

Request for Quote

STATE OF RHODE ISLAND AND PROVIDENCE PLANTATIONS
 ONE CAPITOL HILL
 PROVIDENCE RI 02908

CREATION DATE : 20-AUG-15
 BID NUMBER: 7549820
 TITLE: Nursing Services-RI Training School for Youth,DCYF
 BLANKET START : 01-NOV-15
 BLANKET END : 30-JUN-18
 BID CLOSING DATE AND TIME:16-SEP-2015 11:30:00

BUYER: Ohara 2nd, John F
 PHONE #: 401-574-8125

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 DOA CONTROLLER
 ONE CAPITOL HILL, 4TH FLOOR
 SMITH ST
 PROVIDENCE, RI 02908
 US

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 DCYF JUVENILE CORRECTIONAL SVC
 300 NEW LONDON AVE
 CRANSTON, RI 02920
 US

Requisition Number: 1423762

Line	Description	Quantity	Unit	Unit Price	Total
	<p>Blanket Requirements: November 1, 2015 - June 30, 2018.</p> <p>Nursing & CNA Services for the Rhode Island Training School.</p> <p>RN's and CNA's must be available for assignment for First, Second and Third shifts weekday, weekend and holiday when requested.</p> <p>Overtime will be paid at the rate of time and one-half based on the hourly rate.</p> <p>This bid will be awarded Total Low to the two (2) lowest bidders.</p> <p>DUE TO LENGTH OF BID AND TIME CONSTRAINTS, THE STATE WILL ONLY ACKNOWLEDGE RECEIPT AND READ THE NAMES OF VENDORS SUBMITTING PROPOSALS. NO EXAMINATION OF DOCUMENTS OR PRESENTATION OF INFORMATION CONTAINED IN PROPOSALS WILL BE MADE AVAILABLE AT THE BID OPENING; HOWEVER, INSTRUCTIONS TO OBTAIN THE TABULATION OR SUMMARY OF BID RESPONSES WILL BE MADE AVAILABLE AT THE RI DIVISION OF PURCHASES WEBSITE AT WWW.PURCHASING.RI.GOV</p> <p>Questions concerning this solicitation must be received by the Division of Purchases at: doa.purconstruction@purchasing.ri.gov no later than September 4, 2015 at 5:00 PM (ET). Questions should be submitted in a Microsoft Word attachment. Please reference the RFQ# on all correspondence. Questions received, if any, will be posted on the Internet as an addendum to this solicitation. It is the responsibility of all interested parties to download this information.</p>				

It is the Vendor's responsibility to check and download any and all addenda from the RIVIP. This offer may not be considered unless a signed RIVIP generated Bidder Certification Cover Form is attached and the Unit Price column is completed. The signed Certification Cover Form must be attached to the front of the offer



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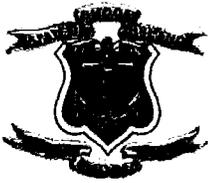
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Requisition Number: 1423762

Line	Description	Quantity	Unit	Unit Price	Total
1	APA-9576 FY16 RN SERVICES - FIRST SHIFT WEEKDAYS	1.00	Each		
2	APA-9576 FY17 RN SERVICES - FIRST SHIFT WEEKDAYS	1.00	Each		
3	APA-9576 FY18 RN SERVICES - FIRST SHIFT WEEKDAYS	1.00	Each		
4	APA-9576 FY16 RN SERVICES - SECOND SHIFT WEEKDAYS	1.00	Each		
5	APA-9576 FY17 RN SERVICES - SECOND SHIFT WEEKDAYS	1.00	Each		
6	APA-9576 FY18 RN SERVICES - SECOND SHIFT WEEKDAYS	1.00	Each		
7	APA-9576 FY16 RN SERVICES - THIRD SHIFT WEEKDAYS	1.00	Each		
8	APA-9576 FY17 RN SERVICES - THIRD SHIFT WEEKDAYS	1.00	Each		
9	APA-9576 FY18 RN SERVICES - THIRD SHIFT WEEKDAYS	1.00	Each		
10	APA-9576 FY16 RN SERVICES - FIRST SHIFT WEEKENDS	1.00	Each		
11	APA-9576 FY17 RN SERVICES - FIRST SHIFT WEEKENDS	1.00	Each		
12	APA-9576 FY18 RN SERVICES - FIRST SHIFT WEEKENDS	1.00	Each		
13	APA-9576 FY16 RN SERVICES - SECOND SHIFT WEEKENDS	1.00	Each		
14	APA-9576 FY17 RN SERVICES - SECOND SHIFT WEEKENDS	1.00	Each		
15	APA-9576 FY18 RN SERVICES - SECOND SHIFT	1.00	Each		

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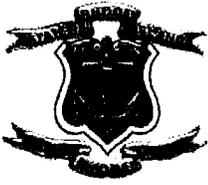
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Line	Description	Quantity	Unit	Unit Price	Total
	WEEKENDS				
16	APA-9576 FY16 RN SERVICES - THIRD SHIFT WEEKENDS	1.00	Each		
17	APA-9576 FY17 RN SERVICES - THIRD SHIFT WEEKENDS	1.00	Each		
18	APA-9576 FY18 RN SERVICES - THIRD SHIFT WEEKENDS	1.00	Each		
19	APA-9576 FY16 RN SERVICES - RI STATE HOLIDAYS. FIRST SHIFT	1.00	Each		
20	APA-9576 FY17 RN SERVICES - RI STATE HOLIDAYS. FIRST SHIFT	1.00	Each		
21	APA-9576 FY18 RN SERVICES - RI STATE HOLIDAYS. FIRST SHIFT	1.00	Each		
22	APA-9576 FY16 RN SERVICES - RI STATE HOLIDAYS. SECOND SHIFT	1.00	Each		
23	APA-9576 FY17 RN SERVICES - RI STATE HOLIDAYS. SECOND SHIFT	1.00	Each		
24	APA-9576 FY18 RN SERVICES - RI STATE HOLIDAYS. SECOND SHIFT	1.00	Each		
25	APA-9576 FY16 RN SERVICES - RI STATE HOLIDAYS. THIRD SHIFT	1.00	Each		
26	APA-9576 FY17 RN SERVICES - RI STATE HOLIDAYS. THIRD SHIFT	1.00	Each		
27	APA-9576 FY18 RN SERVICES - RI STATE HOLIDAYS. THIRD SHIFT	1.00	Each		
28	APA-9576 FY16 CNA SERVICES FIRST SHIFT WEEKDAYS	1.00	Each		
29	APA-9576 FY17 CNA SERVICES FIRST SHIFT	1.00	Each		

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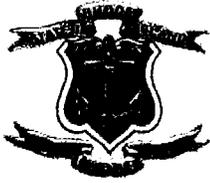
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US

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Line	Description	Quantity	Unit	Unit Price	Total
	WEEKDAYS				
30	APA-9576 FY18 CNA SERVICES FIRST SHIFT WEEKDAYS	1.00	Each		
31	APA-9576 FY16 CNA SERVICES SECOND SHIFT WEEKDAYS	1.00	Each		
32	APA-9576 FY17 CNA SERVICES SECOND SHIFT WEEKDAYS	1.00	Each		
33	APA-9576 FY18 CNA SERVICES SECOND SHIFT WEEKDAYS	1.00	Each		
34	APA-9576 FY16 CNA SERVICES THIRD SHIFT WEEKDAYS	1.00	Each		
35	APA-9576 FY17 CNA SERVICES THIRD SHIFT WEEKDAYS	1.00	Each		
36	APA-9576 FY18 CNA SERVICES THIRD SHIFT WEEKDAYS	1.00	Each		
37	APA-9576 FY16 CNA SERVICES FIRST SHIFT WEEKENDS	1.00	Each		
38	APA-9576 FY17 CNA SERVICES FIRST SHIFT WEEKENDS	1.00	Each		
39	APA-9576 FY18 CNA SERVICES FIRST SHIFT WEEKENDS	1.00	Each		
40	APA-9576 FY16 CNA SERVICES SECOND SHIFT WEEKENDS	1.00	Each		
41	APA-9576 FY17 CNA SERVICES SECOND SHIFT WEEKENDS	1.00	Each		
42	APA-9576 FY18 CNA SERVICES SECOND SHIFT WEEKENDS	1.00	Each		
43	APA-9576 FY16 CNA SERVICES THIRD SHIFT	1.00	Each		

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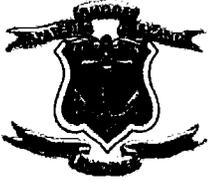
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Line	Description	Quantity	Unit	Unit Price	Total
	WEEKENDS				
44	APA-9576 FY17 CNA SERVICES THIRD SHIFT WEEKENDS	1.00	Each		
45	APA-9576 FY18 CNA SERVICES THIRD SHIFT WEEKENDS	1.00	Each		
46	APA-9576 FY16 CNA SERVICES RI STATE HOLIDAYS FIRST SHIFT	1.00	Each		
47	APA-9576 FY17 CNA SERVICES RI STATE HOLIDAYS FIRST SHIFT	1.00	Each		
48	APA-9576 FY18 CNA SERVICES RI STATE HOLIDAYS FIRST SHIFT	1.00	Each		
49	APA-9576 FY16 CNA SERVICES RI STATE HOLIDAYS SECOND SHIFT	1.00	Each		
50	APA-9576 FY17 CNA SERVICES RI STATE HOLIDAYS SECOND SHIFT	1.00	Each		
51	APA-9576 FY18 CNA SERVICES RI STATE HOLIDAYS SECOND SHIFT	1.00	Each		
52	APA-9576 FY16 CNA SERVICES RI STATE HOLIDAYS THIRD SHIFT	1.00	Each		
53	APA-9576 FY17 CNA SERVICES RI STATE HOLIDAYS THIRD SHIFT	1.00	Each		
54	APA-9576 FY18 CNA SERVICES RI STATE HOLIDAYS THIRD SHIFT	1.00	Each		
55	APA-9576 FY16- FY -18 RN SERVICES - OVERTIME PAID AT ONE AND ONE HALF TIMES HOURLY RATE ALL SHIFTS. THIS LINE ITEM TO BE USED FOR OVERTIME ONLY. PAID AT \$1.00 FOR EVERY \$1.00OF ALLOWABLE EXPENSE	1.00	Total		
56	APA-9576 FY16- FY -18 CNA SERVICES - OVERTIME PAID AT ONE AND ONE HALF TIMES HOURLY RATE	1.00	Total		

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Line	Description	Quantity	Unit	Unit Price	Total
	ALL SHIFTS. THIS LINE ITEM TO BE USED FOR OVERTIME ONLY. PAID AT \$1.00 FOR EVERY \$1.00 OF ALLOWABLE EXPENSE				

Delivery: _____

Terms of Payment: _____

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STATE OF RHODE ISLAND AND PROVIDENCE PLANTATIONS

Department of Administration
DIVISION OF PURCHASES
One Capitol Hill
Providence, RI 02908-5855

Tel: (401) 574-8100
Fax: (401) 574-8387
Website: www.purchasing.ri.gov

Nursing Services – DCYF
Bid 7549820

To provide DCYF with 24-hour on-call nursing services as needed for shift coverage. These services shall include routine nursing care, obtaining past medical histories and administering first aid as needed. **All nurses to possess current RI nursing licenses as registered nurses.**

To provide DCYF with CNA services as needed. These services shall include daily living skills and medical services consistent with license as needed per agency.

The following is a list of core duties and responsibilities that nursing staff are expected to perform. This list is designed to inform perspective nursing staff of general job requirements and is not intended to be a complete description of all duties which may be assigned.

Shifts to be worked:

- 1st shift 7:00 am to 3:00 pm
- 2nd shift 3:00 pm to 11:00 pm
- 3rd shift 11:00 pm to 7:00 am (When required)

1. Prepare medications for dispensing
2. Dispense medications (8:00 am, 12:00 pm, 8:00 pm) medications will be dispensed in the living units
3. Perform daily sick call clinic at 8:00 am and 8:00 pm and as ordered.
4. Administer immunizations and vaccines
5. Read PPD's
6. Prepare medical cards for each resident
7. Transcribe medical orders
8. Perform admission histories upon residents' arrival at the training school (histories taken at the detention center)
9. Collect urine specimens for drug screens
10. Notification of all necessary parties (parents / guardians, physicians, etc) when a resident is treated outside the facility.
11. Prepare Interagency Report forms
12. Charting and reviewing chart notes
13. Drawing blood for laboratory analysis
14. Responding in a timely manner to living units reporting a sick or injured resident.
For security reasons, nursing staff are expected to visit the resident in the living units

CNA DUTIES:

1. Daily living skills
2. Medical services consistent with license as needed per agency

Contract Terms and Conditions

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Terms and Conditions

BID STANDARD TERMS AND CONDITIONS

TERMS AND CONDITIONS FOR THIS BID

PURCHASE AGREEMENT BID

BIDDING (a) A single price shall be quoted for each item against which a proposal is submitted. This price will be the maximum in effect during the agreement period. Any price decline at the manufacturer's level shall be reflected in a reduction of the agreement price to the State. (b) Quantities, if any, are estimated only. The agreement shall cover the actual quantities ordered during the period. Deliveries will be billed at the single, firm, awarded unit price quoted regardless of the quantities ordered. (c) Bid price is net F.O.B. destination and shall include inside delivery at no extra cost. (d) Bids for single items and/or a small percentage of total items listed, may, at the State's sole option, be rejected as being non-responsive to the intent of this request. **ORDERING** (a) The User Agency(s) will submit individual orders for the various items and various quantities as may be required during the agreement period. (b) Exception - Regardless of any agreement resulting from this bid, the State reserves the right to solicit prices separately for any extra large requirements for delivery to specific destinations.

Mailing Address for Bid Proposals issued by the State of Rhode Island, Division of Purchases:

All Bid Proposals must be submitted to the following address:

State of Rhode Island
Department of Administration
Division of Purchases, 2nd Floor
One Capitol Hill
Providence, RI 02908

RIVIP INFO - BID SUBMISSION REQUIREMENTS

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MAILING ADDRESS FOR BID PROPOSALS ISSUED BY THE STATE OF RHODE ISLAND, DIVISION OF PURCHASES

All Bid Proposals must be submitted by mail or hand delivered to:

- State of Rhode Island
- Department of Administration
- Division of Purchases, Second floor
- One Capitol Hill
- Providence, RI 02908-5855

DIVESTITURE OF INVESTMENTS IN IRAN REQUIREMENT:

No vendor engaged in investment activities in Iran as described in R.I. Gen. Laws §37-2.5-2(b) may submit a bid proposal to, or renew a contract with, the Division of Purchases. Each vendor submitting a bid proposal or entering into a renewal of a contract is required to certify that the vendor does not appear on the list maintained by the General Treasurer pursuant to R.I. Gen. Laws §37-2.5-3.

LICENSE REQUIREMENTS

VENDOR (OWNER OF COMPANY) IS RESPONSIBLE TO COMPLY WITH ALL LICENSING OR STATE PERMITS REQUIRED FOR THIS TYPE OF SERVICE. A COPY OF LICENSE/PERMIT SHOULD BE SUBMITTED WITH THIS BID. IN ADDITION TO THESE LICENSE REQUIREMENTS, BIDDER, BY SUBMISSION OF THIS BID, CERTIFIES THAT ANY/ALL WORK RELATED TO THIS BID, AND ANY SUBSEQUENT AWARD WHICH REQUIRES A RHODE ISLAND LICENSE(S), SHALL BE PERFORMED BY AN INDIVIDUAL(S) HOLDING A VALID RHODE ISLAND LICENSE.

MULTI YEAR AWARD

THIS IS A MULTI-YEAR BID/CONTRACT. PER RHODE ISLAND STATE LAW 37-2-33, CONTRACT OBLIGATIONS BEYOND THE CURRENT FISCAL YEAR ARE SUBJECT TO AVAILABILITY OF FUNDS. CONTINUATION OF THE CONTRACT BEYOND THE INITIAL FISCAL YEAR WILL BE AT THE DISCRETION OF THE STATE. TERMINATION MAY BE EFFECTED BY THE STATE BASED UPON DETERMINING FACTORS SUCH AS UNSATISFACTORY PERFORMANCE OR THE DETERMINATION BY THE STATE TO DISCONTINUE THE GOODS/SERVICES, OR TO REVISE THE SCOPE AND NEED FOR THE TYPE OF GOODS/SERVICES; ALSO MANAGEMENT OWNER DETERMINATIONS THAT MAY PRECLUDE THE NEED FOR GOODS/SERVICES.

READING VENDOR NAMES ONLY

DUE TO LENGTH OF BID AND TIME CONSTRAINTS, THE STATE WILL ONLY ACKNOWLEDGE RECEIPT AND READ THE NAMES OF VENDORS SUBMITTING PROPOSALS. NO EXAMINATION OF DOCUMENTS OR PRESENTATION OF INFORMATION CONTAINED IN PROPOSALS WILL BE MADE AVAILABLE AT THE BID OPENING; HOWEVER, INSTRUCTIONS TO OBTAIN THE TABULATION OR SUMMARY OF BID RESPONSES WILL BE MADE AVAILABLE AT THE RI DIVISION OF PURCHASES WEBSITE AT WWW.PURCHASING.RI.GOV

INSURANCE REQUIREMENTS

AN INSURANCE CERTIFICATE IN COMPLIANCE WITH PROVISIONS OF ITEM 31 (INSURANCE) OF THE GENERAL CONDITIONS OF PURCHASE IS REQUIRED FOR COMPREHENSIVE GENERAL LIABILITY, AUTOMOBILE LIABILITY, AND WORKERS' COMPENSATION AND MUST BE SUBMITTED BY THE SUCCESSFUL BIDDER(S) TO THE DIVISION OF PURCHASES PRIOR TO AWARD. THE INSURANCE CERTIFICATE MUST NAME THE STATE OF RHODE ISLAND AS CERTIFICATE HOLDER AND AS AN ADDITIONAL INSURED. FAILURE TO COMPLY WITH THESE PROVISIONS MAY RESULT IN REJECTION OF THE OFFEROR'S BID. ANNUAL RENEWAL CERTIFICATES MUST BE SUBMITTED TO THE AGENCY IDENTIFIED ON THE PURCHASE ORDER. FAILURE TO DO SO MAY BE GROUNDS FOR CANCELLATION OF CONTRACT.

NOTE: IF THIS BID COVERS CONSTRUCTION, SCHOOL BUSING, HAZARDOUS WASTE, OR VESSEL OPERATION, APPLICABLE COVERAGES FROM THE FOLLOWING LIST MUST ALSO BE SUBMITTED TO THE DIVISION OF PURCHASES PRIOR TO AWARD: * PROFESSIONAL LIABILITY INSURANCE (AKA ERRORS & OMISSIONS) - \$1 MILLION OR 5% OF ESTIMATED PROJECT COST, WHICHEVER IS GREATER. * BUILDER'S RISK INSURANCE - COVERAGE EQUAL TO FACE AMOUNT OF CONTRACT FOR CONSTRUCTION. * SCHOOL BUSING - AUTO LIABILITY COVERAGE IN THE AMOUNT OF \$5 MILLION. * ENVIRONMENTAL IMPAIRMENT (AKA POLLUTION CONTROL) - \$1 MILLION OR 5% OF FACE AMOUNT OF CONTRACT, WHICHEVER IS GREATER. * VESSEL OPERATION - (MARINE OR AIRCRAFT) - PROTECTION & INDEMNITY COVERAGE REQUIRED IN THE AMOUNT OF \$1 MILLION.