



Request for Quote

STATE OF RHODE ISLAND AND PROVIDENCE PLANTATIONS
ONE CAPITOL HILL
PROVIDENCE RI 02908

BUYER: Cadoret, David
PHONE #: N/A

CREATION DATE : 18-SEP-15
BID NUMBER: 7549902
TITLE: MPA 347-LAMPS, BALLASTS, AND RELATED
ELECTRIC SUPPLIES

BID CLOSING DATE AND TIME:13-OCT-2015 11:00:00

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Requisition Number:

Note to Bidders: NOTE: All vendors responding to this within solicitation must complete a Prompt Payment Discount ("PPD") form as part of this Master Price Agreement solicitation. The PPD form is located in the associated bid folder labeled "Associated Files".

SEE ATTACHED

Line	Description	Quantity	Unit	Unit Price	Total
1	LAMPS, BALLASTS AND RELATED ELECTRICAL SUPPLIES AS PER ATTACHED EXCEL FILES	1.00	Total		

Delivery: _____

Terms of Payment: _____

It is the Vendor's responsibility to check and download any and all addenda from the RIVIP. This offer may not be considered unless a signed RIVIP generated Bidder Certification Cover Form is attached and the Unit Price column is completed. The signed Certification Cover Form must be attached to the front of the offer



State of Rhode Island
Department of Administration / Division of Purchases
One Capitol Hill, Providence, Rhode Island 02908-5855
Tel: (401) 574-8100 Fax: (401) 574-8387

BID 7549902
MPA 347-LAMPS, BALLASTS, AND RELATED ELECTRIC SUPPLIES
CLOSING DATE AND TIME: 10/13/15 AT 11 AM

Questions concerning this solicitation may be e-mailed to the division of purchases at doa.purbidinfo@purchasing.ri.gov no later than September 30, 2015 at 5pm (EST). Please reference the RFQ number on all correspondence. Questions should be submitted in a Microsoft word attachment. Answers to questions received, if any, will be posted on the internet as an addendum to this solicitation (www.purchasing.ri.gov). It is the responsibility of all interested parties to download this information.

This is a No Read bid. Due to length of bid and time constraints, the State will only acknowledge receipt and read the names of vendors submitting proposals. No examination of documents or presentation of information contained in proposals will be made available at the bid opening; however, instructions to obtain the tabulation or summary of bid responses will be made available at the RI Division of Purchases website at www.purchasing.ri.gov

The total purchase of any individual item on the contract is not known. The Division of Purchases has attempted to give an accurate estimate of past purchases on Attachment A of the core items. The Division of Purchases does not guarantee that State Agencies, Municipalities, or Quasi State Agencies will buy any or all estimated amounts.

The contract period shall be for an initial three (3) years with the option to extend for one (1) additional twelve (12) month period at the sole discretion of the State. Pricing on all core items shall remain constant for the duration of the contract

Prices for all items associated with this contract are to be FOB destination. No additional charges will be allowed.

Delivery for all in stock items should not exceed 24 hours. Non stock items should be delivered within 10 working days.



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There will be no return fees for inaccuracies or other errors on the part of the vendor or the State.

Vendor agrees that the State of Rhode Island's pricing will always be more aggressive than what is available on the vendor's public website.

Contractor is required to provide quarterly and annual reporting on Rhode Island spending. Reports should be sent David A. Cadoret at david.cadoret@purchasing.ri.gov.

Billing for Higher Educational Institutions, Municipalities, Quasi-Public Agencies, or any other agency authorized to purchase under this MPA, shall be submitted separately to the billing agency.

All solicitations requiring PPD shall include the following language:

Prompt Payment Discounts (“PPD”)

The goal of the Department of Administration (“Department”) is to provide an opportunity for expedited payment for State of Rhode Island (“State”) vendors, while also reducing the cost to the State through discounts. State agencies are encouraged to utilize vendors that offer cash discounts, along with competitive pricing, when selecting services or goods from a Master Price Agreement. Additionally, it is the policy of the Department to promote prompt payment through the use of “Electronic Funds Transfer” (“EFT”) through ACH and highly encourages vendors to sign up for EFT.

Prompt Payment Discount Form

All vendors shall submit the attached PPD form in order to receive consideration for discounts and signing up for Automated Clearing House (ACH) payment related to the State of Rhode Island’s PPD initiative.

Nothing herein prevents the State Purchasing Agent or designee from negotiating lower pricing or greater discounts and/or waiving technicalities related to PPDs in the best interests of the State.



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DIVISION OF PURCHASES
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Website: www.purchasing.ri.gov

Instructions to Bidders for Submitting Price Quotes

All bidders responding to the within solicitation must complete and submit pricing electronically and in paper copy as part of this Master Price Agreement "MPA" solicitation as per the instruction below.

The microsoft excel spreadsheet for vendor submission of price quotes for this MPA is stored online as a zip file under the respective solicitation opportunity number. The zip file is located in the "solicitation documents" area of the respective solicitation and is stored in a folder labeled "Associated Files".

Bidders are instructed to complete the spreadsheet electronically; to enter vendor name and pricing based on net/30 days only, and, to print the electronically completed spreadsheet. (i.e. Do not manually enter pricing onto a printed fill in the blank copy of the spreadsheet.)

Bidders are instructed to submit the following in their bid package:

1. A compatible disc "cd" with the electronically completed spreadsheet saved to it in the microsoft excel format.
2. A printed, hard (paper) copy, of the electronically completed spreadsheet.