

# Request for Quote

STATE OF RHODE ISLAND AND PROVIDENCE PLANTATIONS  
 ONE CAPITOL HILL  
 PROVIDENCE RI 02908

**CREATION DATE :** 16-SEP-15  
**BID NUMBER:** 7549896  
**TITLE:** SNOW REMOVAL ASSISTANCE - RHODE ISLAND COLLEGE  
  
**BLANKET START :** 01-NOV-15  
**BLANKET END :** 31-OCT-18  
**BID CLOSING DATE AND TIME:** 01-OCT-2015 10:30:00

**BUYER:** Mosca, Gary  
**PHONE #:** 401-574-8124

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**RIC SPECIAL INSTRUCTIONS**  
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 SEE BELOW, RI N/A  
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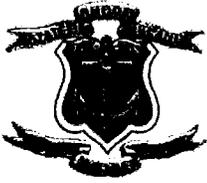
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**RIC-PURCHASING**  
 600 MOUNT PLEASANT AVENUE  
 PROVIDENCE, RI 02908  
 US

**Requisition Number: 1431970**

Note to Bidders: Questions concerning this solicitation may be emailed to [doa.purquestions3@purchasing.ri.gov](mailto:doa.purquestions3@purchasing.ri.gov) no later than 9/23/15 @ 4:00 PM (ET). Questions should be submitted in a Microsoft word attachment. Please reference the RFQ # on all correspondence. Questions received if any, will be posted on the internet as an addendum to this solicitation. It is the responsibility of all interested parties to download this information.

Line	Description	Quantity	Unit	Unit Price	Total
1	SNOW REMOVAL ASSISTANCE - RHODE ISLAND COLLEGE, PER THE ATTACHED SPECIFICATIONS.  BLANKET PERIOD: 11/1/15 - 10/31/18 11/1/15 - 10/31/16 - NON-PREMIUM HOURLY RATE FOR EACH BOBCAT (SKID STEER LOADER) AND OPERATOR	1.00	Hour		
2	11/1/15 - 10/31/16 - PREMIUM HOURLY RATE FOR EACH BOBCAT (SKID STEER LOADER) AND OPERATOR	1.00	Hour		
3	11/1/16 - 10/31/17 - NON-PREMIUM HOURLY RATE FOR EACH BOBCAT (SKID STEER LOADER) AND OPERATOR	1.00	Hour		
4	11/1/16 - 10/31/17 - PREMIUM HOURLY RATE FOR EACH BOBCAT (SKID STEER LOADER) AND OPERATOR	1.00	Hour		
5	11/1/17 - 10/31/18 - NON-PREMIUM HOURLY RATE FOR EACH BOBCAT (SKID STEER LOADER) AND OPERATOR	1.00	Hour		
6	11/1/17 - 10/31/18 - PREMIUM HOURLY RATE FOR EACH BOBCAT (SKID STEER LOADER) AND OPERATOR	1.00	Hour		
7	11/1/15 - 10/31/16 - NON-PREMIUM HOURLY RATE FOR EACH PAY LOADER WITH BUCKET AND OPERATOR	1.00	Hour		
8	11/1/15 - 10/31/16 - NON-PREMIUM HOURLY RATE FOR EACH PAY LOADER WITH SNOW BOX AND OPERATOR	1.00	Hour		
9	11/1/15 - 10/31/16 - NON-PREMIUM HOURLY RATE FOR EACH PAY LOADER WITH SNOW BLADE AND OPERATOR	1.00	Hour		
10	11/1/15 - 10/31/16 - PREMIUM HOURLY RATE FOR EACH PAY LOADER WITH BUCKET AND OPERATOR	1.00	Hour		
11	11/1/15 - 10/31/16 - PREMIUM HOURLY RATE FOR EACH PAY LOADER WITH SNOW BOX AND OPERATOR	1.00	Hour		
12	11/1/15 - 10/31/16 - PREMIUM HOURLY RATE FOR EACH PAY LOADER WITH SNOW BLADE AND OPERATOR	1.00	Hour		

It is the Vendor's responsibility to check and download any and all addenda from the RIVIP. This offer may not be considered unless a signed RIVIP generated Bidder Certification Cover Form is attached and the Unit Price column is completed. The signed Certification Cover Form must be attached to the front of the offer



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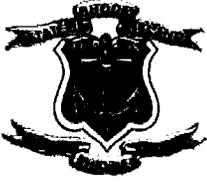
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Line	Description	Quantity	Unit	Unit Price	Total
13	11/1/16 - 10/31/17 - NON-PREMIUM HOURLY RATE FOR EACH PAY LOADER WITH BUCKET AND OPERATOR	1.00	Hour		
14	11/1/16 - 10/31/17 - NON-PREMIUM HOURLY RATE FOR EACH PAY LOADER WITH SNOW BOX AND OPERATOR	1.00	Hour		
15	11/1/16 - 10/31/17 - NON-PREMIUM HOURLY RATE FOR EACH PAY LOADER WITH SNOW BLADE AND OPERATOR	1.00	Hour		
16	11/1/16 - 10/31/17 - PREMIUM HOURLY RATE FOR EACH PAY LOADER WITH BUCKET AND OPERATOR	1.00	Hour		
17	11/1/16 - 10/31/17 - PREMIUM HOURLY RATE FOR EACH PAY LOADER WITH SNOW BOX AND OPERATOR	1.00	Hour		
18	11/1/16 - 10/31/17 - PREMIUM HOURLY RATE FOR EACH PAY LOADER WITH SNOW BLADE AND OPERATOR	1.00	Hour		
19	11/1/17 - 10/31/18 - NON-PREMIUM HOURLY RATE FOR EACH PAY LOADER WITH BUCKET AND OPERATOR	1.00	Hour		
20	11/1/17 - 10/31/18 - NON-PREMIUM HOURLY RATE FOR EACH PAY LOADER WITH SNOW BOX AND OPERATOR	1.00	Hour		
21	11/1/17 - 10/31/18 - NON-PREMIUM HOURLY RATE FOR EACH PAY LOADER WITH SNOW BLADE AND OPERATOR	1.00	Hour		
22	11/1/17 - 10/31/18 - PREMIUM HOURLY RATE FOR EACH PAY LOADER WITH BUCKET AND OPERATOR	1.00	Hour		
23	11/1/17 - 10/31/18 - PREMIUM HOURLY RATE FOR EACH PAY LOADER WITH SNOW BOX AND OPERATOR	1.00	Hour		
24	11/1/17 - 10/31/18 - PREMIUM HOURLY RATE FOR EACH PAY LOADER WITH SNOW BLADE AND OPERATOR	1.00	Hour		
25	11/1/15 - 10/31/16 - NON-PREMIUM HOURLY RATE FOR EACH DUMP TRUCK WITH OPERATOR	1.00	Hour		

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Line	Description	Quantity	Unit	Unit Price	Total
26	11/1/15 - 10/31/16 - NON-PREMIUM HOURLY RATE FOR EACH SANDING UNIT WITH OPERATOR	1.00	Hour		
27	11/1/15 - 10/31/16 - PREMIUM HOURLY RATE FOR EACH DUMP TRUCK WITH OPERATOR	1.00	Hour		
28	11/1/15 - 10/31/16 - PREMIUM HOURLY RATE FOR EACH SANDING UNIT WITH OPERATOR	1.00	Hour		
29	11/1/16 - 10/31/17 - NON-PREMIUM HOURLY RATE FOR EACH DUMP TRUCK WITH OPERATOR	1.00	Hour		
30	11/1/16 - 10/31/17 - NON-PREMIUM HOURLY RATE FOR EACH SANDING UNIT WITH OPERATOR	1.00	Hour		
31	11/1/16 - 10/31/17 - PREMIUM HOURLY RATE FOR EACH DUMP TRUCK WITH OPERATOR	1.00	Hour		
32	11/1/16 - 10/31/17 - PREMIUM HOURLY RATE FOR EACH SANDING UNIT WITH OPERATOR	1.00	Hour		
33	11/1/17 - 10/31/18 - NON-PREMIUM HOURLY RATE FOR EACH DUMP TRUCK WITH OPERATOR	1.00	Hour		
34	11/1/17 - 10/31/18 - NON-PREMIUM HOURLY RATE FOR EACH SANDING UNIT WITH OPERATOR	1.00	Hour		
35	11/1/17 - 10/31/18 - PREMIUM HOURLY RATE FOR EACH DUMP TRUCK WITH OPERATOR	1.00	Hour		
36	11/1/17 - 10/31/18 - PREMIUM HOURLY RATE FOR EACH SANDING UNIT WITH OPERATOR	1.00	Hour		

Delivery: \_\_\_\_\_

Terms of Payment: \_\_\_\_\_

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State of Rhode Island acting by and through its Department of Administration Division of  
Purchases on behalf of Rhode Island College  
Department of Facilities & Operations

**SOLICITATION #7549896**

**SNOW REMOVAL SPECIFICATIONS**

**Scope of Work:**

To provide snow moving & removal services to paved walkways, driveways, sidewalks, and parking areas located on Rhode Island College campus using skid steer loaders.

Contractor shall supply all necessary labor, equipment and transportation needed to provide support to the College staff during snow removal operations. Authorized College personnel shall notify the Contractor when services are required. Notification and service may occur anytime during day or night or on weekends and holidays, therefore contact information for 24-hour coverage must be supplied to College personnel.

Representatives of Rhode Island College will tour the campus with the snow removal contractor to confirm current conditions and identify areas where specific methods or specialized equipment should be utilized to prevent damage.

A post snow removal season tour of the campus will take place with the same groups to assess conditions and make note of damages incurred during the removal of snow. The course of action for the correction of obvious snow removal damage will be made at that time to determine responsibility whether by the vendor or a third party.

**Equipment:**

Skid Steer Loaders (2 units minimum) shall be required. Each unit shall be operated at all times by a RI Department of Labor licensed Hoisting Engineer for the units supplied. Copies of licenses shall be supplied to the College prior to the start of the winter season. Due to the many walkways on campus, it is highly recommended that the vendor(s) designate the same operators to the RIC campus during each event so they have knowledge of obstacles and high priority areas.

Each skid steer loader shall use pneumatic tires with an off-road tread pattern and have more than 50% of the tread intact of each tire. Each bucket shall have straight cutting edge, no 'teeth'. Bucket width shall be equal or slightly wider than the tire width, sidewall to sidewall. Each unit shall have a minimum horsepower of 40 HP. The cab shall be enclosed and heated with fully operational windshield wiper so that operator can work in difficult winter conditions, blowing, and drifting snow for example. A roof mounted operational yellow flashing or strobe light unit shall be required.

## **Process**

Authorized College personnel will contact the successful vendor(s) at least one (4) hour in advance of start of work. The skid steer loaders will be needed during all snow storms of one inch or greater and until cleanup is complete on the entire campus. College personnel will release the vendor when the work is completed and College is satisfied. The skid steer loaders will clear walkways, open paved areas, small driveways, move/relocated piled snow, open corners in parking lots etc. College personnel will provide direction on what locations to clear in a prioritized list.

All vendors shall notify the authorized College representative upon arriving on campus and prior to the start of work, usually by cell phone.

The skid steer loaders may be stored inside the Physical Plant Garage during the winter months so trailering of equipment in poor weather is kept to a minimum. This building is locked when not occupied.

Non-premium hours are Monday-Friday, 7:00 AM- 3:30 PM excluding State of Rhode Island holidays. Premium hours are all hours not included as non-premium hours including holidays.

Estimated hours (weather dependent):

Skid steer loaders combined = 300 hours.

## **SNOW REMOVAL & SANDING SPECIFICATIONS**

### **Scope of Work:**

To provide snow moving & removal services and or sanding to paved roadways and parking areas located on the Rhode Island College campus using large pay loaders, dump trucks and or truck with sanding unit.

Contractor shall supply all necessary labor, equipment, and transportation needed to provide support to the College staff during snow removal operations. Authorized college personnel shall notify the Contractor when services are required. Notification and service may occur anytime during the day or night or on weekends and holidays, therefore contact information for 24-hour coverage must be supplied to College personnel.

### **Equipment**

Pay loader(s) may be required depending on amount of snow and condition of campus. Each pay loader shall have a five (5) cubic yard bucket with a straight cutting edge. Each pay loader shall be operated by a RI Department of Labor licensed Hoisting Engineer for the units supplied. Copies of licenses shall be supplied to the College prior to the start of the winter season. Due to

the many parking areas on campus, it is highly recommended that the vendor(s) designate the same operators to the RIC campus during each event so they have knowledge of obstacles and high priority areas.

Each pay loader shall use pneumatic tires with an off-road tread pattern and have more than 50% of the tread intact on each tire. Each bucket shall have a straight cutting edge, 'no teeth'. Each unit shall have a minimum horsepower of 240 HP. The cab shall be enclosed and heated with fully operational windshield wiper(s) so that operator can work in difficult winter conditions, blowing and drifting snow for example. A roof mounted operational yellow flashing or strobe light unit shall also be required.

Each pay loader shall be available with a 10' snow box plow or larger and a straight edge snow plow that articulates to push in either direction.

Two (2) large dump trucks with a capacity of 20 cubic yards or larger are required for on-campus snow hauling. The College will provide a dump site for our snow on campus.

Operators of the dump trucks shall have current CDL licenses for the trucks they will operate; licenses shall be in their possession while they are working on the Rhode Island College campus.

For pay loader work, the College will contact the vendor(s) approximately 4 hours in advance of commencement of work or to schedule work during the overnight hours when traffic is at a minimum for safe and efficient operation. The pay loaders will be used to clear parking lots in heavy snowfall situations where College equipment is unable to move the snow any further. The units will push and pile snow, load trucks to haul snow to a location on campus, remove plowed snow back to curb lines to increase traffic lanes and provide sufficient parking etc. The College will work with contractor on what is the best equipment set up for the task required at the time of the call.

For sanding operations, the sander shall have a minimum size of 2 cubic yards and the College will supply and load the material to be spread. The vehicle that the sanding unit is mounted in shall be of sufficient size to legally carry the load of the unit and the material it carries. This service will be needed only in the event that the College equipment becomes inoperable.

For the hauling of snow, this work will most likely happen during the overnight hours from 11:00 PM- 7:00 AM when traffic is at a minimum.

Estimated hours (weather dependent):

Pay loader with any combination of attachments combined = 180 hours

Dump trucks combined = 120 hours

Sanding = 50 hours



STATE OF RHODE ISLAND AND PROVIDENCE PLANTATIONS

Department of Administration  
DIVISION OF PURCHASES  
One Capitol Hill  
Providence, RI 02908-5855

Tel: (401) 574-8100  
Fax: (401) 574-8387  
Website:  
[www.purchasing.ri.gov](http://www.purchasing.ri.gov)

**SOLICITATION #7549696**  
**SNOW REMOVAL ASSISTANCE - RHODE ISLAND COLLEGE**  
**BLANKET PERIOD: 11/1/15 - 10/31/18**

**IMPORTANT NOTICE TO VENDORS:**

Complete Attachment **A** and submit with proposal.  
Failure to submit Attachment **A** with proposal **MAY** deem bid non-responsive.

It is **MANDATORY Attachment B** is completed and submitted with proposal. **NO EXCEPTIONS.**  
Failure to submit Attachment **B** with proposal **WILL DEEM BID NOT RESPONSIVE.**

In addition to the General Terms & Conditions Insurance Clause for this solicitation an Insurance Certificate will be required to be submitted by the successful vendor providing evidence of snow plow insurance.

Rhode Island College Contacts to obtain signatures for ATTACHMENT B are the following:

**John Paras or Greg Gammell**

**Phone#** 401-456-8262

**Office Location:** Rhode Island College Campus, 600 Mount Pleasant Ave, Providence, RI 02908; Physical Plant Building.



STATE OF RHODE ISLAND  
 Department of Administration  
 DIVISION OF PURCHASES  
 One Capitol Hill  
 Providence, RI 02908-5855

Gary P. Mosca  
 401-574-8124  
[gary.mosca@purchasing.ri.gov](mailto:gary.mosca@purchasing.ri.gov)  
 Purchasing website: [www.purchasing.ri.gov](http://www.purchasing.ri.gov)

BID 7549896 – Snow Removal Assistance – Rhode Island College

ATTACHMENT “A”

OPENING DATE AND TIME: 10/1/2015 @ 10:30 AM

SOLICITATION INFORMATION

CONTACT INFORMATION

COMPANY NAME: \_\_\_\_\_  
 CONTACT PERSON: \_\_\_\_\_ PHONE: \_\_\_\_\_  
 ALTERNATE PERSON: \_\_\_\_\_ PHONE: \_\_\_\_\_  
 EMERGENCY TELEPHONE: \_\_\_\_\_  
 CELL PHONE: \_\_\_\_\_  
 PAGER: \_\_\_\_\_  
 FAX: \_\_\_\_\_  
 EMAIL ADDRESS: \_\_\_\_\_

EQUIPMENT INFORMATION

(LIST ALL EQUIPMENT TO BE USED AND INCLUDE REG # AND STATE)

<u>MAKE</u>	<u>MODEL</u>	<u>TYPE</u>	<u>REG # AND STATE</u>
<i>EXAMPLE</i> FORD	F250	4 X 4	12345 RI
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_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____



STATE OF RHODE ISLAND  
 Department of Administration  
 DIVISION OF PURCHASES  
 One Capitol Hill  
 Providence, RI 02908-5855

Gary P. Mosca  
 401-574-8124  
[gary.mosca@purchasing.ri.gov](mailto:gary.mosca@purchasing.ri.gov)  
 Purchasing website: [www.purchasing.ri.gov](http://www.purchasing.ri.gov)

BID 7549896 - Snow Removal Assistance – Rhode Island College

ATTACHMENT “A”

OPENING DATE AND TIME: 10/1/2015 @ 10:30 AM

EQUIPMENT INFORMATION

(LIST ALL EQUIPMENT TO BE USED AND INCLUDE REG # AND STATE)

<u>MAKE</u>	<u>MODEL</u>	<u>TYPE</u>	<u>REG # AND STATE</u>
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ATTACH ADDITIONAL SHEETS IF NECESSARY

AWARDS WILL NOT BE MADE TO VENDORS WHO FAIL TO SUBMIT THIS INFORMATION.  
 EQUIPMENT INFORMATION WILL BE VERIFIED WITH THE RI DMV. THE STATE OF RI ALSO REQUIRES THAT VEHICLES PROVIDED MUST BE CURRENTLY INSPECTED AND MUST MAINTAIN THIS STATUS THROUGHOUT THE TERM OF THIS AGREEMENT.



State of Rhode Island  
 Department of Administration / Division of Purchases  
 One Capitol Hill, Providence, Rhode Island 02908-5855  
 Tel: (401) 574-8100 Fax: (401) 574-8387

BID 7549896 – Snow Plowing Assistance, Rhode Island College

ATTACHMENT B  
 OPENING DATE AND TIME: 10/1/2015 @ 10:30 am

MANDATORY SITE VISIT FORM  
 YOU MUST SUBMIT A MANDATORY SITE VISIT FORM FOR BIDDING.  
NO EXCEPTION.

I (NAME) \_\_\_\_\_, REPRESENTING  
 (COMPANY) \_\_\_\_\_, OF  
 (CITY/STATE) \_\_\_\_\_, HAVE VIEWED THE SITE  
 (NAME OF SITE AS IT IS LISTED ON BID) \_\_\_\_\_,

AND ARE FULLY AWARE AND UNDERSTAND ALL BID REQUIREMENTS.

DATE OF MANDATORY SITE VISIT \_\_\_\_\_.

VENDOR (PRINT NAME) \_\_\_\_\_ DATE \_\_\_\_\_

VENDOR (SIGNATURE) \_\_\_\_\_ DATE \_\_\_\_\_

AUTHORIZED AGENCY REPRESENTATIVE (PRINT NAME)  
 \_\_\_\_\_ DATE \_\_\_\_\_

AUTHORIZED AGENCY REPRESENTATIVE (SIGNATURE)  
 \_\_\_\_\_ DATE \_\_\_\_\_

**YOU MUST SUBMIT A MANDATORY SITE VISIT FORM FOR BIDDING. NO EXCEPTION. IT IS YOUR RESPONSIBILITY TO ACQUIRE THE PROPER AGENCY SIGNATURE.**

**Contract Terms and Conditions**

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**Terms and Conditions**

**BID STANDARD TERMS AND CONDITIONS**

**TERMS AND CONDITIONS FOR THIS BID**

**INSPECTION REQUIREMENTS**

BIDDERS ARE RESPONSIBLE FOR INSPECTION OF EQUIPMENT AND/OR LOCATION, TAKING MEASUREMENTS\* WHEN REQUIRED, AND MAKING THEMSELVES AWARE OF THE TOTAL REQUIREMENT BEFORE SUBMITTING A BID. \*MEASUREMENTS PROVIDED WITH ANY BID ARE FOR REFERENCE PURPOSES AND ARE NOT GUARANTEED TO BE COMPLETELY ACCURATE.

**INSURANCE REQUIREMENTS**

AN INSURANCE CERTIFICATE IN COMPLIANCE WITH PROVISIONS OF ITEM 31 (INSURANCE) OF THE GENERAL CONDITIONS OF PURCHASE IS REQUIRED FOR COMPREHENSIVE GENERAL LIABILITY, AUTOMOBILE LIABILITY, AND WORKERS' COMPENSATION AND MUST BE SUBMITTED BY THE SUCCESSFUL BIDDER(S) TO THE DIVISION OF PURCHASES PRIOR TO AWARD. THE INSURANCE CERTIFICATE MUST NAME THE STATE OF RHODE ISLAND AS CERTIFICATE HOLDER AND AS AN ADDITIONAL INSURED. FAILURE TO COMPLY WITH THESE PROVISIONS MAY RESULT IN REJECTION OF THE OFFEROR'S BID. ANNUAL RENEWAL CERTIFICATES MUST BE SUBMITTED TO THE AGENCY IDENTIFIED ON THE PURCHASE ORDER. FAILURE TO DO SO MAY BE GROUNDS FOR CANCELLATION OF CONTRACT.

NOTE: IF THIS BID COVERS CONSTRUCTION, SCHOOL BUSING, HAZARDOUS WASTE, OR VESSEL OPERATION, APPLICABLE COVERAGES FROM THE FOLLOWING LIST MUST ALSO BE SUBMITTED TO THE DIVISION OF PURCHASES PRIOR TO AWARD: \* PROFESSIONAL LIABILITY INSURANCE (AKA ERRORS & OMISSIONS) - \$1 MILLION OR 5% OF ESTIMATED PROJECT COST, WHICHEVER IS GREATER. \* BUILDER'S RISK INSURANCE - COVERAGE EQUAL TO FACE AMOUNT OF CONTRACT FOR CONSTRUCTION. \* SCHOOL BUSING - AUTO LIABILITY COVERAGE IN THE AMOUNT OF \$5 MILLION. \* ENVIRONMENTAL IMPAIRMENT (AKA POLLUTION CONTROL) - \$1 MILLION OR 5% OF FACE AMOUNT OF CONTRACT, WHICHEVER IS GREATER. \* VESSEL OPERATION - (MARINE OR AIRCRAFT) - PROTECTION & INDEMNITY COVERAGE REQUIRED IN THE AMOUNT OF \$1 MILLION.

**MULTI YEAR AWARD**

THIS IS A MULTI-YEAR BID/CONTRACT. PER RHODE ISLAND STATE LAW 37-2-33, CONTRACT OBLIGATIONS BEYOND THE CURRENT FISCAL YEAR ARE SUBJECT TO AVAILABILITY OF FUNDS. CONTINUATION OF THE CONTRACT BEYOND THE INITIAL FISCAL YEAR WILL BE AT THE DISCRETION OF THE STATE. TERMINATION MAY BE EFFECTED BY THE STATE BASED UPON DETERMINING FACTORS SUCH AS UNSATISFACTORY PERFORMANCE OR THE DETERMINATION BY THE STATE TO DISCONTINUE THE GOODS/SERVICES, OR TO REVISE THE SCOPE AND NEED FOR THE TYPE OF GOODS/SERVICES; ALSO MANAGEMENT OWNER DETERMINATIONS THAT MAY PRECLUDE THE NEED FOR GOODS/SERVICES.

**RIVIP INFO - BID SUBMISSION REQUIREMENTS**

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the Unit Price column is completed. The signed Certification Cover Form must be attached to the front of the offer. When delivering offers in person to One Capitol Hill, vendors are advised to allow at least one hour additional time for clearance through security checkpoints.

**MAILING ADDRESS FOR BID PROPOSALS ISSUED BY THE STATE OF RHODE ISLAND,  
DIVISION OF PURCHASES**

All Bid Proposals must be submitted by mail or hand delivered to:

- State of Rhode Island
- Department of Administration
- Division of Purchases, Second floor
- One Capitol Hill
- Providence, RI 02908-5855

**DIVESTITURE OF INVESTMENTS IN IRAN REQUIREMENT:**

**No vendor engaged in investment activities in Iran as described in R.I. Gen. Laws §37-2.5-2(b) may submit a bid proposal to, or renew a contract with, the Division of Purchases. Each vendor submitting a bid proposal or entering into a renewal of a contract is required to certify that the vendor does not appear on the list maintained by the General Treasurer pursuant to R.I. Gen. Laws §37-2.5-3.**

**AWARD**

THE STATE, AT ITS SOLE DISCRETION, SHALL RESERVE THE RIGHT TO MAKE ONE OR MULTIPLE AWARDS FOR THIS REQUIREMENT AND/OR TO REJECT ANY OR ALL BIDS.

**LICENSE REQUIREMENTS**

VENDOR (OWNER OF COMPANY) IS RESPONSIBLE TO COMPLY WITH ALL LICENSING OR STATE PERMITS REQUIRED FOR THIS TYPE OF SERVICE. A COPY OF LICENSE/PERMIT SHOULD BE SUBMITTED WITH THIS BID. IN ADDITION TO THESE LICENSE REQUIREMENTS, BIDDER, BY SUBMISSION OF THIS BID, CERTIFIES THAT ANY/ALL WORK RELATED TO THIS BID, AND ANY SUBSEQUENT AWARD WHICH REQUIRES A RHODE ISLAND LICENSE(S), SHALL BE PERFORMED BY AN INDIVIDUAL(S) HOLDING A VALID RHODE ISLAND LICENSE.

**DELIVERY PER AGENCY**

DELIVERY OF GOODS OR SERVICES AS REQUESTED BY AGENCY.

**CHARGES PERMITTED**

NO CHARGES OTHER THAN PARTS AND LABOR ON THE JOB - NO TRAVEL, NO MILEAGE, NO MISCELLANEOUS CHARGES, NO PORTAL TO PORTAL.

**PURCHASE AGREEMENT BID**

**BIDDING** (a) A single price shall be quoted for each item against which a proposal is submitted. This price will be the maximum in effect during the agreement period. Any price decline at the manufacturer's level shall be reflected in a reduction of the agreement price to the State. (b) Quantities, if any, are estimated only. The agreement shall cover the actual quantities ordered during the period. Deliveries will be billed at the single, firm, awarded unit price quoted regardless of the quantities ordered. (c) Bid price is net F.O.B. destination and shall include inside delivery at no extra cost. (d) Bids for single items and/or a small percentage of total items listed, may, at the State's sole option, be rejected as being non-responsive to the intent of this request. **ORDERING** (a) The User Agency(s) will submit individual orders for the various items and various quantities as may be required during the agreement period. (b) Exception - Regardless of any agreement resulting from this bid, the State reserves the right to solicit prices separately for any extra

large requirements for delivery to specific destinations.

Mailing Address for Bid Proposals issued by the State of Rhode Island, Division of Purchases:

All Bid Proposals must be submitted to the following address:

State of Rhode Island

Department of Administration

Division of Purchases, 2nd Floor

One Capitol Hill

Providence, RI 02908