STATE OF RHODE ISLAND AND PROVIDENCE PLANTATIONS

Department of Administration
DIVISION OF PURCHASES
One Capitol Hill
Providence, RI 02908-5855

Tel: (401) 574-8100
Fax: (401) 574-8387
Website: www.purchasing.ri.gov

October 5, 2015
ADDENDUM NUMBER ONE
RFQ # 7549902
TITLE: MPA 347-Lamps, Ballasts, and Related Electric Supplies
Closing Date and Time: 10/13/15 at 11am

Per the issuance of this ADDENDUM #1 (1 page) the following is noted:

This addendum posts clause omitted from original bid posting.

Note: All products supplied must adhere to article 410.6 of the National Electrical Code: " all luminaires, lampholders and retrofit kits shall be listed "

This addendum answers questions sent in on line, which were accepted until 5pm on 9/30/15.

Q. Care Technology manufactures Linear LED lights which is slightly different from the screw product. Care Technology has a product that is very energy efficient with savings beyond the standard led light. Because the linear led light is not listed on the spread sheet is that an indication that there is no opportunity to purchase the linear LED light?

A. This bid is only for replacement of standard parts used throughout the State.

Q. Care Technology LED lights come in various lengths (2, 4, 6 and 8 foot units) as well as different voltages. Is it appropriate to specify each as a separate product?

A. This bid is only for replacement of standard parts used throughout the State.

Q. May a vendor utilize a hot list approach to pricing based on their current Cooperative Contract and be considered as an MPA 347 contract holder?

A. For the purposes of this bid please adhere to format posted with this bid.

Q. Electronic ordering is not included within the request. What weight does the State of Rhode Island place on electronic orders and management?

A. For the purposes of this bid, none.

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Q. May a vendor respond to Prompt Pay Discount with an alternative financial benefit?

A The Prompt Payment Discount Form is specific as to prompt payment discounts. Vendors must provide the information requested in the form. "Alternative financial benefits" shall not be considered.

Q. May a vendor respond with a pricing format of % discount off vendor list price as compared with % off manufacturers' list price?

A. For the purposes of this bid please adhere to format posted with this bid.

Q. Does the State of Rhode Island require the vendor be able to manage Purchase Cards electronically? If yes, is there a weight associated with this capability in the award of MPA 347?

A. No.

Q. With a term of 3 years and the option to renew for an additional 12 months is the State of Rhode Island requiring the pricing remain the same for Top 100 items for a minimum 3 years? Attachment A MPA 347 Core Items Product.

A. The 100 items listed represent approximately only 5% of the items purchased by the State under this MPA. Bid only those items on which you will be able to hold the price.

Q. Will the State award to multiple vendors by line item?

A. The State, at its sole discretion, reserves the right to make one or multiple awards for this solicitation and/or to reject any or all bids.

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Q. Will the State award to multiple vendors?

A. The State, at its sole discretion, reserves the right to make one or multiple awards for this solicitation and/or to reject any or all bids.

Q. If a vendor is not able to hold pricing constant for some or all of the Top 100 items for a minimum of 3 years with option to renew additional 12 months and responds in part to Attachment A or not to Attachment A will this vendor be considered for line award on some/all of line items on Attachment B?

A. If no response at all to Attachment A bid will be deemed non-responsive. The 100 items listed represent approximately only 5% of the items purchased by the State under this MPA. Bid only those items on which you will be able to hold the price

Q. What weight will the state place on customer facing in person field representation by a vendor?

A. None

Q. What role will upstream utility rebate programs play in the analysis of awarding to vendors?

A. None

Q. When will these questions be answered?

A. Answered with the posting of this addendum.

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Q. How many vendors will be awarded the MPA?

A. The State, at its sole discretion, reserves the right to make one or multiple awards for this solicitation and/or to reject any or all bids.

Q. What factors will determine who wins the bid?

A. All vendors will be required to submit a 3 page bidder certification with their bid. All vendors will be required to submit attachment A and B on a CD in addition to a hard copy. All vendors will be required to submit the Prompt Payment Discount Form enclosed in the bid package.

Q. How will that be measured?

A. Completeness and accuracy of submitted paperwork.

Q. How does the audit process work?

A. Agencies are responsible for monitoring their spending and determining the price they are being charged is accurate. Audits are conducted by the Bureau of Audits to ensure proper pricing is being received.

Q. If we are not awarded can we audit the contract?

A. All bid solicitations are public records and maybe inspected by submitting an Access to Public Records form.

Contract Terms and Conditions

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Terms and Conditions

BID STANDARD TERMS AND CONDITIONS

TERMS AND CONDITIONS FOR THIS BID

INSURANCE REQUIREMENTS

AN INSURANCE CERTIFICATE IN COMPLIANCE WITH PROVISIONS OF ITEM 31 (INSURANCE) OF THE GENERAL CONDITIONS OF PURCHASE IS REQUIRED FOR COMPREHENSIVE GENERAL LIABILITY, AUTOMOBILE LIABILITY, AND WORKERS' COMPENSATION AND MUST BE SUBMITTED BY THE SUCCESSFUL BIDDER(S) TO THE DIVISION OF PURCHASES PRIOR TO AWARD. THE INSURANCE CERTIFICATE MUST NAME THE STATE OF RHODE ISLAND AS CERTIFICATE HOLDER AND AS AN ADDITIONAL INSURED. FAILURE TO COMPLY WITH THESE PROVISIONS MAY RESULT IN REJECTION OF THE OFFEROR'S BID. ANNUAL RENEWAL CERTIFICATES MUST BE SUBMITTED TO THE AGENCY IDENTIFIED ON THE PURCHASE ORDER. FAILURE TO DO SO MAY BE GROUNDS FOR CANCELLATION OF CONTRACT.

NOTE: IF THIS BID COVERS CONSTRUCTION, SCHOOL BUSING, HAZARDOUS WASTE, OR VESSEL OPERATION, APPLICABLE COVERAGES FROM THE FOLLOWING LIST MUST ALSO BE SUBMITTED TO THE DIVISION OF PURCHASES PRIOR TO AWARD: * PROFESSIONAL LIABILITY INSURANCE (AKA ERRORS & OMISSIONS) - $1 MILLION OR 5% OF ESTIMATED PROJECT COST, WHICHEVER IS GREATER. * BUILDER'S RISK INSURANCE - COVERAGE EQUAL TO FACE AMOUNT OF CONTRACT FOR CONSTRUCTION. * SCHOOL BUSING - AUTO LIABILITY COVERAGE IN THE AMOUNT OF $5 MILLION. * ENVIRONMENTAL IMPAIRMENT (AKA POLLUTION CONTROL) - $1 MILLION OR 5% OF FACE AMOUNT OF CONTRACT, WHICHEVER IS GREATER. * VESSEL OPERATION - (MARINE OR AIRCRAFT) - PROTECTION & INDEMNITY COVERAGE REQUIRED IN THE AMOUNT OF $1 MILLION.

RIVIP INFO - BID SUBMISSION REQUIREMENTS

It is the Vendor's responsibility to check and download any and all addenda from the RIVIP. This offer may not be considered unless a signed RIVIP generated Bidder Certification Cover Form is attached and the Unit Price column is completed. The signed Certification Cover Form must be attached to the front of the offer. When delivering offers in person to One Capitol Hill, vendors are advised to allow at least one hour additional time for clearance through security checkpoints.

MAILING ADDRESS FOR BID PROPOSALS ISSUED BY THE STATE OF RHODE ISLAND, DIVISION OF PURCHASES

All Bid Proposals must be submitted by mail or hand delivered to:

- State of Rhode Island
- Department of Administrtion
- Division of Purchases, Second floor
- One Capitol Hill
- Providence, RI 02908-5855

DIVESTITURE OF INVESTMENTS IN IRAN REQUIREMENT:

No vendor engaged in investment activities in Iran as described in R.I. Gen. Laws §37-2.5-2(b) may submit a bid proposal to, or renew a contract with, the Division of Purchases. Each vendor submitting a bid proposal or entering into a renewal of a contract is required to certify that the vendor does not appear on the list maintained by the General Treasurer pursuant to R.I. Gen. Laws §37-2.5-3.

MULTI YEAR AWARD

THIS IS A MULTI-YEAR BID/CONTRACT. PER RHODE ISLAND STATE LAW 37-2-33, CONTRACT OBLIGATIONS BEYOND THE CURRENT FISCAL YEAR ARE SUBJECT TO AVAILABILITY OF FUNDS. CONTINUATION OF THE CONTRACT BEYOND THE INITIAL FISCAL YEAR WILL BE AT THE DISCRETION OF THE STATE. TERMINATION MAY BE EFFECTED BY THE STATE BASED UPON DETERMINING FACTORS SUCH AS UNSATISFACTORY PERFORMANCE OR THE DETERMINATION BY THE STATE TO DISCONTINUE THE GOODS/SERVICES, OR TO REVISE THE SCOPE AND NEED FOR THE TYPE OF GOODS/SERVICES; ALSO MANAGEMENT OWNER DETERMINATIONS THAT MAY PRECLUDE THE NEED FOR GOODS/SERVICES.

AWARD

THE STATE, AT ITS SOLE DISCRETION, SHALL RESERVE THE RIGHT TO MAKE ONE OR MULTIPLE AWARDS FOR THIS REQUIREMENT AND/OR TO REJECT ANY OR ALL BIDS.

READING VENDOR NAMES ONLY

DUE TO LENGTH OF BID AND TIME CONSTRAINTS, THE STATE WILL ONLY ACKNOWLEDGE RECEIPT AND READ THE NAMES OF VENDORS SUBMITTING PROPOSALS. NO EXAMINATION OF DOCUMENTS OR PRESENTATION OF INFORMATION CONTAINED IN PROPOSALS WILL BE MADE AVAILABLE AT THE BID OPENING; HOWEVER, INSTRUCTIONS TO OBTAIN THE TABULATION OR SUMMARY OF BID RESPONSES WILL BE MADE AVAILABLE AT THE RI DIVISION OF PURCHASES WEBSITE AT WWW.PURCHASING.RI.GOV

MPA BID AWARD (STATEWIDE APPLICABILITY)

STATEWIDE APPLICABILITY - Political Subdivisions (cities, towns, schools, quasi-public agencies), as authorized by law, may participate in this Agreement. All ordering and billing shall be between the vendor and the political subdivision (only).

DELIVERY PER AGENCY

DELIVERY OF GOODS OR SERVICES AS REQUESTED BY AGENCY.