

# Request for Quote

STATE OF RHODE ISLAND AND PROVIDENCE PLANTATIONS  
 ONE CAPITOL HILL  
 PROVIDENCE RI 02908

**CREATION DATE :** 24-JUN-15  
**BID NUMBER:** 7549704  
**TITLE:** LANDSCAPING AT PUBLIC UTILITIES COMMISSION  
**BLANKET START :** 01-JUL-15  
**BLANKET END :** 30-JUN-18  
**BID CLOSING DATE AND TIME:**02-JUL-2015 11:00:00

**BUYER:** Cadoret, David  
**PHONE #:** N/A

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**DOA CONTROLLER**  
**ONE CAPITOL HILL, 4TH FLOOR**  
**SMITH ST**  
**PROVIDENCE, RI 02908**  
**US**

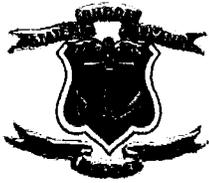
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**PUC ADMINISTRATIVE SERVICES**  
**89 JEFFERSON BOULEVARD**  
**WARWICK, RI 02888**  
**US**

**Requisition Number:**

**Note to Bidders: AS PER ATTACHED SPECIFICATIONS**

Line	Description	Quantity	Unit	Unit Price	Total
1	07/01/15-06/30/16 SPRING CLEAN UP LANDSCAPE/CLEAN UP ALL LAWN AND PLANTING BEDS AND INCLUDES DETHATCH LAWN AND CUT OF LAWN ARERS AND ALSO POWERSWEEPING ENTIRE PARKING LOT	1.00	Each		
2	07/01/16-06/30/17 SPRING CLEAN UP LANDSCAPE /CLEAN UP ALL LAWN AND PLANTING BEDS AND INCLUDES DETHATCH LAWN AND CUT OF LAWN AREAS AND ALSO POWER SWEEPING ENTIRE PARKING LOT	1.00	Each		
3	07/01/17-06/30/18 SPRING CLEAN UP LANDSCAPE /CLEAN UP ALL LAWN AND PLANTING BEDS AND INCLUDES DETHATCH LAWN AND CUT OF LAWN AREAS AND ALSO POWER SWEEPING ENTIRE PARKING LOT	1.00	Each		
4	07/01/15-06/30-16 FALL CLEAN UP LANDSCAPE /CLEAN UP ALL LAWN AND PLANTING BEDS OF LEAVES STICKS DEBRIS AND REMOVED AND INCLUDES CUT OF LAWN AREAS	1.00	Each		
5	07/01/16-06/30/17 FALL CLEAN UP LANDSCAPE /CLEAN UP ALL LAWN AND PLANTING BEDS OF LEAVES STICKS DEBRIS AND REMOVED AND INCLUDES CUT OF LAWN AREAS	1.00	Each		
6	07/01/17-06/30/18 FALL CLEAN UP LANDSCAPE /CLEAN UP ALL LAWN AND PLANTING BEDS OF LEAVES STICKS DEBRIS AND REMOVED AND INCLUDES CUT OF LAWN AREAS	1.00	Each		
7	07/01/15-06/30/16 LAWN MAINTENANCE LANDSCAPE / ALL LAWN AREAS CUT AND TRIMMED, WALKS AND LOT BLOWN FREE OF CLIPPINGS	36.00	Each		
8	07/01/16-06/30/17 LAWN MAINTENANCE LANDSCAPE / ALL LAWN AREAS CUT AND TRIMMED, WALKS AND LOT BLOWN FREE OF CLIPPINGS	36.00	Each		
9	07/01/17-06/30/18 LAWN MAINTENANCE LANDSCAPE / ALL LAWN AREAS CUT AND TRIMMED, WALKS AND LOT BLOWN FREE OF CLIPPINGS	36.00	Each		
10	07/01/15-06/30/16 LAWN MAINTENANCE LANDSCAPE /MULCHING 18YDS OF PREMIUM MULCHING	1.00	Each		
11	07/01/16-06/30/17 LAWN MAINTENANCE LANDSCAPE /MULCHING 18YDS OF PREMIUM MULCHING	1.00	Each		

It is the Vendor's responsibility to check and download any and all addenda from the RIVIP. This offer may not be considered unless a signed RIVIP generated Bidder Certification Cover Form is attached and the Unit Price column is completed. The signed Certification Cover Form must be attached to the front of the offer



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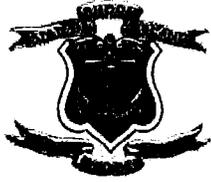
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Line	Description	Quantity	Unit	Unit Price	Total
12	07/01/17-06/30/18 LAWN MAINTENANCE LANDSCAPE /MULCHING 18YDS OF PREMIUM MULCHING	1.00	Each		
13	07/01/15-06/30/16 LAWN MAINTENANCE LANDSCAPE /FERTILIZATION WITH PREMIUM BLEND SEASON APPROPRIATE	6.00	Each		
14	07/01/16-06/30/17 LAWN MAINTENANCE LANDSCAPE /FERTILIZATION WITH PREMIUM BLEND SEASON APPROPRIATE	6.00	Each		
15	07/01/17-06/30/18 LAWN MAINTENANCE LANDSCAPE /FERTILIZATION WITH PREMIUM BLEND SEASON APPROPRIATE	6.00	Each		
16	07/01/15-06/30/16 LAWN MAINTENANCE LANDSCAPE / LAWN AERATION	1.00	Each		
17	07/01/16-06/30/17 LAWN MAINTENANCE LANDSCAPE / LAWN AERATION	1.00	Each		
18	07/01/17-06/30/18LAWN MAINTENANCE LANDSCAPE / LAWN AERATION	1.00	Each		
19	07/01/15-06/30/16 LAWN MAINTENANCE LANDSCAPE /WEEDING ALL LAWN AND PLANTING BEDS/WITH BEDS TURNED OVER AFTER EACH WEEDING	12.00	Each		
20	07/01/16-06/30/17 LAWN MAINTENANCE LANDSCAPE /WEEDING ALL LAWN AND PLANTING BEDS/WITH BEDS TURNED OVER AFTER EACH WEEDING	12.00	Each		
21	07/01/17-06/30/18 LAWN MAINTENANCE LANDSCAPE /WEEDING ALL LAWN AND PLANTING BEDS/WITH BEDS TURNED OVER AFTER EACH WEEDING	12.00	Each		
22	07/01/15-06/30/16 LAWN MAINTENANCE LANDSCAPE /TRIMMING ALL EXISTING SHRUBS BUSHES TREES/ CLIPPINGS REMOVED	1.00	Each		
23	07/01/16-06/30/17 LAWN MAINTENANCE LANDSCAPE /TRIMMING ALL EXISTING SHRUBS BUSHES TREES/ CLIPPINGS REMOVED	1.00	Each		
24	07/01/17-06/30/18 LAWN MAINTENANCE LANDSCAPE /TRIMMING ALL EXISTING SHRUBS BUSHES TREES/ CLIPPINGS REMOVED	1.00	Each		
25	07/01/15-6/30/16 PROVIDE AN HOURLY RATE FOR ADDITIONAL WORK BEYOND WHAT IS SPECIFIED IN	1.00	Hour		

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Requisition Number:  
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Line	Description	Quantity	Unit	Unit Price	Total
	THIS BID IF REQUIRED BY THE AGENCY COORDINATOR. RATE SHOULD BE FOR WORK DONE DURING NORMAL BUSINESS HOURS.				
26	07/01/16-6/30/17 PROVIDE AN HOURLY RATE FOR ADDITIONAL WORK BEYOND WHAT IS SPECIFIED IN THIS BID IF REQUIRED BY THE AGENCY COORDINATOR. RATE SHOULD BE FOR WORK DONE DURING NORMAL BUSINESS HOURS.	1.00	Hour		
27	07/01/17-6/30/18 PROVIDE AN HOURLY RATE FOR ADDITIONAL WORK BEYOND WHAT IS SPECIFIED IN THIS BID IF REQUIRED BY THE AGENCY COORDINATOR. RATE SHOULD BE FOR WORK DONE DURING NORMAL BUSINESS HOURS.	1.00	Hour		
28	07/01/15-6/30/16 PROVIDE AN HOURLY RATE FOR ADDITIONAL WORK BEYOND WHAT IS SPECIFIED IN THIS BID IF REQUIRED BY THE AGENCY COORDINATOR. RATE SHOULD BE FOR WORK DONE OUTSIDE OF NORMAL BUSINESS HOURS. (OVERTIME)	1.00	Hour		
29	07/01/16-6/30/17 PROVIDE AN HOURLY RATE FOR ADDITIONAL WORK BEYOND WHAT IS SPECIFIED IN THIS BID IF REQUIRED BY THE AGENCY COORDINATOR. RATE SHOULD BE FOR WORK DONE OUTSIDE OF NORMAL BUSINESS HOURS. (OVERTIME)	1.00	Hour		
30	07/01/17-6/30/18 PROVIDE AN HOURLY RATE FOR ADDITIONAL WORK BEYOND WHAT IS SPECIFIED IN THIS BID IF REQUIRED BY THE AGENCY COORDINATOR. RATE SHOULD BE FOR WORK DONE OUTSIDE OF NORMAL BUSINESS HOURS. (OVERTIME)	1.00	Hour		

Delivery: \_\_\_\_\_

Terms of Payment: \_\_\_\_\_

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State of Rhode Island  
Department of Administration / Division of Purchases  
One Capitol Hill, Providence, Rhode Island 02908-5855  
Tel: (401) 574-8100 Fax: (401) 574-8387

**BID 7549704**  
**SPECIFICATIONS**

**SCOPE:**

The general overview of the work to be accomplished in this project is weekly landscape maintenance services at the Public Utilities Commission-89 Jefferson Blvd., Warwick, RI 02888 for FY 2016, FY 2017 and FY 2018. The facility is professionally landscaped with turf, shrubs, mulch beds, parking lot sweeping needs.

**WORK TO BE ACCOMPLISHED:**

**Spring Clean-Up:**

All lawn areas and planting beds will be cleaned and debris removed from the property, dethatch to all lawn areas-lawn cut will also be done.

Power sweeping the entire parking lot area of 89 Jefferson Blvd.

**Fall Clean-Up:**

All lawn and planting bed areas will be cleaned of leaves, sticks, debris and lawn cut will also be done. All debris removed from the property

**Lawn Maintenance:**

All lawn areas will be cut and trimmed to proper height and walks and parking lot blown free of clippings. There will be a minimum of 30 cuts.

**Mulching:**

There is a total of 18 yards of premium blend mulch to be used on the property.

**Fertilization:**

Six premium blend applications per season. Appropriate amount will be applied.



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Department of Administration / Division of Purchases  
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Tel: (401) 574-8100 Fax: (401) 574-8387

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**SPECIFICATIONS**

**Lawn Aeration:**

One aeration during the season.

**Weeding:**

All lawn and planting beds 2 time per month. Planting beds to be turned over after each weeding segment.

**Shrub/Tree Trimming:**

All existing trees/shrubs/bushes will be trimmed to proper height/size once during the season-clippings will be removed from the property.

**Work Hours on Site:**

The services can be performed during normal business hours 8:30am-4:00pm. The sweeping of the parking lot and spring and fall clean-ups shall be done during non-business hours.

Complaints and special service requests between scheduled visits must be handled within a 24-hour period after notification by the facility manager.

**Contract Terms and Conditions**

**Table of Contents**

Terms and Conditions.....XIX  
  BID STANDARD TERMS AND CONDITIONS .....XIX  
  TERMS AND CONDITIONS FOR THIS BID .....XIX  
  INSURANCE REQUIREMENTS .....XIX  
  RIVIP INFO - BID SUBMISSION REQUIREMENTS .....XIX  
  MULTI YEAR AWARD .....XX  
  INSPECTION REQUIREMENTS .....XX  
  DELIVERY PER AGENCY .....XX

**Terms and Conditions**

**BID STANDARD TERMS AND CONDITIONS**

**TERMS AND CONDITIONS FOR THIS BID**

**INSURANCE REQUIREMENTS**

AN INSURANCE CERTIFICATE IN COMPLIANCE WITH PROVISIONS OF ITEM 31 (INSURANCE) OF THE GENERAL CONDITIONS OF PURCHASE IS REQUIRED FOR COMPREHENSIVE GENERAL LIABILITY, AUTOMOBILE LIABILITY, AND WORKERS' COMPENSATION AND MUST BE SUBMITTED BY THE SUCCESSFUL BIDDER(S) TO THE DIVISION OF PURCHASES PRIOR TO AWARD. THE INSURANCE CERTIFICATE MUST NAME THE STATE OF RHODE ISLAND AS CERTIFICATE HOLDER AND AS AN ADDITIONAL INSURED. FAILURE TO COMPLY WITH THESE PROVISIONS MAY RESULT IN REJECTION OF THE OFFEROR'S BID. ANNUAL RENEWAL CERTIFICATES MUST BE SUBMITTED TO THE AGENCY IDENTIFIED ON THE PURCHASE ORDER. FAILURE TO DO SO MAY BE GROUNDS FOR CANCELLATION OF CONTRACT.

NOTE: IF THIS BID COVERS CONSTRUCTION, SCHOOL BUSING, HAZARDOUS WASTE, OR VESSEL OPERATION, APPLICABLE COVERAGES FROM THE FOLLOWING LIST MUST ALSO BE SUBMITTED TO THE DIVISION OF PURCHASES PRIOR TO AWARD: \* PROFESSIONAL LIABILITY INSURANCE (AKA ERRORS & OMISSIONS) - \$1 MILLION OR 5% OF ESTIMATED PROJECT COST, WHICHEVER IS GREATER. \* BUILDER'S RISK INSURANCE - COVERAGE EQUAL TO FACE AMOUNT OF CONTRACT FOR CONSTRUCTION. \* SCHOOL BUSING - AUTO LIABILITY COVERAGE IN THE AMOUNT OF \$5 MILLION. \* ENVIRONMENTAL IMPAIRMENT (AKA POLLUTION CONTROL) - \$1 MILLION OR 5% OF FACE AMOUNT OF CONTRACT, WHICHEVER IS GREATER. \* VESSEL OPERATION - (MARINE OR AIRCRAFT) - PROTECTION & INDEMNITY COVERAGE REQUIRED IN THE AMOUNT OF \$1 MILLION.

**RIVIP INFO - BID SUBMISSION REQUIREMENTS**

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MAILING ADDRESS FOR BID PROPOSALS ISSUED BY THE STATE OF RHODE ISLAND, DIVISION OF PURCHASES

All Bid Proposals must be submitted by mail or hand delivered to:

- State of Rhode Island
- Department of Administration
- Division of Purchases, Second floor
- One Capitol Hill
- Providence, RI 02908-5855

**DIVESTITURE OF INVESTMENTS IN IRAN REQUIREMENT:**

No vendor engaged in investment activities in Iran as described in R.I. Gen. Laws §37-2.5-2(b) may submit a bid proposal to, or renew a contract with, the Division of Purchases. Each vendor submitting a bid proposal or entering into a renewal of a contract is required to certify that the vendor does not appear on the list maintained by the General Treasurer pursuant to R.I. Gen. Laws §37-2.5-3.

**MULTI YEAR AWARD**

THIS IS A MULTI-YEAR BID/CONTRACT. PER RHODE ISLAND STATE LAW 37-2-33, CONTRACT OBLIGATIONS BEYOND THE CURRENT FISCAL YEAR ARE SUBJECT TO AVAILABILITY OF FUNDS. CONTINUATION OF THE CONTRACT BEYOND THE INITIAL FISCAL YEAR WILL BE AT THE DISCRETION OF THE STATE. TERMINATION MAY BE EFFECTED BY THE STATE BASED UPON DETERMINING FACTORS SUCH AS UNSATISFACTORY PERFORMANCE OR THE DETERMINATION BY THE STATE TO DISCONTINUE THE GOODS/SERVICES, OR TO REVISE THE SCOPE AND NEED FOR THE TYPE OF GOODS/SERVICES; ALSO MANAGEMENT OWNER DETERMINATIONS THAT MAY PRECLUDE THE NEED FOR GOODS/SERVICES.

**INSPECTION REQUIREMENTS**

BIDDERS ARE RESPONSIBLE FOR INSPECTION OF EQUIPMENT AND/OR LOCATION, TAKING MEASUREMENTS\* WHEN REQUIRED, AND MAKING THEMSELVES AWARE OF THE TOTAL REQUIREMENT BEFORE SUBMITTING A BID. \*MEASUREMENTS PROVIDED WITH ANY BID ARE FOR REFERENCE PURPOSES AND ARE NOT GUARANTEED TO BE COMPLETELY ACCURATE.

**DELIVERY PER AGENCY**

DELIVERY OF GOODS OR SERVICES AS REQUESTED BY AGENCY.