



**State of Rhode Island
Department of Administration / Division of Purchases
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**Solicitation Information
July 14, 2015**

ADDENDUM # 2

RFP# 7549705

TITLE: Mechanical, Electrical and Plumbing (MEP) Engineering Services, Blanket Requirements, University of Rhode Island

Submission Deadline: Monday July 20, 2015 at 10:00 am (Local Time)

Notice to Vendors:

Attached are the questions received with responses, no further questions will be answered.

**Tom Bovis
Interdepartmental Project Manager**

Interested parties should monitor this website, on a regular basis, for any additional information that may be posted.

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1. Page 4 of the RFP refers to the State's goal of ten percent (10%) participation by MBEs. Do we need to identify an MBE in our proposal for this work to satisfy the requirements?

Firms are strongly encouraged to contact the State MBE office prior to submitting a proposal to understand whether the bidder's proposal will satisfy the project requirements. An approved MBE plan will be required prior to issuing a purchase order.

2. Can you clarify the job descriptions and projected hours that are listed on the Cost Proposal on page 11 of the RFP as they pertain to this work?

Firms shall use the job description on the cost proposal that most closely match their firm's position descriptions and staff qualifications

Where multiple levels of classification or experience exist within a firm for a particular job description, the bidder may use an average hourly cost. Please note, these rates are the hourly billing rates that must be used for invoicing.

"Principal Engineer" includes those with Professional Engineering Licenses; "Engineer" includes those with degrees in engineering or demonstrated experience; "Clerical" includes administrative and finance personnel.

Projected hours are total hours based on historical data over a (5) year period for all MEP consultants used by the University.

3. For the Cost Proposal on page 11 of the RFP, may we add additional job description categories?

No, all firms must use the descriptions listed in the RFP to allow uniform cost comparison.

4. Are the Contract terms negotiable? May supplemental, non-conflicting terms, be proposed?

The contract terms are not negotiable.

Supplemental, non-conflicting terms may be proposed but require agreement from the University. Copies of such terms must be submitted with both the cost proposal and technical proposal.