RFQ #7549933

TITLE: RIEMA GAP ANALYSIS AND RESOURCE MANAGEMENT PLAN

SUBMISSION DEADLINE: 10/27/15 – 1:00 p.m.

Answers to questions received relative to this solicitation below:

1. Section 2 – Background

- a. Is the inventory and gap analysis to be conducted only on state assets or will local assets need to be considered when costing

Response – State assets only

- b. Can the established Resource Management Objectives be provided?

Response – No, because the State is looking to develop Resource Management Objectives in this document that address the identification, location, acquisition, storage, maintenance and testing, timely distribution, and accounting for services and materials to address the hazards identified by the State.

- c. Can the impact and consequence analysis be provided to the vendors or a list of risks that are to be considered for the resource management plan?

Response – No, the Consequence Analysis is not yet available as it will be developed concurrently. Data from the Consequence Analysis will be fed into the Resource Management Plan once available.

2. Section 3 – Scope of Work

- a. Will the database be stored on local servers or cloud based?

Response – The database is a pre-existing State server.

- i. If it is to be stored locally, please provide the server details and if the cost of the hardware is to be provided as part of the submission?

Response – The cost of the hardware is not part of the submission.

- ii. If cloud based, is the cloud cost to be considered as part of the submission and is there an estimate on the amount of storage deemed necessary or is a scalable cost structure acceptable?

Response – Not applicable.

- iii. Can you provide the Hazard Identification and Risk Assessment to the vendor?

Response - No, the Hazard Identification and Risk Assessment (HIRA) is not yet available as it will be developed concurrently. Data from the HIRA will be fed into the Resource Management Plan once available.

- iv. Is here a current list of assets or will field verification and entry be required

Response – The State foresees this being a combination of both.

- v. Is the desire to have the ordering and acquisition (purchasing) of resources be done for internal resource or external?

1. Thus if a wood chipper is needed after an ice storm or tropical storm, is the desired outcome to implement a process to assign the item from existing inventory, or to develop a procurement process to secure the item via purchase or rental?

Response – The State would like to investigate all possible scenarios that would be applicable for procurement from both existing inventory as well as through purchasing/rental.

2. If internal, is electronic preferred?

Response – Yes, the State would like to utilize the existing electronic system.

3. If external, will interface with existing accounting systems be required?

- a. If yes, will that be electronic or paper?

Response – Yes, interfacing with existing electronic accounting system will be required.

- b.

3. General Questions

a. Is the Rhode Island Emergency Management Agency utilizing any of the following systems?

i. Asset management & tracking

Response – Yes, an inventory tracking system

- a. Citiworks (Company name and program)
- b. Viewworks (Company name and program)
- c. FEMA Resource Typing Library (FEMA)

ii. Emergency Management Software

Response – Yes

- a. WebEOC (Company name is Indermix Corp.)

iii. Accounting Software

Response – Yes

- a. RIFANS (State of Rhode Island)
- b. FEMA Resource Typing Library (FEMA)

2. If the answer to any of the above is yes, is there a desire to interface with these systems, if so can you provide the names of the companies?

Response – See answers above.

End of Questions



Lisa Hill
Chief Buyer