



Request for Quote

STATE OF RHODE ISLAND AND PROVIDENCE PLANTATIONS
 ONE CAPITOL HILL
 PROVIDENCE RI 02908

CREATION DATE : 22-SEP-15
BID NUMBER: 7549908
TITLE: MAINTENANCE CONTRACT FOR CNG TERMINALS AT URI AND PONTIAC AVE-DOA
BLANKET START : 01-NOV-15
BLANKET END : 31-OCT-18
BID CLOSING DATE AND TIME: 21-OCT-2015 10:00:00

BUYER: Cadoret, David
PHONE #: N/A

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DOA CONTROLLER
ONE CAPITOL HILL, 4TH FLOOR
SMITH ST
PROVIDENCE, RI 02908
US

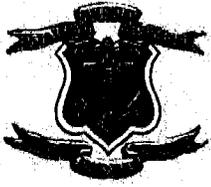
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DOA-CS STATE FLEET
ONE CAPITOL HILL, 2ND FLOOR
SMITH ST
PROVIDENCE, RI 02908
US

Requisition Number: 1420016

Note to Bidders: THERE WILL BE A NON-MANDATORY PRE BID CONFERENCE ON WEDNESDAY OCTOBER 7, 2015 FOR BOTH LOCATIONS. THE FIRST LOCATION WILL BE AT THE URI PHYSICAL PLANT GARAGE, 9 RHODY WAY, KINGSTON, RI., AT 10AM. THE SECOND LOCATION WILL BE AT THE PONTIAC FACILITY, 1375 PONTIAC AVE., CRANSTON RI IMMEDIATELY AFTER. VENDORS MUST BID ALL LINES. IT IS THE INTENT OF THE STATE TO AWARD BOTH LOCATIONS TO ONE VENDOR. HOURS INDICATED ARE ESTIMATED QUANTITIES FOR BIDDING PURPOSES ONLY.

Line	Description	Quantity	Unit	Unit Price	Total
1	11/1/15 - 6/30/16 MONTHLY MAINTENANCE CNG TERMINAL URI	8.00	Month		
2	7/1/16 - 6/30/17 MONTHLY MAINTENANCE CNG TERMINAL URI	12.00	Month		
3	7/1/17 - 6/30/18 MONTHLY MAINTENANCE CNG TERMINAL URI	12.00	Month		
4	7/1/18 - 10/31/18 MONTHLY MAINTENANCE CNG TERMINAL URI	4.00	Month		
5	11/1/15 - 6/30/16 MONTHLY MAINTENANCE CNG TERMINAL PONTIAC AVE	8.00	Month		
6	7/1/16 - 6/30/17 MONTHLY MAINTENANCE CNG TERMINAL PONTIAC AVE	12.00	Month		
7	7/1/17 - 6/30/18 MONTHLY MAINTENANCE CNG TERMINAL PONTIAC AVE	12.00	Month		
8	7/1/18 - 10/31/18 MONTHLY MAINTENANCE CNG TERMINAL PONTIAC AVE	4.00	Month		
9	11/1/15 - 6/30/16 HOURLY RATE CNG TERMINAL URI	40.00	Hour		
10	7/1/16 - 6/30/17 HOURLY RATE CNG TERMINAL URI	50.00	Hour		
11	7/1/17 - 6/30/18 HOURLY RATE CNG TERMINAL URI	50.00	Hour		
12	7/1/18 - 10/31/18 HOURLY RATE CNG TERMINAL URI	20.00	Hour		

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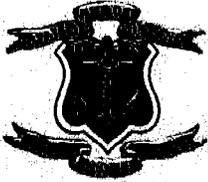
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Line	Description	Quantity	Unit	Unit Price	Total
13	11/1/15 - 6/30/16 HOURLY RATE CNG TERMINAL PONTIAC AVE	40.00	Hour		
14	7/1/16 - 6/30/17 HOURLY RATE CNG TERMINAL PONTIAC AVE	50.00	Hour		
15	7/1/17 - 6/30/18 HOURLY RATE CNG TERMINAL PONTIAC AVE	50.00	Hour		
16	7/1/18 - 10/31/18 HOURLY RATE CNG TERMINAL PONTIAC AVE	20.00	Hour		
17	11/1/15 - 6/30/16 HOURLY RATE NIGHTS & WEEKENDS (1ST 4 HRS) CNG TERMINAL URI	20.00	Hour		
18	7/1/16 - 6/30/17 HOURLY RATE NIGHTS & WEEKENDS (1ST 4 HRS) CNG TERMINAL URI	25.00	Hour		
19	7/1/17 - 6/30/18 HOURLY RATE NIGHTS & WEEKENDS (1ST 4 HRS) CNG TERMINAL URI	25.00	Hour		
20	7/1/18 - 10/31/18 HOURLY RATE NIGHTS & WEEKENDS (1ST 4 HRS) CNG TERMINAL URI	5.00	Hour		
21	11/1/15 - 6/30/16 HOURLY RATE NIGHTS & WEEKENDS (1ST 4 HRS) CNG TERMINAL PONTIAC AVE	20.00	Hour		
22	7/1/16 - 6/30/17 HOURLY RATE NIGHTS & WEEKENDS (1ST 4 HRS) CNG TERMINAL PONTIAC AVE	25.00	Hour		
23	7/1/17 - 6/30/18 HOURLY RATE NIGHTS & WEEKENDS (1ST 4 HRS) CNG TERMINAL PONTIAC AVE	25.00	Hour		
24	7/1/18 - 10/31/18 HOURLY RATE NIGHTS & WEEKENDS (1ST 4 HRS) CNG TERMINAL PONTIAC AVE	5.00	Hour		
25	11/1/15 - 6/30/16 HOURLY RATE NIGHTS & WEEKENDS	20.00	Hour		

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Line	Description	Quantity	Unit	Unit Price	Total
	(AFTER 4 HRS) CNG TERMINAL URI				
26	7/1/16 - 6/30/17 HOURLY RATE NIGHTS & WEEKENDS (AFTER 4 HRS) CNG TERMINAL URI	40.00	Hour		
27	7/1/17 - 6/30/18 HOURLY RATE NIGHTS & WEEKENDS (AFTER 4 HRS) CNG TERMINAL URI	40.00	Hour		
28	7/1/18 - 10/31/18 HOURLY RATE NIGHTS & WEEKENDS (AFTER 4 HRS) CNG TERMINAL URI	5.00	Hour		
29	11/1/15 - 6/30/16 HOURLY RATE NIGHTS & WEEKENDS (AFTER 4 HRS) CNG TERMINAL PONTIAC AVE	20.00	Hour		
30	7/1/16 - 6/30/17 HOURLY RATE NIGHTS & WEEKENDS (AFTER 4 HRS) CNG TERMINAL PONTIAC AVE	40.00	Hour		
31	7/1/17 - 6/30/18 HOURLY RATE NIGHTS & WEEKENDS (AFTER 4 HRS) CNG TERMINAL PONTIAC AVE	40.00	Hour		
32	7/1/18 - 10/31/18 HOURLY RATE NIGHTS & WEEKENDS (AFTER 4 HRS) CNG TERMINAL PONTIAC AVE	5.00	Hour		
33	11/1/15 - 6/30/16 HOURLY RATE (HOLIDAY) CNG TERMINAL URI	20.00	Hour		
34	7/1/16 - 6/30/17 HOURLY RATE (HOLIDAY) CNG TERMINAL URI	40.00	Hour		
35	7/1/17 - 6/30/18 HOURLY RATE (HOLIDAY) CNG TERMINAL URI	40.00	Hour		
36	7/1/18 - 10/31/18 HOURLY RATE (HOLIDAY) CNG TERMINAL URI	5.00	Hour		
37	11/1/15 - 6/30/16 HOURLY RATE (HOLIDAY) CNG	20.00	Hour		

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Line	Description	Quantity	Unit	Unit Price	Total
	TERMINAL PONTIAC AVE				
38	7/1/16 - 6/30/17 HOURLY RATE (HOLIDAY) CNG TERMINAL PONTIAC AVE	40.00	Hour		
39	7/1/17 - 6/30/18 HOURLY RATE (HOLIDAY) CNG TERMINAL PONTIAC AVE	40.00	Hour		
40	7/1/18 - 10/31/18 HOURLY RATE (HOLIDAY) CNG TERMINAL PONTIAC AVE. PERCENT OFF MANUFACTURER'S LIST PRICE _____	5.00	Hour		

Delivery: _____

Terms of Payment: _____

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State of Rhode Island
Department of Administration / Division of Purchases
One Capitol Hill, Providence, Rhode Island 02908-5855
Tel: (401) 574-8100 Fax: (401) 574-8387

BID 7549908
MAINTENANCE CONTRACT FOR CNG TERMINALS AT URI AND PONTIAC
AVE

Questions concerning this solicitation may be e-mailed to the division of purchases at doa.purbidinfo@purchasing.ri.gov no later than October 9, 2015 at 5pm (EST). Please reference the RFQ number on all correspondence. Questions should be submitted in a Microsoft word attachment. Answers to questions received, if any, will be posted on the internet as an addendum to this solicitation (www.purchasing.ri.gov). It is the responsibility of all interested parties to download this information.

SPECIFICATIONS

BASIC INSPECTION

Unit Hours:

- Check/clean gas coolers
- Check for odors from gas, overheating or grease leaks
- Check for excessive vibration and noise in unit & all lines
- Check compressor crankcase oil level/add as required
- Check dispenser, hoses and fill nozzle for leaks or damage

Record the following gauge readings as applicable:

- Inlet pressure
- 1st stage discharge pressure
- 2nd stage discharge pressure
- 3rd stage discharge pressure
- 4th stage discharge pressure
- Final pressure
- Compressor oil pressure
- Inspect all ancillary equipment for proper operation
- Check fasteners for tightness
- Check for gas and oil leaks and repair
- Check all belts for tension and wear, adjust if necessary
- Drain recovery tanks and condensate drains
- Verify dispensing equipment operation and outlet pressure
- Inspect dispenser and hoses for leaks
- Visually inspect ASME vessels, all safety valves and vent caps



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Ensure all signs, licenses are posted and fire extinguishers in place
Check pneumatic control pressure
Check ESD for proper working order
Record dryer dew point

Perform the following tasks as required:

Change compressor oil
Change compressor inlet, inter-stage and discharge filters
Inspect/recondition compressor valves
Inspect/replace compressor packing seals
Inspect compressor frame for twisting or bending
Check all package bolts for appropriate torque
Check & verify instrumentation accuracy/modify if required
Check & verify dispenser breakaway operation

All CNG compressors, equipment, priority panels, fuel makers, dryers, pressure relief valves, dispensers, etc. must meet all manufacturer's service requirements.

Minimum response time to CNG sites' emergency within 4 hours.

Dispensers

Check	Signs for attachment and condition
Check	Hoses for twisting, loss of pressure, wear and tear
Inspect	Nozzles for wear, smooth operation, leakage
Check	Fire extinguishers: placement, pressures, certification
Verify	That card reader works, and clean
Check	That back lighting is working in the displays
Gas leaks	Determine source of leak, and repair
Clean	Wipe down dispensers: displays, hoses, cabinets
Check	To see that no help codes are displayed



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Compressor Package

- Inspect Compressor for gas leaks, determine source of leak, and repair
- Check Coolers, clean as required
- Check Lubricator feed rate and operation (ARIEL)
- Check Oil level, add oil as needed
- Inspect Compressor for oil leaks, determine source of leak, repair as required, clean spill
- Check ACD's for correct operation.
- Inspect Gas lines for chafing, wear, vibration, and security
- Inspect Motor coupling for deterioration, deformation, damage
- Inspect Belts for tension and wear, tighten as needed
- Check Oil heater for correct operation (winter)
- Listen For any unusual noises and determine the source
- Record Compressor operating pressures and hours
- Record Compressor operating temperatures
- Check Fasteners for evidence of failure

Priority Panel

- Inspect Valves, fittings & actuators for leaks
- Check Gauges for damage and accuracy
- Check Pneumatic control pressure
- Check Operation of priority panel and ESD valves

Fuel makers

- Check For fault codes, determine cause
- Check For any unusual noises, and determine the source
- Check Compressor hours for each unit

Dryer

- Check Dew point
- Check Position of bypass valve
- Check Filter indicators



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Pressure Relief Valves

Check Certification Dates
Check Dispenser PRD's
Check Storage Vessel PRD's
Check Compressor PRD's

Station General

Check Fencing, locks, lighting, dispensers, card reader, etc. for damage/vandalism

Other requirements

All CNG compressors, equipment, priority panels, fuel makers, dryers, pressure relief valves, dispensers, etc. must meet all manufacturer's service requirements.

Minimum response time to CNG sites' emergency within 4 hours.

Contract Terms and Conditions

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Terms and Conditions

BID STANDARD TERMS AND CONDITIONS

TERMS AND CONDITIONS FOR THIS BID

INSURANCE REQUIREMENTS

AN INSURANCE CERTIFICATE IN COMPLIANCE WITH PROVISIONS OF ITEM 31 (INSURANCE) OF THE GENERAL CONDITIONS OF PURCHASE IS REQUIRED FOR COMPREHENSIVE GENERAL LIABILITY, AUTOMOBILE LIABILITY, AND WORKERS' COMPENSATION AND MUST BE SUBMITTED BY THE SUCCESSFUL BIDDER(S) TO THE DIVISION OF PURCHASES PRIOR TO AWARD. THE INSURANCE CERTIFICATE MUST NAME THE STATE OF RHODE ISLAND AS CERTIFICATE HOLDER AND AS AN ADDITIONAL INSURED. FAILURE TO COMPLY WITH THESE PROVISIONS MAY RESULT IN REJECTION OF THE OFFEROR'S BID. ANNUAL RENEWAL CERTIFICATES MUST BE SUBMITTED TO THE AGENCY IDENTIFIED ON THE PURCHASE ORDER. FAILURE TO DO SO MAY BE GROUNDS FOR CANCELLATION OF CONTRACT.

NOTE: IF THIS BID COVERS CONSTRUCTION, SCHOOL BUSING, HAZARDOUS WASTE, OR VESSEL OPERATION, APPLICABLE COVERAGES FROM THE FOLLOWING LIST MUST ALSO BE SUBMITTED TO THE DIVISION OF PURCHASES PRIOR TO AWARD: * PROFESSIONAL LIABILITY INSURANCE (AKA ERRORS & OMISSIONS) - \$1 MILLION OR 5% OF ESTIMATED PROJECT COST, WHICHEVER IS GREATER. * BUILDER'S RISK INSURANCE - COVERAGE EQUAL TO FACE AMOUNT OF CONTRACT FOR CONSTRUCTION. * SCHOOL BUSING - AUTO LIABILITY COVERAGE IN THE AMOUNT OF \$5 MILLION. * ENVIRONMENTAL IMPAIRMENT (AKA POLLUTION CONTROL) - \$1 MILLION OR 5% OF FACE AMOUNT OF CONTRACT, WHICHEVER IS GREATER. * VESSEL OPERATION - (MARINE OR AIRCRAFT) - PROTECTION & INDEMNITY COVERAGE REQUIRED IN THE AMOUNT OF \$1 MILLION.

LICENSE REQUIREMENTS

VENDOR (OWNER OF COMPANY) IS RESPONSIBLE TO COMPLY WITH ALL LICENSING OR STATE PERMITS REQUIRED FOR THIS TYPE OF SERVICE. A COPY OF LICENSE/PERMIT SHOULD BE SUBMITTED WITH THIS BID. IN ADDITION TO THESE LICENSE REQUIREMENTS, BIDDER, BY SUBMISSION OF THIS BID, CERTIFIES THAT ANY/ALL WORK RELATED TO THIS BID, AND ANY SUBSEQUENT AWARD WHICH REQUIRES A RHODE ISLAND LICENSE(S), SHALL BE PERFORMED BY AN INDIVIDUAL(S) HOLDING A VALID RHODE ISLAND LICENSE.

RIVIP INFO - BID SUBMISSION REQUIREMENTS

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MAILING ADDRESS FOR BID PROPOSALS ISSUED BY THE STATE OF RHODE ISLAND,
DIVISION OF PURCHASES

All Bid Proposals must be submitted by mail or hand delivered to:

- State of Rhode Island
- Department of Administration
- Division of Purchases, Second floor
- One Capitol Hill

- Providence, RI 02908-5855

DIVESTITURE OF INVESTMENTS IN IRAN REQUIREMENT:

No vendor engaged in investment activities in Iran as described in R.I. Gen. Laws §37-2.5-2(b) may submit a bid proposal to, or renew a contract with, the Division of Purchases. Each vendor submitting a bid proposal or entering into a renewal of a contract is required to certify that the vendor does not appear on the list maintained by the General Treasurer pursuant to R.I. Gen. Laws §37-2.5-3.

DELIVERY PER AGENCY

DELIVERY OF GOODS OR SERVICES AS REQUESTED BY AGENCY.

MULTI YEAR AWARD

THIS IS A MULTI-YEAR BID/CONTRACT. PER RHODE ISLAND STATE LAW 37-2-33, CONTRACT OBLIGATIONS BEYOND THE CURRENT FISCAL YEAR ARE SUBJECT TO AVAILABILITY OF FUNDS. CONTINUATION OF THE CONTRACT BEYOND THE INITIAL FISCAL YEAR WILL BE AT THE DISCRETION OF THE STATE. TERMINATION MAY BE EFFECTED BY THE STATE BASED UPON DETERMINING FACTORS SUCH AS UNSATISFACTORY PERFORMANCE OR THE DETERMINATION BY THE STATE TO DISCONTINUE THE GOODS/SERVICES, OR TO REVISE THE SCOPE AND NEED FOR THE TYPE OF GOODS/SERVICES; ALSO MANAGEMENT OWNER DETERMINATIONS THAT MAY PRECLUDE THE NEED FOR GOODS/SERVICES.

AWARD

THE STATE, AT ITS SOLE DISCRETION, SHALL RESERVE THE RIGHT TO MAKE ONE OR MULTIPLE AWARDS FOR THIS REQUIREMENT AND/OR TO REJECT ANY OR ALL BIDS.

READING VENDOR NAMES ONLY

DUE TO LENGTH OF BID AND TIME CONSTRAINTS, THE STATE WILL ONLY ACKNOWLEDGE RECEIPT AND READ THE NAMES OF VENDORS SUBMITTING PROPOSALS. NO EXAMINATION OF DOCUMENTS OR PRESENTATION OF INFORMATION CONTAINED IN PROPOSALS WILL BE MADE AVAILABLE AT THE BID OPENING; HOWEVER, INSTRUCTIONS TO OBTAIN THE TABULATION OR SUMMARY OF BID RESPONSES WILL BE MADE AVAILABLE AT THE RI DIVISION OF PURCHASES WEBSITE AT WWW.PURCHASING.RI.GOV

CHARGES PERMITTED

NO CHARGES OTHER THAN PARTS AND LABOR ON THE JOB - NO TRAVEL, NO MILEAGE, NO MISCELLANEOUS CHARGES, NO PORTAL TO PORTAL.